

Begbroke Parish Council

Clerk to the Council: Jeffrey Wright, 27 Willow Way, Begbroke, Kidlington, Oxfordshire. OX5 1SD.
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MINUTES

OF THE MEETING OF BEGBROKE PARISH COUNCIL HELD IN BEGBROKE VILLAGE HALL ON MONDAY 3RD APRIL 2017 at 6.30pm

- 1 Present**
 - 1.1** Cllr Malcolm Ryder (Chair) Cllr David Wintersgill (vice Chair); Cllr Ellis Davies; Cllr Leslie Allen; Cllr Beverly Napier; Jeffrey Wright - Acting Clerk;
- Apologies:**
 - 1.2** Cllr Nigel Simpson Cherwell District Councillor; Cllr Lindsay Gregory;
- 2 Read and Confirm Minutes of Last Meeting**
 - 2.1** The minutes of the meeting 6th February 2017 were unanimously confirmed as a true record.
- 3 Declaration of Disclosable Pecuniary Interests, Gifts or Hospitality**
 - 3.1** Cllr Allen - agenda item 9.2
- 4 Matters Arising from the Minutes**
 - 4.1** Orchard House – Amanda had been to see Mr Miles at his London Office but no further information. Cllr Ryder to telephone her. It was noted that parking of a vehicle is taking place on the public footpath.
 - 4.2** Website – No progress. Clerk said Cherwell were deleting existing site.
 - 4.3** Speed enforcement on A44 at Begbroke – clerk had been in contact with Police Commissioners Office and a speed trap had been deployed near the Royal sun. Another will be held in April using the Turnpike car park and a further one on Bikers day in April.
 - 4.4** 500/7 bus service – no further news apart from the bus company saying its schedules were too tight to allow for Begbroke and Yarnton stops.
 - 4.5** Parish clerk vacancy – some CV's had been received and interviews being held.
 - 4.6** It was noted that flowers such as snowdrops had been picked and discarded in Begbroke lane
- 5 A44 and Begbroke Science Park**
 - 5.1** Clerk met with Peter Egawhary, OCC Technician, to discuss faded highway white lining issues in village
 - 5.2** No other matters.
- 6 Reports from County/District Councillors/Other contributors**
 - 6.1** County Councillor Cllr Nigel Simpson – e mailed a report on a 3yr funding for children's centres in Begbroke Kidlington and Yarnton and discussions on an outdoor play area at the Children's Centre. He was also in discussion with Our Bus Bartons regarding a local replacement bus service. Volunteer drivers are required.
- 7 Council Representatives. (Two representatives if possible)**
 - 7.1** BVHMC Report (Ellis Davies) He reported on provision of a defibrillator, a replacement clock, PATS testing and the proposed retirement from the committee of the Treasurer Jenny Miles and Sue Pollard. Cllr Ryder wished to check the electrical periodic testing expiry date in the electrical cupboard.
 - 7.2** London Oxford Airport Consultative Meeting. (Malcolm Ryder) – no report.
- 8 New Business**
 - 8.1** Bench in Begbroke Lane to commemorate Mr W A Lewis was unanimously approved. Clerk to inform Mr Lewis and arrange installation by the parish council.
 - 8.2** Programme of parish meetings was unanimously approved.
 - 8.3** Kidlington Community Forum meeting (Thames Valley Police) 17 May 2017
- 9 Planning**
 - 9.1** 17/00384/F & 17/00385/LB LTC Erection of single storey extension at LVS – committee were unsure regarding roof colour.
 - 9.2** 17/00410/F Mr L R J Allen single storey extension 42 Fernhill Road Begbroke – no objections
 - 9.3** 17/00487/F Mr & Mrs Tomline - single story extension side, front & rear - 92 Fernhill Road - no objections.
 - 9.4** 17/00569/F Mr Brian west two storey side extension or 1st floor extension over approved ground floor extension. Bluebell Cottage 22 Spring Hill. Begbroke. - no objections.
- 10 Correspondence (see e mailed register for full details of postal correspondence)**
 - 10.1** CR1425 Benham law – terms of business were read out.
 - 10.2** Any other correspondence
- 11 Financial Matters**
 - 11.1. Grant Information/Grant Applications/receipts**
 - 11.1.1** CDC – New Homes bonus £263.30

11.2 Balances and Liabilities and Income

11.2.1 Balance £17,665 Bank Accounts (to 31/03/2017):Current £9,773.56 Reserve £7,891.58

11.2.2 Liabilities £6,096 Transfer of funds: £0.00; Income: Bank interest £0.06

11.3 Expenditure

11.3.1 OALC Membership £154.00 CN: 654

11.3.2 Benhamlaw - legal work Orchard House Invoice £5,520.00 CN:655

11.3.4 OPFA Membership £50 CN: 656

11.3.5 Community First membership £55.00 CN: 657

11.3.6 No other transactions

The above transactions were unanimously agreed by the committee.

11.4 Quotations/Tenders

11.4.1 Village Hall toilet refurbishment – 3rd quote still to be received.

11.5 Bank Matters

11.5.1 None

11.6 Other Financial Matters

11.6.1 The committee unanimously agreed the Annual Governance Statement (Section 1)

11.6.2 The committee unanimously agreed the Accounting Statements (Section 2)

11.6.3 The committee unanimously agreed the intermediate review questionnaire for year ended 31 March 2017 (5% sample)

11.6.4 Report of the Parish Remuneration panel was read out. Members unanimously declined the councillor allowances but agreed the travel and other payments to be paid as appropriate.

11.6.5 CR1414 Pensions regulator - clerk said the next declaration of compliance date is 31 May 2017

12 Health and Safety Matters

12.1 Playground inspection reports – some to be received.

12.2 Clerk reported that external inspections have been arranged with Mr Hicks

12.3 Inspection rota: e mailed to councillors.

12.3 Other H&S Matters were the holes in the grass adjacent to the play area that required some soil and the lack of pigeon spikes. Clerk to discuss with Mark Richardson (Baylee Const.)

13 Training

13.1 No training requests.

14 Freedom of information requests

14.1 None

15 Footpaths, Bridleways and Restricted Byway (RUPP)

15.1 Footpath amendments, anomalies and additions – none.

15.2 Other footpath issues:

15.2.1 The committee decided to order further plants for Begbroke Lane – Primroses, Cowslips, Snowdrops, Foxgloves and Bluebells. Clerk to discuss with chairman.

15.2.2 The poor condition of the lane surface at the Kidlington end was discussed. The clerk said he had contacted and sent images to Dan Weeks, Countryside Officer but had received no acknowledgement.

16 Date of the Next Meeting (s):

16.1 May 9th Annual Council Meeting 6.30pm & Annual Parish Meeting 7.0pm

Signed _____ Print Name _____ Chairman/Vice Chairman Begbroke Parish Council May 9th, 2017