

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 0865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 7th JANUARY 1997 AT 7.45 PM.

Present:

Mrs H. Morgan, Mr T. Holcroft, Mr J. Kershaw, Mrs S Ganter District Councillor and Mrs B Roberts County Councillor.

1. Apologies.

Mrs B. Sharlott, Mr B Eastgate, Mr G. Day and Mrs M Hastings District Councillor. Clerk to write to Mrs Sharlott asking when she expects to return to her duties as Parish Councillor.

2. Read and confirm Minutes of the last meeting.

- 2.1 The minutes of the meeting held on 3rd December 1996 were confirmed as a true record and signed by the Chairman, Mrs Morgan.

3. Matters arising from the Minutes:

- 3.1. Members of the A44 Action Group from Yarnton and Begbroke to meet David Young, Director of Environmental Services of Oxfordshire County Council to discuss ways of slow traffic on the A44 including reducing the speed limit to 50mph. Brian Eastgate hopes to be able to have the specifications for the gateways ready for the weekend on 11/12th January.
- 3.2. Downgrading of Begbroke Lane. Mrs Morgan will arrange a meeting with Mr Hugh Potter after the 31st January which is the deadline given to Mrs Ostridge to move her fence back to the correct boundary line. Letter from Kidlington Parish Council read out.
- 3.3. Bus shelter/seat annual maintenance. Clerk will write to Mr Bob Clinkard asking him for a estimate.
- 3.4. Footpaths: items from parish walk and trees alongside Rowel Brook. It was brought to the Councils attention that a stile needs urgent repair and Clerk will write to Hugh Potter requesting this is done. Clerk has not heard from Malcolm Hastings following her letter regarding the cut down trees alongside Rowel Brook.
- 3.5. Countryside Forum - Parish Conservation Plan. Questionnaire/official photographs of village. Replies from the questionnaire are coming in.
- 3.6. Clerk's contract. To be discussed next month after Mr Kershaw has looked at the OALC's guidelines.
- 3.7. Millennium - Millennium grant application. Report February meeting.
- 3.8. Meeting with helicopter personnel. Monday 3rd March 1997 Clerk to write to a) Shipton and Yarnton Parish Councils inviting them to attend the meeting and offer Shipton leaflets if they wish to do a house to house drop as to be arranged in Begbroke and at the same time write a notice for the Yarnton Magazine giving details of meeting. b) to Solid State Logic and Cooksons asking if they are able to supply TV and video for the evening. c) Begbroke Social Club asking if they are prepared to open their bar d) Begbroke WI asking if they would man the refreshments costs to be paid by Parish Council.

4. Reports from County and District Councillors.

Betty Roberts: The Highways Authority do not like to overuse the yellow graduated lines. The County Council have written to the Dept of the Environment stating they have reduced their budget for the last six years by 66 million.

DMM

5. Planning.

Applications

97/00005/F. Solid State Logic, Store for Components and Assemblies. This was discussed at the meeting, Jim Kershaw will take this application to all concerned and report his findings back to Chairman before Clerk sends comments back to Cherwell.

Decisions.

96/01795/F. CSE. First floor extension to existing airport operations building etc. Granted.

6. Council Representatives.

- 6.1. BVHMC. Council have received cheque from family who brought the trees in memory of Mr & Mrs Rogers to replace the damaged trees. There is to be a meeting between the VHMC and the sports & social club to discuss relations.
- 6.2. A44 Action Group. Discussed under 3.1.
- 6.3. Airport. Mr Kershaw received letter from Dr Edwards as Airport Representative complaining the Liaison Committee are not informed about planning applications made by CSE.

7. Correspondence

- 7.1. CDC. a) Agenda b) Minutes - Upper Heyford Base Planning Forum. Circulated.
- 7.2. OALC. Vacancy Local Councils Assistant (Part-time). Noted.
- 7.3. Note from Ron Perry. Noted.
- 7.4. Chiltern Air Support Unit confirming date of meeting - 3rd March 1997 see item 3.8.
- 7.5. Oxfordshire School of Sport. residential course 23rd-27th March. Notice board.
- 7.6. Marlborough Sports & Leisure centre Association - Minutes. Circulated.
- 7.7. OCC. Review of bus service acknowledgement letter. Noted.
- 7.8. CDC. Precept 97/98. Clerk to send off form requesting a precept of £5,660.00.
- 7.9. CSE Aviation Ltd. Reply to clerks letter ref. Mrs Days complaints. Noted.
- 7.10 CDC. Christmas Programme - mobile sports programme received 16.12.96. Clerk to write confirming Council are not given enough time to display notices.
- 7.11 OCC. News Dec 96. Noted.
- 7.12 CDC. Consultation Draft - Parish Charter - views required before end of January. Council agreed with item 1.3D but suggest give a time span of 6-8 weeks for responsible views to be given.
- 7.13 OCC. Oxfordshire Minerals & Waste Local Plan -complimentary copy of adopted plan. Circulated.
- 7.14 Caring Matters newsletter. Circulated.
- 7.15 CIPDA. Accounts & Audit Regulations 96 - guidance notes for local councils price £9.99. Parish Council to order book.
- 7.16 CDC. Notes of meeting with Parish Authorities 21 Nov.96 Circulated.
- 7.17. CDC. Alteration to green belt. Circulated.
- 7.18 Kidlington Parish Council. Downgrading of Begbroke Lane. see 3.2
- 7.19 Glyn Mould Woodcarver booklet of commemorative village/town signs. Open file "Millennium ideas".
- 7.20 Crossroads requesting grant aid. The Council agreed to give a £10 donation.
- 7.21 CDC. Community Plan. Circulated.
- 7.22 CDC. Seminar on Development Control Thurs. 23/01/97 at 7pm. Trevor Holcroft and Helen Morgan to attend.

DUM.

- 7.23 Councillor David Buckle, Chair of OCC. Meeting at Kirtlington Village Hall on Wed 22/01/97 at 4pm or 7pm. Helen Morgan will attend will confirm which meeting.
- 7.24 Cherwell District Council. Conservation Strategy. Letter circulated clerk to write confirming Council's response will be given after document circulated and discussed at February's meeting.

8. Financial Matters:

- 8.1. Balances as at 25th December 1996

C/A £36.90

D/A £7038.67

- 8.2. Transfer required: £600.00

- 8.3. The following accounts are presented for payment:-

Mrs H Hastings Clerk's Salary (December)	£ 120.28
Mrs H Hastings Clerk's expenses	70.00
BVHMC - hall rent Sept-Nov 96	40.00
Audit Commission	77.55
Link Magazine (January issue)	200.00
Accounts Guidance Book (7.15)	9.99
Crossroads Care Scheme (Donation (7.20)	10.00

9. Any Other Business:

- 9.1. Visit by OALC representative February meeting: Write confirm date and request he gives outline the OALC and of his duties as its representative.

10. Date of next meeting:

Tuesday 7th January 1997

Tuesday 4th February 1997

Signed ..*DM Morgan*.....

Date ..*4th February 1997*.....

BEGBROKE PARISH COUNCIL
ESTIMATED EXPENDITURE 1996/97

Charge payers approx. 605

ITEM	ESTIMATE 1996/7	EXPENDITURE Actual to 30/11/96	ESTIMATED to 31/3/97	TOTAL	ESTIMATE 1996/7
Clerk's Salary	1309.00	871.23	481.12	1352.35	1560.00
Clerk's Expense's	250.00	236.05	120.00	256.05	270.00
Councillor's Expenses	150.00	108.93	100.00	208.93	200.00
Neighbourhood watch	50.00	228.97	100.00	228.97	150.00
A44 A.G. Expenses	50.00	0.00	10.00	10.00	10.00
Insurance	350.00	314.38	0.00	314.38	350.00
General maintenance	300.00	27.50	100.00	127.50	200.00
Hire of Village Hall	180.00	92.00	70.00	162.00	180.00
Audit	70.00	0.00	70.00	70.00	80.00
Link	200.00	0.00	200.00	200.00	200.00
Grant village organisations	1750.00	1833.40	0.00	1833.40	1750.00
Miscellaneous Contingencies	400.00	120.00	100.00	220.00	300.00
Elections	600.00	0.00	600.00	600.00	600.00
Total	5659.00	3832.46	1951.12	5583.58	5850.00

SUMMARY OF ACCOUNTS 1.4.96 - 30.11.96

	Credit	Debit	Balance
Current Account balance 1.4.96	129.73		
Deposit Account balance 1.4.96	<u>4313.09</u>		
Total	4442.82		
 Precept for 1996/97	 5659.00		
Money received other than precept:			
Bank Interest	36.45		
Fernhill Road Photographs	27.86		
Bus token refund	560.00		
VAT refund	<u>175.96</u>		
	800.27	800.27	
 <u>TOTAL INCOME</u>	 10902.09		 10902.09
 Expenditure to 30.11.96		3832.46	
Estimated expenditure 1.12.96 - 31.3.97			
Clerk's salary		481.12	
Clerk's expenses		120.00	
Councillor's expenses		100.00	
Neighbourhood watch		100.00	
A44 Action Group expenses		10.00	
General maintenance		100.00	
hire of village hall		70.00	
Audit		70.00	
Link (January issue only)		200.00	
Miscellaneous		100.00	
Elections 96		600.00	
 <u>TOTAL EXPENDITURE</u>		 5,783.58	 5783.58

 <u>ESTIMATED BALANCE</u>			 5118.51
			=====

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MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 4th FEBRUARY 1997 AT 7.45 PM.

Present:

Mrs H. Morgan, Mr T. Holcroft, Mr B. Eastgate, Mr G. Day and Mrs M. Hastings, Mrs S. Ganter District Councillors and Mrs B Roberts County Councillor. Also in attendance was Mr Peter Russell-Smith representative of the OALC.

1. Apologies.

Mr J Kershaw.

2. Read and confirm Minutes of the last meeting.

- 2.1 The minutes of the meeting held on 7th January 1997 were confirmed as a true record and signed by the Chairman, Mrs Morgan.

3. Matters arising from the Minutes:

- 3.1. Mr Peter Russell-Smith, OALC representative. Mr Smith was welcomed to the meeting then he gave a brief description of his role as the OALC representative and the general role of the organisation.
- 3.2. Road survey Issues. 7.2. was brought forward and it was agreed to order the signs. Mrs Morgan confirmed that A44 Action Group had met David Young and Colin Carritt to discuss the 50mph speed limit and road crossings which is due to go before committee next month. Solid State Logic, Cooksons, Yarnton Nurseries, and both District Councillors have sent letter of support to the committee. Council agreed to send letters of support as well.
- Gateways:** Brian Eastgate produced the specification and drawings for the proposed gateways and Clerk to write to County Engineers Dept of Oxfordshire County Council asking for their approval and asking them to obtain consent from the relevant utilities. Once approvals have been given clerk to write to three contractors to get quotations.
- 3.3. Downgrading of Begbroke Lane. It was confirmed that Mrs Ostridge of 14 Willow Way has moved her fence back to the original boundary and Mrs Morgan and Clerk are to meet Hugh Potter on the 14th February to discuss removing the conifers and replanting with natural species. The Council agreed to pay the costs of the new plants if necessary. Councillors to look at Lane this weekend and let Mrs Morgan or Clerk have any comments regarding tree planting before the meeting.
- 3.4. Bus shelter/seat annual maintenance. Clerk has written to Mr Bob Clinkard asking for an estimate.
- 3.5. Footpaths: items from parish walk and trees alongside Rowel Brook. Clerk has written to Hugh Potter regarding the damaged style. Item 7.17 was discussed and it was agreed to write to Merton College informing them of the situation regarding the trees alongside Rowel Brook, send Mr Malcolm Hastings a copy and inform Mrs Smailes of the Councils actions.
- 3.6. Countryside Forum - Parish Conservation Plan. 36 replies to the questionnaire have been received. It is hoped to start taking photographs of village shortly.
- 3.7. Clerk's contract. Mrs Morgan had prepared a draft contract of employment, all councillors and clerk to read before next meeting when it will be discussed fully and finalised.

DLM

- 3.8. Millennium - Millennium grant application. No ideas have been forthcoming, Mrs Morgan suggested planting trees and shrub along the A44. Cherwell District Council will give grants towards an avenue of trees. Mr Holcroft suggested reducing the A44 to two lanes.
- 3.9. Meeting with helicopter personnel Monday 3rd March. Mr Kershaw to prepare notices for a door to door drop. Clerk received phone call from Clerk at Shipton they would like 150 notices.
- 3.10 CDC Nature Conservation Strategy (7.24 January Agenda). The Council are happy with the content of the document and clerk to reply thanking them for sending it.

4. Reports from County and District Councillors.

Mrs Morgan thanked Mrs Roberts for bringing to her attention the police consultative meeting and confirmed that she attended and the Council responded to the consultation document within the set time limit. At the meeting due to complaints that Parish Councils and other relevant organisations were not informed about these meetings, the police stated that the OALC are asked to notify Councils in their circular, clerk to check this with OALC as no mention was found when she checked back through her file. Mrs Roberts reported that a planning application has been made for car parking facilities like that at Upper Heyford for Shipton Quarry. Nursery vouchers funding may have to come out of the County Council's budget. Mrs Hastings confirmed she has written to David Young requesting the 50mph speed limit and suggested the present signs be removed.

5. Planning.

Applications:

- 5.1. 97/00097/F. CSE. Temporary siting of 2 portakabins etc.
- 5.2. 97/00145/F. 86 Fernhill Road, first floor side extension.

Observations made by Parish Council:

97/00005/F. SSL. Store for Components & Assemblies. Concern regarding visual impact from A44 and Woodstock Road and size, building materials not in keeping with existing and surrounding buildings, green belt and traffic. Wish to see a maximum roof height set by existing structure and not stone wall and building sited as low as possible and built in such a way that no additional floor can be added.

Decisions:

- 5.3. 96/01904/F. 30 Fernhill Road, extension and conversion of roof granted.
- 5.4. 96/01791/TCA. St. Phillips Priory, removal of two dead trees etc. Granted.
- 5.5. 96/01590/F. Cookson plc, refurbishment of Building 10 etc. Granted.

6. Council Representatives.

- 6.1. BVHMC. It was confirmed that trees have been replaced and the hedges cut back, they are still discussing remodelling of kitchen and are hopeful of a grant to fence of the play area this year. At present they regularly invite the Oxford Touring Theatre to perform in the hall, these evenings are making a loss, as trustees of the Village Hall they should not run events which do not break even or make a profit and it has been suggested the Parish Council make some contribution towards these evenings. They had a meeting with the Sports & Social Club but this was not very productive although both points of view were put forward.
- 6.2. A44 Action Group. Discussed under 3.1.
- 6.3. Neighbourhood Watch. 2 new co-ordinators have joined, only 16 houses in Rowel drive do not have a co-orindator. Police consultative meeting minutes and response are to be circulated. Meeting on development control was attended by Mrs Morgan and Mr Holcroft, booklet given to all councillors.

DM

7. Correspondence

- 7.1. OCC. News Jan 97. Noted.
- 7.2. The Royal Label Factory. see item 3.2.
- 7.3. OCC. Downgrading Begbroke Lane, see item 3.3.
- 7.4. OCC. Waste Reception Centre, Langford Lane. circulated.
- 7.5. Pan Vandermin re local 200 club. Mr Holcroft BVHMC.
- 7.6. Headington Advocacy Scheme - recruiting volunteers. Give to Mr Lloyd for inclusion in link.
- 7.7. OCC. OACAs 97 (Oxfordshire Special Conservation Awards) entry form and leaflet. Notice board.
- 7.8. OCC Highways Dept. 2 acknowledgement cards. Noted.
- 7.9. Winged Fellowship. providers of respite for carers requesting donation. Circulated.
- 7.10 Civil Protection Magazine. Circulated.
- 7.11 OCC. Signs on highway. reply to clerks letter. see item 3.2.
- 7.12 CDC. Seminar on Development Control. Programme. Noted.
- 7.13 Environment Agency. Thames and Ock LEA Plan consultation report - informal liaison. It was agreed the Council write to the Agency asking if they would adopt Rowel Brook.
- 7.14 OCC. Highway matters reply to clerks letter. see item 3.2.
- 7.15 OALC. Circular. Item 2 Training (Accounts & Audit Regulations 96 cost £8.00 per head) Council to pay for clerk to attend.
- 7.16 Mr & Mrs P G Phelps. Re SSL planning application. copy of their letter to CDC. Noted.
- 7.17 Mrs E. Smailes. see item 3.5.
- 7.18 Crossroads. Thanking Council for donation. Noted.
- 7.19 CDC. Notice - free workshops - noticeboard.]
- 7.20 ORCC. Best kept village competition. Noted.
- 7.21 VAT claim of £699.20
- 7.22 Barbara Sharlott, letter of resignation. Clerk to advertise for new councillor in Link and on notice board.

8. Financial Matters:

- 8.1. Balances as at 25th January 1997

C/A £ 36.93 + £600 transfer - £527.82 = £109.11
 D/A 7038.67 - £600 transfer = £6438.67

These transactions were late being processed due to the Audit between 8th-20th January.

- 8.2. Transfer required: £100

- 8.3. The following accounts are presented for payment:-

Mrs H Hastings Clerk's salary (January)	120.28
Mr R. Perry (Acre tree from Mr Helman)	9.00
Nicholson Nurseries	27.62
OALC - Accounts workshop	8.00

Please note the amount shown on agenda of £29.97 to be paid to Nicholson Nurseries was the amount to be paid after 27/2/97 because I paid before that date the total sum due was £27.62 as shown above.

9. Any Other Business:

- 9.1. Audit. Auditor found VAT not claimed for 1994 in the sum of £699.20 Everything else in order.
- 9.2. Police Consultation Documents. This was discussed under item 4 reports from County and District Councillors.
- 9.3. Should the Council support the Arts (BVHMC) Deferred until next meeting.

DM

- 9.4. Lay-by opposite garage and display boards. Council have received a number of complaints regarding the car wash, car sales site, parking in layby and advertising signs on grass verge obstructing drivers view of the A44. Mr Neil Crowther from Cherwell District Council's planning dept visited the site and will contact both owners direct. Clerk to write to owners of both garage and car sales requesting signs be removed and cars not to be parked permanently in layby.
- 9.5. Link. Meeting with air support, advertise for new councillor, planning application by Solid State Logic: offering site visit to residents, litter blitz, information on bus token/passes.
- 9.6. Parish Council Meal. Clerk to arrange meal at The Sun on 18th April.

10. Date of next meeting:

Tuesday 4th March 1997

Tuesday 1st April 1997

Signed *Dumorgan*

Date *4th March 1997*

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 0865 375736

4 Fernhill Road
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Kidlington
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MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 4th MARCH 1997 AT 7.45 PM.

Present:

Mrs H. Morgan, Mr T. Holcroft, Mr B. Eastgate, Mr G. Day
Mrs S. Ganter District Councillor, Mrs B Roberts County Councillor and Mr F. Florey.

1. Apologies.

Mr J Kershaw, and Mrs Hastings.

2. Read and confirm Minutes of the last meeting.

- 2.1 The minutes of the meeting held on 4th February 1996 were confirmed as a true record and signed by the Chairman, Mrs Morgan. Mr Holcroft requested the last sentence of item 7.2. be amended to read " They had a meeting with the Sports & Social Club, this was useful but they did not come to any firm decision".

3. Matters arising from the Minutes:

- 3.1. Road survey Issues/Gateways. Item 7.2 was read out and the Council agreed to write requesting additional plates underneath the road nameplates to read "leading to". The Council agreed to take no further action regarding the pedestrian crossing signs set out in item 7.13. Item 7.26 was read out and the signs discussed, it was agreed to request individual prices for all the signs shown and the Council will decide which signs to order once they have definite costs. Mr Eastgate requested Clerk write asking for tenders for the Gateways but it was decided to wait for clearance from the Highways Department, if this is received before the next meeting, clerk to send off letters. It was confirmed the bollards had been installed at the Junction of Begbroke Lane and the Council were pleased to note the kerb will be raised at the corner by the shop to allow for another bollard in the future.
- 3.2. Footpaths/encroachment of Begbroke Lane. A meeting was held on site with Hugh Potter who has agreed to take down all the conifers except those around the last house in Rowel Drive and will replace with shrubs paid for by the Parish Council. He will arrange for this work to be carried out in the Autumn and will forward a list of suitable tree/shrubs with prices before hand in order that the Parish Council can choose the shrubs.
- 3.3. Bus shelter/seat annual maintenance. Clerk to chase Mr Clinkard for his estimate.
- 3.4. Countryside Forum - Parish Conservation Plan. Questionnaire to be circulated. Official photographs of village. These are to be taken in colour and the Council will buy the film and distribute to volunteer photographs in order to get a full record of the village.
- 3.5. Clerk's contract. Clerk requested two slight changes with regard to holiday entitlement, agreement was reached and a final contract will be drawn up ready for signing next month.
- 3.6. Millennium - Millennium grant application. This is to be postponed for the time being.

DM

- 3.7. Meeting with helicopter personnel (Monday 3rd March). Although the Council was disappointed with turn out, the presentation was very informative and it was agreed that WPC Jo Clewley was very enthusiastic and presented an excellent view of her job, clerk to write thanking her and Solid State Logic for the loan of the TV and Video, Social Club for opening bar and WI for helping With the tea and coffee
- 3.8. New Parish Councillor. No response to the notice in link and on notice board.
- 3.9. Parish Council meal. Clerk confirmed date as 18th April and it was agreed to ask for a set menu to the value of 15 per head.
- 3.10. Should the Council support the Arts. It was explained that the Village Hall Management Committee have invited the Oxford Touring Theatre to the village hall three times a year for the past three years. Unfortunately these events lose money. BVHMC now wish to formerly request the Parish Council help subsidize them. Mrs Morgan suggested supporting one production in the same way they support the January issue of the Link. Mr Holcroft as treasurer of the BVHMC was asked to bring details of the productions with attendance figures and last years balances to the next meeting when it will be further discussed.
- 3.11. Lay-by opposite garage and display boards. It was confirmed the signs had been removed and the cars for sale are slowly decreasing.

4. Reports from County and District Councillors.

Mrs Ganter confirmed that the planning application made by Solid State Logic has been refused on the chairman's vote and the Section 52 was included in that refusal. Fernhill Road residents had flooding from County Dairies again but this has subsided and been cleaned. The Council asked Mrs Ganter if she would give a talk at the APM and she agreed.

5. Planning.

Applications:

- 97/00385/F. 1 Foxglove Road, erection of kitchen extension.
 97/00357/F. 58 Fernhill Road, two storey pitched roof rear extension.

Decisions:

- 96/01910/F. 9 Sandhill Road. Single storey extension. Granted.
 96/01827/F. 48 Fernhill Road. Proposed two storey extension to rear of two bedroom bungalow. Refused.

6. Council Representatives.

- 6.1. BVHMC. Brian Eastgate. It was confirmed that another meeting with the Sports & Social Club has been arranged, new curtains for the hall have been made by volunteers and the material was donated by Mr Dresden of the Paint Pot. They are actively planning the renovation of the kitchen and have brought new crockery etc.
- 6.2. A44 Action Group. Helen Morgan. They had a meeting last week to discuss the 50mph speed restriction on the A44 and put forward ideas to be discussed with Douglas Hurd.
- 6.3. Neighbourhood watch. Helen Morgan attended the AGM conference in Marlow where youth crime problems was the main subject for discussion.
- 6.4. Oxford Airport Consultative Committee. Mr Kershaw sent a written report on a meeting called by Dr Edwards to discuss the recent planning application for office accommodation on the Airport and see plans of a proposed application for a new hanger. Dr Edwards requested CES to guarantee a maximum annual number of movements but this was refused because this could effect the future commercial operation of the Company. The meeting was deemed to be "unofficial" and was not minuted,

DMM

7. Correspondence

- 7.1. Solid State Logic - offering TV and video for meeting with helicopter team. see item 3.7
- 7.2. Cherwell Construction Services. Nameplates for Fernhill Road and Begbroke Lane. see item 3.1
- 7.3. CDC. Seminar of Development Control- 23rd January - notes. Circulated.
- 7.4. ORCC. Annual Report 95/96. Circulated.
- 7.5. CDC. Parish Charter, consultation draft. Noted.
- 7.6. OCC. Ack. card - road signs Begbroke. Noted
- 7.7. Sustrans Routes for People. National Cycle Network - Oxfordshire. Circulated.
- 7.8. St. Philips Priory. Thanking Council for donation and requesting schedule of events be included in Cherwell Events Guide. This has been done. Noted.
- 7.9. CDC. Upper Heyford Base Planning Forum - cancellation of meeting. Noted.
- 7.10. Treasurer of The Link, thanking Council for donation. Noted.
- 7.11. BVHMC. request Council underwrite cost of OTTC events which make a loss. see item 6.1.
- 7.12. Lacey Associates - SSL planning application, Clerk sent them copy of her letter to Cherwell District Council to clarify points raised.
- 7.13. OCC. Road safety signs. see 3.1.
- 7.14. Thames Valley Police - Police Consultation Document. Noted.
- 7.15. CDC Chief Executive - Police Consultation Document. Noted.
- 7.16. Douglas Hurd - Police Consultation Document. Noted.
- 7.17. Environment Agency - Thanking Council for response to their consultation report. Noted.
- 7.18. CDC. Register of electors. Noted.
- 7.19. Susan Ganter - copy of letter to Mr Jeffrey SSL re parking on pavements and copy of their reply back to Mrs Ganter. Noted.
- 7.20. OCC. Ack. card - proposed gateways. Noted.
- 7.21. Merton College - land adjacent to Rowel Brook. Noted Shown to Mrs Smailes.
- 7.22. Glendale - Grounds maintenance. Noted.
- 7.23. OCC. Begbroke Lane, encroachment. see 3.2.
- 7.24. OCC. News Circulated.
- 7.25. CDC. Car sales at Garage. see 3.11.
- 7.26. OCC. Highway signs. see item 3.1.
- 7.27. Ron Perry re tree planting. Noted.
- 7.28. OCC. Pre-school vouchers booklet. Given to playgroup.
- 7.29. CDC. Litter blitz. The council decided they had not been given enough notice for this to be organised properly and will organise their own later in year, clerk to write to Mr Rooke, again pointing out the short time limit for response.

8. Financial Matters:

- 8.1. Balances as at 25th February 1997

C/A £802.86
D/A £6338.67

- 8.2. Transfer required: £400 from current account to deposit account.

- 8.3. The following accounts are presented for payment:-

Mrs H Hastings Clerk's salary (February)	120.28
Mrs H Hastings Clerk's expenses	78.56
Viking Direct - stationery	101.65

DM

9. Any Other Business:

- 9.1. Date of APM. Friday 23rd May 1997. Mr Florey gave his apologies.
- 9.2. May - change of Chairman. To be discussed at next meeting.

10. Date of next meeting:

Tuesday 4th March 1997
 Tuesday 1st April 1997

Signed *AW Morgan*

Date *1st April 1997*

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 0865 375736

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MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 1st APRIL 1997 AT 7.45 PM.

Present:

Mrs H. Morgan, Mr T. Holcroft, Mr J. Kershaw, Mrs S. Ganter District Councillor, Mrs B Roberts County Councillor.

1. Apologies.

Mr B. Eastgate, Mr G. Day, Mrs M. Hastings and Mr F. Florey.

2. Read and confirm Minutes of the last meeting.

2.1. The minutes of the meeting held on 4th March 1996 were confirmed as a true record and signed by the Chairman, Mrs M. Morgan. Item 4 of the last minutes should have read "the planning application submitted by Solid State Logic was passed on the chairman's vote not withstanding section 52 and is to go to the Development Referrals Committee on 2nd April.

3. Matters arising from the Minutes:

- 3.1. Road survey Issues/Gateways. Item 7.19: from Oxfordshire County Council, Highways Dept, giving prices of the requested highway signs was discussed and it was agreed to pay for three signs (No. 1, 3a and 3b) at present and the other signs when finances allow. The account for 6 bollards has been received, an extra bollard was installed free of charge, after those by the grass verge were erected in the wrong place. It was reported that the high kerb on the roundabout at the junction of Springhill Road had been damaged, clerk to write asking Highways to repair this and at the same time write requesting when grass cutting takes place that sections not cut last year are cut this time, photographs to be enclosed with letter showing exactly where Parish Council wish this to be carried out. Clerk to check who is responsible for clearing up litter on the A44.
- 3.2. Bus shelter/seat annual maintenance. Clerk has written to Mr Buswell, who advertises in the Link.
- 3.3. Parish Conservation Plan. Questionnaire/official photographs of village. Cherwell District Council are offering grants toward conservation projects.
- 3.4. Clerk's contract. This was agreed and 2 copies signed by Clerk and Mrs Morgan as Chairman.
- 3.5. New Parish Councillor. After advertising in the Link and on the Parish Noticeboard no-one has come forward. Agreed to readvertise.
- 3.6. Parish Council meal. Clerk gave out menus.
- 3.7. Should the Council support the Arts. Mr Holcroft confirmed it cost £630 last year to hold the 3 events but received only £280 in entrance fees. The best supported event was the Christmas show from which they recouped £113. It was agreed no decision would be made until next month when all councillors will be present.
- 3.8. Litter blitz. It was agreed to hold a litter blitz on Sunday 18th May at 9.30am, volunteers to meet at the village hall. Clerk to inform Cherwell District Council and request sacks etc.
- 3.9. Change of chairman. Mr J. Kershaw confirmed he is prepared to take over as chairman. A vote will be taken at next meeting. As Mr Kershaw will not be present at the next meeting, it was requested that he write confirming that he was willing to be chairman.

Dum

4. Reports from County and District Councillors.

Mrs Roberts reported it has not been decided if Cherwell or the County Council will deal with the planning application for Shipton Quarry. Traffic will be directed along the A44 and it is anticipated that 100 movements a day will take place. The application is only planned for ten years. Mrs Roberts gave clerk a copy of her notes from the Shipton Parish Council meeting on the introduction of the site. As this is her last meeting the Council thanked her very much for her help over the past four years.

Mrs Ganter offered to show her notes she had prepared for the meeting to discuss the Solid State Logic's planning application. She gave her apologies for the May and June meetings.

5. Planning.

Applications:

97/00506/F. 48 Fernhill Road: two storey extension to rear of property.

Observations:

97/00385/F. 1 Foxglove Road. erection of kitchen extension - no comments.

97/00357/F. 54 Fernhill Road. two storey rear extension - comments made on poor quality of plans in particular not showing clearly the extension of No. 60 which will be considerably affected due to a window on the party boundary line.

Decisions:

97/00145/F. 86 Fernhill Road: first floor side extension. Granted.

97/00097/F. CSE: temporary siting of 2 No. portacabins. Refused - contrary to policies GB1 and GB3 of Cherwell Local Plan.

6. Council Representatives.

6.1. **BVHMC.** Mr Holcroft confirmed they had another meeting with Social Club and that progress was made but nothing decided, another meeting is to be held.

6.3. **Neighbourhood watch.** Only 16 houses in Rowel Drive are without a co-ordinator. A lot of damage was caused to the bowling green recently by youths, Helen Morgan is meet with the police.

7. Correspondence

7.1. Thames Valley Police: reply to clerks letter re consultation meeting. Noted.

7.2. OCC. Ack. card - proposed highway signs. Noted.

7.3. CDC. Celebrating the millennium. Circulated.

7.4. CDC. Parish Newsletter. Circulated.

7.5. CDC. Calendar of meetings. Circulated.

7.6. Thames Valley Police. Dates of consultation meetings. Clerk to keep a note of the dates.

7.7. CDC. Consultation draft. Circulated.

7.8. Norman Bates, 60 Fernhill Road re planning application on No. 58. Noted.

7.9. Ian Morton - confirming he had cleaned bus shelters before his holiday. Noted.

7.10 West Oxfordshire DC - Notices of elections - displayed. Noted.

7.11 Cherwell DC - Notices of elections displayed. Noted.

7.12 OALC circular/ORCC. Information. Circulated.

7.13 CDC. National spring clean week. Noted.

7.14 Oxfordshire Community Health Council. circulated.

7.15 Cherwell DC - Anchor. Circulated.

7.16 Thames Valley Police - WPC Jo Clewley. Noted.

7.17 PCS Associates (Oxford) Ltd Consultancy services for PC. Circulated.

7.18 Mrs Lobbins - cannot take up vacancy as Parish Councillor. Noted.

7.19 OCC. prices of Highway signs See item 3.1.

7.20 The play architects - leaflet. Given to Village Hall Management Committee.

dm.

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

MINUTES OF THE MEETING OF THE ANNUAL PARISH MEETING HELD IN THE VILLAGE HALL
ON MONDAY 20TH MAY 1996 AT 7.45 PM.

Present: Mrs H. Morgan, Mr J. Kershaw, Mr B. Eastgate,
Mr T. Holcroft, Mr G. Day, Mrs M Hastings and Susan Ganter District
Councillors and 13 residents

1. Apologies. Mrs B. Roberts County Councillor.

2. Read and confirm Minutes of the Last Meeting:

The minutes of the meeting held on Tuesday 24th May 1995 were read and confirmed as a true record and signed by the Chairman, Mrs Morgan.

3. Matters Arising from the Minutes:

Item 8. Oxford Airport: Mr Gordon Lloyd, Editor of "The Link" Magazine confirmed he would print copies of the flight paths if supplied.

4. Council's Report:

The council's report for 1995/96 was read to the meeting. A copy of which is appended to these minutes. Afterwards Mrs Morgan as chairman asked if there were any questions.

5. Financial Report:

Mrs Hastings, the Clerk, gave a brief financial report as follows:

The bank balances as at 1.4.95 were as follows:-

Current Account	371.13
Deposit Account	2656.39
total	3027.52

The Precept for 1995/96 was £7400 this was a large increase from the year before due to the cost of the bus token scheme. Parish Council had an initial outlay of £2,400 to Cherwell District Council before being refunded the grant of £1,717.50. They also received £115 from registration fees.

Grants to Village Organisations:

The Parish Council gave the Village Hall Management Committee a grant of £1000 which was paid in two halves. New gang mowers costing £900 were purchased with a centenary grant of £500 received from Cherwell District Council and £400 from Parish Council funds and the VAT reclaimed. The Parish Council received a £500 grant from Cherwell District Council on behalf of the Village Hall Management Committee for organising the VE and VJ celebrations.

St. Michael's Church desperately needed a new lawn mower and the Council bought this at a cost of £530 which included the annual churchyard grant of £120 and again reclaimed the VAT.

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The Sports & Social Club were also given a grant of £250 to help with a large increase in rent.

The other main items of expenditure were the official increase in clerk's salary, January Link Subscription, clerk/councillors expenses, and Insurance.

The total expenditure for the year was £8,463.54 leaving a balance at the 31.3.96 of £3,332.82 in the bank.

Summary of Accounts 1.4.95 -31.4.96

Current Account balance 1.4.95	371.13
Deposit Account balance 1.4.95	2656.39
Total	3027.52
Precept for 1995/96	7400.00
Money received other than precept:	
registration fee for bus tokens	115.00
grant-bus tokens (75% of cost)	1717.50
grant for VE/VJ days	500.00
Total	2332.50
<u>Total Income</u>	£ 12,760.02
Expenditure:	
Bus tokens	2400.00
clerk's salary	1199.33
hire of village hall	80.00
Link (January issue only)	200.00
Clerk's expenses	214.19
Councillors expenses	118.95
A44 Action Group's expenses	26.75
Neighbourhood Watch expenses	5.00
Miscellaneous	295.54
Bus shelter repairs	306.00
Insurance	300.55
OALC Annual Subscription	97.00
Gang Mowers	765.96
Mower for St. Michael's Church	451.06
Grant Sports & Social Club	250.00
BVHMC	1500.00
<u>Total Expenditure</u>	9,874.43

Grant for gang mowers received in September 1994 not in this years accounts.

* £500 for VE & VJ grant.

Mr Lloyd asked for clarification of the difference of £80 between the Grant of 75% for bus tokens and the actual money received. Clerk confirmed the difference was due to registration fees received from pensioners which was not part of the grant.

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6. Any other business:
A report sent by Mrs Betty Roberts, County Councillor was read out and a copy of the report is appended to these minutes.
Mrs Morgan thanked everyone for attending.

Signed
Date..... 23/05/97

REPORT TO BEGBROKE PARISH COUNCIL FROM BETTY ROBERTS

First may I say how sorry I am that I am not able to come to your meeting. I have not attended nearly as many meetings as I would have liked during the year, far too many have clashed with other commitments which I have been unable to get out of. However Susan Ganter has relayed back to me any items of concern or interest.

Oxfordshire will learn this week whether it has been successful in persuading the government to allow it to spend above the capping limit. The first indications should have come today when the Order proposing Oxfordshire's cap will be published and this will then be debated in the House of Commons on Wednesday, when MPs will vote on it. Oxfordshire's spending limit was originally set at £332m by the government. The County Council had worked out that it needed £12m more than that just to keep services running at the present levels, however they compromised and asked to be allowed £7.4m above the cap. The Local Government Minister told a delegation from the County Council that Oxfordshire is acknowledged to be a low spending, efficient council, so we are hoping that we might be allowed at least a part of the extra £7.4m.

Roads and traffic are a constant concern to most parish councils. Unfortunately the County Council has had to limit spending on roads to general maintenance - no further spending on major schemes will be possible. In addition the trunk roads which the council maintains on behalf of the Government will be hit. A letter from the Midland Director of the Highways Agency to the County Engineer states "it will not be possible to start any new enhancement or local safety schemes during 1996-1997 - at present no funds are available for you to carry out any new studies or schemes already in the programme" - the roads concerned locally are M40, A34, A40, A41, A44, A420 and A423. A follow up letter states "the position on maintenance is also critical and as things stand I simply do not have the funds to comply with the Code of Practice for Routine Maintenance"

As far as Begbroke is concerned, roads always seem to be high on the agenda. Mr Carritt, the engineer in charge of the North of the County, does his best locally. Councillors have been sent a list of all the applications for traffic calming in the County - these amount to over 600, two in Begbroke. Presumably this is to discourage us from taking up any more requests!

Although I am only on the Public Protection Committee and Education Committee plus two of its sub-committees, I of course have an input into all other council activities, so please may I ask councillors and members of the public if they have a problem to let me know. It nearly always helps if the local member takes back up any complaints or requests.

Begbroke Parish Council Report: May 1995 - April 1996

(Read by Helen Morgan, Chairman)

The year began with an unusual situation in that, officially, there was no Parish Council. The previous council had resigned. From the routine elections, only Jim Kershaw and I had volunteered to be Councillors, so were elected unopposed. The legal quorum for Begbroke's Parish Council is three, so an additional electoral procedure had to be conducted by the election administrators from Cherwell District Council. This second process brought Geoff Day, Brian Eastgate and Barbara Sharlott onto the council, also unopposed. Trevor Holcroft was co-opted in July.

There was no official handover from the previous Parish Council; we relied totally upon Hilary Hastings, the Parish Clerk, minutes of previous meetings and our own knowledge of the village. It is not easy to take over any organisation "cold", and we took a few months to come to grips with the constitutional points and ongoing issues of the council. One of our first tasks was to re-evaluate the existing standing orders that cover the routine meetings. We also adapted the order of the agenda, to make it more convenient for our District and County Councillors to make their reports, and adopted a more positive way of circulating information to parish councillors. Some policy decisions were made to establish the principles of support and finance for, and representation upon, other groups and committees. Such representation is divided between all councillors.

The following issues have proved to be the main areas of work over the past year. They are in chronological order, rather than any order of priority, beginning with footpaths.

Begbroke Lane has been of regular concern in the past, with encroachment from some of the houses in Willow Way backing onto the lane, dumping of rubbish and illegal motorcycling. The new council inherited the continuing issue of encroachment, so we wrote to each household backing onto the lane, explaining the facts and requesting those concerned to realign their fences where it was safe to do so. Oxfordshire County Council's footpaths officer is also aware of this situation.

In order to prevent illegal motorcycling, vehicle use, and possible use by travellers, the Parish Council have applied to the County Council to have Begbroke Lane downgraded to a gated bridlepath, with access for agricultural vehicles. This is a multi-stage process and will take between two and four years to complete.

The other footpaths and bridlepath were checked during the Annual Parish Walk, organised by Brian Eastgate in October. Signs and stiles damaged or missing were reported to the footpaths officer, who arranges repair and replacement. Brian has agreed to keep a watchful eye on the condition of the footpaths through the year, between Parish Walks.

Drainage and Effluent Flooding in Fernhill Road. The gardens and some houses were flooded by foul drainage just before Christmas and again in early January. This type of irregular flooding has been happening for a number of years and has obviously been ex-

tremely unpleasant for the residents concerned. The Parish Council invited representatives from Thames Water, Cherwell District Council and St Ivel, Langford Lane, to the February meeting, to discuss the problem and to state how it could be avoided in the future. Adjustments have now been made at the Begbroke Pumping Station, planned to cope with excess discharge in times of heavy rainfall and discharge flow. These adjustments have yet to be tested to full effect. Since the flooding, sewer pipes have been flushed and the gardens cleansed.

At the same time in January, the main sewer pipe from St Ivel, which runs along the north east side of the village, was found to be split and required urgent repair, on which work continued through into the night.

The vandalism on Christmas Eve caused great distress to many people in the village. The Parish Council wrote to the Police Authority, who replied that they appreciated and shared the concern and explained their point of view. It was also pointed out that the total numbers of incidents had dropped from 32 in 1994 to 19 in 1995, including the Christmas incidents. Present police policy is to have a more positive contact between themselves and members of the public by holding Police Parish Forums. These will be held about once a year, to provide a venue for consultation and discussion between representatives of both the police and community, with the objectives of providing information, relating local crime facts, and tackling local problems. The first Begbroke Police Parish Forum is planned for Wednesday 11th September.

The Begbroke Road Survey. In January, each household received a survey questionnaire with the Link magazine. 312 forms were delivered, 105 were returned. Some replies expressed very clear views and many had thoughtful comments. All the comments have been collated and now form the basis of an action plan, from which ideas will be discussed at council and with the appropriate officers of the County and District Councils, finding we hope the best solution within financial limits for the most pressing problems.

Willow Way. At last the road and pavement subsidence in Willow Way has been dealt with. The last Parish Council had worked to get this rectified, and in this last year Susan Ganter and Betty Roberts, our District and County Councillors, have spent time backing the request to the Highways Department for the repair work which is now completed.

'Bus Pass / Token Scheme. Cherwell District Council introduced a district wide 'bus pass / token scheme at the beginning of April. The Parish Council supports this scheme, but were extremely disappointed at the way in which it was implemented. As Begbroke is situated on the edge of the district, the 'bus pass does not provide a full and efficient service for those who wish to use it. The parish council has therefore advocated use of 'bus tokens.

Throughout the year, councillors have represented the parish on other committees and at meetings of other organisations.

Jim Kershaw and Geoff Day are the representatives on the Oxford Airport Consultative Committee. This committee consists of members of local interested bodies, with the owners and operators of the airfield. The purpose of the committee is to discuss matters of concern; in most instances these are noise and low flying aircraft. The Noise Amelioration Scheme, introduced voluntarily by the owners of the airfield, is believed to be the only voluntary scheme in the country, demonstrating a commitment towards protecting the local environment from excess noise pollution. Current initiatives to reduce noise include dispersal of training to other UK airfields and stricter enforcement of approved flight paths.

Brian Eastgate and Trevor Holcroft represent the Parish Council on Begbroke Village Hall Management Committee, which the council continues to assist financially, helping the function of the village hall as a regular meeting place for most other village organisations.

Barbara Sharlott and I are Begbroke's representatives on the A44 Action Group, which also has representatives from Bladon and Yarnton Parish Councils and Woodstock Town Council, with Mr Ron Perry as independent chairman. The present aim of the A44 Action Group is to press for a free-flow junction from the A40 west to the A34 north at Peartree, and for the dualling of the A40 to relieve the traffic flow at the Woodstock Road roundabout and reduce "rat running" through surrounding village roads. However, the present government roads programme cuts have restricted any further likelihood of progress.

The Neighbourhood Watch Scheme has been revitalised, and two thirds of the village is now within a watch scheme. Each coordinator is responsible for a number of houses and operates as an individual unit. To maintain continuity and a good level of information, I also act as village neighbourhood watch manager, and represent the Kidlington villages on the Banbury Police Area Neighbourhood Watch Committee.

Councillors also attend meetings organised by Cherwell District Council, Oxfordshire County Council and the Oxfordshire Association of Local Councils; these vary in subject content and interest, but we feel that it is important that Begbroke should be represented at such meetings.

Planning applications relating to or affecting Begbroke are sent to the Parish Council for consideration and comment. These have to be dealt with within 21 days, so cannot go through regular council meetings. A councillor from the planning rota views the plans, consults the appropriate neighbours, and returns written comments to Cherwell District Council planning department.

The Parish Council was very pleased to receive notice in March that the Home Office did not intend to proceed with the proposed secure training centre in Evenlode Crescent, Campsfield.

As the Parish Council represents all the residents of Begbroke, we are trying to share with you the business of the Council, to consult you on important issues and stimulate an interest in the community. We now advertise the agenda for each meeting, to which

members of the public are welcome, and we detail aspects of Parish Council work regularly in the Link, as well as the normal general information section from the Parish Clerk. In the last year, each household has been consulted about the downgrading of Begbroke Lane and received a Road Survey Questionnaire with the January Link. We also plan to support the Village Show by staging a display on road safety and another on the Neighbourhood Watch Scheme.

Despite the strange start to the year, we have worked well together, with genuine discussion at meetings and an open approach to Parish issues. We on the Council wish to thank Hilary, our Clerk, who has been invaluable throughout our first year. We would also like to thank Maureen Hastings and Susan Ganter, our District Councillors, and Betty Roberts, our County Councillor, who attend Parish Council meetings, feed us information, and offer their help and support.

Just as important are those of you who have helped in some other way. Thank you to Ian Morton who keeps our 'bus shelters clean and tidy, and to those of you who have volunteered to be Neighbourhood Watch Coordinators. Thanks also go to Gordon Lloyd and the team for including additional Parish Council information in the Link, and last but not least thank you all for taking an interest and attending this annual Parish Meeting.

Helen Morgan
Chairman,
Begbroke Parish Council.

20 May 1996

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 0865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 6th MAY 1997 AT 7.45 PM.

Present:

Mrs H. Morgan, Mr T. Holcroft, Mr B. Eastgate, Mrs M. Hastings District Councillor, Mr B. Wood County Councillor.

1. Apologies.

Mr G. Day, Mr J. Kershaw, Mrs S. Ganter.

2. Read and confirm Minutes of the last meeting.

3. Matters arising from the Minutes:

- 3.1. Election of Chairman and Vice Chairman. Item 7.24: letter from Mr Kershaw confirming he is prepared to stand as chairman was read out. Mr Eastgate proposed Mr Kershaw for the position as Chairman and Mr Holcroft seconded this. Mr Holcroft proposed Mrs Morgan for the position as Vice Chairman and Mr Eastgate seconded this. Mrs Morgan accepted the position of vice chairman. Mr Kershaw will be required to sign a Declaration of Acceptance at the next meeting.
- 3.2. Road survey Issues/Gateways. Mrs Morgan confirmed that Yarnton Parish Council have also applied to the County Council for gateways, in an effort to reduce the speed of traffic on the A44 through Yarnton. Nothing has been forthcoming from the Highways Dept regarding the gateways for Begbroke and Mr Eastgate suggested we ask for an installation date 6 weeks from today.
Item 7.13 Cherwell District Council appear not to have understood what is required on the street nameplates for Fernhill Road and Begbroke Lane, Clerk will write again.
7.29. The Council agreed to write and support this letter and give Mr Perry a copy for the A44 file
The Council agreed to bring forward the question of a layby opposite the Post Office now that the Highways Dept are in a new financial year and at the same time request the pavements on the Woodstock Road East are resurfaced.
- 3.3. Bus shelter/seat annual maintenance. Item 7.15. Mr Buswell's estimate of £257.00 was accepted. Clerk to write asking him to carry out the work.
- 3.4. Countryside Forum - Parish Conservation Plan. Official photographs of village. Mr Eastgate confirmed he has taken up aerial photographs of the village. Mrs Morgan is organising the other photographs to be taken. Item 7.32 was brought forward for information.
- 3.5. New Parish Councillor. Item 7.19 Mrs Caroline Crellin has expressed a wish to become a Councillor and was accepted by the Council. Clerk to write asking her to attend the next Parish Council meeting when she will be asked to sign the necessary Declaration of Acceptance.
- 3.6. Litter blitz. This is to take place on the 18th May at 9.30 starting at the village hall. It was agreed to concentrate on the playing field and the A44. Clerk to confirm to Cherwell District Council how many gloves, tabards, sacks will be required and arrange for the sacks and large items to be collected afterwards.

- 3.7. APM. Clerk to prepare a financial report and Mrs Morgan will prepare a Council's report which will be circulated for approval before the meeting. Both Mrs Hastings and Mrs Ganter have agreed to give a short talk at the Annual Parish Meeting. Mrs Morgan thanked the clerk for organising the Council meal.

4. Reports from County and District Councillors.

Mr Barry Woods the new County Councillor introduced himself. He lives in Bicester and was on the Cherwell District Council for 12 years and was chairman of the Council. He gave the clerk his telephone number and will be happy to help with any problems the Parish Council may have.

Mrs Hastings confirmed that bus passes will be accepted on buses to Woodstock and gave clerk a copy of a letter she had received from Mr Howarth at Cherwell District Council confirming this.

5. Planning.

Applications:

97/00357/F. 58 Fernhill Road. Two storey pitched roof rear extension - Amended plans.

Observations:

Decisions:

97/00385/F. 1 Foxglove Road. Erection of kitchen extension - granted JJK

6. Council Representatives.

6.1. BVHMC. They are still having discussions with the Social Club and are getting legal advice. They will be looking for a grant from the Parish Council later in the year to make the bar area more attractive.

6.2. A44 Action Group. They held a meeting last week. Mr Perry met Douglas Hurd but there is little more that can be done regarding the dualling of the A40. They had a meeting with Inspector Carol Haveron to discuss the reduction in speed limit on the A44 and she referred this to the Traffic Management Unit at Bicester who will support the A44 Action Group if the County Council will reduce the road to single carriageway through the village.

It has been announced that the County are thinking of building the new Park and Ride in Langford Lane. Mr Perry is writing on behalf of the A44 Action Group objecting to this site.

Shipton Quarry Planning Application: it has now been confirmed that Cherwell District Council will be dealing with this application.

6.3. Consideration about re-allocation of representation. Mr Eastgate is happy to continue with the BVHMC and footpaths with Mr Holcroft also staying with the BVHMC. This will be discussed further at the next meeting.

7. Correspondence

7.1. Midland Bank. Confirmation of receipt of first half of precept in the sum of £2,830.00. Noted.

7.2. CDC. Polling notices - damaged in post unable to display. Noted.

7.3. Chiltern Air Support Unit re Parish Council's comments on their presentation. Noted.

7.4. Thames Valley Police. Results of Area Boundary Consultation. Circulated.

7.5. ORCC. News sheets. Circulated.

7.6. OCC. Annual Report 96. Circulated.

7.7. ORCC. Survey of rural services. Clerk to complete.

7.8. WODC. Election - notices to be displayed. Noted.

7.9. CDC. Election notices. Noted.

JJK

- 7.10 OCC. Review of subsidised bus services. Circulated.
7.11 CDC. Upper Heyford Planning Forum dates of meetings. Noted.
7.12 OCC. News and information. Circulated.
7.13 CDC. Street Nameplates for Fernhill Rd and Begbroke Lane. (item 3.2.)
7.14 Cherwell Link magazine. Circulated.
7.15 Bruce Buswell. Bus shelter maintenance estimate £257.00 (item 3.3)
7.16 British Red Cross. re advertising for volunteers. Next Link.
7.17 Susan Ganter re: P/A by Solid State Logic. Noted.
7.18 North Oxfordshire Events Guide. Noted.
7.19 Mrs Caroline Crellin. Position of Councillor. (item 3.5)
7.20 OCC. 2 acknowledgement cards. Noted.
7.21 OCC. confirmation they have ordered signs. Noted.
7.22 Chipping Norton Theatre, requesting a £50 donation. Circulated.
7.23 Thames Water. Newsletter. Circulated.
7.24 Mr Jim Kershaw - re Chairman (item 3.1)
7.25 CDC. Dog Warden - details of dog show. to be displayed.
7.26 CDC. A-Z of services. Clerk, Chair and Vice Chair to have a copy each.
7.27 Susan Ganter. Sending apologies for next two meetings. Noted.
7.28 OCC. Fact Sheeting. Circulated.
7.29 Cuxham & Easington PC. Traffic calming in villages. (Item 3.2)
7.30 Shaws Forms - information leaflet. Noted.
7.31 CDC. Litter blitz. (item 3.6)
7.32 BBront information (Item 3.4)

8. Financial Matters:

- | | | | |
|------|--|-----|-----------|
| 8.1. | Balances as at 25th April 1997 | | |
| | C/A £20.04 | D/A | £9,165.38 |
| 8.2. | Transfer required: £1,100.00 | | |
| 8.3. | The following accounts are presented for payment:- | | |
| | Mrs H Hastings Clerk's salary (April) | £ | 120.28 |
| | Clerk's expenses | | 53.95 |
| | Cornhill Insurance | | 309.43 |
| | Audit Commission | | 118.44 |
| | The Royal Label Factory (signs) | | 444.15 |
| | OALC (Accounts book) | | 4.99 |

9. Any Other Business:

- 9.1. Clerk's holiday. Clerk confirmed she would not be able to attend the September meeting due to holiday.
- 9.2. Grants for village organisations. As agreed in the precept the amount available for village grants will be £1,750. This will be divided into eight amounts: 1 x £500, 1 x £300, 1 x £200 to be spent on Supporting the Arts within the village, 5 x £150. Clerk to write to all organisations informing them these are available and requesting skeleton accounts and a detailed description of what they wish to spend the money on if they wish to apply for the three larger figures. These grants are to be paid in two halves some now and some from the second half of the precept.

10. Date of next meeting:

APM Friday 23rd May 1997.
Tuesday 3rd June 1997
Tuesday 1st July 1997

Signed

Date 3rd June 1947

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 0865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON
TUESDAY 3rd JUNE 1997 AT 7.45 PM.

Present:

Mr J Kershaw, Mr T. Holcroft, Mr B. Eastgate, Mr G. Day, Mrs C. Crellin,

1. Apologies.

Mrs M Hastings, Mrs S. Ganter, Mr B Woods, Mrs H Morgan.

2. Read and confirm Minutes of the last meeting.

2.1. The minutes of the meeting held on 6th May 1997 were confirmed as a true record and signed by the Chairman Mr Kershaw.

3. Matters arising from the Minutes:

3.1. Declaration of Acceptance of Office forms. Mr J. Kershaw signed a form accepting the office of Chairman and Mrs C. Crellin signed as a new member of the Council.

3.2. Road Issues/Gateways. Items 7.11 and 7.15 were read out and discussed. It was agreed to re-site the temporary gateway 100 yards further north and again ask in writing Mr & Mrs Hurrell and Mr & Mrs Morgan for their views on this position as well as informing the Highways Dept and the Insurance Company when the gateway will be erected. Item 7.17 to be put on hold for the present. Item 7.18 giving quotation of £303.60 for rumble strips was discussed, but before any decision is taken clerk to write back to the Highways Dept asking for a specification of the rumble strips. Clerk was requested to ask for the sign on the northbound carriageway which at present reads "Fernhill Road" to be replaced with "Begbroke Village East". Clerk to chase Cherwell District Council with regard to signs for Fernhill Road and Begbroke Lane.

3.3. Bus shelter/seat maintenance. Clerk accepted Mr Buswell's quote and awaiting work to be done.

3.4. Countryside Forum - Parish Conservation Plan. Official photographs of village. Mr Day produced an old aerial photograph of Begbroke. It was agreed to leave the organisation of the village photographs to Mrs Morgan.

3.5. Litter blitz. 6 people attended the litter blitz - include this in the Link.

3.6. APM. It was agreed the District Councillors gave interesting talks. Clerk to ask Mrs Hastings for the report on the cycle route so that the Council can write offering to support traffic lights at Begbroke.

3.7. Grants for village organisations. Letters to all organisations have been sent out - bring forward next meeting.

3.8. Chipping Norton Theatre, request for donation. It was agreed not to give a donation.

4. Reports from County and District Councillors.

Mrs Hastings sent a report the main item being the planning application at Shipton Quarry for the storage of cars with the traffic being directed along the A44. The Council agreed to ask for a copy of the planning application in order to respond on the traffic implications.



5. Planning.

Applications:

None

Observations:

None

Decisions:

97/00357/F 58 Fernhill Road, two storey pitched roof rear extension as amended by plans. Granted.

97/00506/F 48 Fernhill Road, two storey rear extension. Granted.

6. Council Representatives.

It was agreed to have a re-allocation of representatives on the various organisations as follows:

A44 Action Group: Mr G. Day

Neighbourhood Watch: Mrs H. Morgan

OALC: Mrs C. Crellin and Mr T. Holcroft

Airport Liaison Committee: Mr J. Kershaw

BVHMC: Mr B. Eastgate

6.1. BVHMC. They have taken legal advice on how to proceed with discussions with the Sports and Social Club where things have slowed up. They would like to purchase some play equipment designed at older children and are looking into prices.

6.2. A44 Action Group. No further report as Mr Perry gave a detailed report at the APM.

6.3. Airport Consultative Committee. Complaints had risen by 13% this year but the number of complainants had stayed the same. The night flying embargo started on the 1st June and will be in effect until the end of August. CSE asked for the embargo to be brought forward to the 2nd week in August, ~~but it was refused~~. They had complaints regarding a very noisy aeroplane but nothing was done.

7. Correspondence

7.1. OALC County Circular. Circulated.

7.2. Cornhill Insurance, Local Council guidelines information pack. Circulated.

7.3. CDC. Cherwell Community Plan, posters/leaflets (displayed) Noted.

7.4. OCC. Temporary gateways. (Item 3.2.)

7.5. CDC. District Nature Conservation Strategy. Countryside Forum's spring/summer event - Tuesday 3rd June. Write not given enough time to respond.

7.6. OCC. 2 acknowledgement cards a) grass cutting b) layby Woodstock Road. Noted.

7.7. CDC. Seminar - How to get the best from CDC & OCC. 5th June 1997. Write not enough time to respond.

7.8. Environment Agency. up-dating their records. Clerk to reply.

7.9. Introduction of Environmental Services leaflet. Circulated.

7.10 CDC. Celebrating the Millennium. Mr Eastgate to prepare a response form to be included in the Council's report for the Link. Discuss at next meeting.

7.11 Mr Hurrell, 40 Woodstock Road, comments on temp gateway. (Item 3.2.)

7.12 CDC. Mobile recycling programme from June 97 - May 98. Noted.

7.13 CDC. Guide "Open Space Provision". Circulated.

7.14 Caring matters leaflet. Circulated.

7.15 Mr & Mrs Morgan - Gateways (Item 3.2.)

7.16 CDC. Dog fouling act 96 - write will send further response once circulated.

7.17 OCC. Gateways (Item 3.2.)

7.18 OCC. Rumble strips (Item 3.2)

7.19 Report from Mrs Morgan.

7.20 Play Architects leaflet - BVHMC.

7.21 Notice of Intention to apply for transfer of Licence of Post Office.

8. Financial Matters:

8.1. Balances as at 25th May 1997
C/A £73.99

D/A £8065.38

8.2. Transfer required: £100

8.3. The following accounts are presented for payment:-

Mrs H Hastings Clerk's salary (May)	£	120.28
OALC - declaration of acceptance forms	£	2.70

9. Any Other Business:

9.1. Reported seal on roundabout is breaking down leaving a large hole, Clerk to write informing Highways and requesting it is repaired.

10. Date of next meeting:

Tuesday 1st July 1997

Tuesday 5th August 1997

Tuesday 3rd June 1997

Tuesday 1st July 1997

Signed

[Signature].....*[Signature]*.....

Date1st.....July.....1997...