

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 6th JANUARY 1998 AT 7.45PM.

Present:

Mr J. Kershaw, Mrs H. Morgan, T. Holcroft, Mr B. Eastgate, Mrs C. Crellin, Mrs S. Ganter District Councillor.

1. Apologies:

No apologies received.

2. Read and confirm Minutes of the last meeting:

- 2.1. The minutes of the meeting held on the 2nd December were confirmed as a true record and signed by the Chairman, Mr Kershaw. The following paragraph should be have included.

Mrs King and Mrs Ching attended the meeting to discuss Mr & Mrs King's planning application 97/01980/F, 20 Fernhill Road - Demolish existing dwelling and erect new detached dwelling. Mrs King confirmed there is current planning permission already on the site for a different dwelling. A Councillor had visited the neighbours both sides and opposite, as is Council policy and came to the conclusion that the roof line is much higher than the other detached houses in the road, the red brick and modern front elevation was not in keeping with the street scene. After looking at the plans the Council agreed with the comments made by the Councillor who looked at the application and it was agreed these comments should be sent to Cherwell District Council.

3. Matters arising from the Minutes:

- 3.1. Precept. Mrs Morgan felt that a sum of money should be allowed in the precept for the playground so that should the Council take over the responsibility of it, they would have money to spend on essential repairs, and that compared with other similar sized villages, Begbroke's precept was low. It was agreed that the £600 for elections should allocated to the playground as last years allocation was not used, and to increase the precept by £600 which would give £1200 for the playground. The precept was fixed at £6,780.

- 3.2. Road Issues/Gateways. All three quotations have been received. It was put to the vote to decide whether the Council should continue with this scheme and it was voted 3-2 to continue. After studying the tenders it was agreed to give the contract to David Beecroft Ltd. Clerk to write confirming this and sending him copies of all letters from the Utilities showing where their equipment is sited and that Mr Eastgate will liaise with him on this matter.

Mr Perry, Chairman of the A44 Action Group had received a letter confirming the County Council will lay the white lines to narrow the dual carriageway to one lane northbound into the roundabout at Begbroke in February for a trial basis. Clerk to write to the County asking how long the trial will last and how they intend to monitor it.

Clerk received a telephone call from Mrs James who lives at 14 Woodstock Road asking if she could paint the bollard outside her house white so that lorries visiting her property could see them. The Council felt that black was the standard colour and did not want any painted white.

A bollard outside the Post Office has been knocked out, clerk to contact Mr Carritt asking for this to be refixed.

- 3.3. Bus shelter/litter bins. Clerk to return the letter address to the Post Office from Cherwell District Council (7.18) highlighting the paragraph confirming the litter bin belongs to the Post Office.
- 3.4. Parish Conservation Plan. Official photographs of village. Mrs Crellin to ask a friend to take some aerial photographs of the village. Clerk confirmed she has ordered the trees and shrubs for planting in Begbroke Lane from Nicholson Nurseries and that Mr Potter has programmed the work for the week beginning 16th February.
- 3.5. Celebrating the Millennium. Nothing to report.
- 3.6. Adoption of children's playground. Mr Kershaw has arranged for an inspection to take place on Monday 12th January by ROSPA and did not feel the Council should agree to take over the playground until the inspection had been done. Mr Eastgate produced a draft plan and costs for improving the playground which was looked at and discussed. It was confirmed that Cornhill Insurance will not cover the equipment if they do not comply with British Standards. A weekly inspection will have to be carried out as well as an annual inspection.
- 3.7. Public Enquiry: Planning Application made by Solid State Logic. Mr Kershaw had prepared a draft letter which is to be circulated and discussed at next meeting.
- 3.8. Motorbikes on Cookson's land. Mr Kershaw to write to Cooksons.
- 3.9. New Parish Councillor. No applications have been received.
- 3.10. Potato lorry. Clerk to write to Cherwell District Council asking if planning permission was given for the garage which is forward of the building line and Mrs Morgan will contact PC Dean Maskell asking him to have a word with the owner regarding the lorries parking on the pavement.
- 3.11. Parish Walk. approx. 25 people turned out and walked the three footpaths. They found a few minor items which need attention and clerk will write to Mr Potter requesting these are attended to. The Council thanked Mrs Ganter for supplying mince pies.

4. Reports from County & District Councillors.

Mrs Ganter confirmed she has prepared a report for the Public Enquiry at Solid State Logic, and is concerned about the planned library closures.

5. Planning Applications:

Applications:

No applications were received.

Decisions:

97/01570/F: 7 Fernhill Road - Garage - Granted.

6. Council Representations:

- 6.1. BVHMC: Bar Licence for new social club is still under review.
- 6.2. A44 Action Group: Discussed under 3.2.
- 6.3. Neighbourhood Watch: Mrs Morgan reported there have been no more vandalism.

7. Correspondence

- 7.1. McNicholas Fencing - gateway quote see item 3.2.
- 7.2. CDC Amendments to Parish A-Z (included in file)/booklets for Councillors. Noted.
- 7.3. CDC. Precept - see item 3.1.
- 7.4. Audit of accounts 96/97 - 9/3/97. Noted.
- 7.5. CDC - Local Government & Rating Act - Parish Reviews. Circulated.
- 7.6. CDC Parish Newsletter. Circulated.
- 7.7. OALC - Review of clerks salaries to take into account new audit procedures. Circulated.
- 7.8. Mr Hurrell, 40 Woodstock Road - copy of letter sent to CDC. Circulated.
- 7.9. OCC. News December 97 Circulated.
- 7.10. Christmas Card - Thames Valley Police. Noted.
- 7.11. CDC. Meeting Upper Heyford Planning Forum. Circulated.
- 7.12. Comtel: gateways. - see item 3.2.
- 7.13. Cornhill Insurance - play area. - see item 3.6.
- 7.14. OCC. 30mph speed limit. Clerk to write and give copy to Ron Perry.
- 7.15. The Play Architects - information. Circulated.
- 7.16. OALC County Circular. Circulated.
- 7.17. St. Philips Priory -thankyou letter for grant. Noted.
- 7.18. Post Office: letter to them from CDC re litter bins see item 3.3.
- 7.19. CDC. Report from meeting:rural issues - helping to shape the future. Circulated.
- 7.20. CDC. Revised joint parish charter.Circulated.
- 7.21. Rural Action - clearance of Rowel Brook etc.Circulated.
- 7.22. Susan Ganter re precept. Noted.
- 7.23. Cherwell Link. circulated.
- 7.24. OCC. Budget restrictions - grass cutting etc. Circulated.
- 7.25. Transco - gateways -see item 3.2.
- 7.26. British Telecom - gateways see item 3.2.
- 7.27. OCC. Consultation paper - early years development. circulated.

8. Financial Matters:

- 8.1. Balances as at 25th December 1997

C/A £53.55

D/A £7,974.58

- 8.2. Transfer required: £250

- 8.3. The following accounts are presented for payment:-

Mrs H. Hastings: Clerk's salary (November)	£	124.78
Mrs H. Hastings: Clerk's expenses		71.35
Viking Direct		60.45

9. Any Other business:10. Date of Next Meeting:

Tuesday 3rd February 1998

signed

dated3rd.....February.....1998.....

BEGBROKE PARISH COUNCIL
ESTIMATED EXPENDITURE 1998/99

Charge payers approx. 605

ITEM	ESTIMATE 1997/8	EXPENDITURE Actual to 30/11/97	ESTIMATED to 31/3/98	TOTAL	ESTIMATE 1998/9
Clerk's Salary	1560.00	998.24	499.12	1497.36	1560.00
Clerk's Expense's	270.00	216.94	150.00	366.94	400.00
Councillor's Expenses	200.00	0.00	100.00	100.00	200.00
Neighbourhood watch	150.00	0.00	50.00	50.00	150.00
A44 A.G. Expenses	10.00	15.00	5.00	20.00	20.00
Insurance	350.00	309.43	0.00	309.43	400.00
General maintenance	200.00	257.00	50.00	307.00	300.00
Hire of Village Hall	180.00	100.80	30.00	130.80	180.00
Audit	80.00	100.80 **	150.00 **	220.80	150.00
Link	200.00	0.00	200.00	200.00	200.00
Grant village organisations	1750.00	1100.00	500.00	1600.00	1750.00
Miscellaneous Contingencies	300.00	148.69	100.00	248.69	300.00
Elections	600.00	0.00	600.00	600.00	0.00
Playground	.00	0.00	0.00	0.00	1200.00
Total	5850.00	3246.90	2404.12	5651.02	6780.00

** Audit fee for 95/96 was not received until June 1997, expect 1996/97 account in January after December audit.

SUMMARY OF ACCOUNTS 1.4.97 - 30.11.97

	Credit	Debit	Balance
Current Account balance 1.4.96	203.82		
Deposit Account balance 1.4.96	<u>6,785.38</u>		
Total	6,989.20		
 Precept for 1996/97	 5,660.00		
 Money received other than precept:			
Bank Interest	52.94		
 <u>TOTAL INCOME</u>	 <u>12,702.14</u>		 <u>12,702.14</u>
 Expenditure to 30.11.97		4,201.50	
Estimated expenditure 1.12.97 - 31.3.98			
Clerk's salary		499.12	
Clerk's expenses		150.00	
Councillor's expenses		100.00	
Neighbourhood watch		50.00	
A44 Action Group expenses		5.00	
General maintenance		50.00	
hire of village hall		30.00	
Audit		120.00	
Link (January issue only)		200.00	
Miscellaneous		100.00	
Elections 96		600.00	
Grant - BSSC		150.00	
Grant (BVHMC/Oxford Touring Theatre)		200.00	
 <u>TOTAL EXPENDITURE</u>		 <u>6,455.62</u>	 <u>6,455.22</u>
 <u>ESTIMATED BALANCE</u>			 <u>£6,246.92</u> =====

1

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MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON
TUESDAY 3RD FEBRUARY 1998 AT 7.45PM.

Present:

Mr J. Kershaw, Mrs H. Morgan, T. Holcroft, Mr B. Eastgate, Mrs C. Crellin,
Mrs S. Ganter District Councillor, Mr B. Wood County Councillor and Mr King.

1. Apologies:

Mrs M. Hastings, District Councillor.

2. Read and confirm Minutes of the last meeting:

- 2.1. The minutes of the meeting held on the 6th January 1998 were confirmed
as a true record and signed by the Chairman, Mr Kershaw.

3. Matters arising from the Minutes:

- 3.1. Road Issues/Gateways. Mr Eastgate has met Mr Beecroft who hopes to
complete the gateways within six weeks. Southern Electric have
responded to request for position of their cables etc and clerk to
forward this to contractor. Awaiting report from Thames Water.
Item 7.11 was discussed at OALC meeting see item 6.4. Item 7.29 was read
out and noted, Item 7.32 was read and out this is to be discussed
next year but allowance made in next years precept. Clerk to write to
Colin Carritt asking for the breakdown of his quote.
- 3.2. Bus Shelter/Litter Bins. Mr Buswells quotation for £85 was accepted. It
was agreed to buy two new litter bins for the bus stops including
fixing bolts from Glasdon UK Ltd
- 3.3. Parish Conservation Plan. Mrs Crellins friend is happy to take aerial
photographs: Mrs Ganter will organise naming and listing of hedges.
Clerk to write to all land owners asking for permission to have access
to all hedges in the Parish.
- 3.4. Tree planting in Begbroke Lane. Mrs Morgan & Mr Eastgate to decide
where new shrubs etc should be positioned, Mrs Morgan will meet Mr
Potter to finalise details before work starts. Clerk to write to all
residents backing onto the lane informing them when work is due to
start.
- 3.5. Millenium. Mrs Morgan, Mrs Crellin and Mrs Ganter will prepare a draft
plan for trees on the A44.
- 3.6. Childrens Playground. Report from RSOPA received and cost £88.13. Mr
Eastgate prepared Assessment sheet along with budget prices and will
prepare a method statement and proposals for management of the
playground. Clerk to write to Insurance Co. asking them to confirm
they will cover playground under current policy or what the increased
premium would be.
- 3.7. Public Enquiry - SSL. Mr Kershaw confirmed he would be unable to
attend the enquiry and Mrs Morgan will attend in his place, Clerk to
write to the Inspector confirming Councils views.
- 3.8. Motorbikes on Cooksons Land. No action to be taken.
- 

- 3.9. New Parish Councillor. Clerk has received two replies, as candidates are unknown to a number of Councillors, clerk to write back requesting they give brief details of why they wish to become a councillor with any other information they feel relevant.
- 3.10 Potato Lorry. Clerk to chase Cherwell Planning Dept for a response to her letter.
- 3.11 Donation - Yarnton & Begbroke Allotment Society. A copy of their skeleton accounts has been received and it was agreed to give a donation of £20 from contingency fund.

4. Reports from County & District Councillors.

Mr Woods confirmed the County were to set their budget for the next financial year on Tuesday 13th January, he thought the Library service would be saved and confirmed that he was backing the campaign for education to get all their allocated money from the Government although this would probably result in cuts to social services.

Mrs Ganter reported that she had looked at the gates into what was Days land but had seen no action and the gates had been padlocked. She confirmed she would be sending a letter to the Inspector dealing with the Solid State Logic enquiry.

Mrs Hastings had written a report which was read out.

5. Planning Applications:

Applications:

98/000025/F: 46 Fernhill Road - extension to existing domestic building.

98/000046/F: 38 Woodstock Road - Replacement of single storey garage with two storey extension.

98/000119/F: 48 Fernhill Road - Garage and Store to replace air raid shelter.

Decisions:

None received,

6. Council Representations:

6.1. BVHMC. Trevor Holcroft had nothing to report.

6.2. Neighbourhood Watch. Helen Morgan. No further volunteers have come forward in the areas still without coordinators. Vandals are now targeting the post box and the dropping of litter is on the increase. Meeting at woodstock on Teenage vandalism Mrs Morgan will attend.

6.3. A44 Action Group. Helen Morgan. Information from meeting on 21st January to be circulated. They are supporting Woodstock Town Council on a traffic calming scheme for Shipton Road and on A44 through the town. They have had a traffic survey carried out and the scheme will work to a five year plan. The A44 Action Group are requesting CDC look into the old police house who seem to have a car dealership running from the property. The SEB site has an application for a motor park.

6.4. OALC - meeting 19/1/98. Helen Morgan. Anne Morlock gave a talk on the 30mph speed limit scheme for OCC and recommended Parish Councils get a firm commitment from OCC that their village roads will have the speed limit fixed before making any payments. The annual subscription is due to be increased. It was recommended that all Councils make a standing order forbidding the use of tape recorders at meetings.

7. Correspondence

- 7.1. Southern Electric plc. See 3.1.
- 7.2. Environment Agency - open public meeting - Monday 23rd January 7pm. Noted.
- 7.3. CDC. Planning Seminar for Parish Authorities. 3rd or 5th March. Mrs Morgan, Mrs Crellin and Clerk to attend.
- 7.4. CDC. Leaflet - half term sports venues. Notice Board.
- 7.5. OALC circular - seminar OPFA: Sat. 21st March Bloxham/Sat 25th April Eynsham: Cost £12 1st delegate £10 2nd delegate. Mr Eastgate to attend.
- 7.6. Councillor Barry Woods -Circular letter. Noted.
- 7.7. Cable & Wireless. See 3.1.
- 7.8. Mr King, 20 Fernhill Road - Planning Application. Mr King was at the meeting and requested to know why he had not been consulted on applications granted on neighbouring properties. Chairman confirmed Councillors visited all houses which would be affected by any application but because of the time limit imposed by Cherwell District Council if householders were not at home when the Councillor visited they may be missed, most Councillors would call at least twice, he could not comment on applications dealt with by previous councillors although they had the same guidelines. Mr King felt the Council's comments "the application not in keeping with the street scene" was incorrect but the Council agreed they still felt this a valid part of their observations.
- 7.9. OCC. Library Service Consultation. Replies 26th January./agenda meeting Tuesday 27th Jan 10am. Noted.
- 7.10. OCC: Hugh Potter - Tree planting and items from parish walk. Noted.
- 7.11. OCC: 30mph speed limit on village roads. See 3.1. and 6.4.
- 7.11. CDC - Official map. Circulated.
- 7.12. CDC: Notice of Inquiry - SSL 24th February 10am Bodicote House. Written comments to be received by 10th Feb. see 3.7.
- 7.13. CDC. Meeting - Sustainable Transport - 27th Jan 7-9.15. Noted.
- 7.14. Mrs Lesley O'Shaughnessy - position of Councillor. See 3.9.
- 7.15. Mrs Linda Hopcraft - position of Councillor. See 3.9.
- 7.16. CDC - Minutes - Upper Heyford base. Circulated.
- 7.17. ROSPA - Playground Inspection Report. See 3.6.
- 7.18. OCC News. Circulated.
- 7.19. CDC - Leaflet - Community Hall, Recreation & Countryside Grants. Circulated.
- 7.20. Winged Fellowship. donation request. Noted.
- 7.21. Oxfordshire School of Sport -Leaflet. Notice Board.
- 7.22. Sutcliffe Play Equipment - catalogue. Noted.
- 7.23. ORCC - News Circulated.
- 7.24. OCC - ack. card - 30mph speed limit. Noted.
- 7.25. Bruce Buswell - estimate £85 remove graffiti from bus shelter. See 3.2.
- 7.26. OCC - Structure Plan - proposed modifications. Circulated
- 7.27. CDC - Draft Countryside Design Summary. Comments by 12 March. Circulated to be discussed at next meeting.
- 7.28. Yarnton & Begbroke Allotment Society - see 3.11
- 7.29. OCC - Road narrowing see 3.1.
- 7.30. OCC - acknowledgement card. Noted.
- 7.31. Sustrans, re clerks letter. Noted.
- 7.32. OCC: Woodstock Road, carriageway widening. See 3.1.
- 7.33. Oxfordshire Health Authority report - circulated.

8. Financial Matters:

8.1. Balances as at 25th January 1998

C/A £107.47* D/A £7,724.58

*cheque for £60 outstanding

9.3. Transfer required £1,000

The following accounts are presented for payment:-

£

Mrs H. Hastings, Clerk's salary (January)	124.78
Playground Management Services (RSPA)	88.13
(playground inspection)	
Begbroke Bowls Club (village grant)	300.00
BVHMC - Hall Rent	25.20
BVHMC - Grant (arts & entertainment)	200.00
Link - January Subscription	200.00
Yarnton Allotment Association - Grant	20.00

9. Any Other business:

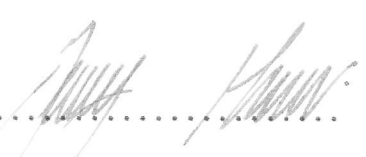
9.1. Parish Council Meal: Clerk to ask Royal Sun if they would prepare a menu to the maximum value of £15.00.

9.2. Link Report: Include vandalism, bus shelter maintenance, compost bins, cut back hedging from pavements.

10. Date of Next Meeting:

Tuesday 3rd March 1998

Tuesday 7th April 1998

signed 

dated 3rd... March... 98...

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON
TUESDAY 3RD MARCH
1998 AT 7.45PM.

Present:

Mr J. Kershaw, Mrs H. Morgan, Mr B. Eastgate, Mrs C. Crellin,
Mrs S. Ganter District Councillor.

1. Apologies:

Mr T. Holcroft, Mrs M. Hastings, District Councillor, Mr B. Wood, County Councillor.

2. Read and confirm Minutes of the last meeting:

2.1. The minutes of the meeting held on the 3rd February 1998 were confirmed as a true record and signed by the Chairman, Mr Kershaw.

3. Matters arising from the Minutes:

- 3.1. Road Issues/Gateways. Mr Eastgate has been in contact with David Beecroft who expect to complete the work before the end of this month and clerk confirmed she has sent Thames Water's report showing position of water main to them. Clerk to contact Colin Carritt regarding knocked down bollard and reflective post. It was reported that Mr Hurrell, 40 Woodstock Road East has spoken to Colin Carritt who has agreed to install metal posts on grass verge to stop lorries turning by gateway into what was Day's land.
- 3.2. Bus Shelter/Litter Bins. Clerk confirmed Mr Buswell has started work on the bus shelter and that litter bins have arrived and given to Mr Eastgate to install.
- 3.3. Parish Conservation Plan. Mrs Morgan confirmed that films have been handed out to volunteer photographers. Correspondence 7.12 and 7.17 were given to Mrs Ganter who is organising volunteers to collate information on hedgerows. Clerk to write to Church, St. Priory, Solid State Logic and Cooksons confirming someone will be taking photographs of their buildings as part of the conservation plan.
- 3.4. Tree planting in Begbroke Lane. Mrs Morgan reported that logs had been left lying in the lane and after counting shrubs it was agreed that only 145 of the 250 supplied had actually been planted. Clerk to write to Hugh Potter asking where the other plants have gone and confirm Parish Council expect them to be used in the Autumn once the necessary parts of the lane have been levelled, request the logs and old fences be removed.
- 3.5. Millennium. Co-ordinators have discussed this.
- 3.6. Children Playground. Mr Eastgate will provide Clerk with replacement costs so that information can be sent to Insurance Company. He is also due to meet Wicksteads on site in the near future. It was agreed that the items should be repaired as soon as possible and necessary parts be ordered to make the equipment safe. Mr Eastgate read a report

DMM

3.6. from the BVHMC's minutes regarding the playground and it was proposed, seconded and agreed that the clerk should prepare an agreement which both the Parish Council and the Management Committee sign confirming the BVHMC are to be supplied with an annual submission of plans the Council have for the playground so that they have an opportunity to give their views. Item 7.33 from Cornhill Insurance was read out and discussed.

3.7. Public Enquiry - SSL. Mrs Morgan attended the enquiry on behalf of the Council, gave a report and circulated a copy of the conditions set. The enquiry lasted one and a half days and included a site visit. The Council thanked her for attending. *Mrs Ganter District Councillor also attended the meeting*

3.8. Audit: 9th March - collection 13th March. Mr Kershaw and Clerk to collect. *DMM.*

3.9. New Parish Councillor. Mrs Hopcraft decided not to continue with her application and so the Council agreed to ask Mrs O'Shaughnessy to join the Council.

3.10 Potato Lorry. Clerk has been in close contact with Cherwell District Council's planning officer who confirmed there was no planning permission for the garage and they are looking into what action to take and will contact the Clerk again once a decision has been made.

3.12 Clerk's Salary - Clerk still to look at this.

3.13 Standing Orders: It was agreed to add the following standing order as from the 1st April: "No tape recordings are to be taken at any Parish or Public Meetings".

3.14 Draft Countryside Design Summary. It was agreed this was very vague and not very helpful. It was felt it needed to be broken down into more detailed reports to gain any usefulness.

4. Reports from County & District Councillors.

A report from Mrs Hastings was read out. Mrs Ganter is concerned about the planning appeal from Shipton Quarry.

5. Planning Applications:

Applications:

98/000156/F: Hall Farm, erection of a 1199 sq metre grain store.

Decisions:

20 Fernhill Road - Refused.

6. Council Representations:

6.1. BVHMC. Brian Eastgate: The boundary fence to stop cricket balls needs attention and the estimated cost will be £2,000. The kitchen refurbishment is still ongoing and the social club is awaiting plans from Morrells Brewery. Mr Eastgate declared an interest as he is secretary to the new social club. Date for village show 12th July.

6.2. Neighbourhood Watch. Helen Morgan: Have found co-ordinator for Begbroke Crescent. Thames Valley Police AGM on 7th March and Mrs Morgan will attend. *Association of Neighbourhood Watch* *DMM*

6.3. A44 Action Group. Helen Morgan. No report.

6.4. Airport Consultative Committee. Caroline Crellin: Mrs Crellin had a problem getting onto the airfield because they were not expecting her, clerk to write in future if someone other than the designated representative wishes to attend a meeting.

DMM

7. Correspondence

- 7.1. OCC - Country File 96/97. Circulated.
- 7.2. Oxford Health Authority - Bulletin. Circulated.
- 7.3. ORCC - Best Kept Village Competition. Noted.
- 7.4. Government Office - SSL Planning Application -ack clerks letter. Noted.
- 7.5. CDC - Leaflet to be displayed "Lottery Funds" meeting. Circulated.
- 7.6. OCC - Bulletin. Circulated.
- 7.7. CDC - RAF Upper Heyford - comprehensive planning brief. Circulated.
- 7.8. CDC - Planning Seminar to be 3rd March. Noted.
- 7.9. Kidlington Parish Council - Parish Review. Noted.
- 7.10. CDC - Development Guide for Oxfordshire. Circulated.
- 7.11. Chipping Norton Theatre - advertising. Circulated.
- 7.12. Cookson Matthey - Cataloguing hedges. Given to Susan Ganter.
- 7.13. CDC - National Spring Clean. Clerk to return, not enough time to advertise refer to previous correspondence.
- 7.14. Commercial Services - Introduction. Circulated.
- 7.15. CDC - Register of electors. Circulated.
- 7.16. OCC: Hugh Potter - acknowledgement card. Noted.
- 7.17. Blenheim Estate - cataloguing hedges Given to Mrs Ganter.
- 7.18. Thames Water - Gateways discussed under 3.1.
- 7.19. Mrs L. O'Shaughnessy - Vacancy on Parish Council. discussed under 3.9
- 7.20. Citizens Advice Bureau - advising of new address. Noted.
- 7.21. OALC: Invoice VAT Subscription and County Circular. Mrs Morgan to attend meeting on Facilities for Teenagers on 17th March. Questionnaire "audit fees" by 27th March. Circulated.
- 7.22. CDC: Upper Heyford - Agenda. Circulated.
- 7.23. Nicholson Nurseries - Invoice for £162.44. Mrs Morgan returned some items awaiting new invoice. Noted.
- 7.24. Begbroke Bowls Club - Thank you for grant. Noted.
- 7.25. CDC: Planning Seminar programme. Noted.
- 7.26. Glasdon UK - litter bins (bins already received) Noted.
- 7.27. OCC - News February 98. Circulated.
- 7.28. Tigger Hygiene - Dog fouling disposal Co. advert. Noted.
- 7.29. ORCC. meeting: local government & rating act 19/3/98 in Woodstock. Noted.
- 7.30. CDC: Events Guide: Clerk to write to organisations.
- 7.31. OCC - OCC year 97 booklet - Circulated.
- 7.32. Cornhill Insurance: discussed under 3.6.
- 7.33. Thames Water - charges for CON29 drainage enquiries. Circulated.
- 7.34. Rural Development Commission - survey summary. Circulated.
- 7.35. Caring Matters leaflet. Circulated.
- 7.36. Parish Boundary Review. Noted.
- 7.37. English Heritage - Natural Areas of England. Circulated. *dmn.*

8. Financial Matters:

8.1. Balances as at 25th February 1998

C/A £291.63

D/A £6,724.58

- £200 Link contribution

- 20 Allotment Soc. Donation.

= £ 71.63

Transfer required: £600.00

The following accounts are presented for payment:-

	£
Mrs H. Hastings, Clerk's salary (February)	124.78
Gladdon UK Limited	308.43
OALC: VAT on subscription	13.34 **
Mrs H. Morgan - Councillors Expenses	174.57

**It was agreed not to pay the VAT on the OALC subscription as they had paid the subscription before OALC was VAT registered.

9. Any Other business:

9.1. Police Parish Forum: PC Dean Maskell asked if the Council would like to hold another forum. The Council thought the last one was a success and would like to hold another one in early June. Clerk to arrange.

10. Date of Next Meeting:

Tuesday 7th April 1998

Tuesday 5th May 1998

signed .. *DM Morgan*

dated .. *7 April '98*

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 7th APRIL 1998 AT 7.45PM.

Present:

Mrs H. Morgan, Mr B. Eastgate, Mrs C. Crellin, Mr T. Holcroft,
Mrs L O'shaughnessy, Mrs S. Ganter District Councillor.

1. Apologies: Mr J Kershaw.

2. Read and confirm Minutes of the last meeting:

2.1. The minutes of the meeting held on the 3rd March 1998 were confirmed as a true record and signed by the Vice Chairman, Mrs Morgan.

3. Matters arising from the Minutes:

- 3.1. New Parish Councillor: Acceptance of Office. Mrs O'Shaughnessy signed the acceptance of office which was witnessed and signed by the Clerk.
- 3.2. Audit. There were one or two minor items to be changed before the accounts can be signed by the auditor, clerk and chairman have done the necessary work and clerk produced the new statement for the Councils information.
- 3.3. Standing Orders. The Council have agreed to make another standing order to read "The Clerk shall be the financial officer for the council" and a copy of all the standing orders are listed as appendix A to these minutes.
- 3.4. Road Issues/Gateways. All the work is ordered but due to the position of the south bound gateway work has been slightly delayed.
Bollards: although clerk rang the Highways Dept the bollard still have not been fixed, clerk will write to Colin Carrit direct.
White Lines at roundabout: Clerk to write to Colin Carrit confirming the white lines are slowing traffic down and are making a big difference.
- 3.5. Bus Shelter/Litter Bins. Mr Eastgate has installed the new bins. Whilst discussing litter it was agreed that a litter bin should be provided outside the village hall as this area seems to have a litter problem. Clerk to write to Mrs Preedy as Chairman of the BVHMC asking if they have any objections to the Council buying a bin for this area and once clerk has confirmation from her she will order a new green bin from Glasdon UK.
- 3.6. Parish Conservation Plan. Mrs Ganter is organising maps ready to give to volunteers for logging the hedgerows. Photographs of village: most photographs have now been taken.
- 3.7. Tree planting in Begbroke Lane. Letters 7.20 and 7.32 from Hugh Potter read out. Mrs Morgan and Mrs Crellin to recount shrubs and then clerk will write to Hugh Potter confirming the Council want the ground levelled out and the fences removed at the same time confirming how many shrubs have been planted.
- 3.8. Millennium. Clerk to write to the Highways Dept asking them for a list of shrubs and trees they feel are suitable to be planted along the roadside. It was noted that the millennium meeting was missed due to the short notice given - clerk to write requesting parish councils are given at least 6 weeks notice of events and 8 weeks if they require information to be put in local magazines.

DMH

- 3.9. Childrens Playground. Mr Eastgate confirmed that he is to meet the representative from Wicksteads next week. It was confirmed that he can order goods to be value of £700 to carry out necessary repairs and to give clerk a replacement cost list for the Insurance Company. Whilst discussing the playground and facilities for teenagers, it was agreed that providing some kind of hard base area for teenagers would be a good millennium project and this is to be further discussed.
- 3.10 Potato Lorry. Mrs Morgan confirmed that PC Dean Maskell has spoken to the driver of the lorry requesting he does not park on the pavement.
- 3.11 Clerks Salary - OALC circular. next meeting.
- 3.12 Questionnaire. This has been circulated in the box, to be discussed next month. Mr Eastgate to provide specimen leaflet.
- 3.13 Police Parish Forum. Clerk to arrange date with PC Dean Maskell and put in the Link, questions are required.
- 3.14 Parish Council Meal. The date agreed was the 16th May 98 for 8-8.30pm. Menu's to be returned to clerk at next meeting.

4. Reports from County & District Councillors.

Mrs Ganter reported that the planning appeal for Shipton Quarry is to be held in July. She has spoken to Mr Perry as chairman of the A44 Action Group who are very concerned about this and confirmed that Shipton Parish Council are to hold another meeting to discussed the matter.

5. Planning Applications:

Applications: None received

Decisions.

- 97/01925/F - Land east of Sandycroft, Sandy lane, Yarnton. Granted.
 Tree Preservation Order - Willow Tree at 22 Woodstock Road East - confirmed order.
 98/00046/F - 38 Woodstock Road East, replacement of single storey garage attached to house with two storey extension. Granted.
 98/00025/F - 46 Fernhill Road, extension to existing domestic building. Granted.

6. Council Representatives.

- 6.1. BVHMC. Brian Eastgate: the new social club and cricket fence were the main items discussed.
- 6.2. Neighbourhood Watch. Helen Morgan. The Association meeting file was circulated.
- 6.3. A44 Action Group. Helen Morgan. A meeting to discussed how to help Woodstock Town Council with their traffic scheme was arrange but no representative from Woodstock attended the meeting.

7. Correspondence

- 7.1. CDC - Newsletter.- (Information & Training Evening 2nd June) Noted.
- 7.2. OCC - Oxford Structure Plan: New Look monitoring papers. Circulated.
- 7.3. OCC - Library opening hours. Circulated.
- 7.4. Oxfordshire Health Authority-consultation: views by 12/6/98. Circulated to be discussed next meeting.
- 7.5. BVHMC - requesting donation to help set up bar. Clerk to write to Mrs Preedy confirming Council cannot give loans but that the Council will be offering grants again to all village organisations and they are welcome to apply for a grant to help with the bar project.
- 7.6. CDC - Notification of appeal of planning application 23 Park Close Yarnton. Noted.
- 7.7. OCC - News. Circulated.
- 7.8. OCC - Manager Kidlington Family Centre - donation request. Circulated.
- 7.9. Yarnton Allotment Society - Thank you note. Noted.

RMM

- 7.8. CDC - millennium meeting 31st March 98. Clerk to write asking for at least 6 weeks notice to be given to Parish Councils of meetings.
- 7.9. Magistrates Court Service - opening evening at Banbury 2nd July 6.30pm. Mrs Morgan and Mrs Crellin to attend.
- 7.10 SSL - Photographs. Noted.
- 7.11 CDC - Easter Sports Roadshow Leaflet - Notice Board
- 7.12 CDC - Grant application form (Community Hall, Recreation and Countryside Grants) Mr Eastgate & Mr Holcroft photocopies.
- 7.13 Chipping Norton Theatre - summer programme. Noted.
- 7.14 Cornhill Insurance - playground. Mr Eastgate to supply information to clerk.
- 7.15 Sovereign Play Equipment. Noted.
- 7.16 Map to seminar on play equipment - Brian Eastgate.
- 7.17 OCHC - meeting 2nd April. Noted.
- 7.18 St. Philips Priory - photographs. Noted.
- 7.19 Zephyr Flag & Banners - details of services. Noted.
- 7.20 Hugh Potter - Tree planting in Begbroke Lane. see item 3.7.
- 7.21 Barry Wood - Report. Noted.
- 7.22 CDC - Roving recycling dates for Begbroke. Noted.
- 7.23 CDC - request details of Council meetings to up-date their records. Clerk to send details.
- 7.24 CDC - Planning Seminar - copies of overhead slides. Circulated.
- 7.25 CDC - calendar of meetings. Noted.
- 7.26 CDC - leaflet - Are you eligible for free heating appliances and insulation. - notice board.
- 7.27 Nicholson Nurseries - Credit Note for £3.34. account put forward for payment.
- 7.28 Imperial Cancer Research Fund - Sponsored walk. Noted.
- 7.29 Blenheim Estates - recording hedgerows. Noted.
- 7.30 Cooksons - recording hedgerows. Noted.
- 7.31 Thames Water - Gateways. Noted.
- 7.32 Tax Office - P46 Clerk to return.
- 7.33 Hugh Potter - Begbroke Lane: discussed under 3.7.
- 7.34 ONCF questionnaire - Mrs Morgan and Mrs Ganter to deal with this.

8. Financial Matters:

8.1. Balances as at 25th February 1998

C/A £238.68
- 174.57
= £ 64.11

D/A £6,1987.00

Transfer required: £500.00

The following accounts are presented for payment:- £

Mrs H. Hastings, Clerk's salary (March)	124.78
Mrs H. Hastings, Clerk's expenses	95.83
BVHMC - Rent	25.20
Bruce Buswell - removal of graffiti	85.00
Nicholson Nurseries: (see item 7.27)	159.10

9. Any Other business:

9.1. Link: APM agenda and accounts. Aspects of the Parish Council - Mrs Morgan on gateways and new hatching at roundabout.

9.2. Annual Parish Meeting: Wednesday 20th May at 7.45pm

10. Date of Next Meeting:

Tuesday 5th May 1998

Tuesday 2nd June 1998

signed ... *Dumorgan*

dated ... *5 May 1998*

BEGBROKE PARISH COUNCIL

Standing Orders

1. Seven days' notice of items for the agenda
2. Monthly meetings to be held on the first Tuesday in the month.
3. No smoking at all Parish Council meetings and all public meetings.
4. The Council shall elect annually a chairman and vice-chairman from within the Council.
5. A Councillor may serve as chairman or vice-chairman for any number of years, but may not serve in the same position for more than two years consecutively.
6. No tape recordings are to be taken at any parish or public meetings.
7. The Clerk shall be the Financial Officer of the Parish Council.

Policy Decisions

1. Payment of expenses for travelling on Council business outside Begbroke to be paid to all Councillors and Clerk for Journeys (at OALC rates).
2. That Begbroke Parish Council will continue to support the A44 Action Group.
3. That the Council will support Mr Ron Perry as the independent chairman of the A44 Action Group.
4. That Mrs Hilary Hastings, Parish Clerk, will continue to provide secretarial support to Mr Ron Perry as chairman of the A44 Action Group.
5. That Begbroke Parish Council will pay a quarter share of the expenses of the chairman of the A44 Action Group, requesting similar shares to be provided by Yarnton and Bladon Parish Councils and Woodstock Town Council.
6. That two Parish Councillors will represent Begbroke Parish Council on the A44 Action Group. At present these members are Mrs Helen Morgan
7. That the Council will support the Neighbourhood Watch Scheme by providing minimum funding for basic expenses (photocopying, signs etc)

H. Morgan

17

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

MINUTES OF THE MEETING OF THE ANNUAL PARISH MEETING HELD IN THE VILLAGE HALL
ON MONDAY 23rd MAY 1997 AT 7.45 PM.

Present: Mrs H. Morgan, Mr J. Kershaw, Mr B. Eastgate,
Mr T. Holcroft, Mr G. Day, Mrs M Hastings and Mrs S. Ganter District
Councillors, Mr B. Wood County Councillor and 9 residents

1. Apologies. Mrs S. Pollard and Mr F. Florey.

2. Read and confirm Minutes of the Last Meeting:

The minutes of the meeting held on Tuesday 20th May 1996 were read and
confirmed as a true record and signed by the Chairman, Mr Kershaw.

3. Matters Arising from the Minutes:

Mrs Hutton asked if the flight paths of aircraft documented in the Link were
taken from a map. The Council confirmed the information was taken from a hand
drawn map.

The question was asked if helicopters have to conform to approved routes, the
Council confirmed they do and gave the procedure for making complaints to the
airport if aircraft do not keep to the approved routes. The Council's
Airport Liaison Representative said he would be happy to take up complaints
on behalf of residents if contacted via the Parish Council.

4. Council's Report:

The Council's report for 1996/97 was read to the meeting. A copy of which is
appended to these minutes. Afterwards Mr Kershaw as chairman asked if there
were any questions.

5. Financial Report:

Mrs Hastings, the Clerk, gave a brief financial report as follows:

The precept for 1996/97 was set at £5,659.00, which was down on the previous
year due to Cherwell District Council taking over the concessionary bus fare
scheme. The total income for the year was £11,971.82 with expenditure
totalling £4,802.62 giving a balance at the 31st March 1996 of £6,898.30.
The Parish Council allocated £1,750 for grants to village organisations. Both
the village hall management committee and the playground, who purchased new
table and chairs through the Parish Council in order that the Parish Council
could reclaim the VAT, both received £500 each. The Sports & Social Club,
Youth Club, WI, St. Michael's Church and St. Philips Priory all received £150
each.

The Link magazine also received £200 for the production of the January issue
which is delivered to every house in the village.

A full set of accounts were attached to the back of the last "Link" magazine
and the Council would like to thank Mr Lloyd for including these. The Clerk
offered to supply copies of the accounts to anyone who did not receive one.
A copy of the Income and Expenditure Account for the year 31st March 1997 is
attached to these minutes.

DM

6. Reports from District and County Councillors:

Both Mrs Hastings and Mrs Ganter submitted written reports which are appendix to these minutes.

Mr Wood the new County Councillor introduced himself and confirmed he would endeavour to attend as many parish council meetings as possible.

7. Any other business:

- 7.1 Flooding in Fernhill Road. Mrs Jayne Hill thanked the Parish Council for their help with the flooding from County Dairies.
- 7.2. Litter Blitz. It was confirmed that the rubbish is to be taken away and the Council are arranging for the Highway Dept to take the road sign away and the other boards are from the village show.
- 7.3. A44 Action Group. Mr Perry as Chairman of the A44 Action Group met Mr David Young and Colin Carritt from Oxfordshire County Council regarding the proposed park and ride at Langford Lane which they are totally apposed to on the grounds of increased traffic on the A44. The peartree park and ride caters for traffic from the A44, A40, A4260 and Bicester. They are also very concerned about the planning application submitted at Shipton Quarry for the movement of 100 car transporters every hour through Begbroke. They are pushing for a 50mph speed limit on the A44 and other traffic claming measures and for the reduction in height of Yarnton roundabout and the dualing of the A40. Mrs Hastings reported that a site visit to Shipton Quarry is on the planning agenda for the following week and she will gladly take any comments regarding this application.
Mr Perry asked the Council to confirm they will continue their support of the A44 Action Group which they gave and thanked Mrs Hastings, Clerk of the Council for her help typing letters and Woodstock Town Council who gave free use of their meeting room and free photocopying.
- 7.4. Mrs Lamb thanked the Parish Council for all the work they have done for the village.
- 7.5. Mr Kershaw thanked everyone for attending.

Signed *DWMorgan*.....

Date...*15 May 1998*.....

15

BEGBROKE PARISH COUNCIL A.G.M MAY" 23 rd 1997

When Mrs Morgan asked me to speak to the A.G.M. I asked Her for a subject, She replied "anything you like", This as many of you know, is the most difficult subject requiring many discarded subjects , Then it came, I am your District Councillor, What have I done this week, what was the last meeting I went to?

Being a District Councillor is a very busy life, it entails attending many meetings, often I am out every night of the week, one has to enjoy it to do it, I simply love it and enjoy it, (except when the inevitable telephone rings just as I sit down to my first hot meal since Sunday) Thank God for microwaves'.

The last meeting I went to was Recreation on Wednesday 21st May It was a very full and interesting agenda here are some of the main points which I felt would interest us all.

DOGS (Fouling of land) ACT1996.

This came into force on the 17th August 1996 , We were being asked to consider designating land within Cherwell District to which the Act will apply, it will enable local Authorities to designate land within their area which is in the open air, and to which the public have access, the only exceptions are :

carriageways with a speed limit of more than 40 mph and land running alongside them.
land used for agriculture or for woodland,
land which is predominantly marshland , moor or heath
rural common land.

Once designated, it is an offence for any person in charge of a dog not to clear up forthwith after the dog has defecated on that land. The Act permits certain defences including the person in charge of the dog being registered as a blind person

Once land is designated it must be specified eg by reference to a map on which the land is clearly marked

A notice must be published in a local newspaper which identifies the land and states the effects of the designation.

The order when made , must be sealed by the Council, and will specify the date on which it comes into force, This must be at least 28 days after the date on which the order is made.

Finally, at least 7 days before the order comes into force a further notice must be published in a local newspaper..

SUSTRANS NATIONAL CYCLE NETWORK.

Sustrans ,the railway path and cycle route , hopes to develop 6,500mile National cycle network with the assistance of a £42.5 million grant from the Millennium Commission This will only provide 20% of the required funds, the rest financed by local authorities and other grants

Cherwell Officers have responded initially to Sustrans as follows; ;

OXFORD TO BEGBROKE map 1

Using the canal Towpath to Kidlington is the safest route ,however some widening of the Towpath will be required and British Waterways do not currently encourage cycling along this stretch,Sustrans has arranged preliminary meetings with British Waterways, A LIGHT CONTROLLED CROSSING IS PROBABLY THE BEST WAY TO CROSS THE A34 AT THE BEGBROKE ROUNDAABOUT,

(I was delighted Ron Perry and Helen Morgan were there to hear this.)

It is hoped to complete some 2,500 miles by the year 2000 and to complete it by the year 2005, The main spine of the network will be the 2000 miles Inverness to Dover route which passes through Cherwell District from Oxford to Banbury , and from Oxford to Bicester.

G P REFERRALS SCHEME.

The purpose of the G P Referrals schemes are to encourage the levels of activitiewithin a local community, The aim of the schemes is to encourage sedentary individuals (whose health is thought to benefit from an increase in physical activity) to adopt and maintain a physically active lifestyle . Initially the ethos behind such schemes was to decrease the incidence of coronary heart disease,However we in Cherwell have broadened our spectrum to include sufferers of stress / anxiety / depression , Obesity Hypercholesterolaemia, Hypertension,continued rehabilitation from injury, (post physiotherapy) as well as a host of age related ailments , such as osteoporosis and arthritis,thus giving a more holistic approach to our sedentary population.

The programme comprises an intial 20 sessions of supervised exercise in one of a number of

activities , at one of the participating Sports Centres in the Cherwell Region. The normal charging structure is waived and the referrals pay a flat rate of £1 ,00 per session, Referrals are asked to attend twice a week for the initial twenty sessions , Any further usage of the centres, above and beyond two visits in any one week will be paid at the normal rate. The good news for us is that both the Woodstock and the Islip surgeries have expressed firm interest in the scheme, and it is intended to include them in the 1997 session.

HEDGEROWS REGULATIONS 1997

It is intended to develop a District wide hedgerow survey within the next 5 years to identify hedgerows that meet the criteria for protection under the new act which will come into force on June 1st 1997.

At present Cherwell District Council can only protect 1 in 5 hedges.

In the mean time the best way to establish the possible age of a hedgerow is for some kind and patient person to go to County Hall, and ask to see the Enclosure Act of the 19th century try and get a copy, if possible, and give it to the Parish Council I am sure they will be appreciative.

RSPB RESERVE ON OTMOOR.

The RSPB has recently exchanged contracts on the purchase of 106.5 hectares of farmland to create a new nature reserve, the Society will take possession at the end of September 1997. The aim is to recreate and maintain a nationally important wetland on arable land of poor and low conservation value.

Otmoor presents one of the best opportunities in Southern England to recreate traditional grazing marsh and wetlands habitats, such as reed beds. the Society will manage water levels by creating a system of bunds and ditches, They have asked for a financial contribution from Cherwell District Council we have agreed, subject to full Council approval, to provide £10,000. It is hoped this will pay for the reed beds

SCRAPSTORE FACILITIES.

It is hoped to open a store facility at the Courtyard in Bicester to provide all manner of scrap materials to play schemes and play organisations, There will be a membership fee and a small charge for the materials

URGENT ACTION

I also tried to encourage everyone to write to their County Councillor, MR BARRY WOOD, and

our MP MR SHAUN WOODWARD, expressing our deep concerns re the County Council Budget being capped.

I am concerned about the School Meals service. There really are Children for whom it is the only proper meal of the day, many of us have no idea of how the other half lives.

I am also concerned about the threat to bus fares for the over sixteens, There are many parents who would have to discourage their youngster from continuing education, simply because they could not afford the fare with its intended increase.

It would decimate the 6th forms, which in turn would result in fewer teachers being required necessitating a reduction in staff, or redundant TEACHERS.

Areas which have Upper Schools or Colleges of further education within a reasonable distance? where youngsters can use bikes could cope.

But Villages and outlying areas will be unfairly affected many need to travel long distances, which will require even greater fares, once again seriously damaging the country child's future prospects, the worst affected will be the child of the less well off parents. Let us who are reasonably able to cope, do what we can to help others who are less fortunate.

Then, on our Agenda on Wednesday we had an item telling us that the OCC provision of £190,000pa for the employment of qualified swimming instructors will be REMOVED, Schools are being asked to fund these costs from their own budgets, and we all know how difficult that would be with their budgets already cut to the bone. And to add to the problem if the schools cannot afford the instructors, the OCC will not require as much time at the Sports Centres, so reducing their financial contribution which in turn will increase Cherwell's costs which in turn will reflect in our Council Tax payments, and worst of all our children will be less likely to learn to swim, SO INCREASING RISK TO THEIR LIVES, Can we shoulder that responsibility?

LET US ALL WRITE TODAY EXPRESSING OUR CONCERNS.

FINALLY.

Let me remind all BUS PASS users, any difficulties which you may have encountered are now a thing of the past, I have placed in the POST OFFICE a copy of a letter sent to me from Mr Howarth of Cherwell District Council and I quote :-

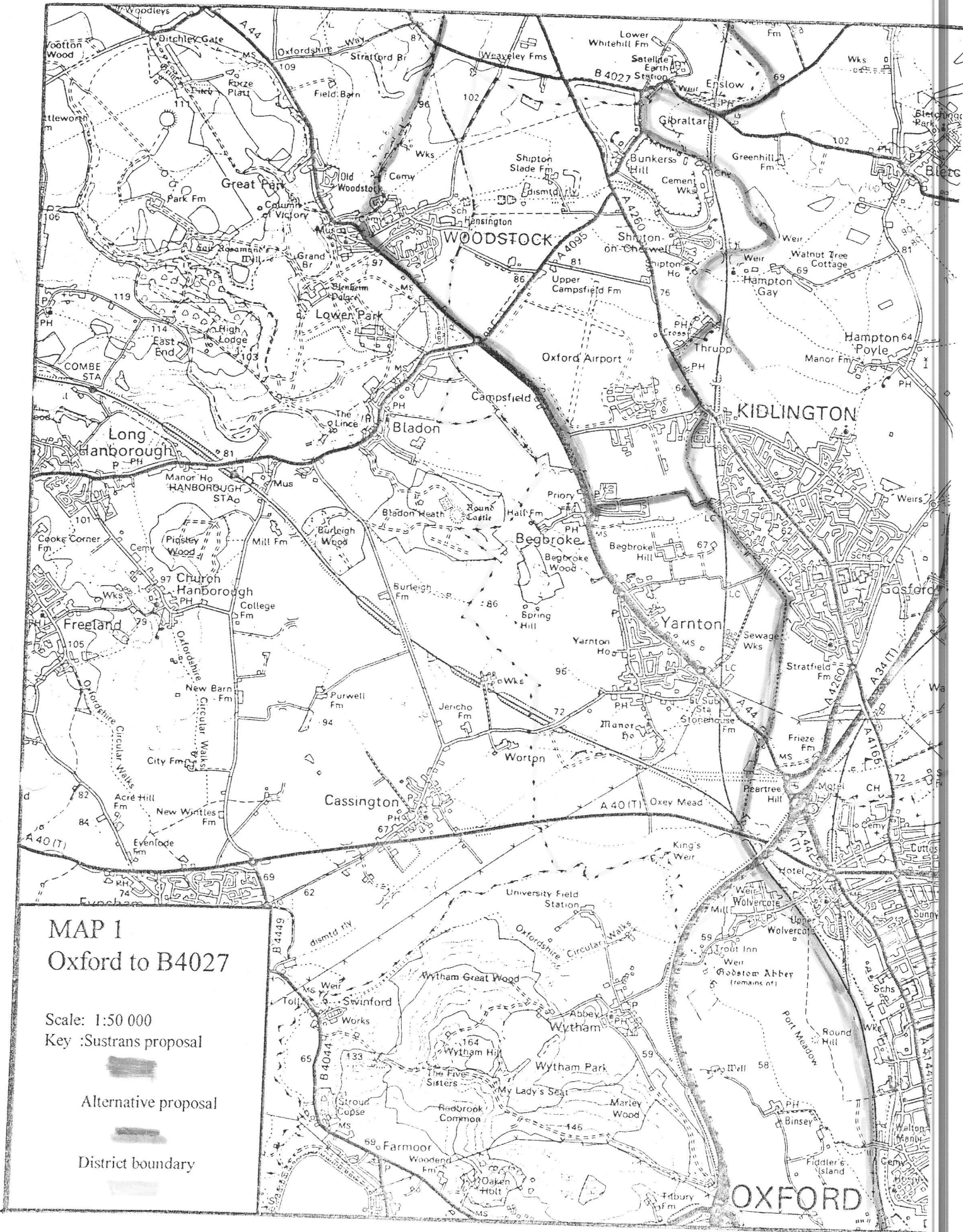
I refer to our recent discussions regarding the difficulties encountered with some journeys to WOODSTOCK.

THAMES TRANSIT have confirmed that they will accept holders of a CDC Travel Pass on their service from YARNTON / BEGBROKE to WOODSTOCK and charge them 50% of the current fares. This applies to return as well as single journeys.

May I suggest that all who have a Pass Collect a copy from the Post Office and place it with your Pass.

Thank you all for reading this, I do hope you have found it to be of some interest.

Maurice Hastings



BEGBROKE PARISH COUNCIL REPORT

MAY 1996 - APRIL 1997

A large proportion of this year's work has been based around the road survey conducted in January 1996. Many suggestions made by those answering the survey have been discussed between councillors and submitted to the highways authority. Some, but not all, have been implemented, are in the planning stage or are awaiting the finance within the County Council's budget to be implemented. Under negotiation at present are new street signs for Begbroke Lane and Fernhill Road, hopefully indicating other roads leading off those two roads, also signs indicating the unusual entrances onto the A44 from Woodstock Road East. Awaiting finance from the County Council is the construction of a lay-by opposite the post office, to help relieve the traffic problems at this junction and in the service road, and the improvement of the pavements in Woodstock Road East.

Begbroke Parish Council, along with Yarnton Parish Council, are increasingly concerned about the speed of traffic on the A44, especially approaching the roundabouts. In an effort to make drivers aware that they are driving through a village, Begbroke Parish Council are planning visual "gateways" on the verges of the A44 dual carriageway at each end of the village as part of a traffic calming scheme. Members of the A44 Action Group are working together on the road-speed issue and on other aspects of traffic concern in the area which could affect the quantity of traffic passing through Begbroke.

The cycle paths have now been clearly marked. The cycle path at the southern end of Woodstock Road West has been extended to meet the pavement, and the cycle path at the northern end of Woodstock Road West will be extended when the pavement is repaired.

The application to downgrade the green Begbroke Lane has been submitted to the local authority. Kidlington Parish Council finally agreed to the downgrading of the Kidlington end. Those fences that can be moved have been realigned, and the footpaths officer has agreed to remove the conifers and garden shrubs from the lane in the coming autumn, replanting with natural species.

Cooksons have not applied for the legal adoption of the footpath from Begbroke Lane, alongside Rowel Drive, Quarry End and the end of Fernhill Road, as was agreed at the public meeting in January 1995. The Parish Council offered to do this on Cooksons' behalf, but due to administration changes, Cooksons were not prepared to discuss this until the coming autumn. The annual parish walk took place on Sunday 22nd September, and new waymark discs have been sited and necessary repairs made to stiles and bridges.

An aircraft survey was conducted within the year; this was initiated by Mrs Betty Roberts, our County Councillor, and evaluated by Jim Kershaw, our representative on the Airport Consultative Committee. The results and information on the airport's functions were published in the "Link" magazine as part of our regular contribution "Aspects of your Parish Council". Representation on other local committees, and at local, district and county level meetings, continues. Mr Peter Russell-Smith, who is this area's representative on the OALC committee, attended the February meeting to explain the general role of the OALC.

INCOME & EXPENDITURE ACCOUNTYEAR ENDED 31ST MARCH 1997INCOME

VAT	102.57	
Precept	5659.00	
VAT Refund	875.16	
Bus Token Refund	560.00	
Bank Interest	168.23	
Replacement Trees	58.75	
Photographs	27.86	
		7,451.57

EXPENDITURE

Grants to village		
Organisations	1833.40	
Clerks Salary	1419.00	
Expenses	613.58	
Insurance	314.38	
Administration	212.79	
Link (Jan Issue)	200.00	
Miscellaneous	179.12	
Hall Rent	132.00	
Audit (estimate)	100.00	
		5,004.27

Surplus for the year	2447.30
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Balance brought forward	4442.82
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Balance carried forward	£ 6890.12
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Begbroke Annual Parish Meeting. 22nd. May 1997.

Thank you very much for inviting me to present a report at the Annual Parish Meeting. I sit on the Housing Development and Environmental Committees and the past year has been a busy one.

Meetings of the Housing committee make me realise that there are still far too many homeless people in the Cherwell area. People are often made homeless through no fault of their own. If residents could report any long term unoccupied property to the Council Housing Department they could be doing the owner of the property and a homeless family a really good turn.

→ Sports Center Pool at Lower Heyford.

The problems that have arisen regarding the Concessionary Bus Fare scheme have at last been sorted out. Thanks to Mr. Steve Howarth of the Treasurer's Department at Cherwell District Council residents with Concessionary Bus Passes should be able to travel to Woodstock and back at half fare after 9.00am.

The wheeled bins are now in use in the area. I for one find them very helpful. They are easier to move than the dustbins and so far they have proved a deterrent to the fox. However in view of the shortage of landfill sites I would urge people to be as economical as possible with refuse. Hopefully you all recycle as much of it as is possible. Every effort must be made to maintain a sustainable lifestyle in order that there will still be something of value for our children and grandchildren. The Earth Summit held in June 1992 in Rio de Janeiro was the largest meeting of world leaders ever. This meeting created a document called Agenda 21 a blueprint for saving Plant Earth. This Agenda requires participating nations to recycle at least 30% of domestic and other refuse by the year 2000.

I do ask residents to be vigilant and to draw the attention of the Parish Council and their County and District Councilors to problems that arise in order that matters can be examined and some sort of solution achieved. If no mention is made of difficulties and the 'put up and shut up' policy is adopted then nothing gets done.

The District Council is striving to be far more informative these days. Most meetings of District and Parish Councils are open to the public. The Cherwell Link and other information sheets are circulated to enable residents to be aware of exactly what is going on. (Not always quite the same thing as may be reported in the local papers.) I hope that this information is of use. If you have any ideas for its improvement then do let us know either by letter 'phone or fax. We need to know in order to try to improve things.

Susan Ganter

23rd. May 1997.

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 5th MAY 1998 AT 7.45PM.

Present:

Mrs H. Morgan, Mrs C. Crellin, Mr J. Kershaw, Mrs L O'shaughnessy,
Mrs S. Ganter District Councillor.

1. Apologies: Mr T. Holcroft, Mr B. Eastgate.

Appointment of Chairman:

Mrs Crellin proposed Mrs Morgan for the position as Chairman and Mrs O'Shaughnessy seconded. Mrs Morgan was unanimously elected chairman. Mrs Morgan will sign the Declaration of Office at the next meeting.

Appointment of Vice-Chairman:

Mr Kershaw proposed Mrs O'Shaughnessy as vice chairman and Mrs Morgan seconded. Mrs O'Shaughnessy was unanimously elected vice-chairman.

2. Read and confirm Minutes of the last meeting:

- 2.1. The minutes of the meeting held on the 7th April 1998 were confirmed as a true record and signed by the Chairman Mrs Morgan.

3. Matters arising from the Minutes:

- 3.1. Audit. The clerk reported that whilst trying to arrange a meeting the Auditor decided that if the clerk sent the Statement of Accounts and Annual Report to him, he would be able to stamp and sign these as complete. A note is to be added in the receipts & payment book that an additional file has been opened to keep the statement of accounts signed by the Auditor. The Council agreed that a letter should be sent to the OALC setting out the Council's unhappiness at the way the new system of audit has taken place.
- 3.2. Road Issues/Gateways. Clerk to write to Mr Carrit and thank him for arranging to have the grass area around the bus stop on the northbound carriageway cut but request they cut the grass to the north of the service road on the southbound carriageway as residents cannot see traffic from their driveways. There was no information on the gateways as Mr Eastgate was not at the meeting.
- 3.3. Litter Bins. Clerk confirmed she had written to the Chairman of the Management Committee asking for permission to erect the proposed litter bin outside the village hall and once permission is given will order the bin.
- 3.4. Parish Conservation Plan. Mrs Ganter confirmed that people are still offering their services for the hedge surveys and Mrs Morgan confirmed the photographers have been organised and are taking photographs.
- 3.5. Tree planting in Begbroke Lane. Due to the bad weather the recounting of the shrubs had been postponed but Mrs Morgan and Mrs Crellin hope to be able to do this shortly.

DM

- 3.6. Millennium. Mrs Crellin announced that Beckley Parish Council have facilities for teenagers along the lines discussed at the last meeting and it was agreed that the clerk should contact the clerk at Beckley for more information. With regard to the idea of tree planting along the A44 item 7.3 was read out and circulated. Mrs O'Shaughnessy agreed to attend the meeting arranged by Cherwell District Council to discuss the millennium (7.9.). Clerk to ring for information on grants for the millennium announced in OCC News (7.13).
- 3.7. Childrens Playground. Mr Kershaw produced a draft Agreement for the taking over the playground which is to be sent to the Management Committee for their comments. Mr Eastgate will produced the replacement value figures for the play equipment on the 14th May so that these can be sent to the Insurance Company.
- 3.8 Clerks Salary - OALC circular. It was agreed that the clerks salary should be increased as set out in the circular from the OALC dated December 97 to scale 20 and her hours increased to 5.5 per week. This will take effect from next month and back pay will be given as from April 1997.
- 3.9 Questionnaire. No development as Mr Eastgate not at meeting.
- 3.10 Police Parish Forum. 8th June 8pm. The Council set out some questions to be sent to PC Maskell before the meeting as follows: 30mph limit on village roads; motorbikes on Cookson's land, clerk to write to Cooksons regarding the noise created by motorbikes on their land and inviting them to attend the forum. Mrs Morgan stated that a representative of the Thames Valley Police Authority may attend the meeting.
- 3.11 Parish Council Meal. The price of the meal is to be paid to Mrs Morgan before the evening.
- 3.12 Oxfordshire Health Authority Consultation: The Council had no views.
- 3.13 Kidlington Family Centre: donation. It was agreed not give a donation at this time as the Council prefer to help village organisations.
- 3.14 Annual Parish Meeting: Wednesday 13th May 7.45pm. Clerk circulated a draft copy of the minutes from last years meeting and the Council were happy with these.
- 3.15 Potato Lorry. Clerk confirmed she had spoken to Mr Plenty from Cherwell District Council's Planning Department who confirmed he had written to the owners of No. 4 Woodstock Road East confirming the "Use of" was not acceptable and that trading must stop within 28 days from his letter dated 6.3.98 but that the garage would be acceptable but an application must be submitted. Mr Haines the owner had apparently written back to say that the lorry had only parked on the pavement once or twice but clerk confirmed this to be a regular occurrence and that the local police officer had been asked to speak to the driver.

4. Reports from County & District Councillors.

Mrs Ganter reported that neighbours of the play area were concerned about the amount of water draining from the playground into their garden and was going to speak to the Management Committee about this. Shipton Quarry is also of great concern and will let clerk have a copy of a letter received from Sharon Whiting at Cherwell District Council setting out the proposed draft policies and explanatory notes.

5. Planning Applications:

Applications

98/00706/F. 20 Fernhill Road. New two storey house. This was looked at and Mrs Morgan and Mrs O'Shaughnessy will visit neighbours.

Decisions.

98/00119/F. 48 Fernhill Road - garage to replace airshelter - refused.

DMM

6. Council Representatives.

- 6.1. BVHMC. No report.
- 6.2. Neighbourhood Watch. Helen Morgan. Willow Way and Rowel Drive still need co-ordinators.
- 6.3. A44 Action Group. Helen Morgan. They have written a letter of objection to the application for storage of cars at Shipton Quarry.

7. Correspondence

- 7.1. Midland Bank - confirming precept £3,390 paid into account. Noted.
- 7.2. CDC - Election notices - on notice board. Noted.
- 7.3. OCC - A44 Begbroke, tree planting see item 3.6.
- 7.4. Headington Advocacy Scheme - information. Circulated.
- 7.5. CDC - dates of community forums. Mrs Crellin and Mrs Morgan will attend the meeting at Exeter Hall.
- 7.6. OALC - Tax Invoice - subscription. Clerk confirm she has spoken to the Auditor regarding the legality of not paying this and he recommended the Council pay the invoice and reclaim the VAT. The Council agreed to do this.
- 7.7. ORCC - survey of rural services in Oxfordshire 1997. Renewal subscription £20.00. Clerk to check when the Council joined.
- 7.8. CDC - Upper Heyford - Agenda and Minutes of meeting. (enclosed with agenda was letter on Joint Cherwell District/Oxfordshire County Council Parish Charter dated 7th April - reply to be returned by end of April). Circulated.
- 7.9. CDC - Millennium Celebrations: see item 3.6.
- 7.10. Playground Newsletter. Circulated.
- 7.11. Barry Wood - Apologies. Noted.
- 7.12. CDC - Appeal - Shipton Quarry. Circulated.
- 7.13. OCC - News April 98 - grants for millennium. See item 3.6.
- 7.14. Oxfordshire Health Authority - Consultation of Health Futures 2. Circulated.
- 7.15. Cherwell Link magazine. Noted.
- 7.16. OCC - Friends of Libraries: conference Sat. 16 May 10.am County Hall. Noted.
- 7.17. Cornhill Insurance Renewal. Write asking to have the following changes made and request new schedule incorporating the changes:
 - 1) Part E - Fidelity Guarantee to be increased to £10,000.
 - 2) change number of community bins to 6 and take out the wall mounted bins.
 - 3) Increase sum insured/indemnity limit of bus shelters to £13,188 each and take out the £11,316.55 under "Buildings" Item 1.
- 7.18. OPFA: questionnaire on seminar on Childrens Play Area attended by Mr Eastgate.

8. Financial Matters:

- 8.1. Balances as at 25th April 1998

C/A £184.66	D/A £9,088.00
- 84.00	

Transfer required: £400.00

The following accounts are presented for payment:- £

Mrs H. Hastings, Clerk's salary (April)	124.78
OALC (vat balance on subscriptions)	13.34

RM

9. Any Other business:

9.1. Footpath and stile at Rowel Drive. Mrs O'Shaughnessy pointed out that the stile was in a dangerous condition and that barbed wire had been placed on top of the post. Clerk to write to Cooksons asking them to repair this.

9.2. Cars in layby opposite petrol station: Clerk to write to both Car Sales Office and Petrol Station requesting they do not park cars for sale in the layby.

10. Date of Next Meeting:

Tuesday 2nd June 1998

Tuesday 7th July 1998

signed ..*DM Morgan*.....

dated ..*2nd June 1998*.....

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON
TUESDAY 2nd JUNE 1998 AT 7.45PM.

Present:

Mrs H. Morgan, Mrs L O'shaughnessy, Mr B. Eastgate, Mrs S. Ganter District
Councillor, Mr B. Wood.

1. Apologies: Mr T. Holcroft, Mr J. Kershaw, Mrs C. Crellin.

2. Read and confirm Minutes of the last meeting:

2.1. The minutes of the meeting held on the 5th May 1998 were confirmed as
a true record and signed by the Chairman Mrs Morgan.

3. Matters arising from the Minutes:

- 3.1. Audit. Still awaiting signed statement from Auditor. Letter to be
written to OALC.
- 3.2. Road Issues/Gateways. Gateways have been installed and will be painted
white shortly. Clerk to write to the Highways Department requesting
they adopt the gateways and confirm the Parish Council will maintain
them. Additional signs indicating A44 to be discussed at the next
meeting. Clerk to write to Education Dept requesting that from
September the primary school bus collects children from the village
hall as it is noted that the bus regularly drives up Fernhill Road and
back down Begbroke Lane to pick up at the Post Office in the mornings
and does not appear to have any difficulties.
- 3.3. Litter Bins. The VPMC have agreed to have a bin installed in the car
park and request this is sited near the notice board, clerk to order
same type and colour bin as erected by bus stops, and when this is
installed the bin at the top of the field is to be resited.
- 3.4. Parish Conservation Plan. 9 rolls of photographs have been taken and
developed. The logging of the hedgerows has been started.
- 3.5. Tree planting in Begbroke Lane. Mrs Morgan had checked the shrubs in
Begbroke Lane but because of new growth it was not possible to confirm
the number planted. Clerk to write to Hugh Potter confirming the
Council were generous with their counting in March and feel they have
lost £60 worth of shrubs.
- 3.6. Millennium: grants, teenage facilities, trees. Clerk to contact
Beckley Parish Council who have installed facilities for teenagers to
get further information.

DMM

- 3.7. Childrens Playground: Inspection, Insurance, Agreement. Mr Eastgate confirmed the insurance valuation had been done and a quote to cover the repairs and hard court area had been received from Wicksteads, he will prepare a plan for the next meeting. The inspection course was straight forward, Parish Councillors to carry out the inspections on a rota basis (rota as for planning applications). The Council are still awaiting a response to the draft agreement sent to the Management Committee. The standard insurance renewal (7.11.) is to be paid, clerk to request that the playground and gates are included and any additional premium to be paid at a later date, on receiving the additional premium costs.
- 3.8 Clerks Salary. The Council agreed to follow the OALC guidelines which recommend the Clerk receive an extra hours pay per week and a scale increase from point 19 to point 20 which will be the highest scale for Begbroke Parish Council in recognition of the extra work involved in preparing the annual accounts. from April 1997.
- 3.9 Questionnaire. A copy of the draft Welcome to Begbroke leaflet was given to all Councillors to make any changes they feel relevant and Mrs O'Shaughnessy co-ordinate this.
- 3.10 Police Parish Forum. 8th June 8pm. It was agreed to carry out a door to door leaflet drop to remind residents of the meeting. A copy of the questions to be raised were sent to PC Dean Maskell so that he can endeavour to answer the questions fully.
- 3.11 Parish Council Meal. Everyone agreed this was very good and the Council thanked the Clerk for organising this.
- 3.12 Annual Parish Meeting, Wednesday 20th May. Only 5 members of the public attended the meeting.
- 3.13 Grants to village organisations. It was agreed to offer £1,750 to be divided up between the local organisations. Clerk to write to all groups asking for applications before the August meeting.
- 3.14 ORCC - subscription. Clerk checked records and Council joined late last year. It was agreed not to renew.
- 3.15 Garage layby: untaxed vehicles. Clerk confirmed she had written to both the garage and car sales requesting they do not park cars for sale or without tax in the layby. PC Dean Maskell to have a word with owner of red van with no tax which regularly parks in layby.
- 3.16 Motorbikes and fence at end of Rowel Drive. Clerk to write to Environmental Health Dept to ask if they have a video camera the Council could borrow to collect evidence of motorbikes being driven on Cooksons land. Clerk to ask Mr Homer of Foxglove ^{road} ~~way~~ if he would be prepared to use the video if available.
- 3.17 Response to CDC appeal - Shipton Quarry. Clerk to write confirming the quarry should be kept in the green belt.
- 3.18 Meetings in June: 10th 6.30pm Millennium celebration at Bodicote House - Lesley/17th 7.30pm CDC Community Forum, Exeter Hall, Caroline and Helen/29th 7.30 OALC AGM Exeter Hall, Helen

4. Reports from County & District Councillors.

Mr Barry Wood confirmed the planning application for Shipton Quarry is a big concern for all local parishes. The mobile library service is safe for the present and he confirmed that the County had set a medium term budget strategy. He suggested the A44 Action Group take the 30mph scheme through all villages up again and he will ask for a progress report on this scheme. Mrs Ganter confirmed she had written to Rob Lowther, Environmental Health officer on the motorbike issue and gave a copy of his reply to the Council.

BMM

5. Planning.

ongoing Planning Issue: 4 Woodstock Road East -Garage. Nothing received from Cherwell DC planning office - clerk to chase.

Applications

8/00773/F: Cookson's Technology - Alteration to provide new entrance facilities and porch to building No. 3. Mrs Morgan raised her concern that Cooksons appeared to have removed the staircase to the first floor of the manor house which is a listed building. Mrs Ganter will investigate this.

98/00815/F: 12 Fernhill Road, 1st Floor Extension.

98/00885/F: 80 Fernhill Road, Erection of Conservatory.

Observations:

98/00706/F: 20 Fernhill Road - red brick & tiled structure out of keeping and request height of buildings are checked as discrepancies appear between two planning applications.

Decisions.

None received

6. Council Representatives.

6.1. Check representatives for each organisation: BVHMC, OALC, Airport, A44 - To be discussed at next meeting.

6.2.. BVHMC. Brian Eastgate. No report.

6.3. Neighbourhood Watch. Helen Morgan. No report.

6.4. A44 Action Group. Helen Morgan reported there is to be a meeting on the 7th June to discuss Shipton Quarry.

6.5. OPFA Seminar - Brian Eastgate reported the seminar was well supported and the ROSPA National Inspector who took the course was very knowledgeable.

7. Correspondence

7.1. Susan Ganter - Letter from CDC re: Shipton Quarry. Noted.

7.2. OCC - Newsletter; up-date of A-Z. Noted.

7.3. OCC - Mobile Library Service. Link.

7.4. CDC - Cherwell Countryside Forum -25th June. Noted.

7.5. CDC - Shipton Quarry - Comments by 5th June. Reply keep in green belt.

7.6. CDC - Parish Charter. Circulated.

7.7. Millennium Information. Circulated.

7.8. Landscape Consultants - introduction. Noted.

7.9. OCC - Grass cutting. Noted.

7.10. CDC - millennium - see item 3.18.

7.11. Cornhill Insurance - premium renewal.

7.12. Solid State Logic - Police Parish Forum. Noted.

7.13. CDC - Planning meeting cancelled. Noted.

7.14. Footprints - information on playground design. Circulated.

7.15. Helen Morgan - Kidlington Crime Prevention Panel. Circulated.

7.16. Caring Matters - Leaflet. Circulated.

7.17. Clerks & Councils Direct - booklet. Circulated.

7.18. CDC: leaflets - cherwell community plan. Notice board.

7.19. Trevor Holcroft - apologies. Noted.

DMM

8. Financial Matters:

8.1. Balances as at 25th May 1998

C/A £336.56

D/A £8,688.00

Transfer required: £1,100.00

The following accounts are presented for payment:- £

Mrs H. Hastings, Clerk's salary (May)	124.78
Mr B. Eastgate, expenses for installing litter bins.	23.97
Mrs H. Morgan, Photographs of village (developing)	34.91
Cornhill Insurance - Premium renewal	398.62
Mrs H. Hastings - Clerks back-pay	801.11

9. Any Other business:

- 9.1.Link: a) Aspects of the Parish Council
 b) Parish Council report.
 c) Neighbourhood Watch.

10. Date of Next Meeting:

Tuesday 7th July 1998

Tuesday 4th August 1998

signed *D.M. Morgan*.....dated *7th July 1998*.....