

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 7th JULY 1998 AT 7.45PM.

Present:

Mrs H. Morgan, Mrs L. O'shaughnessy, Mrs C. Crellin, Mr T. Holcroft, Mrs S. Ganter District Councillor.

1. Apologies: Mr J. Kershaw, Mr B. Eastgate, Mr B. Wood County Councillor, Mrs M. Hastings District Councillor.

2. Read and confirm Minutes of the last meeting:

2.1. The minutes of the meeting held on the 2nd June 1998 were confirmed as a true record and signed by the Chairman Mrs Morgan.

3. Matters arising from the Minutes:

3.1. Audit. As nothing had been heard from Auditor, Clerk rang to enquire if the accounts were satisfactory after the alterations requested by him had been done, only to be told a balance sheet is required. Clerk asked a friend who is an accountant to help with this so that everything would be correct when represented to the Auditor. The accountant went through all the papers prepared and helped the clerk to produce a new set which should satisfy the Auditor. The friend offered to go through the accounts for 97/98 when clerk had prepared them before they are shown to the Auditor. The Council wished to thank the accountant and requested the clerk buy a bottle of wine as a thank you. Mrs Morgan who attended to AGM of the OALC informed the Council that a lot of complaints were received regarding the whole process of the new accounting system.

3.2. Road Issues. Gateways: It was noted that the gateways had not been painted but no action would be taken at this time. Mrs Morgan was asked to give an interview on Thames Valley FM which she did.

Signs: Clerk to get an up-dated price for two signs giving directions to Woodstock which would be erected back to back on the northern side of the entrance to the roundabout.

Grass on roundabout: Clerk to write to Mr Carritt asking for the grass to be cut as soon as possible.

Woodstock Road Parking: Clerk to write to Mr Carritt asking if the pavement between the post office and Fernhill Road can be moved back towards the wall to give a wider area of road to help with parking which is a problem for the local residents.

Willow Way pavements: Clerk to ring Highways Dept to ask why the footpaths in Willow Way were resurfaced.

3.3. Litter Bins. The new litter bin for the village hall has arrived and Mr Eastgate will erect this. The bins by the bus shelters are not being emptied and the Clerk has been liaising with Cherwell on this problem, which should now be solved.

3.4. Parish Conservation Plan. Everything is progressing well. Mrs Crellin will try to organise the aerial photograph.

3.5. Tree planting in Begbroke Lane. awaiting response from Mr Potter

BUM

- 3.6. Millennium: grants, teenage facilities, trees. Mrs O'Shaughnessy attended the millennium meeting at Cherwell and the information was circulated. It was felt that this project may come under Section 137 and this should be checked. It was agreed to hold a meeting in September with the teenagers of the village to discuss what type of facilities they would like.
- 3.7. Childrens Playground: Inspection, Insurance, Agreement. The VHMC have confirmed they are happy with the agreement with just one small change but they requested the date should be as of their June meeting but this was not felt appropriate by the Council because the insurance has not been finalised. It was suggested the agreement be signed at the AGM of the management committee in September which would be a public meeting. The additional insurance premium has now been paid. Mr Eastgate will need to arrange another meeting to discuss the procedure for inspecting the play equipment.
- 3.8. Questionnaire. The Councillors gave their ideas to Mrs O'Shaughnessy who will prepare a draft for the next meeting.
- 3.9. Police Parish Forum. 15 people attended and it was very informative. Clerk to write giving their thanks to PC Dean Maskell and his associates.
- 3.10. Grants to village organisations. To be discussed at next meeting.
- 3.11. Motorbikes and fence at end of Rowel Drive. Have had no response from Cooksons. Mr Stubbs from Fernhill Road has a video and is prepared to use this to record the motorbikes.
- 3.12. Crime Prevention Panel. No representative from the Parish Council.
- 3.13. CDC. Community Forum. Mrs Crellin prepared a report which was circulated.

4. Reports from County & District Councillors.

Mrs Hastings' report was read out to the Council.

Mrs Ganter confirmed that Solid State Logic had won their appeal for permission to build a store for components and assemblies. Mr Hastings had also been granted permission to build the new barn.

5. Planning.

ongoing Planning Issue: 4 Woodstock Road East -Garage. Item 7.25 was read out and noted.

Applications

The Old Rectory, 4 St. Michael's Lane - conversion of redundant coach house to granny annex and garden store - withdrawn.

Decisions.

98/00815/F: 12 Fernhill Road, Refused: would be detrimental to the amenity of the adjacent property, represent an overdomination of that property and be contrary to Policy C30 of adopted Cherwell Local Plan.

98/00706/F: 20 Fernhill Road,, Refused: by virtue of scale and design be out of character with street scene dominated by chalet bungalows and contrary to Policy C30 of adopted Cherwell Local Plan.

6. Council Representatives.

6.1. Check representatives for each organisation:

BVHMC - Mr Eastgate, Mr Holcroft.

OALC - Mrs O'Shaughnessy, Mr Holcroft.

Airport - Mr Kershaw, Mrs Crellin.

A44 - Mrs Morgan, Mrs Crellin.

Neighbourhood Watch - Mrs Morgan.

6.2.. BVHMC. Brian Eastgate. The Lounge area is being redesigned and it is hoped to be ready for the Village Show.

6.3. Neighbourhood Watch. Helen Morgan. TV Police are giving information which will be circulated by co-ordinators.

DMM.

- 6.4. A44 Action Group. No report.
- 6.5. OALC. Helen Morgan. Parish Council in future will not be able to have a direct representative on any committee which receives 'grant' money from the Parish Council. At present such representatives should not be involved in grant allocation to that committee.

7. Correspondence

- 7.1. CDC: Sustainable Development Strategy - comments by 24/7/98. Circulated.
- 7.2. CDC: Parish Review. Clerk to write back confirming the Council have no objections to the proposed review.
- 7.3. OALC: Annual Report & Accounts 97/88. Circulated.
- 7.4. Yarnton Care Committee: Information for older residents. Link, clerk to write and thank them for the information.
- 7.5. CDC: Local Agenda 21 forum 1/7/98. Circulated.
- 7.6. CDC: Shipton Quarry - acknowledgement. Noted.
- 7.7. CDC: Countryside Design Summary. Circulated.
- 7.8. OCC: News June 98/A-Z of services. Circulated.
- 7.9. Midland Bank: form to change signatories. To be done next meeting.
- 7.10 DETR: Good practice guide on managing the use of common land. Circulated.
- 7.11 OALC: Agenda - 29th June. Noted.
- 7.12 Johnson Matthey - exiting site end of August. Noted.
- 7.13 CDC: Parish Liaison Meeting (2 letters) 17th September. Clerk to write letter of complaint regarding time scale allowed for response.
- 7.14 Chipping Norton Theatre - grant request. Circulated.
- 7.15 Cherwell Link magazine. Circulated.
- 7.16 Civil Protection Magazine. Circulated.
- 7.17 CDC: Millennium. Circulated.
- 7.18 CDC: Agenda - Upper Heyford Base. Circulated.
- 7.19 SERPLAN: strategy for the south east. Circulated.
- 7.20 BVHMC: Draft Memorandum of Agreement. See item 3.7.
- 7.21 CDC: Litter Bins - keys given to them.
- 7.22 K.R. Mitchell & Co. - Accountant offering services. Noted.
- 7.23 Thames Valley Police: Banbury Police Area Plan. Circulated.
- 7.25 CDC: 4 Woodstock Road. See item 5.
- 7.26 OCC: Rural Bus Service - meeting 9th July 7pm Exeter Hall. Noted.
- 7.27 HM Customs & Excise - Remittance Advice (VAT refund). Noted.
- 7.28 CDC: Summer holiday sports development - notices. Notice Board.
- 7.29 SOCHS (Save Oxfordshire Community Hospitals & Services). Noted.
- 7.30 Cornhill Insurance premium - to be paid.
- 7.31 CDC: Upper Heyford - use of buildings and land. Circulated.
- 7.32 Government Office - SSL Enquiry Decision - Granted. Circulated.
- 7.33 John Whitworth - Introduction. Noted.
- 7.34 OCC - acknowledgement card - gateways. Noted.
- 7.35 DER - campaign against illegal poisoning of wildlife: poster to be displayed on notice board.
- 7.36 Cornhill Insurance - Revised schedule.

8. Financial Matters:

- 8.1. Balances as at 25th June 1998

C/A	£112.39	D/A	£7,662.68
less uncleared cheques £58.88		=	£53.51

Transfer required £1,250

BMM

The following accounts are presented for payment:- £

Mrs H. Hastings, Clerk's salary (June)	158.22
Mrs H. Hastings, Clerk's expenses	102.33
Wicksteed Leisure	590.97
OALC - Annual Subscription	92.73
Glasdon UK Ltd	154.21
Viking Direct - Stationary	19.29
Cornhill Insurance	10.66
BVHMC - Hall Rent	33.60

9. Any Other business:

9.1. Additional village notice board. Next meeting.

10. Date of Next Meeting:

Tuesday 4th August 1998

Tuesday 1st September 1998

signed .. *DN Morgan*

dated .. *1st August 1998*

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 4TH AUGUST 1998 AT 7.45PM.

Present:

Mrs H. Morgan, Mr J. Kershaw, Mr T. Holcroft, Mrs S. Ganter District Councillor and Mr Perry.

1. Apologies:

Mrs L. O'Shaughnessy, Mr B. Eastgate, Mrs C. Crellin.

2. Read and Confirm Minutes of the last meeting:

2.1. The minutes of the meeting held on the 7th July 1998 were confirmed as a true record and signed by the Chairman Mrs H. Morgan.

3. Matters Arising from the Minutes:

3.1. Audit: Clerk confirmed the new financial statement had been sent to the Auditor but has heard nothing back from them. The OALC in their County Circular have asked parish councils for their views on the audit system, the Council agreed to write now rather than wait for the financial statement to be returned. The Clerk requested permission to purchase a calculator with printer at a cost of £19.99 to help in the preparation of the accounts the Council agreed this.

3.2. Road Issues: (Gateways/Signs for A44/Woodstock Road East pavement) The gateways have now been painted white but no invoice has been received. Acknowledgement cards have been received from Oxfordshire County Council in response to letters written regarding the signs and pavement. (Item 7.6). The Clerk produced the OCC fact sheet on mirrors after Mrs Hastings report last meeting requesting a mirror is installed in Springhill Road at the junction of St. Michael's Lane. Clerk to write to Mrs Hastings confirming the Council are looking into the mirror issue. It was reported that Solid State Logic are using their top entrance as well as the first car park entrance and this is causing problems. Clerk was asked to check the original planning application as it was thought it was part of the conditions of the approval that this entrance was not used.

3.3. Litter Bins: It was confirmed that the litter bin on the west side of the A44 had been emptied last week and hopefully no further problems will occur. The litter bin for the village hall is being dealt with by Mr Eastgate who was not at the meeting.

3.4. Parish Conservation Plan: (Photographs/hedges). No further action has been taken, Mr Kershaw is happy to take someone with a camera in his aeroplane to take the aerial photograph. Clerk suggested her husband.

3.5. Millennium: (grant/teenage facilities/trees). It was agreed to hold a meeting with the teenagers of the village to ask their opinions on suggested teenage facilities. PC Dean Maskell has been asked to attend and the Council will ask Mr Eastgate to organise the meeting. As an incentive to get as many teenagers to attend as possible to was agreed to buy a £15 CD voucher as a raffle prize. Mr Eastgate is to be asked to produce a full page advert for the Link. The date of the meeting will depend on when PC Maskell can attend but will be in September. Mrs Morgan will organise the date.

Mrs Ganter and Mrs Morgan hope to be able to start on the scheme for tree planting on the A44 before the next meeting.

3.6. Children's Playground: (Inspection/Agreement). As Mr Eastgate was not at the meeting this will be discussed at the next meeting.

3.7. Questionnaire: (Welcome to Begbroke). As Mrs O'Shaughnessy was not at the meeting this will be discussed at the next meeting.

mm

3.8. Grants to Village Organisations: Applications were received from the following: BVHMC, St. Michael's Church, Playgroup, WI, Cricket Club and Bowls Club. The Youth Club and St. Philip's Priory did not submit applications. It was agreed to divide the allocated £1750 between the six groups who applied, as in the past, skeleton accounts will be required for grants of £500 or more. Due to the financial situation of the Playgroup it was agreed that for this year the grant could be used for general running costs as the Council felt they provided a much needed facility for the village. The following allocations were agreed and will be paid immediately with the exception of St. Michael's Church who are required to provide skeleton accounts:

£500 - St. Michael's Church, £150 - WI, £275 - BVHMC, Playgroup, Cricket Club and Bowls Club.

3.9. Additional Notice Board: The Clerk confirmed she had requested information from Glasdon's sister company who deal with notice boards. Clerk to write to Mr & Mrs Pertwee in the Post Office requesting permission to site the new board along their hedge near the post box..

3.10 New Signatories for Bank: After discussion it was decided to leave the signatories as existing due to Council elections taking place in May 99 when a new council will be formed.

3.11 Parish Liaison Meeting (17th September 1998) Item 7.26 from Mr Rooke was read out. The Council felt his comments unhelpful and a contradiction of his comments made when he attended the Parish Council meeting in September 96. Mrs Morgan will prepare a draft response and circulate for comments to all councillors. A copy will be sent to Graham Handley, Chief Executive of Cherwell District Council and both District Councillors.. Mrs Morgan will attend the liaison meeting.

3.12 Motorbikes on Cookson's Lane: Mrs Morgan confirmed she had received phone calls from two very upset residents from Quarry End regarding motorbike noise. Mr Stubbs from Fernhill Road has video evidence of youths riding motorbikes on Cookson's land and it is hopeful that clear identification will be possible. She has been informed by PC Dean Maskell that Cookson's land agents have found patio's built on land their side of the brook belonging to residents in Fernhill Road and intend writing to all residents requesting items belonging to them sited on Cookson's land are removed, at the same time informing them that they intend to cut down the trees, the set-aside field at the end of Rowel Drive and Quarry End is to be ploughed and planted with a mixed crop. Clerk to write to Environmental Health Dept and Land Agents regarding the nuisance caused by motorbikes.

4. Reports from County and District Councillors.

Mrs Ganter attended the Shipton Quarry appeal but is not confident that a refusal will be forthcoming. She gained the impression that the Officers of Cherwell District Council were all for the application. It was announced that the owners intend to build a wall of mud 8m wide x 5m high with a fence on top to keep down the noise behind Gerome Way. It was also confirmed that the transporters will be unable to gain access to the parking area and cars will have to be driven down. With regard to the staircase in the Cookson's listed building the Officers are looking into this. She attended the Rural Travel Meeting at Exeter Hall which 20 people including Officers attended, they have received £930,000 from the Government over 3 years to set up a scheme. Shipton on Cherwell did not receive information on the boundary review received by this Council last month, and asked the Clerk to provide a copy of the letter received.

5. Planning.

Applications: None received.

Decisions:

98/00773/F Cookson, Alterations to provide new entrance etc: Granted.

98/00156/F. Hall Farm, Erection of grain store: Granted.

6. Council Representatives.

6.1. BVHMC: Mr Holcroft confirmed the new bar was completed ready for the village show and it will be open Friday and Saturday evenings and Sunday lunchtimes and at present have approx. 120 members. They made £450 profit from the show.

6.2. Neighbourhood Watch: Nothing to report.

DMM

6.3. A44 Action Group: Mr Perry attended the meeting to ask the Council to support the A44 Action Group in an effort to provide white hatching lines at the Yarnton Lane Roundabout and the Grapes Roundabout. He has received many favourable reports on the Begbroke hatching lines and many Yarnton residents have requested the lines are put in at the Yarnton roundabouts. Mr Perry informed the Council that he had spoken to Colin Carritt who has confirmed that he will give his support. To get the hatching lines in the County's programme for next year, the A44 Action Group need to start liaising with the County now. They also intend to keep up the pressure for the 30mph speed limit at the same time. The Council confirmed they will fully support the A44 Action Group. The Council informed Mr Perry that Mrs O'Shaughnessy is the 2nd Council representative of the A44 Action Group.

7. Correspondence.

- 7.1. OCC - Mobile Library Service. - Notice Board and Link.
- 7.2. Chipping Norton Theatre Programme. Circulated.
- 7.3. CDC. Entertainment's for Village & Community Halls 98/99 (closing date 21/8/98). Passed to BVHMC.
- 7.4. CDC. Notice (free testing of electric blankets). Notice Board and Link.
- 7.5. CDC. Millennium. Circulated.
- 7.6. OCC. 2 No. acknowledgement cards (signs/pavements) Noted.
- 7.7. OCC. Structure Plan for Oxfordshire. Circulated.
- 7.8. CDC. Acknowledgement card (parish review).
- 7.9. Thame in 2000. Circulated - review next month.
- 7.10 OCC. Begbroke Lane, tree planting. Letter read out and noted.
- 7.11 OCHC. Summary of formal response to the Health Authority. Circulated.
- 7.12 CDC. Parish Newsletter July 98. Circulated.
- 7.13 OCC. Deposit of Construction & Demolition Waste at Civic Amenity Sites. Link.
- 7.14 CDC. Free low energy light bulb scheme. Notice Board and Link.
- 7.15 SLCC - meeting 26th September. (rep from Auditors will be giving guidance on presentation of accounts). Clerk would prefer course organised by OALC (see item 7.29)
- 7.16 OCC. Ridgeway Explorer & Sunday Rover. Noted.
- 7.17 OCC. Environmental Services Factsheets. Circulated.
- 7.18 CDC. One day sale of Compost Bins (19th July) Noted.
- 7.19 ORCC. News and subscription reminder. Clerk write to explain why Council not renewing.
- 7.20 Begbroke Cricket Club. Application for grant.
- 7.21 Begbroke Playgroup. Application for grant.
- 7.22 BVHMC. Application for grant
- 7.23 St. Michael's Church. Application for grant
- 7.24 Begbroke WI. Application for grant
- 7.25 Begbroke Bowls Club. Application for grant
- 7.26 CDC. Parish Information Seminar. (see item 3.11)
- 7.27 Cornhill Insurance - crossed in post with cheque. Noted.
- 7.28 Wickstead Leisure. Statement. Noted.
- 7.29 OALC (Course for Financial Officer/Clerk's salary review April 98/ Standing Orders/Recording Members Interest. The Clerk asked to attend the course for financial officers at a cost of £47 and the Council agreed to pay for this. The County Circular with all information was circulated and the salary review will be discussed next month.
- 7.30 OCC. Casualty Report. Circulated.

8. Financial Matters.

- 8.1. Balances as at the 25th July 1998:
 Current Account: £1,359.29 less outstanding cheques totalling £936.37 leaving a balance of £422.29
 Deposit Account: £6,412.68

The VAT refund of £281.06 has now been received.

DM

8.2. Transfer required this month: £1,800.00

8.3. The following accounts are presented for payment:

Mrs H. Hastings (Clerks Salary - July)	158.22
Cornhill Insurance (playground cover)	99.50
OALC (Course for Financial Officer)	47.00
WI. (grant)	150.00
Begbroke Playgroup	275.00
Begbroke Cricket Club	275.00
Begbroke Bowls Club	275.00
BVHMC	275.00

9. Any Other Business.

9.1. Link. (mobile library service/electric blanket test/low energy light bulbs/grants/civic amenity sites. Aspect of the Parish Council: Mrs Morgan - meeting with teenagers to discussed teenage facilities.

10. Date of Next Meeting.

Tuesday 1st September 1998 (Clerk will be unable to attend Mrs Ganter offered to take minutes)

Tuesday 6th October 1998.

Signed *DM Morgan*

Dated *6th October 1998*

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill road
Begbroke
Oxford, OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 1st. SEPTEMBER 1998 AT 7.45pm.

Present

Mrs. H. Morgan, Mr. B Eastgate, Mrs. C. Crellin, Mr. T. Holcroft (from 8.30pm). Ms. S. Ganter (District Councillor) and Mr. D. Mason. (Local resident).

Mrs. H. Hastings on annual leave. Minutes taken by Ms. S. Ganter.

1. Apologies.

Mrs. L. O'Shaughnessy and Mr. J. Kershaw.

2. Read and Confirm Minutes of the last meeting.

- 2.1 The Minutes were read but not signed as councillors who attended the August meeting were not present. Mrs. Crellin questioned the comment in 3.12 about tree felling on Cookson's land at the end of gardens in Fernhill Road. Mrs. Morgan suggested that the Council should wait until letters confirm this proposal had been received by residents before taking any action.

3. Matters arising from the Minutes.

3.1 Children's playground. Inspection and possible development. Agreement.

Mr. Eastgate reported that he has still not been able to assemble enough members of the Parish Council to explain the inspection system. He suggested that councillors meet him at 11.30 - 12.00pm at the playground on Sunday 27th. September so that the system can be explained. He handed over copies of the latest version of the weekly inspection report. It was agreed that each Councillor would undertake to make four weekly inspections. Unless instant action was required to rectify an immediate problem the reports could be discussed at the next meeting of the Parish Council. Mr. Eastgate has not been able to erect the new piece of equipment.

Mr. Eastgate requested that the level of the surface below the climbing frame to be increased before laying the top safety surface. He agreed to find out the cost of this work prior to the next meeting.

DMM

Mr. Eastgate asked for assistance in wire brushing and painting the playground equipment before the winter. The matter will be raised at the Young People's Meeting on 16th. September to see if any help is forthcoming from this section of the village. Otherwise Councillors indicated their willingness to help provided guidance is given.

The Agreement for the Parish Council to take over the playground will be signed at the Annual General Meeting of the Village Hall Management Committee to be held on 17th. September.

Mr. Eastgate suggested that Wicksteed's account for work to the play equipment should be paid. Following his 'phone call an engineer had been sent to complete the maintenance work. It was agreed that up to date costings for work still needed for the playground would be available for the next meeting.

3.2 Audit.

The Clerk had received the accounts back from the Auditor. They contained a number of corrections despite the fact that they had been prepared in accordance with the Auditor's instructions. However it was decided to leave them as they were.

The Chairman requested Councillors to examine the Statement of accounts for the year ending March 1998 and to ensure that they were correct as far as possible.

3.3 Road Issues.

The Council had received estimates for the provision of additional A44 road signs. The cost of the supply and installation of a back to back sign with one pole would be £297.00. The cost of the supply and installation of a back to back sign supported by two poles would be £366.65. This would be discussed at the next meeting when more councillors are present and our present financial position known.

The pack of information provided by the County Council designed to encourage villages to support their Speed Watching Campaign was discussed. Information had also been received on the progress of the 30mph Speed Limit Project. Speedwatch leaflets to be ordered (free of charge) and distributed to each house.

The Chairman reported that the speed bands laid on the service road by the local Police were removed after one week. No findings were available but the police did not consider that speeding was causing a problem on the service road.

Dum.

An answer to the Council's letter concerning the alteration to the footpath outside the shop had been received from Colin Carrett. He regretted that the County Council did not have funds available to undertake this work at the present time.

It was agreed that the Clerk should write to Colin Carrett to request that the grass verges surrounding the two new gateways to the village be cut during the next season.

3.4 Litter Bin.

The new litter bin obtained for the Village Hall had not yet been installed. Mr. Eastgate hoped to carry out this work in the near future.

3.5 Parish Conservation Plan. Nothing further to report.

3.6 Millennium Grants, teenage facilities, trees.

Mr. Eastgate will invite Mr. G. Smailes to the Young People's Meeting to discuss teenage facilities, including the Youth Club situation. He has arranged for leaflets to be distributed to pupils of the Marlborough school at the bus stop. It was agreed that two Parish Councillors should be present at the Teenage Forum to be held on 16th. September. Mrs. Morgan and Mrs. Crellin agreed to attend. It is hoped that the local policeman Dean Maskell will be present. Mrs. Morgan will ensure that he receives a copy of the Link.

3.7 Welcome to Begbroke Leaflet. This matter could not be discussed as Mrs. O'Shaughnessy was not present.

3.8 Grants to Village Organisations. The accounts from St. Michael's Church have been received. All the grants proposed were approved.

3.9 Additional Notice Board. The Clerk had written to Mr. Pertwee requesting permission for an additional notice board to be positioned on land near the shop. A letter had been received from Mr. Pertwee pointing out that the boundary site proposed for the notice board was on the garden of No. 10 Woodstock Road East belonging to Mr. and Mrs. Harding. It was agreed that the Clerk should write to Mr. and Mrs. Harding requesting permission for the board to be erected.

3.10 Parish Liaison Meeting. 17th. September 1998. A letter had been received from the District Council advising that the annual Parish Liaison meeting would be held at Bodicote House on 26th. November. The District Council asked for any issues that might be raised at this meeting be submitted to them by 30th. September. It was agreed that the issue of kerbside recycling be raised.

3.11 Motorbikes on Cookson's land. The Chairman had written to the agents Messrs. Ellam, Oxtoby and Peck and Cherwell District Council's Environmental Health Department. The noise of these bikes was still causing a problem to residents in Rowel Drive and Quarry End.

DMH

3.12 Clerk's annual pay rise. The Chairman has not got sufficient information to enable her to calculate this. The matter would be determined at the next meeting.

3.13 Thame in 2000. The Parish Council is not interested in this proposal.

4. Reports from County and District Councillors.

Ms. Ganter reported on a notice advising the Parish Council of the proposed diversion of footpath No 9. The diversion was sought as a result of the grant of Planning consent for a new barn in Spring Hill Road. It was agreed that the Clerk should write confirming that the Council had no objections to this diversion. In this way the Council would demonstrate a positive interest in the matter.

5. Planning.

5.1 Planning. Application No. 98/01490/F. A copy of this application for an extension to 31 Begbroke Crescent had been received. It was agreed that Mr. Holcroft would report on this matter.

5.2 Decisions. Application No. 98/00946/F. 34 Fernhill Road, Begbroke. This application had been refused. One of the reasons given by the Planning Officer for refusal was that 'it is considered to be out of character with the street scene and it would unbalance the pair of semi-detached properties upon which it is situated.' Councillors considered this surprising as a reason in view of other applications for similar extensions which had been approved.

A report on the decision made by the Secretary of State for the Environment on the application for a new storage building made by Solid State Logic was circulated.

4 Woodstock Road East. A letter had been received from the Head of Development and Property Services regarding the complaint made by the Council that a garage had been erected in the front garden of the property without Planning consent. The applicant informed the Authority that the business had ceased trading from the property. Councillors are of the opinion that trading is still being conducted and the Clerk is to write to the H.O.D.P.S. advising him of this fact. Owing to the positioning of the prefabricated 'garage' immediately behind the front wall of the property it would be impossible to use it for garage purposes.

6. Council Representatives.

B.V.H.M.C. Nothing to report. Estimates are still being sought to enable an application to be made for grant aid to improve the kitchen and the lighting fittings. The condition of the field and the need for repairs and extensions to the existing fencing was discussed at some length. This matter will be on the agenda for the A.G.M.

D.M.

Neighbourhood Watch. Mrs. Morgan reported that the new information/help slips now being distributed by Neighbourhood Watch Co-ordinators were proving to be useful. An excellent response from neighbours was reported after the theft of a caravan from Begbroke Crescent.

7. Correspondence.

- 7.1 OCC Highway signs costs.
- 7.2 Glasdon Notice Boards info.
- 7.3 OCC News. Speedwatch.
- 7.4 OCC 30mph Speed Limits Project.
- 7.5 OCC Highways - Pavement Woodstock Road East.
- 7.6 CDC Garage, 4, Woodstock Road East.
- 7.7 CDC Annual Parish Liaison Meeting, 26th. November 1998.
- 7.8 ORCC Annual General Meeting 1998.
The Council no longer belong.
- 7.9 Glasdon Information - no interest.
- 7.10 Co-operative Bank
- 7.11 St. Michael's Church, accounts re grant.
- 7.12 Begbroke Post Office re notice board.
- 7.13 Wicksteed invoice.
- 7.14 Nicholson's Nurseries - catalogue.
- 7.15 CDC conservation contacts, A-Z services. Nine copies of the booklet had been received. Clerk to write linking this with the recycling issue. One copy per P.C. would be sufficient.
- 7.16 CDC Letter concerning the diversion of footpath no. 9.
- 7.17 CDC Upper Heyford Planning Forum.
- 7.18 Oxfordshire Nature Conservation Forum.
Environmental Extravaganza. 18th. October 10.0am - 4.0pm
Windmill, Centre
Deddington.
- 7.19 Caring Matters leaflet.
- 7.20 Thames Water services to the Environment.

8. Financial Matters. No details available.

9. Any Other Business.

Piers Newbery has collected litter from the verges of the A44 between Woodstock and Oxford to raise money for the Leonard Cheshire Foundation. It was agreed that the Council should give a donation of £10 to him for the Foundation.

Dates of the next meetings.

Tuesday 6th. October 1998.
Tuesday 3rd. November 1998.
Tuesday 1st. December 1998._

Dumorgan

6th October 1998

Notes from a meeting held in Begbroke Village Hall at 7.00pm on Wednesday 16th. September 1998 as a result of inviting village teenagers to meet with the Parish Council to discuss the type of recreational facilities they would like provided for their use.

PRESENT:

Helen Morgan and Caroline Crellin (Parish Council) Geoff Smailes (Youth Club) P.C. Dean Maskell plus 13 Begbroke teenagers.

At present they hang around the 'bus stop, Village Hall and use the football pitch and swings.

The Youth Club ceased on April 2nd. mainly because of recurring trouble caused by 2 boys from Yarnton. A regular weekday evening would be preferred - probably Wednesday as it appears that the Hall is free then. On offer are Pool, Table Tennis and Computer Games. They would like a Dart Board. There is money in the kitty for additional items.

All the teenagers agreed they would like a covered 'bus shelter' situated at the far end of the field possibly with lighting plus a concrete area for rollerblading, rollerskating etc. when field is wet. Don't mind a wet football pitch as they like to get muddy but would like the grass cut more often.

They all agreed they would be prepared to help with fundraising and possibly even constructing it.

Pamphlets and pictures of what might be available were circulated and created much discussion. The preferred design was marked with a tick. (Helen Morgan has these pictures).

The teenagers elected 2 representatives to attend the next P.C. meeting. Daniel Pollard (35 Begbroke Crescent) and Janine Hamilton (22 Begbroke Crescent) when they will have collected more ideas and suggestions.

Lee Ostridge won the music voucher.

The meeting closed at 7.45pm.

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings

Tel: 01865 375736

4 Fernhill Road
Begbroke
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 6th OCTOBER 1998 AT 7.45PM.

Present:

Mrs H. Morgan, Mr J. Kershaw, Mr T. Holcroft, Mrs L. O'Shaughnessy, Mrs C Crellin, Mrs S. Ganter District Councillor, Mr Rooke Chief Administration Officer for Cherwell District Council, Matthew Pollard, Janine Hamilton and Mr R. Perry. Mr Barry Wood, County Councillor.

1. Apologies:

Mr B. Eastgate,

2. Read and Confirm Minutes of the last meeting:

2.1. The minutes of the meetings held on the 4th August 1998 and 1st September 1998 were confirmed as a true record and signed by the Chairman Mrs H. Morgan.

3. Matters Arising from the Minutes:

3.1. **Millennium** - teenage facilities Daniel Pollard and Janine Hamilton attended the Council meeting as agreed at the meeting held in the Village Hall with the teenagers to discuss teenage facilities for the village. After considering the ideas from the meeting Daniel and Janine reported that the teenagers were happy with the idea of a covered 'bus shelter' type building situated at the far end of the playing field. The Council agreed to look into this type of shelter, clerk to write to Parish who own the building preferred to get more information. Mr Kershaw and Mr Holcroft felt they could design something nicer and will prepare a design for the next meeting. The teenagers also suggested that they would like the youth club to open more evenings, Mr Smailes who runs the club reported at the meeting on the 16th September that he is hoping to change the date to Wednesdays. The Council put the suggestion made by PC Dean Maskell to the teenagers that they could help raise money for new facilities by collecting aluminium cans. Daniel Pollard thanked the Parish Council on behalf of the teenagers for listening to their views.

Trees: Mrs Morgan and Mrs Ganter have measured the road for tree planting but due to the teenage facilities project felt this will have to be carried out in stages at a later date.

3.2. **Mr Peter Rooke, Chief Administrator for Cherwell District Council** attended the meeting to discuss the allocated response time parish councils receive to correspondence from Cherwell. He referred to the Parish Charter and confirmed that the District Council do not always get a long period to respond to issues themselves and so cannot give parishes the time they would like to respond either. He suggested the Council has a system in place to deal with correspondence which needs an early response. The Council felt this is difficult as the clerk only works five and a half hours a week, most of which is centred around the weeks before and after the parish council meetings.

Boundary Review: He produced a map of the area and offered two suggestions for the parish boundary review. these were a) taking the boundary to include Wosley Court or b) taking the boundary up to the Woodstock Roundabout including the fields on the west of the A44. The Council agreed they would prefer option (a).

3.3. **Children's Playground.** As Mr Eastgate was not present and had not returned the weekly inspection file the council took it that he would carry out the inspections for the following month. The Village Hall Management Committee have returned the signed Agreement handing over the maintenance of the playground to the Parish Council. The Clerk has had a phone call from Wickstead to say they had not received payment, she has checked with the Bank who confirm this has not been processed and a £7.50 charge would be made if the cheque is cancelled. The Council agreed that the cheque should be cancelled and a new cheque sent. Clerk to write to Wicksteads asking them to give a quotation for fitting the new Harlequin frame to the wooden multi-play and for levelling the ground under the structure and fitting a proper safety surface. The Council felt for insurance purposes these items should be carried out by qualified workmen.

DM

- 3.4. **Audit - 1996/7. Statement of Accounts 1997/8** to be agreed. As none of the Councillors had brought their copy of the accounts to the meeting it was agreed this should be left until the next meeting. Clerk is to attend the OALC financial officers course on Saturday 10th October and will report on this next month.
- 3.5. **Road Issues.** Signs on A44. Due to the expenditure required on the playground the Council agreed to leave ordering the new signs until the next financial year. Clerk to chase Oxfordshire County Council's Education Dept regarding the pick up point of the school bus, as no response received from letter sent in June this year.
- 3.6. **Litter bin at Village Hall.** This is still to be fixed, Clerk to write to the Management Committee offering to move the litter bin by the play area next to the seat at the same time as the bin is installed outside the village hall.
- 3.7. **Parish Conservation Plan.** Nothing to report on these activities.
- 3.8. **Welcome to Begbroke Leaflet.** Mrs O'Shaughnessy produced the draft and asked Councillors to return them with any additional information.
- 3.9. **Additional Notice board.** Clerk reported that Mr & Mrs Harding have no objections in principle to a notice board being fixed along side their hedge by the post box so long as it is no taller than the hedge. clerk to get more information on notice boards.
- 3.10 **Parish Liaison Meeting.** Mrs O'Shaughnessy attended the meeting and gave a brief report. The main item of the agenda was how Cherwell set their budget. She felt it was more of an exhibition and not very informative.
- 3.11 **Motorbikes on Cookson's land.** Items 7.7, 7.14, 7.18 were read out. The Council felt the letter from Matthews & Goodman (7.7.) property consultants for Cooksons was very positive and the information contained in it regarding trespassing should be included in the link report. A copy of this letter and the letter from Cherwell District Council (7.14) should be given to Mr Barnes, Mr Poulter and Mr Homer.
- 3.12 **Clerk's annual pay rise.** Mrs Morgan had worked out the new pay increase as advised by OALC and gave a copy to all councillors. They agreed the increase as from 1st April 1998.

4. Reports from County and District Councillors.

Barry Wood gave a brief summary of how he feels the County are proceeding with their budgets. The Education Dept are demand driven by the number of children attending school. He does not feel the outlook is good for next April.

Mrs Ganter had nothing to report this month.

5. Planning.

- 5.1. Applications Received:
98/01496/F. 59 Fernhill Road - single storey extension.
- 5.2 Decisions:
None received.

6. Council Representatives.

- 6.1. BVHMC: No report.
- 6.2. **Neighbourhood Watch:** The information slips are working well.
- 6.3. **A44 Action Group:** Mr Perry gave a brief up-date on the progress of the white line hatching. Yarnton Parish Council only wish to pursue the hatching at the Sandy Lane roundabout and Mr Perry wished to know the Council's view on pursuing the hatching on the south bound carriageway at Begbroke. The Council discussed this fully and are concerned that it will be very difficult to get onto the A44 from the exit near the post office at peak times and that drivers may use the service road to by-pass the hatching and roundabout. They agreed to pursue the hatching, but if it does not have the desired affect, would like the hatching removed. Mr Perry has been in contact with the County Council's Road Safety Officer to request a copy of the report on the accident at Woodstock which caused one fatality. He reported this was the second accident on this stretch of road and would like to see double white lines put in. Clerk to write to Mr Perry confirming the councils agreement to have the white lines for a trial period on the understanding they can be removed if they do not work.
- 6.4. **Airport Liaison Meeting.** Mrs Crellin attended this and circulated a letter setting out the procedure for complaints.

DM

7. Correspondence.

- 7.1 Oxfordshire Nature Conservation Forum. Circulated.
- 7.2 CDC. Proposed prohibition of street trading. This was read out and it was agreed that the roadside refreshment vans provide a much needed service and should stay. Clerk to write giving council's view.
- 7.3 Kidlington Crime Prevention Panel. Next meeting.
- 7.4 CDC: Parish Information Manual. Clerk has a copy if Councillors wish to read it.
- 7.5 The Co-operative Bank - introduction. Noted.
- 7.6 Thames Water - information for customers. Circulated.
- 7.7 Matthew's & Goodman - Trespass at Begbroke Hill Farm. (see item 3.11)
- 7.8 Environment Agency - Information. Circulated.
- 7.9 BVHMC - signing of agreement (see item 3.3)
- 7.10 Oxford Community Health NHS Trust - APM Friday 18/9/98 2pm Witney. Noted.
- 7.11 Oxford Green Belt Network. Newsletter Circulated.
- 7.12 CDC - Parish Information Seminar - 17th September. Noted.
- 7.13 OCC - Structure Plan 2011 - Adoption. Noted.
- 7.14 CDC - Motorbikes on Cookson's land. (see item 3.11)
- 7.15 Cricket Club - thank you for grant. Noted.
- 7.16 CDC - Dog fouling - advice of leaflet to be issued to every household. Noted.
- 7.17 OCC - Public rights of way officer - change of contact. Noted.
- 7.18 Ellam Oxtoby & Peck - motorbikes on Cookson's land. (see item 3.11)
- 7.19 OALC - Confirmation of clerk's place on financial officers course. Noted.
- 7.20 Cornhill Insurance - playground. Letter crossed in post with Clerks. Everything in order no action need be taken.
- 7.21 OCC - information general. Circulated.
- 7.22 The Oxfordshire Bulletin. Circulated.
- 7.23 CDC: Shipton Quarry: Mr Kershaw had read this before the meeting and gave a brief outline of its contents. He felt it did not say anything important at all and will draft a reply before the 23rd October.
- 7.24 Oxfordshire Nature Conservation Forum - Environmental Extravaganza. Circulated.
- 7.25 CDC. Cancellation of Upper Heyford meeting.
- 7.26 OCC. Acknowledgement card re grass cutting.
- 7.27 OALC: Winter General Meeting 16/11/98: changes to VAT reclaimed by Parish Councils for work done to Village Halls. Circulated.
- 7.28 Midland Bank: confirming precept received. Noted.
- 7.29 Venturplay Design Ltd. Circulated.
- 7.30 CDC: Parish Information Seminar/Cherwell Local Plan Review - comments by 13th November. Circulated.
- 7.31 OPFA - donation request.
- 7.32 OALC - clerks salary information. Noted.
- 7.24 Bowls Club - Thank you letter. Noted.
- 7.25 OCHC - Annual Report. Circulated.

8. Financial Matters.

- 8.1. Balances as at the 25th September 1998

Current Account:	£1,265.04 - outstanding cheques £1090.97 = £174.07 available
Deposit Account:	£8,067.72 (includes Precept of £3,390)
- 8.2. Transfer required this month: £1,000.00
- 8.3. The following accounts are presented for payment:

Mrs H. Hastings (Clerks salary for August and September)	316.44
Mrs H. Hastings (Clerks expenses) (includes calculator and wine for Janet Cuthill Accountant)	125.38
Leonard Cheshire Foundation	10.00
Mrs Hastings (clerks back pay)	60.27
Wickstead Leisure (see 3.3)	590.97

Ann.

9. Any Other Business.

- 9.1. Cars in lay-by: Cars are still being parked in lay-by without tax, Mrs Morgan to see PC Dean Maskell.
- 9.2. Rubbish on A44 by Priory Cottage. Clerk to write to owners of Priory Cottage.
- 9.3.. Link. (footpaths on Cooksons land.)
- 9.4. Solid State Logic - 2nd Entrance: clerk to check planning application.
- 9.5. Parish Walk - next meeting.

10. Date of Next Meeting.

Tuesday 3rd November 1998
Tuesday 1st December 1998
Tuesday 5th January 1999

Signed R. Morgan

Dated 15th December 1998

Memorandum of Agreement

By this agreement dated 15th September 1998 between Begbroke Parish Council and Begbroke Village Hall Management Committee it is understood that the Begbroke Parish Council will undertake management responsibility of the playground equipment situated in the playing field adjacent to Begbroke Lane, Begbroke, Oxford. By this agreement it is further agreed as follows:-

The land upon which the play equipment stands remains in the ownership of Begbroke Village Hall Management Committee, who is responsible for the management and maintenance of same.

Begbroke Parish Council undertake to manage, replace and maintain the play equipment to a safe standard as required by relevant British Standards and Insurers requirements at public expense.

Begbroke Parish Council agree to submit an annual written report to Begbroke Village Hall Management Committee detailing maintenance, improvements, additions, alterations or removal of play equipment on or before the 1st April of each year thereafter. Begbroke Village Hall Management Committee will be invited to submit views and comments on the report, but Begbroke Parish Council shall not be bound to act upon such views and comments.

This agreement shall remain in force unless:-

Begbroke Parish Council ceases to exist - whereupon the responsibility for the play equipment shall revert to Begbroke Village Hall Management Committee.

Revoked by further written memoranda.

Signed *on morgan* Chairman, Begbroke Parish Council

Signed *Heather Hardy* Chairman, Begbroke Village Hall Management Committee

Dated 15th September 1998

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 3rd NOVEMBER 1998 AT 7.45PM.

Present:

Mrs H. Morgan, Mr J. Kershaw, Mrs L. O'Shaughnessy, Mrs S. Ganter District Councillor,

1. Apologies:

Mr B. Eastgate, Mr Holcroft, Mrs C. Crellin

2. Read and Confirm Minutes of the last meeting:

2.1. The minutes of the meetings held on the 6th October 1998 were read but not signed.

3. Matters Arising from the Minutes:

- 3.1. **Millennium - teenage facilities** Mrs Ganter produced a drawing of a bus shelter type building which she had designed similar to the design the teenagers preferred at the meeting in September. Clerk will write to the Management Committee to get their agreement to continue pursuing this project as owners of the land on which any building would eventually be erected. Mrs Ganter also had a leaflet from Cherwell District Council giving details of funding available, the Council will investigate obtaining funds for a sports shelter type building.
- 3.2. **Children's Playground.** Weekly Inspection; As Mr Eastgate was not present the Council presumed he had been carrying out the weekly inspections. Mrs Morgan produced a rota for the inspections, she is to take over from Mr Eastgate and will collect the file from him, carry out this months inspections and bring file to the next meeting. Clerk confirmed she had written to Wickstead's for quotes on maintenance work..
- 3.3. **Audit - 1996/7. Statement of Accounts 1997/8** to be agreed. Mrs Morgan had a couple of queries with the accounts and Clerk will look into these and report back at next meeting when the accounts must be agreed.
- 3.4. **Road Issues.** Grass Cutting: The Highway Dept of Oxfordshire County Council have agreed to the Council's suggestion that the grass should be cut up to the new gateways (see item 7.13). School Bus: Item 7.17 was read out and Clerk confirmed she regularly sees the bus drive around the village in the mornings and agreed to keep a record of how often this occurs.
- 3.5. **Litter bin at Village Hall.** Mr Eastgate was not present to confirm if bins had been fixed.
- 3.6. **Parish Conservation Plan.** Mr Kershaw and Mr Hastings will take the aerial photographs once the leaves are off the trees and will include Wosley Court.
- 3.7. **Welcome to Begbroke Leaflet.** This was discussed further and some alterations made.
- 3.8. **Additional Notice board.** It appears that a new notice board will cost somewhere between £800-£1000 and will need to be precepted for if the Council continue. Clerk to contact Mr Perry to see if he can remember who made the existing notice board.
- 3.9. **Motorbikes on Cookson's land.** Mrs O'Shaughnessy confirmed that the fences and notices had been erected.
- 3.10. **OALC - winter general meting** 16.11.98/changes to VAT.(last meeting) Clerk to contact Mr Holcroft who is OALC representative to ask if he can attend otherwise Mrs O'Shaughnessy offered to go instead.
- 3.11. Cherwell local Plan Review - comments by 13/11/98 - Clerk to write " theCouncil have no comments at this time and await more detailed consultation".
- 3.12. Cars in lay-by. Jaguar still in lay-by Mrs Morgan will contact police again.
- 3.13. Rubbish on A44 by Priory Cottage. Clerk wrote and this has been removed.
- 3.14. Kidlington Crime Prevention Panel. This was discussed and it was agreed the Council would pay for one meeting as requested.
- 3.15. CDC seminar - decision. Write Council's representative felt the meeting was more of exhibition and too varied. Request information from District Auditor.

MM

4. Reports from County and District Councillors.

Mrs Ganter confirmed the boundary changes have provisionally been agreed. She attended the Environmental Extravaganza which was very interesting. She gave the Council a copy letter she had received from Cherwell District Council to Cookson's regarding Begbroke Hill Farm.

5. Planning.

5.1. Applications Received: None

5.2 Decisions:

98/01496/F 59 Fernhill Road - single storey extension - Granted.

6. Council Representatives.

6.1. BVHMC: No report.

6.2. **Neighbourhood Watch:** Notices are being prepared for Fernhill Road as suspicious persons with binoculars seen looking into gardens from the other side of Rowel Brook.

6.3. **A44 Action Group.** Mr Perry has written to David Young.

7. Correspondence.

7.1. Harry Stebbing - notice boards. (see item 3.8)

7.2. Mr Rooke, Cherwell District Council: two copies of the same letter received, one obviously their file copy. Clerk to write returning their copy.

7.3. CDC - Winter Events Guide. Circulated.

7.4. ORCC - Village Appraisal map day 31st October - notice board.

7.5. OCC - News (Environmental Extravaganza) Noted.

7.6. OCC - Conference 7th Nov. Friends of Libraries museums etc. Noted.

7.7. Arien Products Ltd - Notice boards. (see 3.8)

7.8. Greenbarnes - Notice Boards (see 3.8)

7.9. CDC - Leisure Enterprise Launch Friday 30 Oct. Noted.

7.10 Glasdon - New products.(see 3.8.)

7.11 OALC - AGM - 20th October. Noted.

7.12 Civil Protection Magazine. Circulated.

7.13 OCC - Grass Cutting. (see 3.4)

7.14 Rural Transport Partnership - information. Circulated.

7.15 CDC - Agenda: Upper Heyford. Circulated.

7.16 WDS Signs Ltd - Notice boards. (see 3.8.)

7.17 OCC - School Bus (see 3.4).

7.18 CDC. National 2 minute silence - Wed 11th November - Noted.

7.19 Oxford Airport - Remembrance Sunday 8th November. Noted.

7.20 CDC. Tenants Consultative Committee - write have no council tenants in village.

7.21 Winged Fellowship - donation request. Noted.

7.22 OALC - Agenda - AGM 16th November (see 3.10)

7.23 CDC, Shipton Quarry - acknowledgement.

7.24 CDC, Street Trading - acknowledgement.

7.25 OPFA - job vacancy. Noted. (see 3.15)

7.26 Oxford Green Belt Network - representative required. Clerk to write confirming all information to be sent direct to her and Council will endeavour to send representative to meetings.

8. Financial Matters.

8.1. Balances as at the 25th October 1998

C/A £673.23 - outstanding cheque £10.00 D/A £ 7,067.72

Transfer required: none

The following accounts are presented for payment:-

H. Hastings, Clerk's Salary £ 166.83

BVHMC - hall rent £ 33.60

9. Any Other Business.

9.1. Parish Walk - It was agreed this should be held in the Spring.

DM

10. Date of Next Meeting.

Tuesday 1st December 1998

Tuesday 5th January 1999

Tuesday 2nd February 1999

Signed *RN Morgan*Dated *1st December 1998*

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 1st DECEMBER 1998 AT 7.45PM.

Present:

Mrs H. Morgan, Mr J. Kershaw, Mrs L. O'Shaughnessy, Mr T. Holcroft, Mrs C. Crellin, Mr J. Kershaw, Mr B. Eastgate and Mrs S. Ganter District Councillor,

1. Apologies:

2. Read and Confirm Minutes of the last meeting:

2.1. The minutes of the meetings held on the 6th October 1998 and 3rd November were read and signed by the Chairman, Mrs Morgan..

3. Matters Arising from the Minutes:

- 3.1. **Millennium** - teenage facilities. No reply has been received from the BVHMC. The Council require their permission in principle to build on the playing field before continuing. Clerk will give Trevor Holcroft a copy of the plans to take to the BVHMC's meeting. Clerk to write to Cherwell District Council and Oxfordshire County Council to find out what grants are available. The Council agreed to ask local business' for donations towards the scheme once planning permission is given.
- 3.2. **Children's Playground.** Mrs Morgan will carry out the weekly inspections this month. Wicksteads have contacted Clerk and will visit the playground in early January to give a quotation for repainting and fixing the harlequin frame and new safety surface..
- 3.3. **Audit - 1996/7. Statement of Accounts 1997/8.** The revised statement of accounts was agreed and signed by the Chairman and Clerk.
- 3.4. **Precept:** The Parish Council agreed a precept of £9,745.00
- 3.5. **Road Issues.** School Bus. Clerk confirmed the school bus drives around the village at least 3/4 days every week. The Council agreed to write again to the Education Dept requesting they move the pick-up point in the mornings to the Village Hall.
- 3.6. **Litter bin at Village Hall.** Mr Eastgate confirmed he will fix the litter bin.
- 3.7. **Parish Conservation Plan.** Mrs Morgan has received some information from SPRE which is with Susan Ganter.
- 3.8. **Welcome to Begbroke Leaflet.** A copy of the leaflet will be delivered with the link and comments asked for.
- 3.9. **Additional Notice board.** Clerk has asked Mr Ray Benwell, a local carpenter to give a price for making a new notice board similar to existing.
- 3.10 **Parish Walk.** To be deferred until the Spring.

4. Reports from County and District Councillors.

Mrs Ganter reported that concern had been raised about overspill from Unigate Dairies, Mr Eastgate confirmed that no problems should occur as the new Thames Water pipelines are working and taking waste away direct

W

5. Planning.

5.1. Applications Received.

98/01912/F. CSE Aviation. - Renewal of temp p/p Ref: 96/01565/F to allow retention of portakabin for short course instructors.

98/01937/F. CSE Aviation - removal of condition 4 of CHS.904/88

Decisions:

98/01490/F 31 Begbroke Crescent - front single storey extension. - Granted.

6. Council Representatives.

6.1. BVHMC: No report.

6.2. Neighbourhood Watch: Information slips are working well. Co-ordinators are still required for Willow Way and Rowel Drive.

6.3. A44 Action Group. A meeting was held with Colin Carritt (OCC Highways Dept), Peter Luke (Yarnton Parish Council), Susan Ganter, Mrs Morgan and Mr Perry when it was agreed to that white lines should be installed at Rutten Lane and Begbroke roundabout south bound.

6.4. OALC - Winter General Meeting 16.11.98. No-one was able to attend.

6.5. Parish Liaison Meeting. Mrs Morgan attended and her report will be circulated.

7. Correspondence.

7.1. CDC. Parish Boundary Review comments before 15th January. Clerk to reply.

7.2. OCC. Downgrading of Begbroke Lane - responded as requested reply within 21 days. Clerk has sent letter confirming Council could find no evidence.

7.3. CDC. New Grant Aid Scheme for youth organisations. Questionnaire enclosed. Clerk to write to Mr Smailes, Youth club leader asking for information to answer questionnaire.

7.4. Oxford Green Belt Network. Newsletter. Circulated.

7.5. OCC. Leaflet - free safety tests for Christmas lights - notice board.

7.6. Pro-Am Grounds Maintenance Supplies Ltd - introduction. Noted.

7.7. CDC. National Buy Recycled Campaign. - Leaflet - notice board.

7.8. CDC. Cherwell Countryside Forum - 14 January 1999 7pm. Noted.

7.9. Cherwell Community Safety Strategy Group. - comments by 18th December. Clerk to reply.

7.10 CDC. Parish Precept. See item 3.4 above.

7.11 OCC. Review of Community Education and Lifelong Learning. Consultation Document comments by 18th December. Clerk to reply.

7.12 CDC. Millennium Forum - 10th December 7pm.

7.13 OPFA - Play for the Older Child - information. Circulated.

7.14 OCC - Queer objects on horseback. To be included in Link report.

7.15 OCC - Community Information A-Z of Services. Noted.

7.16 CDC. Local Agenda 21 - 1st December Noted.

7.17 CDC Upper Heyford Planning Forum - minutes. Circulated.

7.18 OCC. Factsheet 27 Circulated.

7.19 Hackleton Parish Council - Teenage facilities. Noted.

7.20 CDC. Annual Parish Liaison Meeting - 26th November. Noted.

8. Financial Matters:

8.1. Balances as at the 25th November 1998

C/A £674.10

D/A £7,067.72

Transfer required £2000.00

The following accounts are presented for payment:-

H. Hastings, Clerk's Salary £ 166.83

H Hastings, Clerks Expenses 50.20

David Beecroft Ltd £2,087.34

10

9. Any Other Business.

9.1. Link Friday - 12th December.

10. Date of Next Meeting.

Tuesday 5th January 1999

Tuesday 2nd February 1999

Signed

Dated

BEGBROKE PARISH COUNCIL

Estimated Expenditure
1999/2000

Charge Payers approx. 613

Item	Estimate 1998/99	Expenditure Actual to 30/11/98	Estimated to 31/03/99	Total	Estimate 1999/2000
Clerk's Salary	1560.00	2035.43	667.32	2702.75	2500.00
Grants/donations (section 137)	1750.00	1760.00	40.00	1800.00	2000.00
Insurance	400.00	508.78	0.00	508.78	600.00
Audit	150.00	0.00	300.00	300.00	300.00
Expenses	600.00	358.45	242.00	600.45	600.00
Administration	0.00	32.63	30.00	62.63	100.00
General Maintenance	300.00	268.07	50.00	318.07	300.00
Hire of Village Hall	180.00	92.40	33.60	126.00	180.00
Link	200.00	0.00	200.00	200.00	200.00
Miscellaneous/contingencies	300.00	125.92	150.00	275.92	300.00
Elections	0.00	0.00	0.00	0.00	600.00
Neighbourhood Watch expenses	150.00	0.00	150.00	150.00	50.00
A44 Action Group	20.00	0.00	20.00	20.00	15.00
Playground	1200.00	590.97	600.00	1190.97	2000.00
Teenage Facilities (section 137)	0.00	0.00	0.00	0.00	0.00
Total	6810.00	5772.65	2482.92	8255.57	9745.00

NOTE: The Maximum allowance under Section 137 is £2,145.50.

This is calculated as follows: 613 electors x £3.50

Summary of Accounts 1st April 18 - 30th September 98

	<u>Credit</u>	<u>Debit</u>	<u>Balance</u>
Total Income to 30.11.98			
Current Account Balance 1.4.98	238.68		
Deposit Account Balance 1.4.98	6198.00		
	6436.68		
 Precept for 1998/99	 6780.00		
 Money received other than precept:			
Bank Interest	146.77		
 Total Income	 13363.45		 13363.45
 Expenditure to 30.11.98		5772.65	
 Estimated Expenditure 1/12/98-31/3/99			
Clerk's Salary		667.32	
Grants/donations (section 137)		40.00	
Insurance		0.00	
Audit		300.00	
Expenses		242.00	
Administration		30.00	
General Maintenance		50.00	
Hire of Village Hall		33.60	
Link		200.00	
Miscellaneous/contingencies		150.00	
Elections		0.00	
Neighbourhood Watch expenses		150.00	
A44 Action Group		20.00	
Playground		600.00	
Teenage Facilities (section 137)		0.00	
Total Expenditure		8255.57	-8255.57
 Estimated Balance			 5107.88