

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 5TH DAY OF JANUARY 1999 AT 7.45PM.

Present:

Mr J. Kershaw, Mrs L. O'Shaughnessy, Mr B. Eastgate and Mrs S. Ganter District Councillor,

1. Apologies:

Mr T. Holcroft, Mrs H. Morgan and Mrs C. Crellin.

2. Read and Confirm Minutes of the last meeting:

2.1. The minutes of the meetings held on the 1st December 1998 were read and signed by the Vice Chairman, Mrs O'Shaughnessy.

3. Matters Arising from the Minutes:

- 3.1. **Millennium** - teenage facilities. Mrs Ganter will send Norma Preedy a copy of the proposed plan of the bus shelter type building. Mrs Morgan sent a report on the Millenium grant meeting and suggested the Council should set up a "new" organisation to oversee the teenage facility project in order to obtain a festival grant. The Council agreed this was a good idea and will register for a Grant. The notes from the grant meeting were circulated. Forms for grant funding have been received (7.11) but as planning permission has not been obtained the Council are unable to proceed with this grant. It was agreed that the Council should apply for planning permission, once agreement has been given by the BVHMC. The Vicar of St, Michael's Church has asked if the Council would help with an exhibition in the Church for the Millenium, the Council decided they could not help. Mrs Morgan will contact Mrs Ganter to finalise the planning of the trees on the A44 in order to apply for grant aid for this project.
- 3.2. **Children's Playground.** Mrs Morgan noticed the large swings need some attention to the shackles and Mr Eastgate agreed to attend to this. Mrs O'Shaughnessy will carry out the weekly inspections this month. Wicksteads have contacted Clerk and will visit the playground towards the end of January to give a quotation for repainting and fixing the harlequin frame and new safety surface..
- 3.3. **Audit - 1997/8.** The date of this Audit has been arranged for the 25th January 1999.
- 3.4. **Precept:** The form to return to Cherwell District Council has now arrived and the Clerk will send in the Councils precept requirement.
- 3.5. **Road Issues.** School Bus. Item 7.8 was read out. The Council were not happy with the reply and Clerk to write to the Road Safety Officer and to send copies of all correspondance to Barry Wood asking him to help with this issue.
- 3.6. **Litter bin at Village Hall.** Mr Eastgate confirmed he will fix the litter bin.
- 3.7. **Parish Conservation Plan.** The photocopying of the CPRE papers is in hand.
- 3.8. **Welcome to Begbroke Leaflet.** Mrs O'Shaughnessy produced a copy of the leaflet which still needs a few alterations and will bring the new leaflet to the next meeting.
- 3.9. **Additional Notice board.** Clerk will chase Mr Benwell for a price
- 3.10 **Parish Walk.** The Council have agreed a date - Sunday 2nd May 1999 starting at 2.30pm
- 3.11 **Link Questionnaire.** Some questionnaires have been received - to be discussed next month.
- 3.12 **Parish Boundary Review.** The Council agreed they were happy with the review for Begbroke.

BMM

4. Reports from County and District Councillors.

Mrs Ganter reported that the planning application by St. Michael's Church for the provision of new downpipes was causing problems and had complained to Cherwell District Council at the way they have dealt with this application.

5. Planning.

5.1. Applications Received.

98/02072/F. St. Michael's Church - Provide 2 new downpipes to West Tower. (returned no objections).

98/02116/F. 7 Begbroke Crescent - single storey extension (returned no objections).

APP/C3105/A98/1-14294 - 20 Fernhill Road

Decisions: None received

6. Council Representatives.

6.1. BVHMC: No report.

6.2. Neighbourhood Watch. No report.

6.3. A44 Action Group. No report.

6.4 Airport Consultative Committee. Mr Kershaw confirmed that neither Mrs Crellin or himself would be able to attend the meeting. Mrs O'Shaughnessy will try to attend

7. Correspondence.

7.1. CDC. Cherwell Community Plan 2001 Launch - Mrs Morgan to attend

7.2. OALC - County Circular. Circulated. Mrs Oshaughnessy to E-Mail for free booklet.

7.3. CDC. Notes from Annual Parish Liaison Meeting - 26 November 1998. Circulated.

Next Planning Seminar - 11th March. Circulated.

7.4. CDC. Prohibition of Street trading - decision. Noted.

7.5. OCC. News. Circulated.

7.6. CDC. Millennium Toolkit. Circulated.

7.7. Oxford Green Belt Network - newsletter. Circulated.

7.8. OCC - School Bus. (see item 3.5)

7.9. OCC - Factsheet - problems with budget. Circulated.

7.10 District Auditor - Date for audit of accounts 25th January. (see item 3.3)

7.11 CDC. Information on grants. (see item 3.1)

7.12 CDC. Precept. (see item 3.4)

8. Financial Matters:

8.1. Balances as at the 25th December 1998

C/A £170.84 less uncleared cheque £10.00 D/A £5,133.14

Transfer required £350.00

The following accounts are presented for payment:-

H. Hastings, Clerk's Salary	£ 166.83
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Audit Commission	£ 269.08
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Begbroke Village Hall - Rent	£ 29.40
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9. Any Other Business.

9.1. Link

10. Date of Next Meeting.

Tuesday 2nd February 1999

Signed *DW Morgan*

Dated *2 February 1999*

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 2ND DAY OF FEBRUARY AT 7.45PM.

Present:

Mr B. Eastgate, Mrs H. Morgan, Mrs C. Crellin and Mrs S. Ganter District Councillor,

1. Apologies:

Mr T. Holcroft, Mrs O'Shaughnessy, Mr J. Kershaw.

2. Read and Confirm Minutes of the last meeting:

2.1. The minutes of the meetings held on the 5th January 1999 were read and signed by the Chairman Mrs Helen Morgan

3. Matters Arising from the Minutes:

- 3.1. **Millennium.** Mr Eastgate suggested the new building should be sited by the playgroup shed. Clerk to arrange meeting for Saturday 9th January with Management Committee to discuss this. Need to agree site, specification to apply to planning permission and arrange for the children's representatives to attend next meeting. The Council aim to have the building erected by the Spring of 2000. Mrs Morgan suggested the Council form another committee to oversee the millennium project with its own constitution and bank account to be called "Begbroke Millennium Committee".
- 3.2. **Children's Playground.** The weekly inspections have been done and the climbing frame fenced off until water level drops. The swings have been repaired. The Clerk met the representative from Wickstead Leisure who confirmed that the play area will need to be drained before a safety surface can be fitted under the wooden play frame. Clerk to write to White Horse Contractors to be a price for land drainage. Clerk to ring ROSPA to find out when the annual inspection of the play equipment is to be done and Mr Eastgate will repair holes in horse before the inspection.
- 3.3. **Audit - 1997/8.** Clerk and Chairman to collect the accounts on Friday 5th February.
- 3.4. **Road Issues.** Clerk received a telephone call from the Safety Officer at Oxfordshire County Council who confirmed the bus will pick up from the village hall for a trial period of one week after half term. Clerk to write to school and parents informing them of this change.
- 3.5. **Litter bin at Village Hall.** Bin by hall has been fixed but bin on play ground will have to wait until the ground is not water-logged.
- 3.6. **Parish Conservation Plan.** Mrs Morgan and Mrs Ganter still working on this.
- 3.7. **Welcome to Begbroke Leaflet.** Mrs Morgan will consult with Mrs O'shaughnessy and continue with this for the present.
- 3.8. **Additional Notice board.** Mr Benwell's quote was discussed but due to number of councillors at meeting no decision could be made.
- 3.9. **Parish Walk.** 2nd May at 2.30pm to be advertised in Link.
- 3.10. **Link Questionnaire.** 15.4% of forms returned. Next Meeting. Link - thank those who responded
- 3.11. **Planning Seminar - 11th March.** To be arranged at next meeting.

4. Reports from County and District Councillors.

Mrs Ganter had no report this month.

DMM

5. Planning Applications:

99/00109/TPO - 12 Fernhill Road. Works to willow trees subject to TPO 16/89
99/00125/F. 36 Woodstock Road - 2 storey side extension,

Decisions:

98/02072/F. St. Michael's Church - provide 2 downpipes etc - granted.
98/02116/F. 7 Begbroke Crescent - single storey extension - granted.
98/02008/F. 46 Fernhill Road - construction of conservatory - granted.
97/00154/F. Shipton Quarry appeal - granted.

6. Council Representatives.

- 6.1. BVHMC:** No report.
- 6.2. Neighbourhood Watch.** No report.
- 6.3. A44 Action Group.** Item 7.3 read out. Clerk to write back confirming Council happy with their comments and agree with A44 Action Group. Copy to Ron Perry
- 6.4 Airport Consultative Committee.** Report next meeting.

7. Correspondence.

- 7.1. OCC - Structure Plan 2011 Circulated.
- 7.2. BVHMC - Teenage Facility x 2 (3.1.) Noted
- 7.3. Gosford & Water Eaton Parish Council - North Oxford Park & Ride. Write see 6.3
- 7.4. Life Education Centres, Oxfordshire. Donation request. Circulated
- 7.5. Oxfordshire Community Health Council - Health Improvement Programme. Circulated
- 7.6. OALC - County Circular. (AGM 21/6/99) Circulated.
- 7.7. OCC - Community Care Plan 1998-2001. Circulated.
- 7.8. Citizens Advice Bureau - notice for volunteers (notice board) Noted
- 7.9. CDC - Upper Heyford Base Planning Forum - Agenda. Circulated
- 7.10 Norfolk China - commemorative china - leaflet. Noted
- 7.11 OALC - Statement re action against former Director & Deputy Director. Circulated.
- 7.12 CDC - Parish Information in Cherwell Link. Noted.
- 7.13 CDC - Millennium Forum 10/12/98 - notes. Circulated.
- 7.14 Booklet information - how to stop & influence planning permission. Noted.
- 7.15 Oxfordshire Best Kept Village competition. Noted.
- 7.16 Chipping Norton Theatre - programme. Circulated.
- 7.17 Begbroke Post Office - requesting advert sign by traffic lights for shop. Noted.
- 7.17 OCC - News Circulated.
- 7.18 Cherwell Community Safety Strategy Group - acknowledgement of our letter. Noted.
- 7.19 Ray Benwell - notice board.
- 7.20 Nicholson Nursery - price up-date.
- 7.21 CDC Cherwell Local Plan. Review - Rural Issues. Circulated.
- 7.22 Council for protection of rural England. Posters for notice board.
- 7.23 Oxfordshire Health Authority - Sainsbury's application for pharmaceutical. Clerk to response pharmaceutical not necessary, Kidlington adequately catered for by two other chemists.
- 7.24 OPFA - News. Circulated.
- 7.25 OCC. Pedestrianisation of Oxford City Centre. Leaflets - Circulated.
- 7.26 CDC. Millennium access guide. Circulated.
- 7.27 SSL - Flooding of Springhill Road. Noted.

DNM.

8. Financial Matters:

8.1. Balances as at the 25th January 1999

C/A 75.05

D/A 4,783.14

Transfer required: £450

The following accounts are presented for payment:-

H. Hastings, Clerk's Salary	£	166.83
Link Magazine (January Issue)	£	200.00
Brian Eastgate (fencing play equip)	£	30.08
Viking Direct - stationary	£	58.08

9. Any Other Business:

- 9.1. Link (bus passes/tokens 1999/Parish Walk. election dates, questionnaire, replacement for Mr Morton)
- 9.2. Parish Council Meal. Arrange with Royal Sun for 16th April - £15 per head.
- 9.3. Bus shelters - Mr Morton wishes to retire. Advertise in Link
- 9.4. Flooding in Fernhill Road. Write to all residents asking for information and evidence of flood.
- 9.5. Parish Council Elections. Notice of elections 26.3.99
- 9.6. Verges in Springhill Road - Mrs Crellin reported damage to grass banks and verges, Clerk to send letter to Highways Dept asking for advice as so many large vehicles use this country lane.

Date of next meeting:**Tuesday 2nd March 1999****Tuesday 6th April 1999****Tuesday 4th May 1999**Signed *DMMorgan.*Dated *2 March 1999*

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 2ND DAY OF MARCH 1999 AT 74.5PM.

Present:

Mr B. Eastgate, Mrs H. Morgan, Mrs C. Crellin, Mr T. Holcroft, Mrs L. O'Shaughnessy and Mrs S. Ganter
 District Councillor,

1. Apologies:

Mr J. Kershaw.

2. Read and Confirm Minutes of the last meeting:

2.1. The minutes of the meetings held on the 2nd February 1999 were read and signed by the Chairman Mrs Helen Morgan

3. Matters Arising from the Minutes:

- 3.1. **Millennium. Teenage Facilities:** Members of the Council met representatives of the Village Hall Management Committee on Saturday 6th February to discuss the siting of the bus shelter type building. After some discussion it was agreed that the most appropriate site would be next to the cricketers garage behind the playground. Clerk to write to the Management Committee asking for their agreement to this site in writing. The Council agreed to pay Susan Ganter any costs she incurs producing the plans for planning permission. It was also agreed to apply for planning permission at a cost of £95.00. Clerk to write to Oxfordshire County Council Street Lighting Dept to find out if it is possible to have a street light erected to light the shelter area.
- Tree Planting on A44:** Mrs Morgan and Mrs Ganter have prepared a plan to plant an avenue of trees along the A44 through Begbroke. Clerk to write to various companies in the area asking for sponsorship to help pay for this project. The possibility of organising an "adopt a tree" programme for local residents was also suggested. Before any trees can be planted, some areas will need to be cleared, and the grass cut. If enough money is raised to complete the project, the Council are prepared to consider regular grass cutting/maintenance of this area. Clerk to write to the Highways Dept to find out what funds they would receive for grass cutting, find out the cost of grass cutting and get price for planting the trees.
- 3.2. **Children's Playground.** Mrs Crellin carried out the weekly inspections and reported the left hand board on the rocking horse needs fixing. Mr Eastgate will check and repair this. Item 7.18 was discussed, but felt it was not what was required. It was agreed to ask Mr Buswell a local decorator to quote for painting the equipment. Due to flooding the play area has been unusable for approximately 5 months and White Horse Contractors are meeting Clerk and Mrs Morgan later in the week to discuss land drainage of the area. Until further notice it was agreed to keep the climbing frame out of action for safety reasons. RoSPA have introduced a new regulated inspection system (7.21). The Council agreed to complete the enclosed form which will automatically register them for an Annual Inspection in line with the rest of the County which will keep the cost down.
- 3.3. **Audit - 1997/8.** Clerk and Chairman attended the meeting with the Auditor. One or two changes are required before the books can be signed off and Clerk is attending to these changes. One major item for change was the Section 137. The Council have powers to give money to sports clubs, village hall, scouts and allotments and these therefore are not Section 137. Road signs giving directions are Section 137 but signs regarding safety and crime prevention are not.

RWM

- 3.4. **Road Issues.** Clerk confirmed the school bus successfully collected the school children from the Village Hall last week and confirmed that the County Council are agreeable to continue with this route unless the bus has problems negotiating the village roads. Parents were informed that the pick up point would continue. The Parish Council agreed that the Clerk should write to the Safety Officer thanking him for his help with this problem. The holes in the road have been repaired but Mrs Crellin reported a large hole in Springhill Road by the top gate into Solid State Logic which Clerk will report to the Highways Dept.
- 3.5. **Parish Conservation Plan.** Mrs Ganter is working hard on the hedgerows survey. Clerk to write to Smith Wooley Agents for the new owners of Begbroke Hill Farm requesting that hedgerows on their land can be catalogued and photographs taken of the buildings in the near future by local residents as part of the Parish Conservation Plan.
- 3.6. **Welcome to Begbroke Leaflet.** Mrs Morgan produced a new draft and will confirm with those named within the leaflet that they are happy for their name and telephone number to be included. It was agreed that the leaflets should be ready to be distributed after the Parish elections in May.
- 3.7. **Additional Notice board.** Mr Benwell's quote was discussed and Mr Eastgate proposed and Mrs Crellin seconded that the Council accept this estimate and request Mr Benwell proceed with this.
- 3.8. **Parish Walk.** 2nd May at 2.30pm.
- 3.9. **Link Questionnaire.** Council were pleased with the results of the questionnaire. Most people seemed happy with what the Council had done.
- 3.10 **Parish Council Meal.** Clerk gave all Councillors a copy of the menu and requested these be returned as soon as possible and Mrs Morgan will collect money in advance and make one cheque for the whole meal.
- 3.11 **Planning Seminar - 11th March.** As no details of this has been received from Cherwell District Council Clerk will ring to get details. Mrs Morgan may be able to attend.

4. Reports from County and District Councillors.

Mrs Ganter discussed Cherwell District Council's budget which is up on last year by 4%. She gave detail of the Town Centre Working Group for Kidlington who are consulting a marketing group and a report should be ready for June. One problem they are looking into is long and short term parking facilities.

5. Planning. Applications:

Applications:

99/00243/F: The Old Rectory, 4 St. Michael's Lane - Conversion of coach house to granny annex.

50 Begbroke Crescent - single storey extension.

APP/C3105/A99/1017388 - 34 Fernhill Road - two storey side extension and single storey rear extension. - Appeal before 5th March

Decisions:

None received

6. Council Representatives.

6.1. **BVHMC:** The Oxford Touring Theatre are at the village hall on Saturday.

6.2. **Neighbourhood Watch.** Mrs Morgan circulated a copy of the Kidlington Beat leaflet which she has suggested should include Begbroke and Yarnton. She reported that she can get photocopying done free if the Council supplies the paper. This was agreed.

6.3. **A44 Action Group.** No report.

6.4 **Airport Consultative Committee.** Mrs O'Shaughnessy was unable to attend so no report is available..

7. Correspondence.

7.1. OCC - OSCs 1999. Noted.

7.2. Link Magazine - thank you for contribution. Noted.

7.3 Age Concern - Parish Link Project. Circulated - next meeting.

7.4. Video Integrated Promotions - Millennium time capsule. Noted.

7.5. CDC - A-Z of Services. Noted.

7.6. CDC - Register of Electors. Circulated.

7.7. ORCC - Rural Transport Needs. Circulated.

DM

- 7.8. OCC - News (Feb) + other information. Circulated.
 7.9. Civil Protection Magazine and The Exercise Planners Guide. Circulated.
 7.10 Winged Fellowship - donation request. Circulated - next meeting.
 7.11 CDC - Cherwell Local Plan Review - Banbury Issues. Circulated.
 7.12 CDC - Upper Heyford Base Planning Forum - Minutes. Circulated.
 7.13 CDC - Roving Recycler Service - dates. Noted. Clerk request more regular collection dates.
 7.14 Browns - grass cutting machinery. Noted.
 7.15 Glasdon Uk Clerk to fill in form.
 7.16 CDC - National Spring Clean. 1- 30 April. Clerk to order sacks etc.
 7.17 Oxfordshire Health Authothity - Sainsbury's application for In-store Pharmaceutical. Circulated.
 7.18 Wickstead Leisure - quote for repairs. See Item 3.2.
 7.19 Mrs Jayne Hill - Flooding in Fernhill Road. This was read out along with item 7.20. Clerk to write to the Environment Agency on this matter and to Cherwell District Council regarding the Comments made by Ms Madelin about sand bags.
 9.20 Ms Madelin - Flooding in Fernhill Road. See above.
 9.21 RoSPA - Playground Inspections. See item 3.2

8. Financial Matters:

8.1. Balances as at the 25th February 1999:

C/A £40.71 D/A £4,333.14

Transfer required: £350.00

The following accounts are presented for payment:-

H. Hastings, Clerk's Salary £ 166.83

H. Hastings, Clerk's Expenses £ 103.58

Cherwell District Council

Planning Application (3.1) £ 95.00

9. Any Other Business:

9.1. Annual Parish Meeting: The date agreed for the APM is Thursday 13th May. Clerk to arrange to get nomination forms for the Council elections.

9.2. Bus Shelter Seat: The bus shelter seat on Woodstock Road East has been damaged and a price of £36.96 has been sought from Mr Peachy a local maintenance man. This price was accepted by the Council and Clerk to ask him to carry out the work.

9.3. Mrs Phelps asked Mr Eastgate about the planning permission granted on 9 Fernhill Road. He asked if a councillor had visited her mother Mrs Cook who is a neighbour and not happy with the garage. It was confirmed that Mrs Phelps personally had seen the plans and a letter from Mrs Cook was received by the Parish Council on this matter at the time.

Date of next meeting:

Tuesday 6th April 1999

Tuesday 4th May 1999

Signed *D.M. Morgan*.....

Dated *6th April 1999*.....

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 6th DAY OF APRIL 1999 AT 7.45PM.

Present:

Mr J. Kershaw, Mr B. Eastgate, Mrs H. Morgan, , Mr T. Holcroft, and Mrs S. Ganter District Councillor,

1. Apologies:

Mrs C. Crellin

2. Read and Confirm Minutes of the last meeting:

2.1. The minutes of the meetings held on the 2nd March 1999 were read and signed by the Chairman Mrs Helen Morgan

3. Matters Arising from the Minutes:

- 3.1. **Millennium. Teenage Facilities:** Mrs Morgan confirmed that Mrs Preedy, Chairman of the Village Hall Management Committee has signed the planning application. Mrs Ganter is to change the plans to show a light inside the shelter and to set the building back to keep the paving outside in line with the garage. Mr Holcroft raised the concern that the teenagers should be involved as he had received some negative feedback from older residents. Clerk to advertise that the plans will be at the Annual Parish Meeting.
- Tree Planting on A44.** Item 7.19 was brought forward and noted for future reference.
- 3.2. **Children's Playground.** Item 7.26 was brought forward. White Horse Contractors had visited site and met Mrs Morgan and Clerk and had submitted their estimate along with a plan of the proposed drainage. Clerk to write to Cherwell District Council asking for names of other contractors. The Council agreed that the area under the climbing frame needs filling and it was agreed to use sharpe sand with a view to installing a proper safety surface in the future. It was agreed that 6mC would be required and clerk to arrange this once the ground was dry enough to allow a vehicle onto the ground. 7.34 - Mr Buswells quotation of £280 was accepted. Mr Holcroft is to carry out weekly inspections this month.
- 3.3. **Audit - 1997/8.** Clerk had not been able to complete changes.
- 3.4. **Road Issues.** Clerk and Chairman prepared a letter to Kennedys the company carrying out the cable laying along the service road to complain about the poor reinstatement and traffic management. The Council agreed that this should have been written and letters 7.30, 7.31 and 7.33 were read out. Clerk to write to Highways Dept asking them to collect sign and bollard and to remove graffiti from village sign on A44. Clerk to write to Beecroft the contractors who erected the gateways requesting the 3rd coat of paint be applied due within the contract.
- 3.5. **Parish Conservation Plan.** Mrs Ganter is organising the cataloguing of the hedgerows. Once aerial photographs have been taken, it was suggested the the Village Hall Management Committee may be able to sell copies to raise some funds..
- 3.6. **Welcome to Begbroke Leaflet.** This is moving on, Mr Holcroft offered desk top processing.
- 3.7. **Additional Notice board.** This has been ordered
- 3.8. **Parish Walk.** 2nd May at 2.30pm. Maps and refreshments to be organised.
- 3.9. **Link Questionnaire.** Results to be published in a future copy of the Link.
- 3.10 **Parish Council Meal.** Due to various Councillors unable to make the date arranged a new date is to be fixed.
- 3.11 **Annual Parish Meeting.** (13th May) date to be advertised in Link .
- 3.12 **Fernhill Road - Flooding (7.2., 7.5, 7.8, 7.9,7.23,7,28)** A good response was received to the request for information on the floods from residents and letter to be sent to the Environment Agency with copies of all letters received from residents.

DM

- 3.13 **Age Concern - Parish Link Project.** To be included in Link.
 3.14 **Winged Fellowship - donation.** It was agreed not to give a donation at this time.

4. Reports from County and District Councillors.

Mrs Ganter reported that the appeal on 20 Fernhill Road by Mr King was refused.

5. Planning. Applications:

Applications:

- 99/00372/F: The Royal Sun - New four bedroom block to rear of existing building for overnight accommodation.
 99/00371/F: The Royal Sun - Extension & Alteration to Existing Pub to form dining room.
 99/00369/F Gardeners Cottage, 2A Woodstock Road West. - extension to house and detached garage.
 99/00365/F Gardeners Cottage, 2A Woodstock Road West - Conversion of single storey extension to outbuildings.
 99/00542/ADV - Begbroke Technology Centre - 2 signs.

Decisions:

- 99/00109/TPR - 12 Fernhill Road - Works to Willow Tree - Granted
 98/01937/F - Aviators Health & Fitness Club - Removal of Condition 4 of CHS.904.88 - Granted
 99/00125/F - 36 Woodstock Road East - Two storey side extension - Refused.

6. Council Representatives.

- 6.1. **BVHMC:** Clerk had not received letter confirming VHMC's agreement to the teenage facilities Mr Holcroft to chase this. Mr Holcroft confirm that a number of youths had been banned from the social club for unruly behaviour
 6.2. **Neighbourhood Watch.** No report.
 6.3. **A44 Action Group.** A meeting was held to discuss the A44 primary route and Mr Perry has written to David Young requesting a meeting.

7. Correspondence.

- 7.1. OCC - News and survey. Clerk to return form.
 7.2. CDC -Flooding in Fernhill Road. Noted.
 7.3. British Legion - Poster -on notice board.
 7.4. CDC - National Spring Clean 1-30 April. Noted.
 7.5. Solid State Logic - Flooding. Noted.
 7.6. Cherwell District Council - Calendar of Meetings. Circulated.
 7.7. ORCC - News. Circulated.
 7.8. Mr P. Cad - Flooding in Fernhill Road. See item 3.12.
 7.9. Ms L. Lacey - Flooding in Fernhill Road. See item 3.12.
 7.10 OCC - Springhill Road. Noted.
 7.11. CDC - Planning Seminar x 2. Noted.
 7.12 CDC - Agenda - Upper Heyford. Circulated.
 7.13 OCC - copy of letter sent to Mr Pertwee. Council agreed to support Mr Pertwee's application for a sign on the understanding that he would finance and maintain it.
 7.14 Caring Matters leaflet. Circulated.
 7.15 The Samaritans. Noted.
 7.16 Beacon Millennium - Guide. Noted.
 7.18 CDC - Cherwell Community Plan 2001. Circulated.
 7.19 CDC - Landscape Conservation Grants. See item 3.1
 7.20 OCC - Grass Cutting. Noted.
 7.21 CDC - Elections May 99 (Poster and nomination forms). Noted.
 7.22 RSPOA - Acknowledgement card - annual playground inspection . Noted.
 7.23 Frank Florey - 74 Fernhill Road - Flooding. See item 3.12.

DM

- 7.24 OCC - Travel Wise - notices. Noted.
- 7.25 Chipping Norton Theatre - programme. Circulated.
- 7.26 White Horse Contractors - Drainage of playground. See item 3.2.
- 7.27 Begbroke Post Office - copy of letter sent to Kennedy plc. Noted.
- 7.28 CDC - Flooding in Fernhill Road - Response to letter. Noted.
- 7.29 CDC - Local Hedgerow Survey - Meeting Wednesday 21st April. Noted.
- 7.30 Kennedy Utility Management Ltd - roads. See item 3.4.
- 7.31 Chairman of Oxfordshire County Council - Parish Council Seminars East Hanney/Dorchester or Charlbury. Noted.
- 7.32 CDC. Cherwell Local Agenda 21 Environment Forum Meeting - Sat. 19th June 2pm Bodicote House. Next meeting.
- 7.33 Cable & Wireless - Roads. See item 3.4.
- 7.34 Bruce Buswell: Playground - painting of equipment. Se item 3.2.
- 7.35 Kennedy Utility Management Ltd - Roads. See item 3.4.
- 7.36 OCC - Meeting with Town & Parish Councils - Agenda. Wed. 14th April 7.30 Exeter Hall. Noted.
- 7.37 OALC - County Circular. Circulated.
- 7.38 CDC. Upper Heyford - Draft Comprehensive Planning Brief. Circulated.
- 7.39 CDC. Cherwell Link. Circulated.

8. Financial Matters:

8.1. Balances as at the 25th March 1999:

C/A **£120.32*** D/A **£4,015.12**

* £95.00 for planning application not submitted

Transfer required: **£250.00**

The following accounts are presented for payment:-

H. Hastings, Clerk's Salary	£ 166.83
BVHMC - Hire of Hall	£ 25.20

9. Any Other Business:

- 9.1. **Link.** New councillors, co-option, walk, teenage facilities, APM, play area,
- 9.2. **Cleaner for Bus Shelters.** No-one has come forward, re-advertise in Link.

Date of next meeting:

Tuesday 11th May 1999.

Annual Parish Meeting Tuesday 13th May 1999.

Signed*DM Morgan*.....

Dated.....*3rd August '99*.....

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

MINUTES OF THE ANNUAL PARISH MEETING HELD IN THE VILLAGE HALL ON WEDNESDAY 13TH MAY 1998 AT 7.45PM.

Present: Mrs Helen Morgan, Mrs Caroline Crellin, Mr Jim Kershaw, Mrs L. O'shaughnessy, Mrs Susan Ganter, District Councillor, and 6 members of the public.

1. Apologies: Mr Brian Eastgate and Mr Ron Perry.

2. Read and Confirm Minutes of the Last Meeting:

The minutes of the meeting held on Monday 23rd May 1977 were read and confirmed as a true record and signed by the Chairman Mrs Helen Morgan.

3. Matters Arising from the Minutes:

Mrs Eastgate raised concern about the planning application for Shipton Quarry and could a report be included in the Link. It was confirmed that Mr Perry on behalf of the A44 Action Group was planning to do this - see his report appended to these minutes.

Mrs Hutton raised concern that although the police helicopter had been resited, should all other aircraft follow the flight path from Oxford Airport, Mr Kershaw confirmed this to be the case. Mrs Morgan confirmed that residents should ring the Airport is aircraft are outside the flight paths because statistics are kept.

4. Council's Report:

A copy of the Council's report for 1997/98 was read to the meeting and a copy of which is appended to these minutes.

5. Financial Report:

Mrs Hastings, Clerk to the Council gave a brief financial report as follows:

The precept for 1997-98 was set at £5,660 which was slightly higher than the previous year.

The Council has spent £1,138 on bollards and road signs, £390 on maintenance to the bus shelters, £159 shrubs which have been planted by the County Council in Begbroke Lane and £300 on litter bins to replace the wall mounted bins by the bus shelters.

Again, grants totalling £1,600 were given to village organisations, the Village Hall received £500, the Sports Club £300 and the WI, Playgroup, St. Philips Priory, St. Michael's Church all received £150.

The Village Hall also received £200 allocated for art & entertainment to fund the January play performed by the Oxford Touring Company.

The Link magazine received a donation of £200 towards the production of the January issue which is delivered to every household in the village. Yarnton Scout Group received a donation of £40 and the Begbroke & Yarnton Allotment Society received a donation of £20.

A full set of accounts were attached to the back of the last "Link" magazine and the Council would like to thank Mr Lloyd for including these. If anyone did not receive a copy of the "Link" and would like a set of accounts please contact the Clerk.

Ann

6. Reports from District Councillors and A44 Action Group:

Mrs Ganter, District Councillor gave a report, a copy of which is appended to these minutes. Mr Perry, Chairman of the A44 Action Group submitted a written report which was read out and is appended to these minutes.

7. Question Time:

Mrs Lloyd asked if the planning application for 20 Fernhill Road has been resolved the Council confirmed that no new application had been submitted.

The Council asked if anyone objected to their house being photographed as part of the Parish Conservation Plan and no objections were received.

Mrs Lloyd reported that at certain times of the day it is still difficult to cross the A44 due to the white lines slowing traffic down to a single lane, Mrs Morgan reported that after a trial period the Parish Council would issue a questionnaire to get resident's views.

Mrs Lloyd asked if the Council had plans to drain the playground. The Council confirmed that this had been discussed but the land was still owned by the BVHMC and the costs would be very high. The Council confirmed their main concern is safety and that an inspection by ROSPA had been carried out and a few minor items needed attention.

Mrs Morgan reported on a meeting held at Woodstock on Teenage Facilities and that the Council were considering building some type of facility.

Mrs Eastgate asked what is happening to Days land and the Council confirmed it is now owned by a Housing Association.

Mrs Hutton reported that residents in Quarry End were still having problems with noise from motorbikes being driven over Cookson's land. Mrs Ganter confirmed that she has written to the Environmental Health Dept at Cherwell District Council asking for advice. The Parish Council have also written to Cookson's but they are closing down.

Mrs Morgan asked if there was anything in particular the residents would like the Parish Council to tackle, solve or look into. No one had any specific problems other than those already raised.

8. Any Other Business:

Mrs Hutton thanked the Parish Council for their work and the way in which they communicated with the village.

Mrs Morgan thanked everyone for attending.

Signed.....*DM Morgan*.....

Dated.....*24 May 1999*.....

Begbroke Parish Council

Report - Annual Parish Meeting 1998

The 1997/98 year has been an extremely busy period for the Parish Council, yet we have also seen results fruiting from our efforts.

In the past 12 months or so, we have had a number major projects and issues which ^{have} occupied much of our time.

The Parish Council has maintained representation on many local bodies where the interests of the Parish and Parishioners has been expressed. These include Neighbourhood Watch, A44 Action Group, Oxford Airport Consultative Committee and Begbroke Village Hall Management Committee.

A44 Action Group

By now, everyone will have noticed the experimental lane restrictions on the Northbound A44 where it approaches Begbroke Roundabout. This concession has been the result of many years of negotiations between Oxfordshire County Council and the A44 Action Group. Thanks must go to Mr. Ron Perry who has campaigned tirelessly to improve the safety of this major road where it bisects our village. We are confident that the small concession of the lane restriction is only the beginning. The Parish Council is backing the A44 action Group in its demands to obtain a 50 (or even 30) MPH speed limit through the village. Sharp A44 Action Group/Parish Councillor Eyes noticed that the village of Tittensor in Staffordshire was also bisected by a dual carriageway, the A34 (Many will recall that until recent years our own A44 was, in fact also the A34). A visit was made to Tittensor one day last November and photographs of the speed cameras, speed limit signs and crossing points were taken and forwarded to the A44 Action Group along with a brief written report. A further exercise was carried out on the A34 at Solihull, Warwickshire, where photographs of speed cameras, pedestrian traffic lights and a 40 MPH speed limit were similarly despatched via Mr. Perry to Oxfordshire County Council, who considered both to be "most interesting".

The Council recently voted to install gateways to the approaches to the village. Contractors quotations have been received and a contractor selected. It is hoped that the gateways will help to let drivers know that they are entering a village and adjust their speed and driving habits accordingly. Gateways have been installed at many village entrances in the county and reports are favourable on their effect on traffic.

A full report by Mr. Perry on behalf of the A44 Action Group will be tabled later this evening.

Oxford Airport Consultative Committee

The Parish Council maintains an active interest in Oxford Airport Consultative Committee. This body has met twice this year, with the matter of aircraft noise being the main concern. The airport authorities are actively monitoring flights to and from the airport and report that they have disciplined pilots who ignore or fail to abide by the noise abatement procedures. I would like to add, at this point, that complaints may be made in writing or by telephone to the airport by anyone who considers that the published flight paths are not being adhered to.

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Basically, any aircraft taking off in a Southerly direction should continue in a straight line over the Spring Hill area and out towards Cassington, only turning to the East once they are past Begbroke and, also, high enough to be less of a nuisance as they pass near Yarnton. The Parish Council are quite prepared to take up complaints on behalf of parishioners if they so desire, but accurate records of time, date, aircraft colour and registration are important.

I am sure that by now, everyone will have noticed that Thames Valley Police Air Support Unit, the "Police Helicopter" has now left the airport and is, I believe, based at RAF Benson. I would not claim that this is a result of action by the Parish Council, and whilst it may be quieter without the helicopter, I understand that the move was more as a matter of operational preference rather than improving the lot of the people of Begbroke!!

Neighbourhood watch

Neighbourhood watch has continued apace. The village now enjoys the protection of Neighbourhood Watch support over all the residential areas, including Spring Hill Road & St. Michael's Lane. This is a major benefit in keeping crime from our village and should be actively encouraged and supported by all. We cannot afford to be complacent about this. Thames Valley Police, like many other Police Forces around the country are operating under tight budgetary control. This limits the number of officers on the beat, and it may well be some time between a 999 call being made and an officer at the scene of the crime!! Furthermore, it is far better to take precautions rather than effect a cure. Accordingly, additional Watchers are always required, and at the present time there is an urgent need of ^{COORDINATORS} Warden in both Rowel Drive & Willow Way. The Parish Council would be most grateful to hear from any volunteers who would be willing to help.

Millennium Grants

We recently asked people for any ideas on how they would, as a village, like to celebrate the millennium, for which grants may become available. Very few ideas were received, but a suggestion received was to plant trees along the A44 between Begbroke & Yarnton. Preliminary work on this scheme has commenced and Oxfordshire County Council has advised us of suitable native species and where they should be planted. A further idea is to provide a meeting place for village teenagers. It is noted that a lot of young people "hang around" on street corners, not really having a casual place to meet & chat. Other parishes, Beckley for one, have put similar schemes in place and we understand that they are well received. Young people are not forgotten by the Parish Council, and significant changes are currently being planned for the existing play area.

Play Area

The play area on Begbroke Lane is currently owned, managed & funded by Begbroke Village Hall Management Committee. This is an unusual situation, most other village play areas being owned and/or managed by the Parish Council and therefore maintainable at public expense. At the request of the Village Hall Management Committee, the Parish Council are currently planning to take responsibility of the play area. Investigations are underway to ensure that insurance's, inspections, maintenance and safety features are covered in a global plan to improve and manage this important village amenity, and quotations are currently being sought to enable the existing play equipment to be brought up to date, including the provision of

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safety surfaces. A small amount, equating to about £1 per household has been added to the precept to assist with funding, which, along with grants available from Cherwell District Council should mean that the play area can be maintained and improved well into the future.

The purpose of this report is to give a brief insight into the matters that the Parish Council have been dealing with over the past 12 months or so. Many other issues have been attended to including planning, where reports and comments have been made about a wide number of projects ranging from domestic extensions to the proposed vehicle store at Shipton cement Works and the proposed new development at Solid State logic in Spring Hill Road which was the subject of a Public Enquiry earlier this year.

Walkers will have noticed the tidying & planting to the Begbroke Lane track that runs from Begbroke Lane to the canal and Kidlington. Shrubs and bushes have been planted and boundaries between the lane and private gardens have been re-established. An earlier plan to downgrade that part of the lane from it's current status as public road to that of footpath/bridleway has had to be, at least, temporarily abandoned due to the lack of evidence that it was ever anything other than a road. If anyone has any documentary evidence to the contrary, the Parish Council would be pleased to hear from you.

The few public buildings in the Parish , the bus stops, have been maintained & a good deal of YOUR money has been spent cleaning graffiti from the walls. We would ask everyone to keep a sharp lookout for antisocial behaviour of this sort and report it whenever they see it occur. New litter bins have been installed at the bus stops, and hopefully people will, by now, have noticed the improvement in the grass cutting to the public areas, the latter, as a result of our meeting with Oxfordshire County Council Highways Engineer.

Parish conservation is an ongoing matter, and many parishioners will have been asked if they object to photographs being taken of their properties. You may also have noticed the photographic team cycling around the village on their quest. Hedgerows, wild flowers, bushes and a host of other nature related items in the village are also being noted and recorded for the parish records

This concludes the report for the year 1997/98 and I am pleased to pass you back to Mrs. Helen Morgan, Chairman of Begbroke Parish Council for 1998/99.

Thank you.

Begbroke Annual Parish Meeting. 13th. May 1998.

Thank you very much for inviting me to present a report at the Annual Parish Meeting. I sit on the Housing Development and Environmental Committees and the past year has been a busy one.

One of the main issues that has occurred during the past year is the Planning Application made by Transdevelopment International to develop the old quarry and cement works at Shipton-on-Cherwell. If permitted this development would result in an increase in heavy traffic day and night on the A44. The application was refused by the South Area Planning Sub-Committee on 18th. September 1997. An appeal by the applicants will be held on Tuesday 14th. and Wednesday 15th. July at Bodicote House. The A44 Action Group intend to present a petition asking the Inspector to refuse the appeal.

A Public Inquiry was held on 24th. February as the Department of the Environment had called in an application by Solid State Logic to construct a large single storey extension to their premises. This application had been approved by the South Area Planning Sub-Committee against the advice of the Officers as it was considered to be unacceptable development within the Green Belt. I voiced the views of many residents of Begbroke who do not want this organisation to extend its operations. I urged the Inspector to refuse to permit this development. However, to date, the result of the Inquiry has not been published.

The Parish Conservation Plan is beginning to take shape. Photographs have been taken and I have heard from ten residents who are anxious to help with recording the hedgerows and stone walls.

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The 1st. Woodstock Brownies will begin the survey with the hedgerows in the Priory Field next Tuesday. I think that this project is well worth while. It is ongoing and I hope that other people will feel able to help with other aspects of the work.

I have noticed changes in the last thirty five years. In the 1960's the nightingale sang rather too much in the lime tree. Nuthatches were common place and cowslips grew in the fields. Now we have Greater Spotted woodpeckers, gold finches and long tailed tits and cowslips grow in profusion in the gardens!.

I welcome the work that has been undertaken by the Village Hall Management Committee and look forward to the improvements that have been planned. I think that it will enable many more residents to use the facilities and I would congratulate all who have given up their precious free time to enable these changes to be made.

The work to ensure the safety and continuation of the playground is welcome. It is a well used feature of the village particularly for small children.

Finally I would congratulate the Parish Council and the A44 Action Group for obtaining the experimental hatching on the northbound carriageway of the A44. This has helped the traffic flow although at its worst there is a continuous flow of slow moving traffic making it difficult to cross to the East. However overall it is a help to pedestrians and motorists alike.

Again I ask residents to be vigilant and to draw the attention of the Parish Council and their County and District Councillors to problems that arise in order that matters can be examined and some sort of solution achieved. If no mention is made of difficulties and the 'put up and shut up' policy is adopted then nothing gets done.

Susan Bantler.

REPORT TO BEGBROKE ANNUAL PARISH MEETING.

A44 ACTION GROUP UPDATE.

Following meetings with David Young, County Council Environmental Officer and Colin Carrit County Engineer early in the year 1997 has been a successful year. We have achieved the following improvements on the A44.

At Yarnton Post Office safety rails have been erected at the verges and across the central reservation, warnings in large letters painted on the pavements approaches to the crossing, 'elderly people' warning signs erected on both carriageways.

Sandy Lane Roundabout has partly been reduced in height and the fence at Mr. and Mrs. Astel's has been moved back several feet. These measures have made it easier for pedestrians crossing just North of the roundabout.

At Begbroke roundabout a safety antiskid surface has been laid, the high safety kerb into Spring Hill Road has been extended, three feet high reflector posts have been erected, white lining on the northbound approach reducing the carriageway to single lane has recently been carried out.

We shall continue to monitor the effects of the white lining for six months in the event it continues to be effective by improving the situation for pedestrians and road users we will be pressing for white lining to be carried out to all other approaches to the roundabouts at Begbroke and Yarnton.

Most people will be aware of the significant part we played in objecting to the proposed Car Storage and Delivery business at the disused quarry at Shipton-on-Cherwell.

Transdevelopment International have now lodged an appeal against the refusal of the application; should they win their appeal the car storage and delivery business will have disastrous effects on Begbroke and Yarnton.

As chairman of the Action Group I have placed letters and notices in the Link and Yarnton Village News urging people to write to the Inspector objecting and asking him to dismiss the appeal.

The A44 Action group are drafting comprehensive objections to the plan to be submitted to the Inspector urging him to dismiss the appeal.

Thanks to the help of Susan Ganter we shall be contacting households that would be most affected should the plan go ahead in an attempt to help with their letters of objection to the Inspector.

My thanks to the Councils on the Action Group for their continued support, to Woodstock Town Council for the use of the Town Hall for meeting and for their supporting facilities. All this has helped get the success we have achieved in 1997.

Ron Perry

Chairman A44 Action Group.

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 4TH MAY 1999

Present:

Mrs H. Morgan, Mrs S. Ganter, Mrs S. Holiday and Mr L. Glenister.

1. Apologies:

Mr B. Eastgate

Acceptance of Office:

Mrs Morgan, Mrs Ganter and Mrs Holiday signed in front of the Clerk their acceptance of office.

Date for new Parish Council Meeting:

As there was not a quorum present, a new date for the Council meeting was required. Clerk to speak to Mr Eastgate and arrange a short special meeting to be held before the Annual Parish Meeting. It was agreed the meeting should take place at the Clerks home, 4 Fernhill Road.

Date for Annual Parish Meeting:

Clerk had checked with the bookings secretary of the BVHMC before this meeting and had a list of dates the hall was available in May. The only suitable date was Monday 24th May and this date was agreed. Clerk to prepare notice cancelling original meeting on Thursday 8th May and giving new date of meeting. Councillors to deliver them on Wednesday 7th May.

Planning:

Applications:

99/00716F. 36 Woodstock Road East, two storey extension.

99/00782/F. Begbroke Technology Centre, alterations to form new glazed areas.

These were discussed (Mrs Morgan registered an interest in 36 Woodstock Road as it is her neighbours property). The procedure for dealing with planning applications explained and the planning and playground rotas given out. The Council had no objections to either application.

Mrs Morgan asked if the new Councillors there was anything they wished to know. Mrs Holiday asked who was responsible for the footpaths. It was explained that the footpaths are checked at the Annual Parish Walk and any thing needing attention is reported to the Oxfordshire County Council's Footpaths Officer.

Date of Next Meeting:

1st June 1999

Signed *H Morgan*.....

Dated *1st June 1999*.....

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD AT 4 FERNHILL ROAD (HOME OF CLERK) ON FRIDAY 21ST DAY OF MAY 1999 AT 5.30PM.

Present:

Mrs H. Morgan, Mrs S. Ganter, Mrs S. Holiday and Mr L. Glenister.

1. Apologies:

Mr B. Eastgate

Mrs Morgan confirmed that she had contacted Janet Smith of Cherwell District Council to check the constitutional issues in particular the quorum. Mrs Smith confirmed that many parish councils take as their quorum two thirds of the full number, which is equal to the minimal number of elected members. In Begbroke's case this is four. This has been so for at least the last four years. In British constitutional law, a quorum can be one third of the total or three, whichever is the greater. If all attending the meeting agreed, the quorum can be 3. A meeting called by the Chairman should lawfully give four days clear notice. Four days notice of this meeting had been given verbally, but not in writing. This can be acceptable, if all at meeting agreed. According to some information, the first parish council meeting should be held within 14 days of the election (20th May 1999). Other information states 14 days after councillors "take office".

In view of the above Mrs Morgan asked the members to agree to a quorum of 3 and accept the verbal notice of four clear days notice of a meeting which was unanimously agreed.

Acceptance of Office

All members present had signed their acceptance of office form at the previous meeting.

Appointment of Chairman and Vice Chairman.

Mrs Ganter proposed Mrs Helen Morgan for Chairman and Mrs Holiday seconded this. Mrs Morgan accepted the position.

Mrs Morgan proposed Mrs Ganter as Vice Chairman but no one seconded this motion. Mrs Morgan suggested they move on to co-opt a new member.

Co-opt 2 new members. Mr Glenister's letter was brought forward and it was unanimously agreed to co-opt Mr Glenister onto the Council.

Acceptance of Office of co-opted member. Mr Glenister signed his acceptance of office form.

Mrs Morgan once again nominated Mrs Ganter as Vice Chairman as she felt Mrs Ganter by attending the last four years parish council meetings regularly as a District Councillor she had a good insight into how the Parish Council worked. Mr Glenister seconded this. Mrs Ganter accepted the position.

Confirm Standing Orders and Policy Decision.

The standing orders and policy decisions were read out and agreed.

Financial Matters.

Signatories for bank account.

It was agreed that all four members present should be named as signatories with any two of the four signatures required to authorise payment.

RMM

Balances as at the 25th April 1999

C/A £203.52 (£25.30 cheque outstanding) D/A £8637.62

1st half of Precept has been paid £4,872.50

Transfer required £500

The following accounts are presented for payment:-

H. Hastings, Clerk's Salary £ 166.83

Cornhill Insurance - Premium £ 525.84

Date of Next Meeting.

Tuesday 1st June 1999.

Signed *B. Morgan*.....

Dated *1st June 1999*.....

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 1ST JUNE 1999

Present:

Mrs H. Morgan, Mrs S. Ganter, Mr L. Glenister, Mrs S. Holiday and Mr John Roff

Apologies:

Mr B. Eastgate.

2. Read and Confirm Minutes of the last meeting.

2.1. The minutes of the meetings held on Tuesday 11th May and Friday 21st May were read and signed by the Chairman Mrs Helen Morgan.

3. Matters arising from the Minutes:

- 3.1. **Co-opt new member.** Applications were received from Mrs Maureen Hastings and Mr John Roff. Mrs Hastings withdrew her application before the meeting. Mrs Ganter proposed that Mr Roff should be co-opted onto the Council and Mrs Holiday seconded the motion. Mr Roff accepted the position and signed a Declaration of Office form.
- 3.2. **Confirm Standing Orders and Policy Decision.** The number of members required to make up a quorum was discussed and it was agreed to keep the quorum at 4 members. Identity cards were discussed and it was decided these were not required. All standing orders and policy decisions were agreed.
- 3.3. **Millennium - teenage facilities.** Mrs Morgan summarised what action that Council has taken on this project so far and the decisions made by the previous council. Mrs Ganter has up-dated the plan showing the correct measurement to the boundary and items 7.1 and 7.46 were read out and noted. Clerk to write to Cherwell District Council asking for copy of the Constitution prepared by Neil Woolaton for Parish Councils wishing to apply for millennium funding.
Tree planting. Mrs Morgan gave brief background details of the project and the aim to making motorists aware they are driving through a village by improving the look of the area.
- 3.4. **Children's Playground.** Mrs Morgan gave brief background details of the take over from the VPMC, drainage and safety surface issues and weekly and annual inspections and explained that Mr Eastgate was the overall caretaker of the equipment. It was noted that Mr Buswell had painted the equipment but the slide and benches required painting. Clerk to ask Mr Buswell to carry out this work using paint and preservative left over from previous work. A working party was organised to prepare the area under the climbing frame for sand.
- 3.5. **Audit 1996/97.** Mrs Morgan explained the new audit system and the problems associated with it. Clerk to write to OALC asking for name of an accountant able to understand the new system to give help to clerk preparing 97-98 accounts.
- 3.6. **Road Issues:** Mrs Morgan explained the problems caused by the cabling work carried out by Kennedy's on behalf of Cable and Wireless and the action taken by the Parish Council. Clerk to write to Cable and Wireless thanking them for their help in getting the road reinstated. Parking in Woodstock Road East by the shop was discussed and Mrs Morgan explained the suggestion put to the Highway Dept for a lay-by opposite the shop and moving the footpath to the boundary wall in an effort to widen the road. Both not possible as finance not available to the Highways Dept.

RMM

- 3.7 **Parish Conservation Plan:** Mrs Ganter is organising the hedgerow survey and Mrs Morgan organising the photographs.
- 3.8. **Welcome to Begbroke leaflet:** The leaflet is basically ready and Mrs Morgan will get this ready for next meeting for final agreement.
- 3.9. **Parish Council Grants:** Mrs Morgan explained why the grants were set up and it was confirmed they would be put on hold as this money would be required to help fund the teenage facilities project.
- 3.10 **Footpaths** - Mr Glenister will take over the footpaths and will check. Item 7.41 was read out. Clerk to write to Smith Wooley as Agents for the land owners asking them to honour the agreement made by the previous owners to adopt the new footpath between Begbroke Lane and Footpath 7. Clerk to write to Cherwell District Council asking if steps could be installed in the cul-de-sac of Willow Way to help gain access to Begbroke Lane.
- 3.11 **1995/99 Retiring Parish Councillors Meal - Friday 21st May 1999.** Susan thanked Clerk for organising meal. Clerk to write to retiring Councillors thanking them for serving on the Council.
- 3.12 **Annual Parish Meeting:** Mrs Morgan thanked everyone for attending. Copy of Councillors report to be included in the next issue of the Link. .
- 3.13 **Fernhill Road - Flooding:** Item 7.47 was read out and it was agreed that a copy of the enclosed booklet should be sent to all residents whose property borders the Brook. Clerk to write requesting more leaflets.
- 3.14 **CDC - Cherwell Local Agenda 21 Environment Forum Meeting - Saturday 19th June 2pm** Bodicote House. No-one able to attend.
- 3.15 **Cleaner for Bus Shelters:** No interest received. Clerk to chase Mr Peachy who is to repair seat.
- 3.16 **OALC AGM 21st June 7.30 Exeter Hall:** Mrs Morgan to attend.

4. Reports from County and District Councillors.

Ms Ganter had nothing to report.

5. Planning.

Applications:

- 99/00596/F 5 Begbroke Crescent - New Garage. (No objections)
- 99/00825/F 41 Willow Way - Single storey extension.
- 99/00914/F 9 Sandhill Road - Porch and covered way.

Decisions:

- 99/00365/F 2A Woodstock Road West - Conversion and single storey extension to an outbuilding to form a new study area, toilet and kitchennette - Granted.

6. Council Representatives.

- 6.1. Allocation of representatives on the various organisations as follows:
It is to be noted that the Parish Council are unable to have an official representative on a committee of any organisation that the Council offer grants to.
- 6.2. OALC
- 6.3. Neighbourhood Watch. Mrs Helen Morgan will continued to be the representative.
- 6.4. A44 Action Group. The new representatives will be Mrs Susan Ganter and Mrs Syliva Holiday.
- 6.5. Airport Liaison Meeting. The new representatives will be Mr Les Glenister and Mr John Roff.
- 6.6. BVHMC. (due to the above, no representative required)

DM

7. Correspondence.

- 7.1 Mr & Mrs Roff - Teenage Facilities See 3.1.
- 7.2 Thames Water - Rising Main Replacement. To be included in Link report.
- 7.3 CDC - Garden Waste Shredding Scheme. Noted.
- 7.4 West Oxfordshire Training Services - Introduction. Keep for Information.
- 7.5 CDC - Countryside Summer Events Booklet. Noted.
- 7.6 Lottery Grants - Millennium Festival Awards Application Pack. Circulated.
- 7.7 Midland Bank - confirmation of precept. Noted.
- 7.8 CDC - Laminated notice with dates of roving recycler. Notice Board.
- 7.9 OPFA News. Circulated.
- 7.10 CDC - Parish Newsletter. Circulated.
- 7.11 CDC - Cherwell Local Plan Review - Bicester Issues. Noted.
- 7.12 OCC - Oxfordshire Structure Plan 2011 and News April 99. Circulated.
- 7.13 Oxfordshire Health Authority - Sainsburys application for pharmacy - refused. Noted.
- 7.14 CDC - Benefits Advice Poster. Notice Board.
- 7.15 Oxfordshire Nature Conservation Forum - News. Circulated.
- 7.16 CDC - Dial a Ride leaflet. To be included in Link report.
- 7.17 Imperial Cancer - Walk for Hope - 22nd May Port Meadow. Noted.
- 7.18 CDC - Upgrading of telephone system. Noted.
- 7.19 CDC - Local Land Drainage Contractor. Noted
- 7.20 Environment Agency - Fernhill Road Flooding. See item 3.13.
- 7.21 Oxford Green Belt Network - Newsletter. Circulated.
- 7.22 CDC - Arts Bursaries May 1999. Noted.
- 7.23 BVHMC - Teenage Facilities. See item 3.3.
- 7.24 OCC - Kidlington Family Centre - Donation Request. Noted.
- 7.25 CDC - Upper Heyford cancellation of meeting. Noted.
- 7.26 OCC - News May 99. Circulated.
- 7.27 CDC - Private Sector House Condition Survey. To be included in Link
- 7.28 CDC - Review of Dogs (fouling of Land) Order. Noted.
- 7.29 Shaw & Son Ltd - Forms etc for Local Councils. Noted.
- 7.30 Venture Play - Introduction. Noted.
- 7.31 OALC - Membership Renewal year 99/2000.
- 7.32 OCC - Oxfordshire's Local Transport Plan. (questionnaire returned by 18 June 99) Noted.
- 7.33 OCC - Northern Area Parish Meeting - follow-up. Noted.
- 7.34 CDC - Upper Heyford Base Planning Forum - Minutes. Circulated.
- 7.35 CDC - Acknowledgement of Planning Application - Teenage Facilities . Noted.
- 7.36 Parchment Bicester - Introduction. Noted.
- 7.37 OALC - County Circular. (AGM 21st June 1999) Circulated.
- 7.38 Impact China Ltd - Introduction. Noted.
- 7.39 Toye, Kenning & Spencer Ltd - Introduction . Noted.
- 7.40 CDC - Cherwell Local Plan Review - rural areas. Circulated.
- 7.41 Mr J. Wright - Footpaths. See item 3.10
- 7.42 Oxfordshire Health Authority - Consultation summary - comments by 5th July 99. Circulated.
- 7.43 CDC - Free testing of electric blankets. To be included in Link report.
- 7.44 Mrs Maureen Hastings - Vacancy on Parish Council. See item 3.1.
- 7.45 Mr John Roff - Vacancy on Parish Council See item 3.1.
- 7.46 Mr & Mrs Trevelyan - copy of letter sent to CDC re planning application for teenage facilities. See item 3.3.
- 7.47 Environment Agency - Flooding in Fernhill Road - See item 3.13
- 7.48 Mrs Hastings - Withdrawing application for co-option. See item 3.1.

BMM

8. **Financial Matters:**

8.1. Balances as at the 25th May 1999

C/A £83.35 D/A £8,637.62

Transfer required £900.00

The following accounts are presented for payment:-

H. Hastings, Clerk's Salary £ 166.83

OALC membership renewal £ 95.35

BVHMC - Rent for A44 A.G. £ 6.30

The transfer this month is high due to the fact that not enough money was transferred last month . The reason why financial matters were not settled last month ws because it took time to organise the new signatories for the Bank.

9. **Any Other Business:**

9.1. Link - Annual Report (to include Thames Water's Rising Main, Dial a ride/ free testing of electric blankets) Aspects of Parish Council

Date of next meeting:

Tuesday 6th July 1999

Tuesday 3rd August 1999

Signed *RNMorgan*.....

Dated *6. July 1999*.....