

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 6th JULY 1999.

Present:

Mrs H. Morgan, Mr L. Glenister, Mrs S. Holiday and Mr John Roff.

Apologies:

Mr B. Eastgate and Mrs S. Ganter.

2. Read and Confirm Minutes of the last meeting.

2.1. The minutes of the meetings held on Tuesday 2nd June were read and signed by the Chairman Mrs Helen Morgan.

3. Matters arising from the Minutes:

- 3.1. **Millennium-teenage facilities.** Items 7.27 and 7.28 were read out. Clerk after contacting chairman had responded to item 7.27 and this letter was read out. Mrs Holiday said the planning application for the teenage facility had been refused but the Parish Council had not received any information. Clerk to invite the teenage representatives to the next meeting to discuss this further.
Tree planting. Mrs Morgan asked the Council for their views on the proposed avenue of trees. After discussion, it was agreed to continue this project. Clerk to write for quotes for the tree-planting and write to all utilities to make sure no services will be affected by the planting.
- 3.2. **Children's Playground.** The parking post is loose by playground. Sand/bark is arriving Thursday to fill area under climbing frame. After discussion it was agreed to write for three quotes for draining the play area and the ask the Highways Authority for permission to soakaway into their drain in Begbroke Lane. Once quotes are received Council will apply for a grant towards this work.
- 3.3. **Audit 1996/97.** OALC has replied to clerks letter but need further details, clerk to write.
- 3.4. **Road Issues.** Grass Cutting - To be discussed at the next meeting.
- 3.5. **Parish Conservation Plan:** photographs/aerial photograph. Hedgerow survey. This is still ongoing.
- 3.6. **Welcome to Begbroke leaflet.** Mrs Morgan will circulate this asking for Councillors comments before next meeting.
- 3.7. **Parish Council Grants.** The grants are to be put on hold for the time being.
- 3.8. **Footpaths.** Mr Glenister will check footpaths and report to Clerk any repairs required.
- 3.9. **Fernhill Road - Flooding.** Clerk has written to the Environment Agency asking for more booklets and will then distribute to all houses bordering the brook.
- 3.11 **Cleaner for Bus Shelters.** Mr Morton would still like to retire and clerk to put a notice in the link asking for someone to take over the job.
- 3.12 **OALC AGM 21st June 7.30 Exeter Hall.** Mrs Morgan attended the meeting and gave a brief report which will be circulated.
- 3.13 **OHA - Consultation summary** (comments by 5/7/99). The council had no comments to make.

RMM.

4. Reports from County and District Councillors.

No report.

5. Planning.

Applications:

99/01000/ADV: University of Oxford - Free standing V signboard on stilts (os parcel 3050 N/W of No. 226 Woodstock Road, Yarnton. - No objections.

99/00994/F: 29 Willow Way - conservatory to side and rear.

99/00782/F Alterations to form new glazed entrance areas - Begbroke Technology Centre - Withdrawn.

Decisions:

98/00946/F: 34 Fernhill Road, two storey side extension - Refused at Appeal by Planning Inspector

99/00542/AVD: Begbroke Technology Centre - two signs Granted.

99/00240/F: 50 Begbroke Crescent - single storey rear extension - Granted.

99/00369/F: 2A Woodstock Road West - extension to form study facilities etc. - Refused.

99/00806/F: 5 Begbroke Crescent - Conservatory (retrospective) - Granted.

99/00596/F: 5 Begbroke Crescent - New Garage - Granted.

99/00243/F: The Old Rectory, 4 St. Michael's Lane - Conversion of coach house to granny annexe - Refused.

99/00244/LBD: The Old Rectory, 4 St. Michael's Lane - rebuilding/conversion of coach house to granny annexe - Refused.

99/00914/F: 9 Sandhill Road. Porch and Covered Way - Granted.

99/00716/F: 36 Woodstock Road East - 2 storey extension - Granted.

6. Council Representatives.

6.1. OALC (To be agreed)

6.2. Neighbourhood Watch. (HM).Mrs Morgan attended the Thames valley NHW Conference at Exeter Hall and her report is to be circulated.

6.3. A44 Action Group. (SG/SH). Clerk to write to Mr Perry giving him the names of the new representatives. The following motion is to be presented to Oxfordshire County Council by County Councillor, Barry Wood.

"1. The fact that the policy of encouraging additional traffic onto the A44 leads to the environmental disbenefit of a virtual motorway dissecting the communities of Begbroke and Yarnton onto the A44.

2. The success of camera policing of speed limits.

3. The success of a 50mph speed limit on a dualled section of the A34 at Tittensor in Staffordshire.

This Council therefore resolves to introduce for a trial period a 50mph speed limit on the A44 in Oxfordshire through Begbroke and Yarnton, policed by cameras. This to be on environmental criteria rather than just road safety."

6.4. Airport Liaison Meeting. (LG/JR). Clerk to write giving names of new representatives.

7. Correspondence.

7.1. CDC- Link magazine. Circulated

7.2. British Horse Society - Campaign against ragwort. Circulated.

7.3. OALC - Revision of NALC's Constitution. - comments by 30/7/99. Circulated.

7.4. CDC: Cherwell Community Safety Strategy 1000-2002. Circulated.

7.5. CPS (The Churches Purchasing Scheme Ltd) - Introduction. Circulated.

7.6. CDC - Cherwell Environment Forum - 19th June (posted 16th June) reminder. Noted.

7.7. OCC - Review of financially supported bus services. Clerk to respond - Council feel all services should be continued.

7.8. Thames Valley Police - Mobile Police Station. Noted.

7.9. CDC - Review of Parish Boundaries & Electoral Arrangements - final recommendations. Noted.

RMM

- 7.10 CDC - Cherwell Local Plan Review - rural areas. Circulated.
- 7.11 CDC - Civil Protection Magazine. Circulated.
- 7.12 TVP - Speed Limits the Facts Magazine. Circulated.
- 7.13 OCC - Provision of bus shelters. Noted.
- 7.14 Oxford & Cherwell Advocacy Scheme - appeal for volunteers. Notice Board.
- 7.15 OCC - News June 99. Circulated.
- 7.16 OCC - Speedwatch. Copy of booklet given to Mr Perry as Chairman of A44 Action Group.
- 7.17 Beacon Millennium - funding news. Noted.
- 7.18 Oxford Green Belt Network. - subscription renewal. Council will support the organisation but do not wish to subscribe at this time.
- 7.19 OALC - Annual Report & Accounts 98/99. See item 3.3.
- 7.20 Glasdon - Dog Bin Information. Noted.
- 7.21 CDC - Leaflets - bursaries for sports coaches/sport in Cherwell. For village hall.
- 7.22 BHL Builders (Oxford) Ltd - Introduction. Noted.
- 7.23 ORCC - News Circulated.
- 7.24 OCC - Medium Term Plan 99/2000 - 2001/2002. Circulated.
- 7.25 OPFA News. Circulated.
- 7.26 OPA - posters. Noted.
- 7.27 CDC - Planning Application for bus shelter. See item 3.1.
- 7.28 DC Roger Hampshire (Architect Liaison Officer) TVP - comments sent to CDC Planning re: Teenage facilities. see item 3.1
- 7.29 OCC (Highways) - Acknowledgement cards x 2.
- 7.30 OALC - Audit System. see 3.3.
- 7.31 CDC. Upper Heyford Planning Forum - cancellation of meeting. Noted. Clerk to write asking them not to sent future agendas and minutes.
- 7.32 ORCC - Subscription Renewal. Council agreed not to subscribe this time.

8. Financial Matters:

8.1. Balances as at the 25th June 1999

C/A £ 22.29

D/A £7,767.36

Transfer required £650.00

The following accounts are presented for payment:-

H. Hastings, Clerk's Salary	£ 166.83
H Hastings, Clerk's expenses (3/3/99-3/7/99)	£ 134.60
Mr B Buswell	£ 280.00
Mr Peachey	£ 36.69
BVHMC - hall rent	£ 33.60

9. Any Other Business:

9.1. Village Hall Signs. Clerk to contact BVHMC asking them to remove all signs from A44 and all notices and parcel tape from telegraph poles once event has passed.

Date of next meeting:

Tuesday 3rd August 1999

Tuesday 7th September 1999

Signed *Bumorgan*

Dated *3rd August 1999*

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 3rd AUGUST 1999.

Present:

Mrs H. Morgan, Mr L. Glenister, Mr John Roff, Mr B. Eastgate and Mrs S. Ganter

Apologies:

Mrs S. Holiday.

2. Read and Confirm Minutes of the last meeting.

2.1. The minutes of the meeting held on Tuesday 6th July 1999 were read confirmed as a true record and signed by the Chairman Mrs Helen Morgan. The minutes of the meeting held on Tuesday 6th April 1999 were signed as both Mrs Morgan and Mr Eastgate who were present at that meeting confirmed they were a true record.

3. Matters arising from the Minutes:

- 3.1. **Millennium-teenage facilities.** Notification that planning permission for the teenage facility has been refused has been received. The Condition for refusal ENVI was read out along with Cherwell District Council's letter dated 22.6.99. After discussion the Council held a vote on whether they should continue working towards providing some form of shelter within the play area. The Council voted 4 to 1 in favour of continuing and agreed that before the next meeting they would get the views of the planning officer, OPFA, NPFA and DC Roger Hampshire. The Council will review the situation at the next meeting.
Tree planting. Awaiting quotations and response from Utilities.
- 3.2. **Children's Playground.** During the weekly inspections the following repairs are required. The left hand bearing on the drum needs replacing and the left hand shackle on the swings are noisy and need lubricating. The parking sign by playground is loose and Clerk to write to Village Hall Management Committee asking them to fix this and to fix the barrier to the overflow car park. Item 7.11 was read out but Council will wait to receive report from ROSPA. Agi Power one of the contractors asked to quote for the drainage have requested a meeting and Mrs Morgan and Mr Roff will arrange a site visit. It was agreed to wait until September to order more bark. The Council thanked Mrs Ganter for strimming the grass around the play area and Mr Roff, Mr Glenister and Mrs Morgan for clearing the area under the climbing frame and laying the sand and play bark..
- 3.3. **Audit 1996/97.** It was agreed to send in the accounts to be signed off.
- 3.4. **Road Issues.** The letter from Colin Carrit Area Engineer for Oxfordshire County Council giving details of grant available should Parish Council take over grass cutting was read out. If Council take over the grass cutting quotes will be required. It is hoped to get a late autumn cut before tree planting commences. Clerk to write to Mr Carritt requesting the crash barrier by garage is repaired.

BUM

- 3.5 **Parish Conservation Plan.** The University of Oxford the new owners of Begbroke Hill invited three members of the Council to visit the site with a view to discussing any problems/concerns. Mrs Morgan, Mr Glenister and the Clerk attended this meeting. They agreed to Council representatives visiting the site to carry out the hedgerow survey but requested the Council contact their tenant Mr Henman prior to carrying out the survey. With regard to Rowel Brook they thought the brook had been cleaned from their side regularly. They offered the Council a copy of an aerial photograph for our conservation plan free of charge. Arrangements to be made to take photographs of the buildings.
- 3.6 **Welcome to Begbroke leaflet.** Minor changes are required. Mr Morgan had got quotes from five printing company's for 325 leaflets and it was agreed to accept the quote from AZ Designs in Kidlington for £29.25 which was the lowest price. It was agreed that the neighbourhood co-ordinators would deliver the leaflets when ready.
- 3.7 **Parish Council Grants.** On hold.
- 3.8 **Footpaths.** Mr Glenister will check for damage/repairs as soon as possible.
- 3.9 **Cleaner for Bus Shelter.** This is to be advertised in Link again.

4. Reports from County and District Councillors.

Mrs Ganter brought to the Council's attention that the footpath through the field from the Church to Bladon had been ploughed up. The kerb stones between the Post Office and Fernhill Road in Woodstock Road East are loose. The Council agreed to write to the Highway Authority requesting they repair these as they are dangerous and at the same time asking if the footpath could be taken back to the boundary as previously discussed to increase the width of the road.

5. Planning.

Applications:

99/01376/F: The Old Rectory, St. Michael's Lane - Conversion of redundant coach house to granny annex.

99/01377/LBD: The Old Rectory, St. Michael's Lane - Demolition of roof and unstable walls, rebuilding and version of redundant coach house to granny annex.

Decisions:

99/00821/F - Teenage Facilities at Begbroke - Refused.

6. Council Representatives.

- 6.1. OALC (To be agreed)
- 6.2. Neighbourhood Watch. No report.
- 6.3. A44 Action Group. Report read out and appended to these minutes.
- 6.4. Airport Liaison Meeting.(LG./JR). No meeting.

7. Correspondence.

- 7.1 OCC - Minutes - Chairman's Town & Parish Meeting .
- 7.2. OALC - Section 137 seminar (clerk wishes to attend cost £9.00 per head)
- 7.3. OCC - Review of bus services - acknowledgement.
- 7.4. CDC - Summer Activities booklet.
- 7.5. Chipping Norton Theatre - grant request.
- 7.6. Chipping Norton Theatre - details of pantomime.
- 7.7. Multiple Sclerosis Therapy Centres - grant request.
- 7.8. Smith Woolley Chartered Surveyors - Footpaths
- 7.9. OCC - News/Millennium briefing notes/Oxfordshire farming study.
- 7.10. CDC - Parish Council's Constitution.
- 7.11. Wickstead Leisure - Playground.
- 7.12. Sovereign Play Equipment - Information.
- 7.13. Mike Hardy - planning appeals.
- 7.14. Notice of Audit - 18th October 99

Dum

- 7.15. CDC - Cherwell Local Plan Review - Rural Areas.
- 7.16. CDC - Millennium Small Awards.
- 7.17. Silvia Holiday - apologies
- 7.18. University of Oxford - Invitation to visit site.
- 7.19. OPFA - Information re planning refusal for teenage facilities.

8. Financial Matters:

8.1. Balances as at the 25th July 1999

C/A £ 20.59

D/A £7,117.36

Transfer required £220.00

The following accounts are presented for payment:-

H. Hastings, Clerk's Salary	£ 166.83
Blenheim Palace Sawmill	£ 61.10
OALC Seminar Section 137	£ 18.00

9. Any Other Business:

- 9.1. Link Report: Noise/fireworks, footpaths, cleaner for bus shelter.
- 9.2. Notice Board: This is being fitted. Include in link report.
- 9.3. Seat by WI Rose Garden at Village Hall needs fixing. Clerk to write for two quotes.
- 9.4. Skip on corner of Begbroke Lane and Woodstock Road East. Mr Morgan as neighbourhood watch co-ordinator will contact owners of house requesting this is moved.

Date of next meeting:

Tuesday 7th September 1999

Tuesday 5th October 1999

Signed *DM Morgan*

Dated *7th September 1999*

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 7th SEPTEMBER 1999.

Present:

Mrs H. Morgan, Mr L. Glenister, Mr John Roff, Mrs S. Ganter and Mrs S. Holiday

Apologies:

Mr Brian Eastgate and Mrs M. Hastings.

2. Read and Confirm Minutes of the last meeting.

2.1. The minutes of the meeting held on Tuesday 3rd August 1999 were read and confirmed as a true record and signed by the Chairman Mrs Helen Morgan.

3. Matters arising from the Minutes:

- 3.1. **Millennium-teenage facilities.** Mrs Ganter had spoken to Jenny Barker at the Planning Dept of Cherwell District Council - As owners/trustees of the playing field the Village Hall Management Committee would not require planning permission to erect the teenage shelter. Therefore, the Council agreed to write to the BVHMC asking if they would be prepared to write to Cherwell District Council asking for their agreement to build the shelter. Once agreement has been received the Parish Council would proceed with the project as planned. Photographs of other types of teenage shelters were looked at for future reference. Item 7.24 was read out and it was agreed that a meeting should be arranged for the end of October/beginning of November with local residents the teenagers, representatives from the OPFA and Roger Hampshire. Item 7.27 was brought forward at this point and discussed, Mrs Morgan the Neighbourhood Watch co-ordinator is to attend meeting arranged between youths and bowls club.
Tree planting. Item 7.22 was read out and it was agreed to apply for a 50% Millennium grant from Cherwell District Council. Clerk to write to local organisations asking for sponsorship for this project and ask residents/families to sponsor a tree in the next edition of the Link magazine.
- 3.2. **Children's Playground.** It was agreed to ask Mr Buswell to treat seats in play area with preservative.. Item 7.15 was discussed and the issues raised discussed. Clerk to contact Mr Eastgate requesting he removes the fireman's pole if possible. Two Councillors to meet representative of Agri Power to discuss drainage next week.
- 3.3. **Audit 1996/97.** The Statement of Accounts for 1998/99 were presented by the Clerk and these are to be agreed at the next meeting. It was agreed to buy two bottles of wine for Mrs Janet Cuthill for her help in the preparation of the accounts.
- 3.4. **Road Issues.** A quote has been requested for grass cutting from Continental Landscapes. Item 7.8 was read out and the Council are hopeful that the footpath will be moved.
- 3.5. **Parish Conservation Plan.** Smith-Woolley have requested a copy of the Link in which the article on the footpath appears clerk to send this and ask if the aerial photograph can be collected.
- 3.6. **Welcome to Begbroke leaflet.** The leaflet is at the printers and the neighbourhood watch co-ordinators will deliver these.
- 3.7. **Parish Council Grants.** On hold.

KWM

- 3.8. **Footpaths** . Mr Glenister has prepared a report and Clerk will forward this to Oxfordshire County Council's Footpaths Officer.
- 3.9. **Cleaner for bus shelter**. No response has been received to the appeal in the Link magazine.
- 3.10 **Notice Board**. The notice board has been erected and it was agreed looks very nice. Mr Benwell gave the shop a key and Clerk to arrange to have this back.
- 3.11 **Repair to seat by village hall**. As no response was received from Mr Peachy or Mr Bryne it was agreed to ask Mr Brian Knott a local odd-job man to quote for the repair to the seat opposite bowls green. If he submits a quote for less than £50, clerk can accept this before the next meeting.

4. Reports from County and District Councillors.

5. Planning.

Applications: - none received.

Decisions:

99/01000/ADV - Land north west of Woodstock Road Yarnton free standing V signboard on stilts - Refused

6. Council Representatives.

- 6.1. OALC
- 6.2. Neighbourhood Watch. A number of pets have died in Fernhill Road suspiciously - notice has been delivered warning owners to be aware. Mrs Morgan requested the Parish Council pay for a meeting of the Neighbourhood Watch which was agreed.
- 6.3. A44 Action Group. Clerk to send supporting letter to Mr Perry's letter.
- 6.4. Airport Liaison Meeting.(LG./JR).

7. Correspondence.

- 7.1. Sustrans - National cycle route. Noted.
- 7.2. CDC - Action against benefit fraud notice (notice board).
- 7.3. OCC - Draft plan - Learning forever. Circulated.
- 7.4. OCC - Footpath between footpath 7 and Begbroke Lane see item 3.8.
- 7.5. Innes England - St. Philips Priory - no details received. Noted.
- 7.6. Oxfordshire Community Health Council - Annual Report 98/99 Circulated.
- 7.7. CDC - Cherwell Local Plan Review - Banbury, Noted.
- 7.8. OCC - Woodstock Road East, footpath repairs see item 3.4.
- 7.9. Mr Glenister - report on footpaths see item 3.8.
- 7.10. OALC - County Circular - Clerks pay/seminars - preparing budgets & precepts/ VAT fee for seminars is £9.00 for each seminar. Circulated.
- 7.11. OCC - Casualty & Road Safety Plan. Circulated.
- 7.12. OCC - News. Circulated.
- 7.13. OALC - seminar section 137 confirmation of reservations (Thursday 16th September) Noted.
- 7.14. OCC - Leaflet - essential skills for professional car advisors. Circulated.
- 7.15. RSFTPA - Playground report and account. See item 3.2.
- 7.16. Chipping Norton Theatre - Programme. Circulated.
- 7.17. Imperial Cancer Research Fun - Sponsored bike ride 10th Oct - notice board
- 7.18. Oxford Airport - Minutes of meeting held on 26th May. Noted.
- 7.19. CDC - Cherwell - A-Z/Parish News/Community Plan - posters (notice board)/invitation to attend question time. Mrs Morgan and Mrs Ganter to attend.
- 7.20. White Horse Contractors - Drainage to play area. see item 3.2.
- 7.21. Parchment Oxford -information. Noted.
- 7.22. Nicholson Forestry - Tree planting - see item 3.1.
- 7.23. NTI (Comtel) - Services to A44 - see item 3.1.

DM

- 7.24 NPFA - teenage facilities - see item 3.1.
- 7.25 CDC - Tree planting grant for millennium - see item 3.1.
- 7.26 Smith Woolly - see item 3.8.
- 7.27 Helen Morgan - Damage to bowls club - see item 6.2.
- 7.28 Airport Consultative Meeting - 15th September (Mr Glenister/Mr Roff)
- 7.29 Parkland Supplies Ltd - overdue account. Noted.
- 7.30 CDC - Upper Heyford Agenda - Clerk to write again requesting they no longer send agenda/minutes to the Parish Council.

8. Financial Matters:

8.1. Balances as at the 25th August 1999

C/A £496.18

D/A £6,897.36

Transfer Required £1,100

The following accounts are presented for payment:-

H. Hastings Clerks Salary (August)	166.83	
Parkland Supplies Ltd - Sharp Sand (playground)	124.08	
Playground Management Services - Playground inspection)	75.20	
R P Benwell - notice board	810.75	
Viking Direct - stationery	63.30	
BVHMC - Hall Rent	25.20	
Audit Commission - Audit 1997/98		265.67

9. Any Other Business:

9.1. Link (October report by 22nd October)

Date of next meeting:

Tuesday 5th October 1999

Tuesday 2nd November 1999

Signed Helen Morgan

Dated 5th October 1999

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

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MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 5TH DAY OF OCTOBER 1999.

Present:

Mrs H. Morgan, Mr L. Glenister, Mr J Roff, Mrs S. Ganter.

Apologies:

Mr Brian Eastgate and Mrs S. Holiday.

Item 7.31 was brought forward. The Council accepted Mr Eastgate's resignation with sadness but were pleased to note that he is happy to continue to look after the play equipment. Clerk to write to Mr Eastgate.

2. Read and Confirm Minutes of the last meeting.

2.1. The minutes of the meeting held on Tuesday 7th September 1999 were read and confirmed as a true record and signed by the Chairman Mrs Helen Morgan.

3. Matters arising from the Minutes:

- 3.1. Millennium - Teenage Facilities:** A date for the community meeting to discuss the teenage shelter was agreed as Thursday 11th November at 7pm. Notices advertising this meeting to be included in the Link report and a notice to be circulated to all houses in Begbroke. Invitations to the meeting to be sent to Roger Hampshire, Architectural Liaison Officer at Thames Valley Police, OPFA, and the two teenage representatives.
- Tree Planting.** Clerk confirmed the grant application form had been sent to Cherwell District and letters had been sent to local businesses requesting a donation towards to the cost of tree planting. It was agreed to write to the companies in Langford Lane requesting donations from them. The cost of sponsoring a tree was discussed and £25 per tree was agreed. Details of the sponsorship scheme is to be the subject of the "Aspects of the Parish Council" report in the Link and a sponsorship form included in the report. Details of the Utilities services are still being received.
- 3.2 Children's Playground.** Weekly Inspection - Mr Roff noticed the left hand foot support on the horse is loose and in need of repair. Clerk to ask Mr Eastgate if he can repair this. The Council thanked Mr Roff and Mr Glenister for organising the additional bark for under the climbing frame. Item 7.27 was discussed, the quote did not mention re-seeding the areas disturbed, clerk to write asking them to confirm that re-seeding is included in the price. Clerk to write to Cherwell District Council asking for a grant form and to Highways asking if the drains can be connect to the storm drain in Begbroke Lane.
- 3.3. Audit -18th October.** The Statement of Accounts presented at the last meeting were discussed and agreed.
- 3.4. Road Issues.** Item 7.21 was discussed and the price for the late autumn cut of £256.00 ex VAT was accepted. Council still awaiting to hear if the County Council will clear trees, brambles and bush.
- 3.5. Parish Conservation Plan - photographs/aerial photograph - hedgerow survey.** This is still on-going. Nothing to report.
- 3.6. Welcome to Begbroke Leaflet.** Mrs Morgan has got the printing done and these will be distributed over the next week or so by the neighbourhood watch co-ordinators.

mm

- 3.7. **Parish Council Grants.** Item 7.4 was read out. Mrs Morgan reported on a meeting she had attended with the Bowls Club and youths who damaged the fence. The Bowls Club asked Mrs Morgan if the Parish Council would pay for a new fence but she explained it was not their responsibility. The youths have agreed to pay their share of the cost of replacing the damaged panels. After discussion the Council agreed to give a donation of £250 towards a new fence.
- 3.8. **Footpaths.** Item 7.8 was read out and noted. Item 7.12 was read out and a copy to be sent to Smith Woolley, agents for the University of Oxford asking them for the information requested. Clerk to write to footpath officer reporting the deterioration of Daulton Lane as this is virtually impassable in wet weather. The ditch in Springhill Road was discussed as this is blocked and floods in wet weather, clerk to write to Highways asking who is responsible for the up-keep of roadside ditches.
- 3.9. **Cleaner for bus shelter.** Still no response to the appeal for a new cleaner. To include this in the Link Report again.
- 3.10 **Notice Board.** Clerk has approached Mr Pertwee for the return of the key he has to the Parish Council notice board but he refuses to give his up as he wants to have control over what is put on the notice board. He told the clerk that if he returns the key he will want the notice board moved off his land. Council agreed to write asking for the return of the key and if he is not prepared to hand over his key they will move the board elsewhere.
- 3.11 **Repair to seat by village hall/notice board by bus shelter.** Item 7.30 was read out and accepted.

4. Reports from County and District Councillors.

Mrs Ganter reported that the planning decision on the Old Rectory has been deferred.

5. Planning.

Applications:

99/01682/F: Site F Development of Site to Form Vehicle Repair workshops and Offices etc.
OS Parcel 2445 (Langford Lane).

Decisions:

None received.

6. Council Representatives.

- 6.1. OALC - no report.
- 6.2. Neighbourhood Watch. -no report.
- 6.3. A44 Action Group. Information circulated.
- 6.4. Airport Liaison Meeting. Mr Glenister and Mr Roff attended meeting.

7. Correspondence.

- 7.1. Oxford Aviation Services Ltd - BBC2 Airshow programme. Noted.
- 7.2. CDC - Upper Heyford - Temp use of buildings. Noted.
- 7.3. L.D.L. Ltd - lighting for the millennium. Noted.
- 7.4. Begbroke Bowls Club - Request for donation towards fencing. See item 3.7.
- 7.5. Julia Pullen, 17 Willow Way - subsidising over 50's swimming. This was discussed and although the Council felt it was a good idea it was agreed that the cost would be too high.
- 7.6. Thames Valley Police - Youth shelters & sports systems. Circulated.
- 7.7. Sibford School - notices. Noted.
- 7.8. Oxfordshire County Council - Revised definitive map x 2. See item 3.8
- 7.9. CDC - Cherwell Local Plan Review - Bicester 2011. Circulated.
- 7.10. CDC - Housing needs survey. Noted.
- 7.11. Oxford Brooks University - Short Course Directory. Noted.
- 7.12. OCC - Footpath between footpath 7 and Begbroke Lane. See item. 3.8
- 7.13. Cable & Wireless - tree planting on A44. Noted.

John

- 7.14 West Waddy:ADP - teenage facility - help with appeal. Noted.
- 7.15 Oxford Community Health HNS Trust - APM 17th September. Noted.
- 7.16 OCC - News Sept 99/Walk to School 99/millennium contact numbers. Noted.
- 7.17 OCC - Bus shelter grant scheme. Noted.
- 7.18 Thames Water - Tree planting on A44. Noted.
- 7.19 Venture Play - playground design. Noted.
- 7.20 OCC - acknowledgement card - tree planting. Noted.
- 7.21 Continental Landscapes Ltd - Trees on A44 quotation. See item 3.1.
- 7.22 OCC - Millennium Tree Planting. Noted.
- 7.23 Tudor Roof Tile Co Ltd - Introduction letter. Noted
- 7.24 CDC - LA21 Environment Forum 30th November 1999 - Bodicote House. Mrs Ganter to attend.
- 7.25 CDC - Upper Heyford - Temp use of buildings. Noted.
- 7.26 Agri Power - Drainage of play area. See item 3.2
- 7.27 Tony Baldry - Parish Councils -Circulated.
- 7.28 Aston Woodland Care - Noted.
- 7.29 OCC - Housing and Waste Monitor 99 - Circulated.
- 7.30 Bryan Knott - Repairs to notice board and seat. see item 3.11
- 7.31 Brian Eastgate.

8. Financial Matters:

8.1. Balances as at the 25th September 1999

C/A: 165.70 (less uncleared cheques totalling £100.45 actual balance £65.30)

D/A: £10,698.39

2nd half of precept £4,872.50 received.

Transfer Required £600.00

The following accounts are presented for payment:-

Mrs H. Hastings Clerks Salary (September)	166.83
Mrs H. Hastings Clerks expenses	102.26
Cherwell District Council - elections	70.51
Mrs H. Morgan (printing of leaflets)(3.6)	29.25
Begbroke Bowls Club -donation (3.7)	250.00

9. Any Other Business:

- 9.1. Link (22nd October) Thank you to Mr Eastgate/Vacancy/community meeting/cleaner for bus shelter/view on Tony Baldrys letter/fireworks/tree planting sponsorship/millennium contact numbers.
- 9.2. Low sodium lighting on A44 - clerk to write to County Council asking when the lights on A44 are to be replaced with these lamps.

Date of next meeting:

Tuesday 2nd November 1999

Tuesday 7th December 1999

Signed DM Morgan

Dated 2-11-99

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

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MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 2ND DAY OF NOVEMBER 1999.

Present:

Mrs H. Morgan, Mr L. Glenister, Mr J Roff, Mrs S. Ganter.

1. Apologies:

Mrs S. Holiday.

2. Read and Confirm Minutes of the last meeting.

2.1. The minutes of the meeting held on Tuesday 5th October 1999 were read and confirmed as a true record and signed by the Chairman Mrs Helen Morgan.

3. Matters arising from the Minutes:

- 3.1. **Millennium - Teenage Facilities:** Notices advertising the community meeting on the 11th November. Items 7.15 and 7.28 were read out. The format for the meeting was discussed and agreed. Clerk to contact Cherwell District Council to find out if planning permission is required for a wickstead teenage village.
Tree Planting. Item 7.4. confirming 50% grant in the sum of £325 has been approved. Quote from Continental Landscapes was compared with Nicholson Forestry. It was agreed to accept Nicholson's quote for tree planting and if the County will not clear the brambles etc to accept Nicholson's quote for this as well. Clerk to chase the Highways Dept.
- 3.2. **Children's Playground.** Seats have been stained and slide painted by Mr Buswell. If Brian Eastgate cannot remove fireman's pole clerk to ask Brian Knott to do it. Item 7.33 was read out and Clerk and Mr Glenister to meet Gordon Hunt from the County Council to discuss connecting the drains to the storm gully.
- 3.3. **Audit -18th October.** Mr Glenister will attend the meeting with the Audit along with the Clerk.
- 3.4. **Road Issues.** The Council are not happy with the autumn cut carried out by Continental Landscapes, Mrs Morgan will check what needs to be done again and clerk will write requesting they carry out the grass cutting as the specification.
- 3.5. **Parish Conservation Plan - photographs/aerial photograph - hedgerow survey.** No action taken.
- 3.6. **Welcome to Begbroke Leaflet.** This is being delivered by Neighbourhood Watch Co-ordinators.
- 3.7. **Parish Council Grants.** Item 7.14 was read out.
- 3.8. **Footpaths.** Item 7.31 was read out. Clerk to write back, the Parish Council feel the stiles could be a danger to those using them and should be repaired. The County Council have always repaired stiles in the past.
- 3.9. **Cleaner for bus shelter.** No volunteer has come forward.
- 3.10. **Notice Board.** Item 7.12 was read out. After discussion it was agreed to leave the notice board where it is.
- 3.11. **Repair to seat by village hall/notice board by bus shelter.** The Council are happy with the repairs.

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4. Reports from County and District Councillors.

Mrs Ganter reported that the Priory has been bought by a group of Anglican Nuns. Mr Perry has written objecting to the Stage Coach application at Langford Locks. The Planning Application submitted for the Old Rectory has been deferred. Mrs Ganter produced a copy of the revised plans and these were discussed.

5. Planning.

Applications:

99/01853/F 12 Willow Way - single storey extension.

Decisions:

99/01559/F 2A Woodstock Road West - single storey extension - Granted

6. Council Representatives.

- 6.1. OALC - no report.
- 6.2. Neighbourhood Watch. Information circulated.
- 6.3. A44 Action Group. Information circulated.
- 6.4. Airport Liaison Meeting.

7. Correspondence.

- 7.1. Agripower - land drainage. See item 3.1.
- 7.2. Smith-Woolley - acknowledgement See item 3.8.
- 7.3. OCC - fireworks poster -notice board.
- 7.4. CDC - Tree planting grant. see item 3.1.
- 7.5. CDC - Boundary review - This was read out. Clerk to write to Highways requesting new quote for grant toward grass cutting to take into account the new parish boundary
- 7.6. OCC - draft regional planning guidance for the South East. Circulated.
- 7.7. CDC - RAF Upper Heyford - policies & planning brief. Noted.
- 7.8. Oxfordshire Community Health Council - Chief Officer. Noted.
- 7.9. Air Training School - Remembrance Sunday. Noted.
- 7.10. J Lacey & C Plant - £25 donation for tree . Noted.
- 7.11. Mr & Mrs Davies - £25 donation for tree. Noted.
- 7.12. Jim Pertwee - Notice board. see item 3.10.
- 7.13. Littlethorpe of Leicester -information. Noted.
- 7.14. Begbroke Bowls Club - thank you for donation. Noted.
- 7.15. OPFA - teenage facilities - information. Noted.
- 7.16. J. Toms Ltd - information leaflet. Noted.
- 7.17. CDC - Upper Heyford Planning Base - Agenda. Noted.
- 7.18. West Waddy; ADP - teenage facilities. Noted.
- 7.19. Grass Cutting Services information Noted.
- 7.20. CDC - Grant forms - drainage see item 3.2.
- 7.21. OCC - Review bus service. Circulated.
- 7.22. Continental Landscapes - quotation for clearing areas A and B see item 3.1.
- 7.23. ORCC - membership joining request (£20) Noted.
- 7.24. CDC - Shipton Quarry. This was read out.
- 7.25. PFA - newsletter. Circulated.
- 7.26. Yarnton Nurseries - tree planting. Noted.
- 7.27. CDC - Pavements are for people campaign. This was read out.
- 7.28. OCC - local transport plan - consultation Circulated.
- 7.29. Roger Hampshire - meeting teenage facilities. Noted.
- 7.30. OCC - News Oct 99. Circulated.
- 7.31. CDC - Annual Parish Liaison Meeting - 25th November 7.30pm Susan Ganter to attend.
- 7.32. OCC - footpaths survey - see item 3.8.
- 7.33. Environment Agency - Flood awareness campaign information. To be included in the Link.
- 7.34. OCC - Play area drainage see item 3.2.

DM

8. Financial Matters:

8.1. Balances as at the 25th October 1999

Current Account: £350.95 (less uncleared cheque of £304.60)
Deposit Account: £10,098.39

Transfer Required £310.00

The following accounts are presented for payment:-

H. Hastings Clerks Salary (October)	166.83
Bruce Buswell (painting of play equipment)	83.00
Blenheim Palace Sawmills (play bark for climbing frame)	61.10

9. Any Other Business:

9.1. Rats in Fernhill Road. Mrs Hutton reported seeing rats in Fernhill Road. CDC contacted who will refer the problem to Thames Water who are responsible for the drains have been contacted and they will instruct Commercial Services to deal with this problem.

Date of next meeting:

Tuesday 7th December 1999

Tuesday 4th January 2000 This date has been changed to the 11th January.

Tuesday 2nd February 2000

As from the 11th January all Parish Council meetings will start at 7.30pm

Signed*DM Morgan*.....

Dated*7 - December 1999*.....

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 7TH DAY OF DECEMBER 1999.

Present:

Mrs H. Morgan, Mr L. Glenister, Mr J Roff, Mrs S. Ganter, Mrs S. Holiday.
Mrs Holiday left the meeting at 9.20 pm

1. Apologies:

none received.

2. Read and Confirm Minutes of the last meeting.

2.1. The minutes of the meeting held on Tuesday 2nd November 1999 were read and confirmed as a true record and signed by the Chairman Mrs Helen Morgan.

3. Matters arising from the Minutes:

- 3.1. **Millennium - Teenage Facilities:** The meeting held on the 11th November was discussed and it was agreed that a new questionnaire should be prepared as suggested at the meeting. The Council felt unable to prepare the questionnaire in time for the January issue of the Link and agreed to circulate it at a later date. The Councillors are to make a list of questions they would like to be included in the questionnaire for next meeting.
Tree Planting: Mrs Morgan met Martin Turner and contractor who will be clearing the bush and brambles on site. The County Council will clear the trees etc and obtaining the licences for clearing and planting trees. This will cost the Parish Council approximately £400/£500. Nicholson Nurseries can now plant trees and Council will mark positions for tree planting. Clerk to write to Jeremy Sasha asking his advice on the best way of killing the elm tree roots.
- 3.2. **Children's Playground.** Clerk to ask Brian Knott to remove fireman's pole. Clerk to write to third contractor asking for a quote for drainage. Mr Glenister and Clerk met Gordon Hunt from the Highways Authority to discuss connecting to their storm drains and this was agreed (item 7.16 from Gordon Hunt listed all the conditions). Clerk to write to BVHMC requesting permission to drain the land and for information required by the County Council in writing. Item 7.14 was read out and the Council agreed the OALC could use the play equipment for their course.
- 3.3. **Audit -18th October.** The Auditor noted that the clerk had been over paid by £333.45 during the year 1997/98. Mrs Morgan proposed and Mr Glenister seconded and the Council agreed that this should not be repaid by the Clerk and be given in recognition of the extra work carried out due to the last two audits. The Council were not happy with the changes made by the auditor to the accounts and the Chairman will write to the OALC and Cherwell District Council on this matter. The accounts were therefore not signed.
- 3.4. **Road Issues.** Clerk to chase grass cutting contractors to return and cut those areas missed from the Schedule.
- 3.5. **Parish Conservation Plan - photographs/aerial photograph - hedgerow survey.** No action taken.
- 3.6. **Response to MP's letter re abolishing Parish Councils.** Mrs Ganter produced a copy of a letter from the DETR to Graham Handley, Chief Executive of Cherwell District Council. The Council felt in view of this that no response from them was required.
- 3.7. **Parish Council Grants.** No action taken.

S:G

- 3.8. **Footpaths.** Items 7.9 and 7.12 were read out. These were discussed and it was agreed that the Clerk should write back to the OCC stating that in the parish council's view the County Council are responsible for footpaths and the Parish Council will not accept any responsibility as they do not have the finance or facilities to do so. Clerk to write to OALC asking if they have information on the County Council no longer taking responsibility for footpaths.
- 3.9. **Cleaner for bus shelter.** No response. The Council feel it is time for Mr Morton to retire and buy a W.H. Smiths book token value to be agreed.
- 3.10 **Precept 2000/01.** Clerk produced a draft summary of accounts and precept which was agreed. The new precept is to be set at £10,105.00.

4. Reports from County and District Councillors.

Mrs Ganter represented the Council at the Parish Liaison meeting. The removal of trees without reference to the local community and Cherwell District Council was discussed as many parishes are concerned about the number of trees being removed. It was felt that all trees with a diameter of more than 100mm at chest height should be mapped. There were complaints of lack of consultation on the boundary changes.

5. Planning.

Applications:

99/01853/F 12 Willow Way - single storey extension.

99/02172/F Rear of motor park, Langford Lane - 2 infiltration ponds.

Decisions:

97/01714/OUT - Redevelopment of site to provide floorspace served by new access plus 453 parking spaces etc - withdrawn.

99/01376/F and 99/01377/LBD - The Old Rectory, St. Michael's Lane - both refused.

6. Council Representatives.

- 6.1. OALC - no report.
- 6.2. Neighbourhood Watch. Person posing as tree surgeon in area, reported to police.
- 6.3. A44 Action Group. no report.
- 6.4. Airport Liaison Meeting. No report.

7. Correspondence.

- 7.1. CDC - Draft register of electors. circulated
- 7.2. OCC - Invitation of Oxfordshire Millennium Service (Christ Church Cathedral 16/1/00 11.15am) Circulated.
- 7.3. TVP - Request for details of Millennium events taking place during weekend of New Year at Village Hall. Reply confirming VPMC will be responding.
- 7.4. CPRE - Projected Housing figures for the south east of England. Circulated.
- 7.5. Servite Sisters - Thank you for tidying area outside their property. Noted.
- 7.6. Orchard Street Furniture leaflet Noted.
- 7.7. OCC - Tree planting - approval of application. (see 3.1.)
- 7.8. Precept Requirement. (see 3.10)
- 7.9. OCC - Footpath adoption. (see 3.8)
- 7.10. CDC - Annual Parish Liaison Meeting - 25th November - programme.(see item 4).
- 7.11. CDC - Parish Review copy of letter sent to Kidlington PC. Circulated.
- 7.12. Smith Woolley - copy of letter sent to OCC x 2 - Footpath adoption (see 3.8)
- 7.13. Speedwatch News. Circulated.
- 7.14. OPFA - OPFA training evenings April/May 2000 Reply required (see item 3.2)
- 7.15. News November 99. noted.
- 7.16. OCC - Surface water connection to Highway Drain (see item 3.2.)
- 7.17. Nicholas Nurseries - New catalogue. noted.
- 7.18. CDC - Dog Fouling Order 96. Link
- 7.19. CDC - 2 minute silence - 11th November. Noted.
- 7.20. CDC - Upper Heyford draft policies. Noted.

SG.

- 7.21 OALC - General Meeting 6th December 1999. Noted.
- 7.22 CDC - Annual Parish Liaison Meeting . Noted.
- 7.23 Bus Shelters Ltd - leaflet. Noted.
- 7.24 Parkland Supplies - Xmas opening times.
- 7.25 ARC - Rural community Transport Worker. Circulated.
- 7.26 Cherwell Link - Circulated.
- 7.27 CDC - Planning guidance for S/E England / parish Newsletter. Circulated.
- 7.28 ILES Waste Products - information. Noted.
- 7.29 CDC - Extension New Years Eve - BVHMC bar licence - Noted.
- 7.30 NALC - conference - Brighton 16/18 June 2000 - Noted.
- 7.31 NHS Health Service Guide to the Millennium - Noted.

8. Financial Matters:

8.1. Balances as at the 25th November 1999

C/A £403.81 less uncleared cheque £108.20 total available £295.61

D/A £9,788.39

No transfer was required.

The following accounts are presented for payment:-

Mrs H. Hastings - Clerks Salary November £166.83

9. Any Other Business:

- 9.1. Link: letter to Mr Lloyd (change of boundaries : Wolsey Court)/Questionnaire/New Parish Councillor/change of time of Council meetings/explain questionnaire on teenage shelter to be circulated at a later date/ speeding. Inform Mr Lloyd that Wolsey Court are included in Begbroke and suggest they receive a copy of the Link)
- 9.2. Heating in village hall. Clerk to write to VHMC informing them that the heating was not working during the meeting and therefore the Council will not be paying for the hire of the hall and it was queried whether it is legal to hire facilities with no heating.

Date of next meeting:

Tuesday 11th January 2000

Tuesday 2nd February 2000

Signed *Susan Genter*

Dated *11/01/2000*

ITEM	ESTIMATE	EXPENDITURE	ESTIMATED	TOTAL	ESTIMATE
	1999/2000	ACTUAL TO 30/11/99	TO 31/03/00		2000/2001
Clerk's Salary	2500.00	1334.64	834.00	2168.64	2200.00
Playground	2000.00	640.70	1360.00	2000.70	1500.00
Teenage Facilities (section 137)	0.00	95.00	0.00	95.00	1500.00
Grants & Donations (section 137)	2000.00	250.00	1500.00	1750.00	1750.00
Insurance	600.00	525.84	0.00	525.84	560.00
Audit	300.00	226.10	0.00	226.10	300.00
Expenses	600.00	236.86	300.00	536.86	600.00
Administration	100.00	164.27	50.00	214.27	200.00
General Maintenance	300.00	726.69	100.00	826.69	300.00
Hire of Village Hall	180.00	90.30	90.00	180.30	200.00
Link	200.00	0.00	200.00	200.00	200.00
Miscellaneous/Contingencies	300.00	88.51	50.00	138.51	150.00
Elections	600.00	0.00	600.00	600.00	600.00
Neighbourhood Watch	50.00	0.00	20.00	20.00	30.00
A44 Action Group	15.00	0.00	10.00	10.00	15.00
Total	9745.00	4378.91	5114.00	9492.91	10105.00

NOTE: The maximum allowance under Section 137 is £2219.00

This is calculated as follows: 634 electors x £3.50

SUMMARY OF ACCOUNTS 1ST APRIL 1999 - 30TH NOVEMBER 1999

	<u>Credit</u>	<u>Debit</u>	<u>Balance</u>
Total Income to 30/11/99			
Current Account Balance 1/4/99	120.32		
Deposit Account Balance 1/4/99	4015.12		
	4135.44		
 Precept for 1999/2000	 9745.00		
 Money received other than Precept:			
Donations - tree planting (millenium proj)	250.00		
Bank Interest	58.27		
 Total Income	 14188.71		 14188.71
 Expenditure to 30/11/99		 4597.54	
 Estimated Expenditure 1/12/99-31/4/00			
Clerks salary		834.15	
Section 137 (grants/donations)		1500.00	
Playground		1260.00	
Teenage Facilities		0.00	
Insurance		0.00	
Audit		300.00	
Expenses		363.00	
Administration		200.00	
General Maintenance		100.00	
Hire of Village Hall		67.20	
Link		200.00	
Miscellaneous/Contingencies		100.00	
Elections		0.00	
Neighbourhood Watch		50.00	
Total Expenditure		9571.89	-9571.89
 Estimated Balance			 4616.82