

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

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MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 4th DAY OF JULY 2000.

Present:

Mrs L. Glenister, Mrs S. Ganter and Mrs L. Dresden, Mrs S. Holiday.

1. Apologies:

Mrs H. Morgan, Mr J. Roff

2. Read and Confirm Minutes of the last meeting.

2.1. The minutes of the meeting held on Tuesday 6th June 2000 were read and confirmed as a true record and signed by the Chairman Mr Les Glenister.

3. Matters arising from the Minutes:

- 3.1. **Millennium - Teenage Facilities:** Mrs Ganter reported on her visit with Mrs Morgan to Marcham to look at the teenage shelter there. She thought it was fairly vandal proof and produced a drawing of the shelter for the Council to see. It was agreed that the Clerk should write informally to Cherwell District Council asking for their view on the shelter and to find out if the VHMC as owners of the land, applied would planning permission be required.
Tree Planting: Mrs Holiday proposed that once all the trees have sponsors, could the map painted by Mr Roff be made into postcards. The Council agreed to bear this in mind for the future. Clerk to obtain quote from Nicholson Nurseries and then send off grant form.
- 3.2. **Children's Playground: Weekly Inspection/Drainage:** It was noted that there was lots of litter this month. Clerk to include this in the next link. Clerk to contact Wickstead Leisure to request replacement washer for the swing seat.
- 3.3. **Road Issues - grass cutting:** Continental Landscapes have not responded to clerks letter, grass has still not been cut.
- 3.4. **Parish Conservation Plan - photographs/aerial photograph - hedgerow survey:** No report.
- 3.5. **Footpaths:** It was reported that residents had cleared an area of the lane bordering their property, Mrs Holiday to investigate which household this is. Clerk to include an item requesting residents cut back hedges by footpaths. Clerk to draft letter requesting hedges are cut back for sending to individual households where necessary.
- 3.6. **Annual Maintenance - Gates:** Brain Knott has started painting gates.
- 3.7. **Annual Parish Walk:** This has been booked for the 16th July at 2.30pm at the village hall. Has been advertised in Link and notice will be put on notice board.
- 3.8. **Cherwell Link Magazine - door to door delivery?** Mrs Ganter has not received hers but everyone else did.
- 3.9. **Carer's Centre - Donation (last month):** It was agreed to give a donation of £20.

4. Reports from County and District Councillors:

Mrs Ganter reported that there are a number of dead elm trees behind the Lime Tree. Mr Glenister and his son in law will look at these with a view to cutting them down. The village show was poorly supported and it was suggested that the Parish Councillors should show support next year by entering something in the show categories.

5. Planning.



Applications:

- 00/01176/F: 8 Fernhill Road - first floor rear extension etc.
00/01195/F: 14 Woodstock Road East - single storey extension.
00/12117/F: 84 Fernhill Road - single storey extension.

Decisions:

- 00/00822.F: 22 Woodstock Road East - Garage extension - granted.

6. Council Representatives.

- 6.1. OALC. No report.
6.2. Neighbourhood Watch. No report
6.3. A44 Action Group. No report
6.4. Airport Liaison Meeting. No report.

7. Correspondence.

- 7.1. OALC - membership renewal. This was agreed (see item 8)
7.2. Link Magazine. Noted.
7.3. CDC - Sale - compost bins 16/7/00. Noted.
7.4. CDC - Local Cultural Strategy. (respond by 14/7/00) Noted.
7.5. Agenda 21 events. Circulated.
7.6. CDC - Street Cleaning Service - best value - questionnaire. Clerk to respond.
7.7. CDC - Playground safety - leaflets. Circulated.
7.8. OCC - Bus contract (respond by 14/7/00). Clerk to Respond.
7.9. Alzheimer's Society - Thank you for information. Noted.
7.10. OCC - cheque for grass cutting. Noted.
7.11. OCC - Ack. card (A44 vegetation). Noted.
7.12. Sovereign - Playground information. Noted.
7.13. OCC - news/introduction to environmental services/oxford transport strategy leaflet). Circulated.
7.14. OALC - County Circular. Circulated.
7.15. CDC - Review of District Wards meeting Exeter Hall Monday 10th July. Noted.
7.16. Oxfordshire Community Health Council - Annual Report. Circulated.
7.17. ORCC - leaflet local heritage initiative Saturday 29th July 10.15 - 3.30. Noted.
7.18. CDC - Countryside Forum - Autumn 2000 - Wednesday 20th September. Circulated.
7.19. OCC - Bus shelter grant scheme - application form. Noted.
7.20. CDC - Environment Forum - 12th July Bodicote House. Noted.
7.21. Millennium Festival Grant - acknowledgement of application. Noted.

8. Financial Matters:

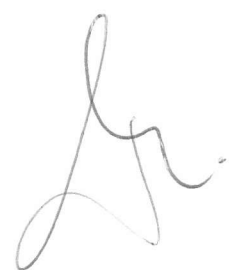
- 8.1. Balances as at the 25th June 2000:

Current Account: 1,279.93 less outstanding cheques totalling £831.59
Deposit Account: 11,216.53

Transfer Required: None

The following accounts are presented for payment:-

H. Hastings Clerks Salary (June)	166.83
H. Hastings (Clerks expenses)	104.72
OALC membership renewal	101.93
John Roff (replacement Cheque)	17.25
Carers Centre - donation (see 8.9.)	20.00

9. Any Other Business:

- 9.1. White Line Hatching on A44 (report back to Ron Perry) It was agreed to leave this until next month when should have full Council.
- 9.2. Letter to "The Archers" Mrs Dresden had drafted a letter which was agreed, clerk to send.

Date of next meeting:

Tuesday 1st August 2000
Tuesday 5th September 2000

Signed
Dated 1.8.2000

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 1ST DAY OF AUGUST 2000.

Present:

Mrs L. Glenister, Mrs S. Ganter and Mrs L. Dresden, Mrs H. Morgan, Mr J. Roff

1. Apologies:

Mrs S. Holiday

2. Read and Confirm Minutes of the last meeting.

2.1. The minutes of the meeting held on Tuesday 4th July 2000 were read and confirmed as a true record and signed by the Chairman Mr Les Glenister.

3. Matters arising from the Minutes:

- 3.1. **Millennium - Teenage Facilities:** It was agreed that the Clerk should write to the VPMC requesting they send the proposed drawings for the new design of shelter to the Planning Dept of Cherwell District Council to ask for their comments.
Tree Planting: Clerk to write asking Nicholson Nurseries to confirm price of replacement trees in writing. Clerk to send off grant application form for 16 new trees.
- 3.2. **Children's Playground: Weekly Inspection/Drainage:** Wickstead Leisure has sent a new washer but unfortunately this is not the correct one. Mr Roff will prepare an illustration of the seat showing exactly what the washer looks like and where it is on the swing so that Clerk can send this to Wicksteads. Item 7.11 was read out and the Council agreed to send the VPMC a cheque in the sum of £150.00 made payable to their solicitors who will agree the Licence with Oxfordshire County Council.
- 3.3. **Road Issues - grass cutting:** The grass cutting has still not been carried out to the Council's specification therefore it was agreed that the Clerk should write to Continental Landscapes stating that unless the work is carried out within 7 days the Council will have no alternative but to find alternative contractors. This letter is to be sent recorded delivery. Clerk to write to the Highways Dept requesting they cut back the hedge along the service road and remove two dead elm trees on the central reservation. Clerk to write to the Highways Dept with a copy to Barry Wood requesting someone attends a Parish Council meeting to discuss the A44 which is getting busy and the Parish Council are receiving complaints from residents that they are having trouble crossing the road. Mrs Holiday's notes were discussed. She suggested asking residents to clear the road verge of weeds outside their homes, this was discussed but it was decided it would be too dangerous.
- 3.4. **Parish Conservation Plan - photographs/aerial photograph - hedgerow survey:** No action taken.
- 3.5. **Footpaths:** Mrs Holiday confirmed that it is the residents in No. 10 Willow Way who have cleared the area behind their house in Begbroke Lane. Clerk to write to all residents who back onto the lane to remind them that Begbroke Lane is a "green lane" and no clearing or planting is permitted.
- 3.6. **Annual Maintenance - Gates:** Mr Bryan Knott has now painted the gates and cut back shrubs in Begbroke Lane.



- 3.7. **Annual Parish Walk:** The turn out for the Parish Walk was very disappointing with only one Councillor and his Wife, the Clerk and two local residents attending. Mr Glenister has prepared a report on the condition of the footpaths which the Clerk will forward to the Footpaths Dept of Oxfordshire County Council.
- 3.8. **Elm trees by Lime Tree, Springhill Road:** Mr Glenister has arranged for the elm trees to be removed.
- 3.9. **White Line Hatching - A44:** The Council discussed the question of the white line hatching on the A44 Southbound. A vote was taken and it was unanimously agreed not to proceed. Clerk to write to Mr Perry confirming the Council's decision.

4. Reports from County and District Councillors:

Mrs Ganter gave a brief summary on the meeting of the local government review of parish boundary's and circulated the information.

5. Planning.

Applications:

00/1304/F - 9 Begbroke Crescent - single storey extension.

00/1195/F - 14 Woodstock Road - Amended drawings.

Decisions:

6. Council Representatives.

- 6.1. OALC. No report.
- 6.2. Neighbourhood Watch. Mr Roff agreed to be the Church co-ordinator for the neighbourhood watch. There is a neighbourhood watch meeting at Kidlington on 9th October.
- 6.3. A44 Action Group. They are concerned about the bus lane on the A40 and the Stage Coach planning application.
- 6.4. Airport Liaison Meeting. No report.

7. Correspondence.

- 7.1. Oxford Green Belt Network - recruitment letter. Clerk to give details of where to send information.
- 7.2. HSBC - telephone banking details. Noted.
- 7.3. Spains Hall Forest Nursery - information. Noted.
- 7.4. OCC - Oxfordshire's Environment 2000 booklet. Noted.
- 7.5. OCC - Proposed development - P&R adjacent to grain silo, Kidlington. (Reply by 22/08/00). This was circulated, Councillors to make notes and return to Clerk who will prepare letter.
- 7.6. Wicksteed Leisure - washer for swing. see item 3.2
- 7.7. OALC - Review of local government electoral arrangements. (dates of briefing meetings). Circulated.
- 7.8. Mr Terry Saxton (10 Fernhill Road) - daffodils around new trees. The Council felt this was a good idea and wish to support Mr Saxton. Clerk to write to Highways Dept to ask their permission to plant the daffodils. Clerk to write to Mr Saxton confirming their support.
- 7.9. DETR - consultation papers - control of noise from civil aircraft - comments by Friday 13th October. Noted.
- 7.10. OCC - news. Noted.
- 7.11. BVHMC - letter from their solicitors regarding licence to connect to Highway drain. See item 3.2
- 7.12. CDC - Stagecoach planning Inquiry details. comments to be made by 1st August. Clerk to write confirming Council extremely concerned about amount of traffic, pollution from the traffic and mention game fair stopped traffic.
- 7.13. Babbie - National Public Transport Info - bus stop data. Clerk to send information.
- 7.14. District Audit - accounts have been signed off. Notice on noticeboard.
- 7.15. CDC - Summer activities - booklet. Circulated.
- 7.16. Chipping Norton Theatre - pantomime details. Circulated.

- 7.17 Oxfordshire NHS - consultation. Circulated.
- 7.18 OCC - Footpath Adoption. Noted.

8. Financial Matters:

8.1. Balances as at the 25th July 2000:

Current Account: £ 576.72 less outstanding cheques of £37.25 = £539.49
Deposit Account: £11,216.53

Transfer Required: None

The following accounts are presented for payment:-

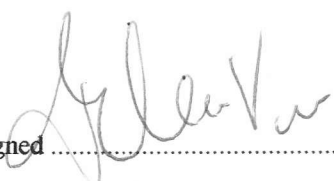
H. Hastings Clerks Salary (July)	166.83
Bryan Knott (gates/shrub)	75.00
Herbert Mallam & Gowers	150.00
Oxford Green Belt Network	15.00
H Hastings Clerks back pay (April-July)	66.76

9. Any Other Business:

- 9.1. Increase Clerks Hours. The clerks hours and annual salary increase was discussed. The Council voted unanimously to increase the clerks working hours from 5.5 hour per week to 7 hours and to pay the recommended salary increase provided by the OALC.
- 9.2. Notes from Mrs S. Holiday. These were discussed.
- 9.3. Bus shelter maintenance. The guttering around the bus shelter on Woodstock Road East requires replacing clerk to ask Bryan Nott to give estimate.
- 9.4. Link. (Change of Chairman, Hedges cut out over pavements, extending gardens in Willow Way, annual walk, drainage,

Date of next meeting:

Tuesday 12th September 2000
Tuesday 3rd October 2000

Signed 

Dated 12.9.2000

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 12th DAY OF SEPTEMBER 2000.

Present:

Mr L. Glenister, Mrs S. Ganter and Mrs L. Dresden, Mrs H. Morgan, Mr J. Roff

1. Apologies:

Mrs S. Holiday

2. Read and Confirm Minutes of the last meeting.

2.1. The minutes of the meeting held on Tuesday 1st August 2000 were read and confirmed as a true record and signed by the Chairman Mr Les Glenister.

3. Matters arising from the Minutes:

- 3.1. **Millennium - Teenage Facilities:** Item 7.15 was brought forward and dates for a meeting between the VHMC and the Parish Council were discussed. Clerk to arrange meeting.
Tree Planting: Clerk to order trees from Nicholson Forestry and arrangements will need to be made for marking.
- 3.2. **Children's Playground: Weekly Inspection/Drainage:** Item 7.20 was discussed. No serious problems. A "No Dogs" Sign is required, Mr Roff informed the Council that the VHMC have a sign but this has not been erected. Clerk to chase this. The Climbing frame requires new plastic covers for the bolts as these are coming off. Clerk to try and find out who manufactured this in order to get replacements. Clerk to check with the treasurer of the VHMC that they have forwarded cheque to solicitor.
- 3.3. **Road Issues - grass cutting:** Continental Landscapes have now cut the grass to the satisfaction of the Council and the Council will settle the remainder of their invoice, the difference being £150.80. Mr Saxton has had a good response to his idea of planting daffodils around the new trees, clerk to ask Continental Landscapes to move the late autumn cut forward. Clerk to write to Continental Landscapes asking for new quotes for next years grass cutting a) as this years contract, i.e. 4 cuts including a late autumn cut between April and November and b) one cut per month between April and October.
- 3.4. **Parish Conservation Plan - photographs/aerial photograph - hedgerow survey:** Mrs Morgan has started sorting photographs, and the hedgerow survey has also been started. Clerk to write to University of Oxford and SSL requesting permission to take photographs of buildings.,
- 3.5. **Footpaths:**
- 3.6. **Annual Maintenance - Bus shelter repairs:** Item 7.27 was discussed and it was agreed to accept Mr Knotts estimate for repairing the gutting to bus shelter.
- 3.7. **Elm trees by Lime Tree, Springhill Road:** Mr Glenister will chase this.
- 3.8. **Presentation of Annual Accounts for Approval.** The accounts were discussed and approved by the Council. Chairman and Clerk signed them in the presence of the council.

4. Reports from County and District Councillors:

Mrs Ganter mentioned the proposed changes to the Electoral Review this was discussed and items 7.2 and 7.9 were discussed. (see 7.9 for further details). Two youths whose hobby is rifle shooting have applied for a grant.

Begbroke



5. Planning.

Applications:

00/01808/F University of Oxford - alterations to form new glazed entrance area.

00/01684/GD Campfield House - erection of single storey building.

Decisions:

00/01195/F - 14 Woodstock Road - single storey extension - Granted.

6. Council Representatives.

- 6.1. OALC. No report.
- 6.2. Neighbourhood Watch - Mrs Morgan reported that the neighbourhood watch co-ordinators had received a number of complaints about young children causing trouble around the village. The police request that anyone troubled by these children report them otherwise the police cannot take any action.
- 6.3. A44 Action Group.
- 6.4. Airport Liaison Meeting.

7. Correspondence.

- 7.1. National Spring Clean Newsletter. Noted.
- 7.2. OCC - News August 00/Local Government Commission for England - Periodic electoral review of the Oxfordshire districts. see item 7.9
- 7.3. Nicholson Forestry - Trees for A44 see item 3.1
- 7.4. CDC - Tree Planting Grant - confirmation of £160 grant being 50% of project. Noted.
- 7.5. Oxford Brooks University - short course programme (Link)
- 7.6. Glasdon UK - Leaflets. Noted.
- 7.7. CDC - e-mails to planning dept. Noted.
- 7.8. OCC - Park & Ride adj Grain Silo - acknowledgement of letter. Noted.
- 7.9. CDC - Periodic electoral review of Cherwell District Council. The Council did not agreed with the changes to incorporate Begbroke with parts of Kidlington leaving Yarnton as a ward on its own. Various reasons were given from all councillors and clerk to put these together and send the Councils objections to Mr Rooke at the County Council by the required deadline.
- 7.10. Maureen Hastings - Oxford Airport Noise Abatement Group. Noted.
- 7.11. Carers Centre - thank you for donation. Noted.
- 7.12. Chipping Norton Theatre - events guide. Circulated.
- 7.13. Glasdon UK - product Information. Noted.
- 7.14. CDC - Countryside Forum - 20th September. Noted.
- 7.15. BVHMC - Community meeting place. see item 3.1.
- 7.16. DataPro Web Ltd - introduction letter. Noted.
- 7.17. Thames Valley Police Authority - Best Value Performance Plan 00/01. Circulated.
- 7.18. Oxford Aviation Services Ltd - Agenda 13th September 00. Circulated.
- 7.19. OALC - County Circular. Circulated.
- 7.20. RSPA - Playground Inspection Report and invoice. see item 3.2 invoice to be paid.
- 7.21. Ron Perry - various letters for information and requesting support. Noted.
- 7.22. SPISE news 29. Circulated.
- 7.23. Wickstead Leisure - new washer. Clerk contacted Wickstead Leisure by phone and pointed out the washer required in their catalogue only to be told that they had changed the design of the washer and that the two previously received were the correct ones.
- 7.24. Oxford Airport - complaints register. Noted.
- 7.25. OCH NHST. Annual report and Accounts 99/00. Circulated.
- 7.26. Audit Commission. Think Piece - Circulated.
- 7.27. Bryan Knott - Estimate to repair guttering. see item 3.6.

8. Financial Matters:

8.1. Balances as at the 25th August 2000:

Current Account: £ 106.04 (o/s cheque of £15.00) balance available £91.04
 Deposit Account: £11,216.53

Transfer Required: £400.00

The following accounts are presented for payment:-

Mrs H. Hastings (Clerks Salary September)	183.52
Playground Management Services	66.98
Continental Landscapes	150.80

9. Any Other Business:

9.1. Link

9.2. Stickers on cars. Mrs Dresden raised the question on how the notices requesting drivers not to park on pavements should be displayed on cars. A visitor to her home found one stuck on her car with a note requesting the driver not to park on the pavement, signed by a member of the council. It was confirmed that the stickers should not be stuck down on the windscreen but just wedged under a wiperblade and that the council had no authority to sign such notes. This was noted.

Date of next meeting:

Tuesday 3rd November 2000

Tuesday 5th December 2000

Signed

Dated

3-10-2000

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 3rd DAY OF OCTOBER 2000.

Present:

Mr L. Glenister, Mrs S. Ganter and Mrs L. Dresden, Mrs H. Morgan, Mr J. Roff

1. Apologies:

Mrs S. Holiday

2. Read and Confirm Minutes of the last meeting.

2.1. The minutes of the meeting held on Tuesday 12th September 2000 were read and confirmed as a true record and signed by the Chairman Mr Les Glenister.

3. Matters arising from the Minutes:

- 3.1. **Millennium - Teenage Facilities:** Item 7.1 was read out and noted. Clerk to provide financial statement on monies spent to date on the teenage facilities project in order that Council can discuss alternative equipment/facilities.
Tree Planting: Clerk still getting sponsors for trees and will provide Mr Roff with an up-dated list to be added to his map. Clerk has received permission from OCC Highways to plant daffodils around the trees and will inform Mr Saxton. Council unanimously agreed to donate £100 towards the daffodil bulbs..
- 3.2. **Children's Playground: Weekly Inspection/Drainage:** Staples around climbing frame require removing. It was noted that the grass needs strimming around the play equipment and seats, Clerk to write to VPMC requesting this is done as recommended by ROSP in their annual inspection.
- 3.3. **Road Issues - grass cutting:** Clerk to write to Continental Landscapes requesting they trim back to hedge/wall and around new trees when they carry out the late autumn cut.
- 3.4. **Parish Conservation Plan - photographs/aerial photograph - hedgerow survey:** Mrs Ganter met Margaret Price who has not started survey. Mrs Morgan has sorted photographs and noted which areas need photographing.
- 3.5. **Footpaths:** A number of residents have verbally complained about the state of Begbroke Lane, Clerk to write to OCC Footpaths Officer requesting this is cut back.
- 3.6. **Annual Maintenance - Bus shelter repairs.** Mr Knott expected to carry out work this month.
- 3.7. **Clearing Priory Corner.** Clerk to write to OCC Highway Dept asking for permission to cut back brambles and to wall and ask if they would be able to do this work. The Parish Council wish to plant native shrubs and trees once cleared.

4. Reports from County and District Councillors:

Mrs Ganter reported that the driveway was being put in at the Priory although no planning permission has been given. She also reported vandalism of a car outside the Sisters house. She is concerned about the electoral review see item 7.5.

5. Planning.

Applications:

- 00/01727/F - 12 Fernhill Road - extension to ground floor rear extension etc
- 00/01944/F - 34 Fernhill Road - Two storey side and one storey rear extension.



Decisions:

00/01240/F St. Philips Priory - construction of caretakers lodge etc. - withdrawn.

00/01176/F 8 Fernhill Road - first floor rear extension, single storey rear garden room etc. - granted.

6. Council Representatives.

- 6.1. OALC - Lyz Dresden to attend Nuts & Bolts Seminar at Exeter Hall at a cost of £9.00
- 6.2. Neighbourhood watch (HM) No report.
- 6.3. A44 Action Group (SG/SH) West Oxfordshire District Council have changed their mind and do not want to continue the idea of a bus lane along the A40.
- 6.4. Airport Liaison Meeting (LG/JR) After the 18th October night flying should drop back to normal flying.

7. Correspondence.

- 7.1. Millennium Festival - Grant for meeting place refused. Noted.
- 7.2. Oxfordshire School of Sport - notice. Notice Board.
- 7.3. District Audit - change of address. Noted.
- 7.4. OPFA - AGM. Noted.
- 7.5. CDC - Periodic Electoral Review - acknowledgement. Mrs Ganter produced a draft consultation paper she had received from Cherwell District Council as District Councillor which still showed Begbroke with the two Kidlington wards. The Parish Council are not happy with this and Clerk to write back to Peter Rooke at Cherwell with a copy to Shaun Woodward MP confirming that the Council are not happy and request their views are taken into account especially in view of the correspondence from Kidlington Parish Council (7.13). Clerk to include this in the Link report requesting residents write to CDC.
- 7.6. OCC - Agenda 21 week leaflet. Circulated.
- 7.7. Beacon Millennium - information. Noted.
- 7.8. Kidlington Parish Council - their reply to the proposed new Park & Ride. Noted.
- 7.9. CDC - confirmation that precept has been paid. Noted.
- 7.10. OCC - Social Services transfer of homes for older people. Circulated.
- 7.11. District Audit - Change of address! ! The Council were distressed and disgusted at the waste of money spent on size of envelope and the fact that two letters were sent.
- 7.12. CPRE - newsletter. Circulated.
- 7.13. Kidlington Parish Council - their reply to the periodic electoral review. See item 7.5 Clerk to contract Clerk to Kidlington Parish Council to see how they wish to proceed.
- 7.14. OCC - Local Transport Plan for Oxfordshire 2201-2006. Circulated.
- 7.15. OCC - news plus other leaflets. Circulated.
- 7.16. Continental Landscapes - Invoice. Council agreed to pay this invoice.
- 7.17. OCC - How would you like your County Council to be run - leaflet views by 16th October.
- 7.18. OCC - Tree Licence acknowledgement.
- 7.19. Mr & Mrs Logan - Transfer of Licence to sell alcohol at the Post Office.

8. Financial Matters:

- 8.1. Balances as at the 25th September 2000

C/A	£	89.79	D/A	£15,937.56
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Transfer Required £1,000

The following accounts are presented for payment:-

H. Hastings Clerks Salary (August)	£183.52
Continental Landscapes	£601.60
H Hastings Clerks Expenses	£110.74
OALC (seminar see item 6.1)	£ 9.00
Mr Terry Saxton - bulbs(see 3.1)	£100.00

9. Any Other Business:

9.1. Link: Additional trees, electoral review, thank owner of garage for helping local residents during petrol crisis, welcome Mr & Mrs Logan to the Post Office, Support of Terry Saxton planting bulbs, confirm grant refused for teenage shelter but Council considering alternative options.

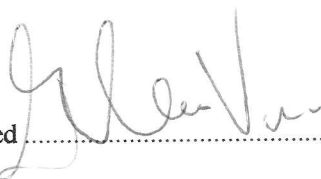
9.2. Begbroke Hill Farm - removal of dead elms - Mr Glenister attended a meeting with the resident of No. 66 Fernhill Road and the representative of Smith Wooley, Land Agents for the University of Oxford. The resident of No. 66 was concerned that too much vegetation was being removed but it was agreed that the contractors were doing a good job. It was noted whilst on site that a number of willow trees require cutting back and the Land Agent agreed that they would carry out this work. The idea of cleaning the brook was also discussed and the Land Agent gave the contact name at the Environment Agency who would deal with this and confirmed that the University would be happy to help the Parish Council with any work carried out.

Date of next meeting:

Tuesday 3rd November 2000

Tuesday 5th December 2000

Signed



Dated

7.11.2000

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 7th DAY OF NOVEMBER 2000.

Present:

Mr L. Glenister, Mrs S. Ganter, Mrs L. Dresden, Mrs H. Morgan, Mr J. Roff and 6 members of the public.

1. Apologies:

Mrs S. Holiday

2. Read and Confirm Minutes of the last meeting.

2.1. The minutes of the meeting held on Tuesday 3rd October 2000 were read and confirmed as a true record and signed by the Chairman Mr Les Glenister.

3. Matters arising from the Minutes:

- 3.1. **Millennium - Teenage Facilities:** Clerk confirmed that the only money spent on the teenage facilities project so far was the £75 planning application fee. She gave prices for the supply and fitting of the Wickstead teenage village and the Parish Council unanimously agreed to buy one low-level single shelter for the price of £2,398 exc. VAT. plus £372.00 for fitting. It was agreed the Council would meet on site to agree the best position to site the shelter. Once the site is agreed, Clerk will place an order.
Tree Planting: Item 7.26 was read out and discussed and it was agreed that the Council would meet on site to mark out the new trees and look into the resiting the two trees near the Langford Lane sign and replacing them with smaller low growing trees.
- 3.2. **Children's Playground: Weekly Inspection/Drainage:** Clerk reported that Agri-power had contacted her stating that due to the heavy rainfall they were unable to start work on the drainage. They did mention that the VHMC had requested a quote for the football pitch and suggested the work was carried out at the same time. Clerk to confirm that only the play area drainage system can be connected to the Highway drain. Item 7.9 was brought forward and it was agreed to pay this.
- 3.3. **Road Issues - grass cutting:** Continental Landscapes have sent their invoice for grass cutting in September. The Council agreed that they had not cut back to the hedge/walls or strimmed around the new trees. Therefore they agreed to hold back a retention of 25% until this work has been carried out to their satisfaction. A cheque for £225.00 will be sent.
- 3.4. **Parish Conservation Plan - photographs/aerial photograph - hedgerow survey.** No further action - too wet.
- 3.5. **Footpaths:** No report.
- 3.6. **Annual Maintenance - Bus shelter repairs:** Mr Glenister confirmed that Bryan Knott was ready to start work weather permitting. The Council were saddened to hear of the death of Alex Gold who had taken on the cleaning of the bus shelters and agreed that a letter of condolences should be sent to his wife.
- 3.7. **Clearing Priory Corner:** Clerk to write to OCC asking if they could clear the brambles and scrub from this area.



4. Reports from County and District Councillors:

Mrs Ganter raised concern about the erection of a small building in the corner of the Rectory, St. Michael's Lane that does not appear to have been part of the recent planning consent. Clerk to write to the Planning Dept asking if permission was sought. She mentioned that she had not received a copy of the Cherwell Link and the Council confirmed that they had not received one either. Clerk to write to Cherwell District Council.

5. Planning.

Applications:

00/02095/F: St Philip's Priory – Demolition of garage etc, construction of lodge etc.

Decisions:

None received.

6. Council Representatives.

- 6.1. OALC - Mrs Dresden thanked the Council for paying for her to attend the seminar which she found very helpful.
- 6.2. Neighbourhood watch - Mrs Morgan circulated information. She requested permission to use the notice board by the bus stop for neighbourhood watch notices and permission was granted.
- 6.3. A44 Action Group - Item 7.33 was read out and the Council noted its contents.
- 6.4. Airport Liaison Meeting.

7. Correspondence.

- 7.1. Cable & Wireless - apparatus details. Noted.
- 7.2. OCC – Advertising bus shelters. Noted.
- 7.3. Nicholson Nurseries – autumn catalogue. Circulated.
- 7.4. NRG – magazine. Noted.
- 7.5. OCC news/casualty report. Circulated.
- 7.6. CDC – Periodic Electoral Review – revised scheme. Noted.
- 7.7. Mr & Mrs Logan – Notice of intention to apply for Transfer of Justices Licence. Noted.
- 7.8. OCC – Monitoring the Structure Plan. Circulated.
- 7.9. OCC – Notification of Intention to carry out excavation of the highway form – cost £75. See item 3.2.
- 7.10. OCC – Bus Services – Kidlington Contract PT/C60. Noted.
- 7.11. Women's Royal Voluntary Service – Grant request. Circulated, discuss next month
- 7.12. CDC – Parish Newsletter. Circulated
- 7.13. CDC – Local Cultural Strategy for Cherwell. Noted.
- 7.14. National Buy Recycled Campaign – Poster. Noted.
- 7.15. British Pipe Agency – Confirmation no services on A44. Noted.
- 7.16. Blenheim Palace Sawmill – notification of closure. Noted.
- 7.17. OPFA – Newsletter. Noted.
- 7.18. Gosford & Water Eaton Parish Council – Periodic Review. Noted.
- 7.19. Oxford Gang Show – details. Noted.
- 7.20. OALC – details of seminar “Community Transport” /note on green paper “Modernising Local Government Finance”. Circulated.
- 7.21. Persona Associates – Traffic Management Proposals – introduction letter. Noted.
- 7.22. OPFA – AGM – 15th November at Woodstock Community Centre. Noted.
- 7.23. OCC News. Circulated.
- 7.24. District Audit - Accounts to be audited on 8th January 2001 at Exeter Hall meeting with auditor to take place on 16th January. Noted.
- 7.25. OCC – Externalisation of social services homes for older people – meeting 8th November at CDC offices. Noted.
- 7.26. OCC – Tree planting on A44. See item 3.1.
- 7.27. Mr & Mrs Stedman 18 Springhill Road – copy of letter sent to Dept of Environment – re Oxford Airport. Noted.
- 7.28. Energis Street Works – No services on A44. Noted.
- 7.29. The Countryside Agency – Survey. Noted.
- 7.30. OCC – Minerals & Waste Local Plan Review. Circulated.

- 7.31 Park Leisure Ltd – Introduction. Noted.
- 7.32 OCH NHS T – up-dating database. Noted.
- 7.33 Ron Perry – A40. Noted.
- 7.34 CDC – Periodic Electoral Review – submission. Circulated
- 7.35 ORCC – Directory of community transport schemes in Oxfordshire. Noted.
- 7.36 Blenheim Palace Sawmill – closure details. Noted.
- 7.37 Thames Water – Services on A44. Noted.

8. Financial Matters:

8.1. Balances as at the 25th October 2000

C/A £110.02 D/A £14,937.56

Transfer required £ 500

The following accounts are presented for payment:-

H. Hastings Clerks Salary (September)	£183.52
OCC road opening notice	£ 75.00
Continental Landscapes	£225.00

9. Any Other Business:

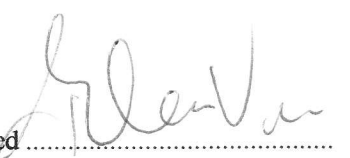
9.1 Flooding in Fernhill Road: Ms Lacey, spokesperson for the residents of Fernhill Road gave a list of points they wished the Parish Council to consider with regard to the recent flooding and measures which can be taken to protect them in the future. After a long discussion it was agreed that the Parish Council would arrange a meeting with the Environment Agency to discuss how best to tackle the problem and put into place flood protection measures.

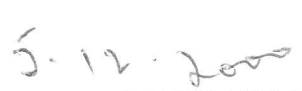
9.2. Pavement between Post Office & Fernhill Road: Mrs Dresden brought up the condition of the pavement which is in a poor and dangerous condition. Clerk to write to Oxfordshire County Council reporting on its condition suggesting they take the footpath back to the boundary wall to increase the width of the road as discussed in 97. Clerk to request the road outside the petrol station is repaired at the same time.

9.3. St. Philips Priory - Bonfires: Mr Roff brought up the problem of toxic fumes and smoke over the village caused by a bonfire within the grounds of the Priory on Wednesday 31st October. Clerk to write to contractors Hickin & Frewin and Cherwell District Council regarding this problem. It was also reported that the contractors damaged a Southern Electric cable which hit a passing car which was of grave concern to the council.

Date of next meeting:

Tuesday 5th December 2000

Signed 

Dated 

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 5th DAY OF DECEMBER 2000.

Present:

Mr L. Glenister, Mrs S. Ganter, Mrs L. Dresden, ~~Mrs H. Morgan~~, Mr J. Roff.

1. Apologies:

Mrs S. Holiday and Mrs H. Morgan.

2. Read and Confirm Minutes of the last meeting.

2.1. The minutes of the meeting held on Tuesday 7th November 2000 were read and confirmed as a true record and signed by the Chairman Mr Les Glenister.

3. Matters arising from the Minutes:

- 3.1. **Millennium - Teenage Facilities:** The Chairman and Clerk visited the play area to suggest a suitable site for the new shelter and thought the best position would be in front of the memorial garden, they suggested that the Council ask Wickstead Leisure to visit site to give their professional advice on the best position. Clerk to arrange this.
Tree Planting: Mr Glenister reported that the bulbs have been planted and approximately £100's worth of bulbs is left over. It was suggested that these be planted in front of the Post Office on the grass verge. Clerk to contact the Highways Dept to find out if the Park & Ride sign on the southbound carriageway is to be removed or replaced.
- 3.2. **Children's Playground: Weekly Inspection/Drainage:** Clerk to cancel cheque for road opening notice (100736) because due to the very wet weather Agri-Power are unable to carry out the work until the Spring.
- 3.3. **Road Issues - grass cutting:** The Council agreed to pay the invoice from Continental Landscapes (7.8) and the balance of the money withheld last month even though the strimming had not been carried out. It was agreed that due to the bad weather it was impossible for this work to be carried out.
- 3.4. **Parish Conservation Plan - photographs/aerial photograph - hedgerow survey.** Mrs Ganter produced a photograph of the Priory.
- 3.5. **Footpaths:** Item 7.7 was noted.
- 3.6. **Annual Maintenance - Bus shelter repairs:** Mr Knott hopes to complete the work this month weather permitting.
- 3.7. **Clearing Priory Corner:** Item 7.2 was noted.
- 3.8. **Flooding in Fernhill Road - meeting with Environment Agency.** Jim Sokol from the Environment Agency has agreed to attend the February Parish Council meeting to discuss ways of preventing flooding at the bottom of Fernhill Road. He suggested inviting Tony Brummel from Cherwell District Council and offered to arrange this as they work closely together.
- 3.9. **Precept.** The Clerk had prepared a draft precept and this was fully discussed and agreed. The Precept for the next financial year 2001/2002 is set at £10,105.00.
- 3.10. **Grant request (last month 7.11) - Women's Royal Voluntary Service.** It was unanimously agreed not to give a grant to this group at this time.



- 3.11 Village Grants:** After discussion, it was agreed to give £125 each to the following groups: BVHMC, Begbroke Bowls Club, Begbroke Cricket Club, Begbroke WI, Begbroke Playgroup and St. Michael's Church. Clerk to suggest that the money for the church is spent on maintenance of the grass cutting machinery and the VHMC's money is to help pay for the hedge to be layered. The remaining £1000 is to be added to the £1000 already kept from last year's grant for the millennium fund.

4. Reports from County and District Councillors:

Mrs Ganter did not receive a copy of the link although all other Councillors and Clerk did. She will contact Cherwell District Council regarding this. She gave brief details on the planning application she looked at for Begbroke Hill Farm. She also confirmed that Begbroke stays as it is in the draft local plan.

5. Planning.

Applications:

00/02294/LB: University of Oxford, refurbishment of Begbroke Hill Farm etc.

00/02293/F: University of Oxford, Two-storey extension to existing building

Decisions:

00/01808/F: University of Oxford, Alterations to form new glazed entrance area. Granted

00/01727/F: 12 Fernhill Road, extension to ground floor rear extension/raising roof. Refused.

00/01944/F: 34 Fernhill Road, two-storey side and one storey rear extension. Refused.

6. Council Representatives.

- 6.1. OALC. No report.
- 6.2. Neighbourhood No report.
- 6.3. A44 Action Group Letter sent to Shaun Woodward.
- 6.4. Airport Liaison Meeting. No report.

7. Correspondence.

- 7.1. Steven Abbott Associates - information for database on behalf of CDC - open spaces. Noted
- 7.2. OCC - acknowledgement card - footpath between Fernhill Road and Post Office. Noted.
- 7.3. Caring Matters magazine. Circulated.
- 7.4. CDC - Draft Consultation - North Oxfordshire Tourism Plan 2001-2004 - return by Friday 26th January. Clerk to complete.
- 7.5. CDC - The Old Rectory - reply to letter regarding small building. Clerk produced plans and this was discussed. Council was not happy with the fact that Cherwell did not inform them of the changes to the small building and unanimously agreed to write to the Chief Executive with a copy to Shaun Woodward pointing out this fact.
- 7.6. CDC - Parish Precept Requirement 2001/2002. See item 3.9.
- 7.7. OCC - Footpaths - action to be taken on points raised. Noted.
- 7.8. Continental Landscapes - Invoice. to be paid.
- 7.9. OALC - Agenda for meeting 4th December Noted.
- 7.10. CDC - Kidlington Christmas Lights - invitation to clerk to attend meal after switch on. Noted.
- 7.11. Cherwell Link. See item 4.
- 7.12. Wicksteed Leisure - Information leaflet. Noted.
- 7.13. CDC - Annual Meeting with Parish Authorities - 23 November 2000 Noted.
- 7.14. CDC - Nature Conservation News and Winter Events guide. Circulated.
- 7.15. CDC - Cherwell Local Plan Review - considered at meeting on 13.12.00 Noted.
- 7.16. OCC - Acknowledgement card - A44 verges. See item 3.7.
- 7.17. National Grid - Services on A44. Noted.
- 7.18. Short Course Directory - Jan-June 2001. Circulated.
- 7.19. A44 Action Group Agenda. Noted..
- 7.20. NTI - Services on A44. Noted.
- 7.21. CDC - Parish Information Manual. Noted.



8. Financial Matters:

8.1. Balances as at the 25th November 2000

C/A £251.62

D/A £ 14,437.56

Transfer required £ 500

The following accounts are presented for payment:-

H. Hastings Clerks Salary (November)	£183.52
Continental Landscapes	£300.80
Continental Landscapes	£ 75.00

9. Any Other Business:9.1 **Link:** Meeting with environment agency, caretaker for bus shelters.**Date of next meeting:**

Tuesday 6th February 2001

Tuesday 6th March 2001

Signed

Dated

ITEM	ESTIMATE	EXPENDITURE	ESTIMATED		ESTIMATE
	1999/2000	ACTUAL TO 30/11/00	TO 31/03/01	TOTAL	2001/2002
Clerk's Salary	2200.00	1451.47	734.08	2185.55	2250.00
Playground	1500.00	282.00	4755.58	5037.58	1500.00
Teenage Facilities (section 137)	1500.00	0.00	2770.00	2770.00	0.00
Grants & Donations (section 137)	1750.00	145.00	1605.00	1750.00	1750.00
Insurance	560.00	551.46	0.00	551.46	580.00
Audit	300.00	235.13	0.00	235.13	300.00
Expenses	600.00	371.29	230.00	601.29	600.00
Administration	200.00	68.23	100.00	168.23	150.00
General Maintenance	300.00	118.96	180.00	298.96	300.00
Hire of Village Hall	200.00	105.00	100.00	205.00	200.00
Link	200.00	0.00	200.00	200.00	200.00
Miscellaneous/Contingencies	150.00	110.75	40.00	150.75	150.00
Elections	600.00	0.00	0.00	0.00	600.00
Neighbourhood Watch	30.00	0.00	30.00	20.00	20.00
Tree Planting	0.00	17.25	360.00	377.25	425.00
Grass Cutting	0.00	1023.00	376.60	1399.60	1060.00
A44 Action Group	15.00	20.00	0.00	20.00	20.00
Total	10105.00	4499.54	11481.26	15970.80	10105.00

NOTE: the maximum allowance under Section 137 is £2201.50

This is calculated as follows: 629 electors x £3.50

SUMMARY OF ACCOUNTS 1ST APRIL 2000 - 30TH NOVEMBER 2000

	<u>Credit</u>	<u>Debit</u>	<u>Balance</u>
Total Income to 30/11/00			
Current Account Balance 1/4/00	213.86		
Deposit Account Balance 1/4/00	7926.93		
 Precept for 1999/2000	 10105.00		
Money received other than Precept:			
Donations - tree planting (millenium proj)	693.00		
Bank Interest	132.10		
 Total Income	 19070.89		19070.89
 Expenditure to 30/11/00			
Estimated Expenditure 1/12/01-31/4/02			
Clerks salary		734.00	
Section 137 (grants/donations)		1605.00	
Playground		4755.00	
Teenage Facilities		2770.00	
Insurance		0.00	
Audit		0.00	
Expenses		230.00	
Administration		100.00	
General Maintenance		180.00	
Hire of Village Hall		100.00	
Link		200.00	
Miscellaneous/Contingencies		40.00	
Elections		0.00	
Neighbourhood Watch		20.00	
Tree Planting		360.00	
Grass Cutting		376.00	
A44 Action Group		0.00	
Total Expenditure		11470.00	11481.00
 Estimated Balance			7589.00

NOTE: £1,000 is held over from 1999/2000 for the millennium project