

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON MONDAY THE 8th Day of JANUARY 2002.

Present:

Mr L. Glenister, Mrs S. Ganter, Mr J. Roff, Mrs L. Dresden and Mr T. Saxton, and three members of the Public.

1. Apologies: Mrs Holiday

2. Read and Confirm Minutes of the last meeting.

- 2.1. The minutes of the meeting held on Tuesday 4th December 2001 were read and confirmed as a true record and signed by the Chairman Mr Les Glenister.

3. Matters Arising from the Minutes:

- 3.1. Precept. This was discussed and the Council unanimously agreed to set the precept at £13,000.
- 3.2. Rowel Brook. Item 7.11 was read out and noted.
- 3.3. Tree Planting: dead trees/dogwoods. Mr Glenister reported that he had checked the dead trees on the A44 after Mr Brough had contacted him stating they had been damaged by the mower. Mr Glenister confirmed this was the case and the Council asked the Clerk to write to Continental Landscapes reporting the damage. The hedge cutting on the A44 was discussed and it was noted that the hedge behind the new trees on the A44 West had not been cut back. Clerk to write to Merton College asking them to cut the hedge. Mr Glenister and Mr Saxton suggested that the new dogwood shrubs should be planted on the west side between the new trees and Toll Cottage. The Council agreed with this suggestion and Clerk to order shrubs.
- 3.4. Playground: Weekly Inspection/RoSPA inspection. Clerk reported that she had again written to RoSPA regarding their report but had received no reply. Clerk to check if the horse was static, if a safety surface would be required.
- 3.5. Road Issues: Grass cutting. Item 7.28 was discussed along with the verbal quotation from Continental Landscapes. No decision made.
- 3.6. Parish Conservation Plan. To be started in the Spring. Clerk to check with Helen Morgan to see what happened to the photographs
- 3.7. Litter Bins. Mrs Ganter reported that the top of the litter bin was now back in place.
- 3.8. Welcome to Begbroke Leaflet. Clerk working on this.
- 3.9. Tribute to Ron Perry. This was discussed and the Council would like to buy a seat to be placed on the bowling green and a plaque to be erected in the village hall. Clerk to write to Mary Perry with these suggestions.
- 3.10. Golden Jubilee Celebrations. Mr Roff reported that the VHMC have set up a meeting to discuss the celebrations. Clerk and Chairman will attend.
- 3.11. Village Grants (£1750). Next month.



- 3.12 DEFRA – Quality Parish & Town Councils, consultation paper (respond before 31st January. (last month 7.21). The Council felt unable to comment because Begbroke is a small parish and it was felt that the paper related to the larger parishes.

4. Report from District Councillor.

Mrs Ganter has spoken to Oxfordshire County Council who will remove the dead trees behind the Lime Tree. She has prepared a report on the bus shelters, which was given out. The question of a new notice board in the bus shelter was discussed and Clerk to write to Ray Benwell asking if he would give a quotation for a new board. Clerk to contact Cherwell District Council asking if they have contact names of floor specialists. She mentioned her concern for the elderly who are lonely and require visitors. Mrs Dresden suggested she contact Age Concern.

5. Planning:

Applications.

- 01/02174/F. Begbroke Technology Centre – alterations to unit 8.
 01/02467/F. 14 Rowel Drive – single storey rear extension.
 01/02211/F. 21 Fernhill Road – single storey extension & gable end, proposed conservatory and new dormer window.

Decisions.

- 01/02113/F. 14 Woodstock Road East – Retrospective (single storey rear extension - conservatory and swimming pool) granted.
 01/02174/F – Unit 8 Begbroke Technology centre – Alterations to building 8 including new lobby. *Granted*

6. Council Representatives:

- 6.1. A44 Action Group.
 6.2. BVHMC.

7. Correspondence:

- 7.1. DTLR – Accounts & Audit (Amendment) Regulations 2001. Circulated
 7.2. CDC – Draft Summary Cherwell Community Plan 2016. Circulated.
 7.3. Chipping Norton Theatre – Brochure. Circulated.
 7.4. CDC – Christmas Tree recycling (Notice board). Noted.
 7.5. Speed Indicator Device Operator – visit to village. Noted.
 7.6. CDC – Precept requirement. See item 3.1.
 7.7. CDC – Model Code of Conduct for Parish Councils update. Circulated.
 7.8. Oxford Gang Show – Ticket request form. Noted.
 7.9. CDC – Quality Town & Parish Councils. Noted.
 7.10. OCC – News/brochures. Circulated.
 7.11. Smith Woolley – Rowel Brook. See item 3.2.
 7.12. CDC – Confirmation of grant for drainage sent to us. Noted.
 7.13. CDC – Annual Parish Liaison meeting. Circulated.
 7.14. Wickstead Leisure – Parts & Accessories brochure. Noted.
 7.15. Alliance & Leicester – introduction letter. Noted.
 7.16. OCC – Toilet facilities for mobile library staff. Clerk to contact BVHMC.
 7.17. Down to Earth – Introduction letter. Noted.
 7.18. OCC – New Code of Conduct for Members. Clerk & Chairman to attend meeting at Exeter Hall in February. Cherwell Link. Circulated.
 7.19. DTLR – Local Government White Paper: Parish Proposals. Circulated.
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- 7.20. HM Customs & Excise – Remittance Advice – VAT repayment of £1,836.82. Noted.
- 7.21. OALC – County Circular. Circulated.
- 7.22. DTLR – The Local Elections (Declaration of Acceptance of Office) Order 2001. Circulated.
- 7.23. British Trust for Conservation Volunteer – pond warden feasibility study.
- 7.24. Spise new letter. Circulated.
- 7.25. CDC – Replacement pages of Parish information manual. Noted.
- 7.26. Continental Landscapes – invoice for grass cutting in November – spoke to Michael Mitchell this is an error they will send out a credit note. Noted.
- 7.27. N R Prickett, Grass cutting quotation. See item 3.4.
- 7.28. Continental Landscapes – credit note see item 7.26.

8. Financial Matters:

- 8.1. Balances as at the 25th December 2001.
Current Account: £ 1,972.48
Deposit Account: £10,147.91

Transfer Required: None

The following accounts are presented for payment:

Mrs Hilary Hastings (Clerks Salary December)	241.88 /
Continental Landscapes (from last meeting)	421.25 /
BVHMC (from last meeting)	46.80 /
Citizens Advice (from last month)	25.00 /
Total Payments:	734.93

9. Any Other Business:

Date of Next Meeting:

Tuesday 5th February 2002.
Tuesday 5th March 2002

Signed 

Dated 5.2.02

ITEM	ESTIMATE 2001/2002	EXPENDITURE ACTUAL TO 30/11/01	ESTIMATED TO 31/03/02	LESS GRANTS REC/DUE	TOTAL	ESTIMATE FOR 2002/2003
Clerk' Salary	2250.00	2226.40	967.52		3193.92	3327.00
Playground	1500.00	8635.85	46.47	-2398.96	6283.36	3000.00
Grants and Donations (Section 137)	1750.00	50.00	1700.00		1750.00	1750.00
Insurance	580.00	635.29	0.00		635.29	650.00
Audit	300.00	245.10	0.00		245.10	300.00
Expenses	600.00	367.30	250.00		617.30	600.00
Administration	150.00	60.92	50.00		110.92	150.00
General Maintenance	300.00	75.00	100.00		175.00	250.00
Hire of Village Hall	200.00	60.40	80.00		140.40	150.00
Link	200.00	200.00	200.00		400.00	200.00
Miscellaneous/Contingencies	150.00	134.79	50.00		184.79	200.00
Elections	600.00	0.00	600.00		600.00	600.00
Neighbourhood Watch	20.00	0.00	0.00		0.00	0.00
Tree Planting	425.00	540.00	200.00	-160.00	580.00	0.00
Grass Cutting	1060.00	1482.24	312.04	-504.50	1289.79	1500.00
A44 Action Group	20.00	20.00	0.00		20.00	0.00
Litter bins	0	289.92	0		289.92	0
TOTAL	10105.00	15023.21	4556.03	3063.46	16515.79	12677.00

NOTE: The maximum allowance under Section 137 is £2142.00

This is calculated as follows: 612 electors x £3.50

Note 2: The total expenditure for the playground includes the drainage work which we precepted £1,500 for the year 2000/01 and grass cutting of the play area totalling £371.76

Note 3: I have increased the playground estimate to allow for the replacement of the horse (if grant accepted) and to help with the cost of the safety surface under swings which we have a 50% grant for and was included in last years precept figures but I do not think is enough

SUMMARY OF ACCOUNTS 1ST APRIL 2001 - 30TH NOVEMBER 2001

	Credit	Debit	Balance
Total income to 30/11/01			
Current Account Balance 1/4/01	729.16		
Deposit Account Balance 1/4/01	11611.91		
Precept for 2001/2002	10105.00		
Money received other than Precept			
Grant for grass cutting	504.50		
Grant for tree planting	160.00		
Donations - tree planting (millenium project)	100.00		
VAT reclaimed	585.98		
Bank Interest	144.60		
Total Income	23941.15		23941.15
Actual expenditure to 30/11/01		15023.21	
Estimated expenditure to 31/3/02			
Clerk' Salary		967.52	
Playground		46.47	
Grants and Donations (Section 137)		1700.00	
Insurance		0.00	
Audit		0.00	
Expenses		250.00	
Administration		50.00	
General Maintenance		100.00	
Hire of Village Hall		80.00	
Link		200.00	
Miscellaneous/Contingencies		50.00	
Elections		600.00	
Tree Planting		200.00	
Grass Cutting		312.04	
Total estimated expenditure to 31/3/02		19579.24	19579.24
Estimated Balance at 3/3/02			4361.91
Note: grant for drainage (approximate figures)			2398.96
VAT to be reclaimed up to 30/11/01			1836.82
Total estimated money to be reclaimed			4235.78

MINUTES OF THE PUBLIC MEETING HELD ON THE 22ND JANUARY 2002 IN THE VILLAGE HALL, BEGBROKE TO DISCUSS THE PROPOSED NEW ACCESS ROAD TO BEGBROKE SCIENCE PARK.

Present:

Mr Bob Duxbury, Cherwell District Council, Mr Paul Staley, Oxfordshire County Council, All Parish Councillors and local residents.

Apologies:

Mr & Mrs Kingston, Mr Alison and Mr Del Nevo, Oxford University, Mrs Maureen Hastings, County Councillor.

Mr Glenister opened the meeting by thanking everyone for attending the meeting.

Mr Duxbury explained that he was at the meeting as a representative of Cherwell District Council's Planning Authority and not as a representative of the University of Oxford and was not at the meeting to defend the application. He told the meeting that the application will go to committee on the 14th February and confirmed that Cherwell had received comments from Kidlington, Yarnton and Begbroke Parish Councils.

He confirmed that the application was submitted in March/April last year, and was put before the South Area Planning Committee in May. The Committee was very concerned about the amount of traffic on Sandy Lane and put the idea to the University of the new road.

He stated that the Committee will not be able to grant permission and the application will have to go before the Secretary of State who will probably hold a public enquiry.

Mr Glenister reported that the traffic survey carried out was not accurate as it showed no traffic using Springhill Road where Solid State Logic carries out their business.

Mr Staley reported that it is normal practice to carry out traffic surveys at peak hours i.e. Between 8-9am and 5-6pm and that the survey should have included traffic into Springhill Road. The question of the time of the traffic census was disputed, it was suggested the peak period starts at 7am.

Mrs King commented that Solid State Logic have a large number of cars using the roundabout every day. She also asked why the up-grading Sandy Lane was not done when the new housing development was granted permission.

Mr Duxbury made the comment that the information given at the time showed the amount of cars generated by the 45 houses equated to the same traffic flows as the old Industrial Estate.

Mr Holcroft made the comment that the University only generate the same amount of traffic as Cooksons.

Mr Cadd commented that the University stressed at the last meeting that they did not want the new road. They gave the impression that Cherwell District Council were forcing them to build the road.

Mr Duxbury said the application was for the long term and medium term planning. The long term development could not occur without alternative access to the

development. He pointed out that 50 vehicle movement were recorded at the present time with 93 predicted for the medium term and 163 in the long term phase.

The question of Yarnton Nurseries Garden Centre being given access to the new road was questioned and that it is rumoured that this may be sold in the near future.

Mr Stayley told the meeting that the County Council's view is that although there are many issues to take into account, they have to balance these. The interim phase traffic prediction is modest and therefore Sandy Lane would be able to cater for this and therefore no need to build a new road. The new road is not ideally situated. All queries raised they are aware of. The Long term point of view is that Sandy Lane would not cope with the anticipated traffic. This is a issue for the planning committee to decide.

Mr Holcoft: If road had to be built why not bring junction out at the Sandy Lane roundabout.

Mr Stayley responded that this is something the County Council would look into, but he did not think it is an option.

Mr Lloyd agreed a three access junction at Sandy Lane roundabout with the new road only dealing with University traffic.

The question was asked if the new road was built it would stimulate building.

Mr Stayley responded that the County Council did not want to see this.

Mr Woodhams stated that the Weed Research had 4 car parks at the back all fully used by 168 employees, which would cater for the increased traffic and therefore no permission would be required.

The comment that Tesco's could buy the garden centre was dismissed by Mr Duxbury. He told the meeting that to the best of his knowledge, Tesco's had not approached the planning dept, which is what they usually do before making any offers. Should they be keeping it quiet he did not think they stood a chance of getting permission as the Secretary of State is very firm that new food shops should be built in town centres in order to protect the town centres.

It was commented that the University have already erected a new fence to the north of their property, and the question of light pollution was raised.

Mr Duxbury confirmed that the Weed Research planning consent was taken away when they left and Cooksons made new application.

Mr Roff asked if there were alternative to take access from Sandy Lane roundabout northward along service road and not into field.

Mr Stayley reported that a junction between the service road and roundabout would be too short. Have to take responsibility for accidents if new design. Did not think it would be feasible. Not looked at road option in any detail.

The question was asked if they increase the traffic what will the County Council do for the safety of village people crossing the road.

Mr Stayley said that this would have to be addressed. This would clearly be a major concern.

Mr Cadd – This is green belt. We do not understand why Cherwell District Council is not giving consideration to the environment and the green belt.

Mr Duxbury – They have given lot of thought. He does not know what he will recommend. Indications are that having received representations from the University show that there is a case of National importance here. Only one or two places in the world undertake this type of research. Therefore very special circumstances, which is why it should go to the Secretary of State to make the decision. It will go against local policy. If the road is built, the land would remain green belt.

Mr Duxbury described the type of research which the University are doing.

The question was asked if the Planning Dept would put conditions on the planning permission.

Mr Duxbury reported that they can impose legal agreement covenants which are mutually agreed by them and the applicants.

Mr Stayley reported that the Highways would prefer to see the road put in rather than up-grade Sandy Lane. Sandy Lane cannot cope with the increase amount of traffic.

It was suggested that Sandy Lane be closed off to stop through traffic. Therefore restricting the use to those living/working along there.

Mr Stayley said the County Council would look into this.

Mr Duxbury described the type of research which the University are doing which would be very valuable.

The question of security of such research and therefore safety of local people and associated risk was raised.

The question was asked if Sandy Lane had reached its full capacity with regard to traffic flow.

Mr Stayley admitted that in traffic terms it had not reached its capacity and the environmental capacity was much lower.

Mrs King said that Cherwell District Council's Planning Committee should not take the traffic survey into account when making their decision as it is inaccurate and that another survey should be carried out and volunteered to do this. Mr Duxbury requested she did this before the 14th February.

Mr Dresden asked if will Cherwell take into account all the traffic generated onto the A44 by the motor park and bus depot in Langford Lane when making their decision.

Mr Brough reported there are three accident areas within 3 miles of here, as shown by the flowers left by lamp posts. There will be deaths from Yarnton Nurseries or housing estate. They have got to do something about Sandy Lane. Closing the road at the railway line should be given serious consideration.

Mr Stayley reported that he would see if this has been looked at. He deals with development work. He thought this seemed a reasonable suggestion and promised to go back to talk to his department.

Mr Duxbury commented that the University site will not take increase in traffic. Will have to convince Planning Department about special circumstances. He recommended that residents write with their comments to him at Cherwell District Council before 4th February.

It was suggested that the application should be deferred as more time is required.

Mrs Lamb told the meeting to look at the plans, it is a very large development and will be a blot on the landscape.

The question was raised about traffic lights at the junction of the new road. Mr Stayley reported he could not answer this as traffic lights was a different group with the County Council.

It was suggested that the road is required because Cherwell District Council granted permission for the new houses in Sandy Lane without taking the condition of the road into account.

Mrs Lamb suggested that the number of cars on the site is restricted.

Mr Duxbury again pointed out that Cherwell District Council cannot just approve something against the structure plan and it will go to the Secretary of State. Cherwell will provide him with all correspondence.

Mr Glenister thanked Mr Duxbury and Mr Stayley for coming and urged all residents to write with their concerns and closed the meeting.

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

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MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON MONDAY THE 5th Day of FEBRUARY 2002.

Present:

Mr L. Glenister, Mrs S. Ganter, Mr J. Roff and Mr T. Saxton, and three members of Begbroke Village Hall Management Committee and one member of the public.

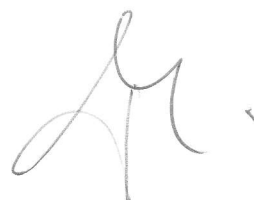
1. Apologies: Mrs S. Holiday and Mrs L. Dresden.

2. Read and Confirm Minutes of the last meeting.

2.1. The minutes of the meeting held on Tuesday 8th January 2002 were read and confirmed as a true record and signed by the Chairman Mr Les Glenister.

3. Matters Arising from the Minutes:

- 3.1. Golden Jubilee. The members of the VHMC had some ideas which were discussed. The decisions made were as follows. The Parish Council will purchase a jubilee cup for every child in the village up to the age of 16 years. To hold a children' party in the village hall on Monday 3rd June for 0-11 year olds and which the Playgroup have agreed to organise. To hold a Senior Citizens luncheon. Mrs Ball has offered to organise this and Mrs Ganter informed the meeting that the Sisters at the Priory would like to help. Mrs Ball to contact the Rev. Mother to agree suitable venue, date and time. To hold a teenage party for children 12-16 years of age in the village hall on Saturday 1st June. This will be further discussed. To hold a beer festival to be organised by Bob Perkins and a Pig Roast to be organised by Trevor Holcroft on Monday 3rd June. It was also suggested that a time capsule be prepared and an oak tree planted. A fun run was suggested to raise money to help fund these events but no decision made. It was felt that another meeting would be necessary and this was arranged for Monday 4th March. Clerk to prepare notice and registration slips for all events which will be delivered during the following week in order that these are returned ready for the next meeting.
- 3.2. Rowel Brook. Item 7.2 was read out. The Council confirmed that no reports of flooding had been received so it seems the clearing of the brook has helped the situation.
- 3.3. Tree Planting/Dead Trees/Dogwoods. Clerk confirmed she has ordered the Dogwood. Clerk and Chairman confirmed they have arranged to meet Sue Hughes from Continental Landscapes to discuss the damaged trees and the Council asked them to discuss the removal of the ivy on the priory wall.
- 3.4. Playground: weekly inspections/RoSPA Inspection. Clerk confirmed she had not had any response from the Playground Management Services who are the Play Safety Section of RoSPA. The Council agreed to join the OPFA again this year. Membership fee is £25.00. Terry Saxton produced a Lazy Susan grabber which he had purchased to help pick up litter around the play area. The Council agreed to pay the £26.00 for this when the invoice arrives.



- grabber which he had purchased to help pick up litter around the play area. The Council agreed to pay the £26.00 for this when the invoice arrives.
- 3.5 Road Issues: grass cutting. Clerk to arrange for Mr Pritchett to meet the Council on site to discuss his quote.
 - 3.6 Parish Conservation Plan. Mrs Ganter reported that she had attended the Countryside Commission meeting.
 - 3.7. Welcome to Begbroke leaflet. Clerk will have this ready for the next meeting.
 - 3.8 Tribute to Ron Perry. When clerk contacted Mr Hastings regarding the seat on the bowls green, he reported that Mrs Perry had commented that she hoped no-one would suggest a seat. The Council agreed the best course of action would be to ask Mrs Perry what she would like as a tribute to Ron. Clerk to write.
 - 3.9 Village Grants. This was discussed and it was agreed to give the VHMC £500 and the Playgroup, Church, Bowls Club, Cricket Club and WI £250.00 each.

4. Report from District Councillor.

Mrs Ganter confirmed that she should have the agenda for the next planning meeting when the University of Oxford's proposals for the new road will be discussed. Clerk requested she has a copy so that she can report this in this months issue of the Link magazine.

4. Planning:

Applications

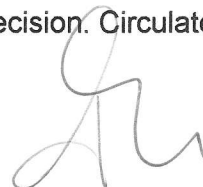
02/00118/F 16 Rowel Drive – demolition of conservatory and erection of single storey extension to rear.

6. Council Representatives:

- 6.1. A44 Action Group. Mrs Ganter reported that she has agreed to be Chairman of the group for a year.
- 6.2. BVHMC. They are not booking the Travelling Theatre this year as they cannot get enough people in to make a profit. The social club will be giving them £400/£500 next month. The secretary is to write to Thames Water regarding the manhole cover by the hedge, which has still not been repaired.

7. Correspondence:

- 7.1. Oxford Green Belt Network – Planning application - proposed new road. Noted.
- 7.2. Smith Woolley – copy of letter to residents. See item 3.2.
- 7.3. OCC – Threat to our green fields. Request we respond to the green paper before 18th March. Circulated to be discussed next month.
- 7.4. Women's Royal Voluntary Service – donation request. This was discussed but the Council agreed not to give a donation this time.
- 7.5. Impact China Ltd – golden jubilee catalogue. Circulated.
- 7.6. Henley Oak – Jubilee Catalogue - Circulated.
- 7.7. CDC – Appeal by Stagecoach for proposed vehicle repair workshop etc at Langford Locks. Circulated.
- 7.8. David Cameron – Public meeting. Read out and noted.
- 7.9. Sovereign – information. Noted.
- 7.10. Maureen Hastings – Apologies for public meeting. Noted.
- 7.11 Mr & Mrs Hobbs, 37 Fernhill – copy of letter to CDC re proposed new road. Circulated.
- 7.12 OCC News January 2002. Circulated.
- 7.13 The Playing Field newsletter. Noted.
- 7.14 Planning Inspectorate – Stage Coach Appeal - Inspectors decision. Circulated.



- 7.16 Mrs Ganter – copy of letter to Highways Dept re Mrs Sperrin and response from Highways Dept. Highways response read out and discussed.
- 7.17 OPFA – Membership reminder. Council agreed to pay the £25 membership fee.
- 7.18 SMP (Playgrounds Ltd) Leaflet. Circulated.
- 7.19 CDC – Agenda Noted.
- 7.20 CDC – Electoral changes – order. Circulated.
- 7.21 Environment Agency – Periodic review. Circulated.
- 7.22 Premier Trophies – catalogue. Circulated.
- 7.23 OCC – acknowledgement card. Noted.
- 7.24 Standard fireworks – golden jubilee catalogue. Noted.
- 7.25 YourOWNtowpath.com – update. Circulated.
- 7.26 OCC – Alteration to the Oxfordshire Structure Plan 2011. Circulated.
- 7.27 District Audit – 4th March 2002. Noted.
- 7.28 Parkplay Ltd – catalogue. Circulated.
- 7.29 Richard Bryne – Bus shelter repairs. Mrs Ganter will ask Mr Bryne for a breakdown of the quotation.
- 7.30 OCC – changes to bus service. Circulated.
- 7.31 OCC – Meetings with town & parishes – Wednesday 27th March 7.30 Exeter Hall. Circulated to be discussed next month.
- 7.32 Details of Standards Committee. Circulated.
- 7.33 Citizens Advice – thank you for donation.
- 7.34 ORCC circular. Circulated.
- 7.35 Best Kept Village Competition. Noted.
- 7.36 Mr C. Woodhams – copy of letter to CDC re proposed new road.
- 7.37 Sylvia Holiday – resignation.

8. Financial Matters:

- 8.1. Balances as at the 25th January 2002.
- Current Account: £ 1237.71
- Deposit Account: £ 10,147.91

Transfer Required: £2,200.00

The following accounts are presented for payment:

Mrs H. Hastings (Clerks Salary)	241.88 /
BVHMC (rent Nov-Dec 2001)	30.00 /
Link Magazine (January Issue)	200.00 /
Mrs H. Hastings (Clerks expenses)	115.18 /
OPFA membership renewal	25.00 /
BVHMC - Grant	500.00 /
Begbroke Playgroup – Grant	250.00 /
Begbroke Bowls Club – Grant	250.00 /
Begbroke Cricket Club – Grant	250.00 /
Begbroke WI – Grant	250.00 /
St Michael's Church – Grant	250.00 /
Total	2162.06

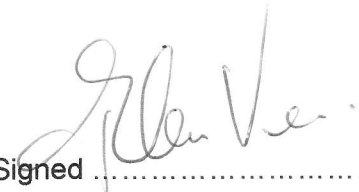


9. Any Other Business:

- 9.1 Link Report – New parish Councillor, Golden Jubilee celebrations, thank you to Sylvia Holiday, Thank all who attended public meeting re proposed new road and report recommendation from Cherwell,
- 9.2 Mr Millin from Rowel Drive asked who owns the mineral rights under the field by Rowel Drive. The Council did not know. He complained about the fence erected next to his property by the new owners as the estate is open plan. The Council admitted they had no powers regarding this matter. He also admitted to removing the posters advertising the Halloween disco arranged by the Village Hall from the lampposts.
- 9.3 Things to be discussed next meeting is the village spring clean and parish walk.

Date of Next Meeting:

Tuesday 5th March 2002

Signed 

Dated 5. 3. 02

Clerk: Mrs H. Hastings
Tel: 01865 375736

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MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON MONDAY THE 5th Day of MARCH 2002.

Present:

Mr L. Glenister, Mrs S. Ganter, Mr J. Roff and Mr T. Saxton, Mrs L. Dresden and Nigel & Pat Walters.

Apologies: None.

1. Read and Confirm Minutes of the last meeting.

- 2.1. The minutes of the meeting held on Tuesday 5th February 2002 were read and confirmed as a true record and signed by the Chairman Mr Les Glenister.

3. Matters Arising from the Minutes:

- 3.1. Golden Jubilee. The jubilee cups were discussed and the number of children applying for a cup was confirmed along with those people wish to order. It was proposed by Mrs Ganter and unanimously agreed to order 144 of the Churchill Mugs at £1.60 ex VAT each plus screen charge and carriage. Clerk to apply for the £500 grant offered by Cherwell District Council.
- 3.2. Rowel Brook. The Council were pleased to note that the brook was flowing smoothly and no flooding had been reported. The Council noted that some of the large logs cut by the University's contractor are finding their way back into the brook. The clerk will write to Smith Woolley requesting the contractor removes these from site.
- 3.3. Tree Planting/Dead Trees/Dogwoods. Mr Glenister confirmed that the dogwood shrubs have now been planted. The invoice from Nicholson Nurseries for this work has been received and the Council agreed to pay this. It was agreed that the dead trees should be replaced in the Autumn.
- 3.4. Playground: weekly inspections/RoSPA Inspection. Mr Saxton reported that he had cut two thirds of the hedge back running up the field by the play area after getting permission from the VHMC. Mr Roff confirmed the Water Board have been to attend the manhole cover which was missing.
- 3.5. Road Issues: grass cutting. Mr Glenister is to meet Mr Pritchett to discuss his quote for the grass cutting before the Council accept any quote. It was agreed that the Council would attend a short meeting next week to discuss the grass cutting quotes in order that a decision can be made as soon as possible and an order placed for the April cut. Clerk to write to the Highways Dept asking them to repair the seams in the middle of the dual carriageway both sides of the roundabout and at the same time replace two of the bollards by the Post Office.
- 3.6. Parish Conservation Plan. Clerk to chase Helen Morgan for photographs.
- 3.7. Welcome to Begbroke leaflet. Clerk to arrange for the leaflet to be printed.
- 3.8. Tribute to Ron Perry. Mrs Perry's letter was read out and it was agreed that a plaque should be erected in the village hall. Clerk to get prices and write to village hall requesting permission.
- 3.9. New Parish Councillor. No applications received although Mrs Walters may be interested.



- 3.10 Parish Walk. The Council agreed on the 14th July at 2pm in the village hall.
- 3.11 Parish Council Code of Conduct. The Council agreed to adopt the Parish Council Code of Conduct and passed the following resolution:
- (a) In accordance with section 51 (l) of the Local Government Act 2000, the Council adopts the Model Code of Conduct set out in the Schedule to the Parish Councils (MCOC) order 2001 without amendment as the Council's Local Code of Conduct with effect from 15th April 2002.
 - (b) Every member of the Council shall sign a Declaration of Acceptance of Office incorporating the Statutory undertaking to observe the approved Local Code of Conduct and return it to the Clerk by the 14th June 2002 at the latest.
 - (c) The Clerk shall inform the District Council's Monitoring Officer as follows (i) that the Council has adopted the Model Code of Conduct as the Council's local code with effect from 15th April 2002 within five working days of the meeting approving the resolution set out in paragraph (a) above; and (ii) that each member of the Council has signed and returned to the Clerk the undertaking to observe the Local Code of Conduct by 20th June 2002 at the latest.
- 3.12 Village Spring Clean. (7.20) The Council agreed to carry out the spring clean on Saturday 11th May starting at 11 am. Clerk to put leaflet in link.
- 3.13 OCC Threat to our green fields (item 7.3 last month) Council completed form.
- 3.14 OCC Meeting with Town & Parishes – Wednesday 27th March – Exeter Hall. Mrs Ganter and Mrs Dresden to attend.
- 3.15 Annual Parish Meeting May 2002. Clerk to get dates hall is free for next meeting.

4. Report from District Councillor.

Mrs Ganter reported that she attended the planning meeting and told the committee that she felt the road was totally unnecessary but Mrs Hastings held the belief that the road was an excellent idea. The application was not formally discussed and it was resolved to agree the application but that the Secretary of State has 28 days in which to decide if he wishes to determine the application himself. The Council unanimously agreed to write to the Secretary of State asking him to take this to public enquiry and send copies of the letter to the Chief Executive of Cherwell District Council, David Cameron MP and Mrs Hastings, County/District Councillor.

5. Planning:

Applications:

- 02/00301/F – 8 Foxglove Road: Erection of 1m high fence (retrospective).
- 02/00364/F – 36 Woodstock Road: Proposed single storey extension and conservatory.
- 02/00416/F – 10 Wolsey Court: Two storey side and single rear extension.
- 02/00399/F – Begbroke Car Sales – increase number of cars on site.

Decisions:

- 01/02467/F – 14 Rowel Drive: Single storey extension – Granted.
- 01/00662/OUT, 01/00664/OUT, 01/01872/OUT – Begbroke Business & Science Park: Proposed new research building (long term phase of site development & Interim phase of site development) – Approved.

6. Council Representatives:



- 6.1. A44 Action Group. Mrs Ganter will send Mr Lloyd, Editor of the Link comments and summarisation of their meeting.
- 6.2. BVHMC. Mr Roff reported on their finances.

7. Correspondence:

- 7.1. OCC News. Circulated.
- 7.2. Cornhill Insurance – claim for litter bin now closed. Noted.
- 7.3. Merton College – Hedge Cutting. Noted.
- 7.4. CDC – Awards for All. Poster on notice board.
- 7.5. CDC – Jubilee Celebrations./ Adoption of Members Code of Conduct. See items 3.1. and 3.11
- 7.6. N.E. Oxforshire BHS – Helpline Poster on notice board.
- 7.7. Begbroke Cricket Club – Thank you for donation. Noted.
- 7.8. Mr Pullin – Thank you for Link donation. Noted.
- 7.9. OCC – Planning Green Paper. Respond by 18th March. Noted.
- 7.10. Continental Landscapes – grass cutting quote. See item 3.5.
- 7.11. CDC – Roving Recycling Service (paper). Noted.
- 7.12. OPFA – Membership certificate. Noted.
- 7.13. Mrs Perry – Tribute to Ron. See item 3.8.
- 7.14. CDC – Quality Town & Parish Councils. Circulated.
- 7.15. Brookes University – Information Spring/Summer 2002. Circulated.
- 7.16. CPRE – Planning Green Paper / membership application. Circulated.
- 7.17. OALC – County Circular. Circulated.
- 7.18. BVHMC – Thank you for donation. Noted.
- 7.19. Rita Osborne, 12A Fernhill Road – request for jubilee cup. Noted.
- 7.20. Keep Britian Tidy Group – Order Form. See item 3.12
- 7.21. CDC – Planning Green Paper & Other Government Planning Consultation Papers Seminar. Thursday 21st March 2002 – Bodicote House. Circulated.
- 7.22. St Michael's Church – Thank you for donation. Noted.
- 7.23. CDC – Alteration to electrol role. Noted.
- 7.24. Celia Hutton – re planning application 71 Fernhill Road. Noted.
- 7.25. Dynamic Fireworks – leaflet. Noted.
- 7.26. Nicholson Nurseries, Invoice. See item 3.3.
- 7.27. Begbroke Bowls Club – thank you for donation.

8. Financial Matters:

- 8.1. Balances as at the 25th February 2002.
 Current Account: £ 1,600.80
 Deposit Account: £ 7,947.91

Transfer Required: £ 500.00

The following accounts are presented for payment:

Mrs H Hastings (Clerks Salary	241.88 /
Solution Techniques Ltd (litta picka)	26.00 /
Nicholson Nurseries	235.00 /

9. Any Other Business:

- 9.1. Mr Glenister proposed that the clerk should increase her hours by 4 hours per week this was unanimously agreed by the council. The Clerk thanked the Council.



- 9.2. It was reported that the number of bonfire lit during the day causing a nuisance was on the increase, clerk to report in the Link the times when bonfires are permitted i.e. not before 7pm and not at weekends.

Date of Next Meeting:

Monday 8th April 2002.

Signed

Dated

8. 4. 02

Clerk: Mrs H. Hastings
Tel: 01865 375736

64
4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

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MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON MONDAY THE 8th Day of APRIL 2002.

Present:

Mr L. Glenister, Mrs S. Ganter, Mr J. Roff and Mr T. Saxton, Mrs L. Dresden and Mrs P. Waters.

Apologies: None.

1. Read and Confirm Minutes of the last meeting.

- 2.1. The minutes of the meeting held on Tuesday 5th March 2002 were read and confirmed as a true record and signed by the Chairman Mr Les Glenister.

3. Matters Arising from the Minutes:

- 3.1. Golden Jubilee. Children's cups. Clerk reported that the Churchill cups were not available and had therefore ordered standard cups.
- 3.2. Rowel Brook. Item 7.13 was read out and noted.
- 3.3. Tree Planting/dead trees. Mr Glenister reported that the new dogwood shrubs are healthy. Clerk will give Mr Roff an up-dated list of tree sponsors so that he can up-date the plan in the village hall.
- 3.4. Playground: weekly inspections/RoSPA Inspection/painting benches. Item 7.19 was discussed and it was agreed to join the bulk purchase of RoSPA Inspections offered by CDC. Clerk to cancel standing order for individual inspection. Clerk to get quote from Mr Buswell for cleaning down and painting benches in play area.
- 3.5. Road Issues: grass cutting. Item 7.36 was read out and discussed. Clerk to write back reminding Mr Barrell about the new pedestrian crossing which the Council discussed with him on the 2nd April. Clerk to write to the Highway Dept again requesting they remove the posts left over from the old P&R sign on the southbound carriageway of the A44 north of Begbroke.
- 3.6. Parish Conservation Plan. Clerk confirmed that she had spoken to Mrs Morgan who is still working on the photographs and would like to continue. Council are happy with this.
- 3.7. Welcome to Begbroke leaflet. Clerk to arrange for this to be printed once Mr Saxton gives telephone number of new contact for Yarnton Allotment Society.
- 3.8. Tribute to Ron Perry. Clerk is still trying to get prices for suitable plaques and Councillors gave suggestions of possible retailers.
- 3.9. New Parish Councillor. Item 7.3 was read out and discussed. The Council unanimously agreed to co-opt Mrs Waters onto the Council. Mr Glenister proposed and Mrs Ganter seconded his proposal to co-opt Mrs Waters onto the Council and the Council unanimously agreed.
- 3.10. Parish Walk. Clerk to advertise this in the Link.
- 3.11. Parish Council Code of Conduct. Clerk confirmed she had sent the Notification of Adoption of the Code of Contact to Mr Rooke at CDC. The other registers are to be sent after the next meeting.
- 3.12. Village Spring Clean. Item 7.15 was noted. Clerk to advertise this in the Link.

- 664
- 3.13 OCC Meeting with Town & Parishes – Wednesday 27th March. Mrs Ganter and Mrs Dresden gave a brief report of the meeting.
 - 3.14 Annual Parish Meeting May 2002. The Council agreed to hold the APM on Wednesday 15th May. The positions of Chair and Vice Chair for the coming year were discussed and Mr Glenister proposed Mrs Ganter as Chair and Mrs Dresden seconded this. Mrs Ganter agreed and will take the position from the next meeting. Mrs Dresden proposed and Mrs Ganter seconded Mr Glenister as Vice Chair. Mr Glenister agreed. Clerk reported that she had received an enquiry regarding the increase in precept over last years, and will confirm where these increases have been made at the APM in case this issue is raised.
 - 3.15 Footpath by Church. Item 7.6 was read out. The Council felt their questions had not been answered in this letter and clerk to write again requesting answers to their questions.
 - 3.16 Audit of Accounts. Clerk read out and explained the comments listed in the detailed matters arising from the audit, the Council noted these items. Item 7.34 was discussed, Clerk felt it was important she attend the briefing and that she should have a copy of the new guidance book. The Council unanimously agreed to pay the £11.75 for the briefing meeting and £9.45 for the new guide book.

4. Report from District Councillor.

Mrs Ganter reported that the planning application for the new fence in Foxglove Road will be approved. The Council felt that as this was rather contentious the reasons for approval should be included in the Link Report. She confirmed that she will not be standing for re-election as District Councillor and gave a list of those standing. She reported on the meeting regarding the new procedure for the dealing of planning decisions by CDC. From the 1st April 70% will be delegated with only 30% going to committee.

5. Planning:

Applications:

02/00664/TCA: The Priory – reduce over hanging limb of Horse Chestnut Tree and other various tree works.

02/00730/TPO: The Priory – Deadwood 11 No. Horse Chestnut Trees.

Decisions:

02/00147/F – Begbroke Car Sales – Retrospective car wash – granted.

02/00118/F – 16 Rowel Drive – demolish existing conservatory & erect s/s extension to rear – granted.

6. Council Representatives:

- 6.1. A44 Action Group. Mrs Ganter reported that Stage Coach are not continuing with the depot at Langford Lane.
- 6.2. BVHMC. Mr Roff reported that the VHMC have mislaid the Certificate for the wiring and without it they cannot get a new one. The cost of repairing the front door was £250, and due to finance the piano will no longer be tuned, and they are removing the telephone. The mower needs £500 worth of repairs.

7. Correspondence:

- 7.1 CDC – Review of the Scheme of Delegation and new Practice Guide for Parish Councils. Circulated.
- 7.2 CDC – Transfer of the housing stock – communication with tenants. Noted.

S. G.

- 7.3 Mrs Pat Waters – Vacancy for Parish Councillor. See item 3.9
- 7.4 Audit Commission – External Audit Arrangements from April 2002. Circulated.
- 7.5 Chipping Norton Theatre – Brochure. Noted
- 7.6 OCC – Footpath from St Michael's Lane. See item 3.15
- 7.7 OCC – Parish grass cutting grant available is 514.59. Noted.
- 7.8 North East Oxfordshire NHS – Kidlington Public Participation Group Agenda. Circulated.
- 7.9 David Cameron MP – Proposed new road by University of Oxford. Noted.
- 7.10 TV Energy – brochure. Noted.
- 7.11 CDC – Newsletter Circulated.
- 7.12 CDC – Grant for golden jubilee. Noted.
- 7.13 Smith Woolley – Rowel Brook. See item 3.2.
- 7.14 CDC – Alteration to register of electors. Noted.
- 7.15 CDC – Just bin it Campaign 2002. Noted.
- 7.16 Oxford City Council – Code of Conduct: meeting with officers from the Standards Board: Abingdon Thursday 23rd May 7.30 Clerk and Councillor to attend.
- 7.17 Wickstead Liesure – Order acknowledgement. Noted.
- 7.18 OCC – Minutes of site meeting with Geoff Barrell re A44 speed limit. See item 3.5.
- 7.19 CDC – Bulk Purchases of RSPA Inspections. See item 3.4.
- 7.20 A44 Action Group – copy of letter to Ian Hudspeth. Circulated.
- 7.21 OALC – Planning Green Paper, copy of their comments. Circulated.
- 7.22 CDC – Roving recycling service. – schedule. Noted.
- 7.23 Society of Local Council Clerks – Terms & Conditions of Employment for Clerks/ A Practitioners Guide" reference book for the new audit system £9.95 inc. p&p. Noted
- 7.24 OCC – acknowledgement card. Noted.
- 7.25 District Audit – Certificate & Opinion of Audit. On Notice on Board.
- 7.26 CDC – Seminar – planning green paper. Circulated.
- 7.27 Begbroke WI – Thank you for donation. Circulated.
- 7.28 BBOWT – thank you for information on Begbroke Wood. Noted.
- 7.29 BVHMC – Invoice for hire of hall (Jan/Feb). Council agreed to pay.
- 7.30 DEFRA – the campaign against the illegal poisoning of wildlife. Noted.
- 7.31 CDC – Calendar of Meetings 2002/03. Noted.
- 7.32 OCC – News March 2002 Circulated.
- 7.33 North East Oxfordshire NHS Trust – Health Walk – volunteers wanted. Circulated.
- 7.34 OALC – New Audit Regime – briefing 17th April IMPORTANT. £11.75 plus new guidance book price £9.45. See item 3.16
- 7.35 CDC – Parish Manual Information/ Cherwell Link. Circulated.
- 7.36 OCC – 50mph speed limit on A44 through Begbroke. See item 3.5.
- 7.37 CDC – Proposed new access road – planning decision. – Clerk to include response from CDC in Link.
- 7.38 ORCC – Help your village shop. Give to post office.
- 7.39 CDC – Street Alas. Circulated.
- 7.40 OCC – News. Circulated.
- 7.41 DEFRA – Parish & Town Councils. Circulated.
- 7.42 B.R. Consulting Ltd – New audit system. Noted.

8. Financial Matters:

- 8.1. Balances as at the 25th March 2002.

S.G.

Current Account: £ 1334.01 less cheque £261. = £1073.01
Deposit Account: £ 7458.93

Transfer Required: None

The following accounts are presented for payment:

Mrs H Hastings (Clerks Salary)	276.44
BVHMC Hall Rent	30.00
OALC New audit regime briefing	11.75
OALC New audit book	9.45

9. Any Other Business:

Date of Next Meeting:

Tuesday 7th May 2002.

Monday 10th June 2002.

Signed *Susan Canter*

Dated *7th May 2002*

MINUTES OF THE ANNUAL PARISH MEETING HELD IN THE VILLAGE HALL ON TUESDAY 8TH MAY 2001 AT 8PM.

Present: Mr L. Glenister, Mr J. Roff, Mrs S. Ganter, Mrs L. Dresden, Mrs H. Morgan, Mrs S. Holiday and 6 members of the public.

1. Apologies:

Mrs M. Morton and Mrs J. Roff.

2. Read and Confirm Minutes of Last Meeting:

The minutes of the meeting held on Monday 8th May 2000 were read and confirmed as a true record and signed by the Chairman Mr L. Glenister.

3. Matters Arising from the Minutes:

Mr Perry raised his concern that the helicopters are still flying outside the flight paths. Mr Glenister made the comment that other parishes have the same problem. Mr Roff reported that during the last Liaison Meeting there were no complaints listed from Begbroke. Mr Roff and Mr Glenister promised to take this problem up at the next Liaison Meeting.

4. Council's Report:

Mr Glenister read the Council's report, a copy of which is appended to these minutes.

5. Financial Report:

Mrs Hastings, the Responsible Officer read the Financial Report, a copy of which is appended to these minutes.

6. District Councillor's Report:

Mrs Ganter read her report, a copy of which is appended to these minutes.

7. A44 Action Group's Report:

Mr Perry, Chairman of the A44 Action Group read out his report, a copy of which is appended to these minutes.

8. Question Time:

Mr Lloyd asked why there was such a large surplus this year. Mrs Hastings explained that the wet weather had held up the drainage of the playground, money for which was included in the precept.

Mrs Lobbins mentioned that the hedge needs laying and it was suggested she contact Susan Marchand at Cherwell District Council.

Mr Perry asked what was happening to Mrs Smart's house. The Council would try and find out.

Mrs Ganter mentioned the problem of motorbikes using the A44 during the bank holiday. It was confirmed that there is a motorbike meet at Study's Castle on Monday evenings but this will be stopped.

Mrs Lobbins reported that the Village Hall Management Committee objected to the Cricket Club spraying weedkiller on the cricket pitch and had invited Mr Burns to a meeting. Mr Smailes explained the Cricket Association recommended this is done every four years with a machine spraying one inch from the ground and not within six feet of other property and that notices would be put up 24 hours before hand and the VHMC will notify neighbouring houses. Mr Posey has volunteered to cut the football pitch at the top end of the field at the cricketers will cut the play area.

9. Any Other Business:

No other business was discussed and Mr Glenister thanked everyone for coming.

Signed Susan Garter

Dated 15/05/02

FINANCIAL REPORT – 2000/2001

As you will have seen from the Income & Expenditure sheet attached to the last issue of the Link magazine the precept has increased. This is to cover the cost of the grass cutting which the Council agreed to take over from the County Council. The County Council allocated £393.00 for cutting the grass in Begbroke and this was given to us as a grant to help towards the grass cutting costs we incurred. The Council agreed to spend the money on the areas not generally looked after by the residents and therefore you may have noticed that the Council did not trim the area directly outside your home. I am sure you will all agree this very worthwhile, the A44 through Begbroke looks much tidier and well kept. The gates on the A44 were given a new coat of paint at a very reasonable cost of £75.00. The overall affect of the grass cutting, trees and daffodils is something we should be proud of.

Money was also earmarked for the teenage shelter or meeting place, and after a number of set backs, one being the rejection of our application for a millennium grant. I can confirm that an order has now been placed with Wickstead Leisure for a low level teenage village. The cost of the shelter will be £2,910.00 and we hope this will be erected in the very near future.

The cost of the annual inspection by ROSPA of the play equipment was £66.98, this is a statutory requirement and well worth the money. During the weekly inspections by the Parish Councillors it was noted that one of the small child swings was in need of replacement and this has now been ordered.

Two new litter bins have also been ordered at a cost of £136.40 each to be erected at the side of each bus shelter. Hopefully these will be utilised by those who use the bus stops. It was felt that the existing bins were not ideally placed for those getting on and off the buses.

The Parish Council owe the Link Magazine £200 which is a grant to help fund the January issue which is distributed to all households in the parish including the newly adopted Wolsey Court. I apologise to Mr Lloyd for late payment.

We would like to thank Mr Lloyd for including the Agenda and Statement of Accounts in the last issue of the Link magazine.

Hilary Hastings
Responsible Financial Officer to the Council.

Begbroke Parish Council

Annual Report 2000-2001.

To open the Council report for 2000/2002, we would like to say our very grateful thanks for the dedication and experience given to the Council by Mrs Helen Morgan, who has had to resign due to increasing work load. Our thanks must also go to Mr Terry Saxton, whose idea of the daffodil planting has worked so brilliantly. The new planting will begin in the autumn and any help will be gratefully accepted. When the beds between the new trees are planted, the show will be magnificent. We would like to thank those of you who have sponsored a tree and given donations towards the daffodil bulbs.

Due to the exceptionally wet weather, the task of draining the play area has been on hold until it dries sufficiently to get the machinery on to the area to do the job. When the drainage is done, the shelter can be erected and the new play surfaces under the swings can be laid.

Mr Les Glenister, Chairman 2000-2001

A44 ACTION GROUP REPORT FOR BEGBROKE ANNUAL PARISH MEETING.

The A44 Action Group meeting to discuss and take action on correspondence and matters effecting member councils on A44.

- ie. Proposed bus depot in Langford Lane.
- Proposed park & ride south of Kidlington.
- Proposed A40 bus lane, Oxford – Witney.

We have no information on bus depot, we had to write to Cherwell District Council's Chief Executive to get confirmation our valid comments were taken into account.

We are not happy with County Council's proposals to divert traffic onto A44 when park & ride is built. Correspondence shows County Council are treating A44 as a trunk road with little or no regard for the residents or Yarnton and Begbroke.

Shaun Woodward MP, has letter from E. Luke indicating there was a 50mph on A44. Yarnton Parish Council have written asking for signs to be erected.

David Cameron prospective Conservative candidate has got more positive information from David Young who suggest 50 mph limit from Peartree to Sandy Lane.

A40 bus lane, Shaun Woodward MP has letter saying Government wants further information a revised submission by end of July to put before GOSE & DETR, we will follow this up before end of July.

My thanks for tremendous help from Susan Ganter and excellent support from all member Councils, also thanks to Woodstock Town Council for use of Town Hall for meetings. I am still looking for someone to take over as Chairman.

Ron Perry
Chairman A44 Action Group

Begbroke Annual Parish Meeting.

8th. May 2001.

Thank you very much for inviting me to attend this meeting. As one of your District Councillors I sit on the Recreation Committee of Cherwell District Council and have found this duty to be one of interest. It is obvious that money is available from the Council in the form of grants for improvements to recreational facilities such as playgrounds village halls etc. and will be forthcoming if the necessary applications estimates etc. are submitted to the District Council. Council Officers are there to help applicants and to answer questions on these matters. I know all too well that Begbroke is a long way from Bodicote but it is well worth while persevering in order to obtain funds for necessary improvements which will be of benefit to local residents.

Periodic Electoral Review.

Over the past year the Electoral Review has been taking place throughout Cherwell District. An Electoral Review has to be held throughout a district every fifteen to twenty years. The Local Government Commission oversees and approves the review. It is designed to take account of the changes in population to ensure that all residents are represented fairly by a District Councillor.

The Review has affected the Yarnton Ward. Formerly the Yarnton Ward was represented by two Councillors and included the villages of Yarnton, Begbroke, Shipton-on-Cherwell and Thrupp. The new Yarnton ward will consist of the villages of Yarnton, Begbroke Gosford and Water Eaton. It will still be represented by two Councillors. Shipton-on-Cherwell and Thrupp will be included in the Kirtlington Ward.

Elections will take place in May 2001 for 50 councillors, to serve on Cherwell District Council, two less than at the present time. In September 2001 I understand that the Council will proceed to a Cabinet style of control as opposed to the Committee system which has been in place for a number of years.

It is proposed that there will be a Cabinet consisting of 8 Councillors, including the Leader of the Council, (10 is the maximum number permitted). Each member of the Cabinet will have an individual portfolio, and will have delegated authority to take decisions which are broadly in-line with the delegation given to the present Committees which are to be replaced. The portfolios will be:-

- (i) Policy
- (ii) Community Planning and Corporate Strategies
- (iii) Recreation
- (iv) Development
- (v) Environmental Services
- (vi) Housing
- (vii) Resources
- (viii) Best Value.

I understand that the public and press will be able to attend all formal meeting of the Cabinet except during the consideration of "confidential" or "exempt" matters.

Select Committees. These are referred to as "Overview and Scrutiny Committees" in the new legislation, but it is proposed at Cherwell to call them "Select Committees". It is intended that there will be three Select Committees:-

- (a) Environment covering Development and Environmental Services
- (b) Community covering Leisure, Housing and Environmental Health.
- (c) Resources covering Financial Management, Personnel, IT, Property and Best Value.

The role of these Select Committees will be, broadly, to scrutinise decisions and decision making, to develop and revise policy; and to investigate matters of local concern.

There will be Committees (or "Panels") in respect of North and South Area Planning, Licensing and Service Appeals, Standards, Staff Appointments and Appeals, and Council and Employee Joint.

There is a whole lot more and if anyone would like a copy of the information that has been supplied then please ask me for it.

These changes are forced upon Local Authorities by Central Government. I cannot see what was wrong with the existing system but then perhaps I am just old fashioned. It remains to be seen how all this will work. I do feel that it is up to the electorate to go along to open meetings and to see what is happening and to hear what is said. It might surprise some people.

Kerbside Recycling.

You will have noticed from information in the Cherwell Link which I hope that you all receive that a scheme for recycling paper will soon be offered to residents in the district. A box will be supplied for the storage of paper which will have to be placed next to the wheeled bin each fortnight. I think that this is a good idea, it will save journeys to the bins for paper at least. I hope that all residents will supports this scheme.

Best Value.

Best Value is the order of the day. The central government order. Everyone is expected to have their say and performance indicators are very much in the forefront. It all sounds very good. It must take a lot of time and money to obtain all these 'statistics' for this is what they are. I hope that it will be of use and we, the Council Tax payers, will get the best value for the money that is demanded from us. I have yet to be convinced and sometimes wonder if it only provides a paper screen behind which the Council Officers can hide!

Cherwell Local Plan.

Cherwell District Council placed this plan on Deposit on 8th. February 2001 for a period of six weeks. It is an interesting document and is worth examining. Inset 3 relates to Kidlington, Yarnton, Begbroke and Hampton Poyle. Begbroke still has a small Conservation Area and is "washed over" by Green Belt. Begbroke Hill Farm has an 'island' of land which is classed as a Major Developed site in the Green Belt. This farm has been bought by the Department of Materials of the University of Oxford. This Department has produced a plan showing proposed development of the nine acre site both in the immediate future and long term. I think that it is a good plan and am glad that the University now own the site. They intend to refurbish the 17th. century farm house which is a Listed Building.

Flooding.

On 12th. February large parts of Begbroke suffered the worst flooding that I can remember during the last 38 years that I have lived here. Prior to that residents had attended a meeting of the Parish Council to express their concerns to officials from the Environmental Agency and the District Council. Views were exchanged and the duties and rights of riparian owners were explained. We all learned a lot and then came Foot and Mouth which put everything on hold. I notice that some farmers whose land adjoins the Rowel Brook have been clearing ditches. I am sure that this will help. However should we experience such very heavy rainfall again I fear that the extent of flooding could be repeated.

Village Conservation Plan.

Hopefully this will be the year during which I, and others, will start recording the hedges in the area. We have learned how this should be done and now it is just a question of time and good weather to enable the information to be recorded and sent to the C.P.R.E.

Millennium Planting.

I do congratulate all those who have been instrumental in arranging for all the new tree and bulb planting in the village. It does brighten the springtime scene and will be a lasting reminder of the Millennium and of the people who gave the trees. The young trees will grow over the years and give pleasure to our grandchildren.

Susan Ganter.

Clerk: Mrs H. Hastings
Tel: 01865 375736

25
4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

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MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON MONDAY THE 7th Day of MAY 2002.

1. Present:

Mr L. Glenister, Mrs S. Ganter, Mr J. Roff and Mr T. Saxton, Mrs L. Dresden, Mrs P. Waters and Mrs Celia Hutton.

Apologies: Maurice Billington, District Councillor.

2. Read and Confirm Minutes of the last meeting.

- 2.1. The minutes of the meeting held on Monday 8th Day of April 2002 were read and confirmed as a true record and signed by the Chairman Mrs Susan Ganter.

3. Matters Arising from the Minutes:

- 3.1. **Golden Jubilee. Children's cups.** Clerk confirmed the jubilee mugs have arrived and that all were accounted for and produced one for the Council to look at. The Council agreed to pay the invoice under item 8.
- 3.2. **Rowel Brook.** Terry Saxton confirmed there is still a lot of debris in the Brook at the Kidlington end, the Council will organise another clean up in the Autumn. It was brought to the Council's attention that the motor bikes are again using the field behind Rowel Drive, Clerk to write to Tim Delnevo, the Land Agent for the University.
- 3.3. **Tree Planting/Dead Trees.** Clerk confirmed that she had given Mr Roff a list of those people who had sponsored trees and needed to be added to the map in the Village Hall.
- 3.4. **Playground: Weekly inspections/Painting benches, multi-play frame.** The Council were happy with the safety surfaces laid by Wickstead Leisure but the old tiles have been left on site and will need to be removed. It was noted that the litter bins had not been emptied. It was also agreed that the bark under the climbing frame needs replacing, clerk to order same amount as last year. Clerk suggested that the climbing frame should be treated at the same time as the seats and therefore had not written for an estimate for the seats. Council agreed that the climbing frame and swings should be included and clerk will write to Mr Buswell asking for a quote.
- 3.5. **Road Issues: grass cutting.** The Council are happy with the grass cutting. Clerk to chase the Highways regarding the knocked down bollard by the Post Office.
- 3.6. **Parish Conservation Plan.** No report.
- 3.7. **Welcome to Begbroke leaflet.** Terry Saxton reported that it would be best to leave the Yarnton Allotment contact the same as last year.
- 3.8. **Tribute to Ron Perry.** The Council agreed to purchase a wood plaque with brass plate, Councillors to think of wording for next meeting.
- 3.9. **Parish Walk 14th July.** Clerk included this in the Link.
- S. G.

- 3.10 **Parish Council Code of Conduct.** Clerk to send off all forms.
- 3.11 **Village Spring Clean.** Terry Saxton has some sacks, meet at the Village Hall at 11am. Clerk to ring Cherwell for sacks.
- 3.12 **Annual Parish Meeting Wednesday 15th May 2002.** Clerk included a copy of the Treasurers Report with the minutes and agenda for the Council to read. Council were happy with report.
- 3.13 **Footpath by Church.** Clerk confirmed that Daniel Weeks had rung and left message to make appointment to visit site. Clerk will ring him back to arrange a meeting.
- 3.14 **Parish Council Standing Orders.** Clerk gave all Councillors a copy of the old standing orders and these were up-dated as necessary.
- 3.15 **Audit Meeting – Clerk to report.** Clerk reported that the Council would need to employ an internal auditor who has to be someone independent, although this year the external auditors are prepared to let this go as long as the Council can be seen to be looking for someone. Clerk showed the Council a copy of the form she will be required to send to the new auditors. The OALC are looking into those offering services of Internal Auditors so hopefully they will have some information in the near future.

4. Report from District Councillor.

Susan reported that Maureen Hastings and Maurice Billington are our new District Councillors and raised her concern about the declining standards within the planning dept.

5. Planning:

Applications: None

Decisions:

02/00416/F: 10 Wolsey Court , two storey side and single rear extension. Refused.

02/00364/F: 36 Woodstock Road East, single storey extension and conservatory to rear. Granted.

02/00301/F: 8 Foxglove Road, Erection of 1m high fence. Granted.

02/00399/F: Begbroke Car Sales, extension to existing car sales. Granted.

6. Council Representatives:

- 6.1. **A44 Action Group.** Mrs Ganter confirmed that the 50mph speed limit on the A44 has been achieved and reported on the traffic calming at Long Hanborough and Cassington Lane, Yarnton. She is pleased that Stage Coach are not moving into Langford Locks. All this should help the traffic management through Begbroke.
- 6.2. **BVHMC.** Mr Roff reported that the Committee had now found the emergency lighting certificate but need to find £250 for a new certificate, without this, they are unable to open the hall for public use. The Council are very concerned about the financial position of the Village Hall Management Committee and Clerk to write to the Treasurer of both the Village Hall and the Social Club asking for copies of their last three years accounts. Clerk to contact the OALC to find out what financial help the Parish Council are legally able to give.

S. G

7. Correspondence:

- 7.1 OCC – Oxford Structure Plan, planning of future consultation papers. Circulated.
- 7.2. Cornhill Insurance – Annual premium. The Council were concerned about the increase in premium, clerk pointed out that the teenage village was not included in the insurance document and that the price listed for the litter bins was well in excess of their worth. The Council agreed to ask for a new schedule to include the teenage village, but to remove all the litter bins from the insurance schedule.
- 7.3. YourOWNtowpath.com – information. Circulated.
- 7.4. The Rural Housing Trust – seminar 24th June at Steeple Aston. Circulated.
- 7.5. CDC – Notification of precept paid into bank. Noted.
- 7.6. CDC – Notice of meeting – Standards Committee Thursday 18th April. Noted.
- 7.7. CDC – Parish Code of Conduct – Register of Members' Interests. One copy for each Councillor.
- 7.8. The Playing Field. Circulated.
- 7.9. SMP _ Playground price guide. Circulated.
- 7.10. Glasdon Products List. Circulated.
- 7.11. NALC – Conference & exhibition – Preston 14-16th June. Noted.
- 7.12. CDC – Cherwell Community Plan 2016. Circulated.
- 7.13. Blue Box Recycling Collection Dates & Litter Poster. Noted.
- 7.14. Invitation of Thanksgiving Service for Queens Jubilee Sunday 2nd June 11am Christ Church Cathedral. Noted.
- 7.15. ORCC – Invitation of the Oxfordshire Record Office. Clerk to return all to go.
- 7.16. CDC – Notice of Poll. Noted.
- 7.17. Wickstead Leisure – Order/acknowledgement. Noted.
- 7.18. Oxford Brooks University – Course dates & costs. Circulated.
- 7.19. David Cameron MP – University of Oxford – Proposed new access road. Circulated.
- 7.20. Minutes of the Standards Committee. Circulated.
- 7.21. OPFA – Roadshow – Council agreed to pay for Pat and Terry to attend.
- 7.22. Roger Symes – Offering services as Internal Auditor. Clerk to keep this and the other letter from B R Consulting.
- 7.23. OCC – A44 Speed Limit/Pedestrian Crossing Noted.
- 7.24. OCC Structure Plan. Circulated.
- 7.25. Premier Trophies, Invoice for jubilee mugs. Council agreed to pay invoice.
- 7.26. DCD – Legal service fees. Noted.
- 7.27. Anchor Staying Put, information – Notice Board.
- 7.28. CDC – Code of Conduct. Circulated.

8. Financial Matters:

- 8.1. Balances as at the 25th April 2002.
 Current Account: £ 1,275.50 less o/s cheque 100811 = £1,245.59
 Deposit Account: £ 13,958.93

Transfer Required: None

The following accounts are presented for payment:

Mrs H Hastings (Clerks Salary)	276.44 /
Premier Trophies	341.35 /
BVHMC – Hall Rent	20.00 /
OPFA (Roadshow Pat & Terry)	12.00 /

S.G

9. Any Other Business:

9.1. Bus Stop - Quotes. To be discussed next month.

Date of Next Meeting:

Monday 10th June 2002.

Signed *Susan Canter*

Dated *10th June 2002*

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Oxford. OX5 1RP

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MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD AT NO. 4 FERNHILL ROAD, BEGBROKE ON TUESDAY 21ST MAY 2002.

1. Present:

Mrs S. Ganter, Mr L. Glenister, Mrs P. Waters & Mr T. Saxton.

2. Apologies:

Mr John Roff, Mrs E. Dresden.

3. Matters Arising from the Jubilee Meeting:

The funding of the jubilee events was discussed. It was agreed to give the remaining money from the £500 grant received from Cherwell District Council for the Jubilee Celebrations.

The amount of money available is worked out as follows:

Money paid out ex VAT for children's mugs	290.50
Money due in from purchased mugs	105.00
Money available to spend on other events	315.00

4. Financial Matters:

Transfer Required: £315.00

The following accounts are presented for payment:

Moonshine Bowling Alley	28.00
K Marrison (Pig Roast)	175.00
John Webster (treasurer Jubilee Celebrations)	112.00

A vote was taken and it was unanimously agreed to pay the above accounts.

5. Any Other Business:

None.

6. Date of Next Meeting:

Monday 10th June 2002.

Signed

Date

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

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MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON MONDAY THE 10th Day of JUNE 2002.

1. Present:

Mr L. Glenister, Mrs S. Ganter, Mr J. Roff and Mr T. Saxton, Mrs L. Dresden, Mrs P. Waters and Maurice Billington, District Councillor.

Apologies: None

2. Read and Confirm Minutes of the last meeting.

- 2.1. The minutes of the meeting held on Tuesday 7th Day of May 2002 were read and confirmed as a true record and signed by the Chairman Mrs Susan Ganter.

3. Matters Arising from the Minutes:

- 3.1. **Golden Jubilee. Children's cups.** The distribution of the jubilee cups was discussed and it was agreed to open the village hall on Saturday 15th June between 10.30am and 11.30am so that the children could collect their cups. Any cups not collected would be delivered.
- 3.2. **Rowel Brook.** No further problems reported. Arrange for another weekend clean up in the Autumn.
- 3.3. **Tree Planting/Dead Trees.** No further action until the Autumn.
- 3.4. **Playground: Weekly inspections/Painting benches, multi-play frame.** Clerk confirmed she had written to Wickstead Leisure asking why the Council were charged £300 for the security fencing or alternatively a new invoice less the £300. No response had been received. Mrs Dresden proposed and Mr Glenister seconded that the Council pay the invoice, less the £300 this was agreed. Terry Saxton reported that he had removed the old bricks from site and the Council thanked him. Clerk had not received a response from Mr Buswell regarding a quote for the painting of the play equipment.
- 3.5. **Road Issues: grass cutting.** The Clerk reported that Mr Pricket had phoned to check if the Council were happy and she asked how and when he would like to be paid. He would prefer to send one invoice at the end of the contract in October, the Council agreed this. It was reported that the grass on the centre reservation was obscuring driver's vision of the roundabout and therefore becoming dangerous. The Council asked Mr Billington to contact Mr Colin Carritt at the Highways Office and request this be carried out as soon as possible. Mrs Ganter reported that there was a lot of rubbish left after the ditches had been cleaned by the County Council on the grass verge outside Cuckoo Pens. Clerk to write to Mr Colin Carritt requesting this be removed.
- 3.6. **Parish Conservation Plan.** No report.
- 3.7. **Welcome to Begbroke leaflet.** Clerk to arrange for this to be printed.

S. G.

- 3.8. **Tribute to Ron Perry.** The Council made the following suggestion for wording on the plaque "In memory of Ron Perry, Resident of this Village, Long standing Chairman of the Parish Council, Founder of the A44 Action Group, who contributed so much to improve the safety of the residents of Begbroke. Clerk to write to Mrs Perry asking for her approval.
- 3.9. **Parish Walk 14th July.** Mrs Ganter reported that the Sisters at the Priory would like details of the Parish Walk.
- 3.10 **Parish Council Code of Conduct.** Item 7.14 was brought forward and those Councillors required to make amendments to their register of members' interests did so. Mrs Waters completed her papers at the same time. Clerk to return all the papers to Mr Rooke at Cherwell District Council.
- 3.11 **Annual Parish Meeting May 2002. (Wed 15TH May).** The suggestion made by Alex Pollard regarding white lines marking out a football pitch was discussed but felt this was a matter for the Village Hall Management Committee.
- 3.12 **Footpath by Church.** Clerk reported that she had made an appointment with Daniel Weeks the Footpaths Officer for Wednesday at 3.30pm. The condition of Doulton Lane and Begbroke Lane was discussed and these will be raised with Mr Weeks.
- 3.13 **Mower for Church.** Mr Roff reported that the Church were in desperate need of a new mower after the loss of their old mower as a result of a burglary and asked the Council if they could help financially. He reported that they had received £375 from the Insurance Company and had £200 in the Bristow Charity Fund and asked if it was possible for the Council to buy the mower in order to reclaim the VAT. Mr Roff and Mr Glenister then both declared an interest. The Council discussed this and suggested the Clerk ring the OALC to ask for their advice before any further action is taken.
- 3.14 **Bus Shelter Repairs.** The estimate from Richard Byrne was discussed. Mr Glenister proposed and Mr Saxton seconded that the Council accept the first part of the quote i.e. to clean the walls and ceilings and replace the floor. This was agreed by the Council. Clerk to write to Mr Byrne accepting his quote of £485.00. It was agreed to postpone the new window and notice board until the next financial year.

4. Report from District Councillor.

Mr Billington listed all the committees he is serving on and reported that due to Gosford & Water Eaton's Parish Council Meetings being on the 2nd Tuesday as well he would attend every other meeting. He gave out his telephone number and reported that he would help in any way he can. He suggested that if the Council receive a planning application which they feel requires to go to committee, they should contact him as soon as possible, because if a District Councillor requests an application should go to Committee then the Planning Department have no option but to put the application forward.

5. Planning:

02/01047/F: 24 Springhill Road, two storey extension.

02/006851/F: 16 Begbroke Crescent – Withdrawn.

Decisions:

02/00627/F: 5 Begbroke Crescent, retrospective single storey side extension. Granted.

02/00664/TCA and 02/00730/TPO. The Priory, various tree works. Granted.

02/00378/F: 71 Fernhill Road – Granted.

S.G.

6. Council Representatives:

- 6.1. **A44 Action Group.** Mrs Ganter reported that with the 50mph speed limit to be introduced in the Autumn on the A44, the Action Group had achieved what Mr Perry set out to do. Clerk to write to OCC chasing the proposed crossing near the Post Office.
- 6.2. **BVHMC.** Mr Roff confirmed the next meeting of the VHMC is on the 11th June. The Council are very concerned about the financial situation, the Clerk confirmed she had not heard anything from the Social Club regarding their accounts. The Council felt it was important they attend the VHMC meeting and will raise the question of the accounts at the meeting.
- 6.3. **Airport Liaison Meeting:** Mr Glenister and Mr Roff reported that there will be 100 engineers and 15 instructors made redundant and the proposed accommodation will not be built. Silverstone Race meeting will be held on July 7th.

7. Correspondence:

- 7.1. Wickstead Leisure. Installation of play equipment. Noted
- 7.2. DTLR. Acknowledgement card. Noted.
- 7.3. OCC. News/Golden Jubilee. Circulated.
- 7.4. Wickstead Leisure. Leaflet. Circulated.
- 7.5. CDC. Environment Forum, 30th May 2002. Mrs Ganter reported on the meeting and discussed the clean-up event. It was suggested that next year Council write to CDC for bags etc. and not the company organising the event.
- 7.6. Brooks University. Short Courses brochure. Circulated.
- 7.7. Carers Centre – information. Circulated.
- 7.8. CDC. Newsletter. Circulated.
- 7.9. District Audit. Invoice for audit 2000/01. The Council agreed unanimously to pay the invoice.
- 7.10. BVHMC. Schedule of Accounts for last 3 years. Noted.
- 7.11. Shaw & Son Ltd. Publications. Circulated.
- 7.12. Oxfordshire County Council. Old P&R sign. Noted.
- 7.13. Carers Centre, donation request. Noted.
- 7.14. CDC. Register of Members Interests.
- 7.15. Handy Turf Machinery. Leaflet. Noted.
- 7.16. Cornhill Insurance. Annual Renewal. Council unanimously agreed to pay invoice.
- 7.17. CDC. Code of Conduct. Register of Interest (Amendments required) See item 3.10
- 7.18. DTLR. Consultation Paper – Local Investment & Determination of Misconduct Allegations. Circulated.
- 7.19. Standards Board. Information/Video. Circulated.
- 7.20. Wickstead Leisure. Invoice. See item 3.4.
- 7.21. OALC – Subscription Renewal £105.32. The Council unanimously agreed to pay this.
- 7.22. Audit Commission. Information on New Auditors. Noted.
- 7.23. OCC – Ragwort Strategy. Circulated.
- 7.24. RoSPA annual inspections. Noted.
- 7.25. CDC – Parish Newsletter. Circulated.
- 7.26. SMP Playground brochure. Circulated.
- 7.27. OCC – acknowledgement card – bollard by Post Office. Noted.
- 7.28. Citizen Advice AGM details. Noted.
- 7.29. OCC – grant for young people. Circulated.

S.G.

- 7.30 Wickstead Leisure – Statement. Noted.
7.31 NHS Public Participation Group – Mrs Dresden will try to attend.
7.32 University of Oxford – Motorbikes on their Land. Read out and Noted.

8. Financial Matters:

- 8.1. Balances as at the 25th May 2002.
Current Account: £ 1224.03 (o/s cheques total £327.) balance available
£897.03
Deposit Account: £ 13,958.93

Transfer Required:

The following accounts are presented for payment:

Mrs H Hastings (Clerks Salary)	276.44 ✓
Mrs H Hastings (Clerks Expenses)	183.17 ✓
District Audit	301.39 ✓
Cornhill Insurance	766.83 ✓
OALC	105.37 ✓
Wickstead Leisure	2774.55 ✓

9. Any Other Business:

- 9.1. **Scaffolding Lorry parked in Begbroke Crescent.** Clerk reported that she had received a phone call from a neighbour who was concerned that an old scaffolding lorry was parked in the late Mrs Holly's driveway, the house is now for sale. The Council felt they had no power to act as it was parked on private land.
- 9.2. **Dog Fouling.** It appears there is again a problem with dogs fouling the footpaths. Clerk to contact the dog warden.
- 9.3. **Link Report:** Items to be included: dog fouling, internal auditor, University liaising with Police over motorbikes, Village Walk,

Date of Next Meeting:

Tuesday 2nd July 2002.

Signed *Susan Canter*

Dated *2nd July 2002*