

Begbroke Parish Council

Clerk to the Council: Jeffrey Wright

27 Willow Way
Begbroke
Kidlington
Oxfordshire, OX5 1SD

e-mail at: clerkbpc@btinternet.com

<http://www.cherwell-local.org.uk/site/BEGBROKE-PARISH-COUNCIL/index.htm>

MINUTES OF THE MEETING OF BEGBROKE PARISH COUNCIL HELD IN BEGBROKE VILLAGE HALL ON MONDAY 7th JULY 2008 AT 7.0PM

- 1 Present:** Dr.J Durrant (Chairman), Cllr Malcolm Ryder (Vice Chairman) Jeffrey Wright (Clerk), Cllr. Lester Millin, Cllr. Ruth Davies. Cllr David Wintersgill, Carol Trevelyan.
 - 1.1 Apologies**
Cllr Mike Gibbard due to executive meeting at CDC
- 2. Read and Confirm Minutes of Last Meeting.**
 - 2.1** The minutes of the meeting held on 2nd June 2008 were confirmed as a true record and signed by the Chairman Dr Jill Durrant.
- 3. Declaration of Interest & Gifts or Hospitality.**
None
- 4. Matters Arising from the Minutes**
 - 4.1** Dan Weeks met Cllr Ryder to discuss FP No 5 and other issues. OCC Ref: 168454. Cllr Ryder showed Mr Weeks old photographs and drawings of Orchard House showing a roadway alongside the property which differed to Mr Week's documents. He said it was up to the PC to prove ownership. Mr Weeks was not concerned about the wall built into the style although the pc considered this contributed to the recent flooding in the churchyard. Other issues discussed were:
 - a)** There is current footpath diversion order on Spring Hill. The parish council knew nothing about this and considered they should have been consulted, **b)** Dalton Lane – the removal of the private signs was agreed, **c)** Village End Bridle path - posts are to be removed and ground levels remedied, **d)** Issues with footpath No 2, Yarnton has been ongoing for 19 years. **e)** The temporary signs at Begbroke Science Park were discussed at the parish meeting but not with Mr Weeks. This path needs correct signage.The council were generally unhappy with the management of footpath issues in the parish and requested the clerk to contact a more senior person.
 - 4.2** 20mph speed limit proposal for village OCC Ref: 161160. – This was thought to non attainable given OCC's plan of limited introduction in the city.
 - 4.3** Langford Lane traffic lights - (OCC Ref: 134827), detailed responses from OCC but unlikely that a pedestrian crossing will be installed.
 - 4.4** Area review of subsidised bus services – the points made in a letter written to

OCC requesting a circular route from Oxford via Kidlington and vice versa were discussed.

4.5 38, Fernhill Road – Cllr. Millin said he had heard nothing from David Cameron's office regarding his letter of non payment of council tax on this property. Apparently this was due to probate not having been granted.

4.6 Removal of school buses to Woodstock – clerk contacted Gordon Lloyd, a School Governor, who has said the proposal has been retracted.

4.7 Meal for John Roff. Clerk to arrange this at the Royal Sun when the new owners have taken over. No progress as the pub remains shut.

4.8 St Michaels Lane flooding. Clerk wrote to OCC NAO Ref: 166356. Has spoken to Paul Wilson and sent photographs. PW liaises with CDC regularly. The councillors said that when flooding happens, parking becomes a major problem in the village. It was also suggested that the ponds which collect excess water should be cleared out. This was last done about 20 years ago. A drain was uncovered at Orchard House but its ownership was not known.

4.9 Playing Field – to use by Stonesfield Cricket Club for a match on 24th August 2008. They will mark up the pitch.

4.10 Ian Upstone CDC Cleansing Manager has provided a mixed waste wheelie bin for play area. However, the 3 litter bins do not get emptied. Clerk to pursue.

4.11. Parish archiving of documents. OCC cannot offer a digitising service.

4.12 Footpath access due to narrow openings which prevent some residents accessing footpaths. Clerk has asked again University for update. No reply.

4.13 Occupation of building near Wolsey Court. This was supposed to be unoccupied but items have been seen delivered. Situation is being monitored as there appears to be a letter box. Clerk to checked electoral roll but no residents listed.

4.14. Begbroke Conservation area appraisal is now complete.

4.15 Clerk wrote to John Roff to see how the church is progressing with grant applications for this and other work. He had a reply but it was for a grant application. Clerk to write again.

4.16 Clerk has quote for gate of around £1800 to prevent vehicular access but allow pedestrians to play area. In discussion with VHMC about pedestrian access as well.

4.17 New printer purchased. This enables documents to be scanned letters and distributed by e mail to councillors. Some people found difficulty opening and reading files.

4.18 Parking on road outside the garage. Because of the amount of vehicles on the forecourt it appears that visitors cannot drive on to the premises. Instead they park on the service road and cause difficulties for residents entering and leaving the village to the A44, the bus and the resident that lives in the road adjacent to the garage. The clerk is to check planning consent conditions of the premises with Cherwell District Council.

4.19 Temporary slippery surface road signs (Diag. 557) at the roundabout will be removed by OCC.

4.20 Hall Farm access road. The Chairman thought this had been turned down in the early eighties. Clerk to double check the planning permission as there was a query about the access road route to the A44 in paragraph 15 of the appeal.

4.21 Noted that the Police camera was thought to photographing registrations for MOT insurance and vehicle licenses on Friday 27th June.

5 Report from County/District Councillor.

A44 Speed Limit

I have spoken to the Chief Constable, Sara Thornton about the apparent lack of police enforcement of the 50mph limit through Begbroke and Yarnton.

Since then there has been a blitz on the road, with 155 drivers northbound and 55 drivers southbound being recorded over the speed limit. The highest speed has been 85mph.

I am now assured by the police that we will receive regular speed enforcement through our villages. My next step is to get all the feedback I can from the police, and use it to reinforce our demand for crossings in both villages.

Grass Cutting

Jeff has already reported the late grass cutting along the A44. Apparently Oxfordshire County Council has entered into a service level agreement with Enterprise (formerly Isis Accord) to provide and manage the grass cutting. It appears to have been managed geographically rather than in road priority order. I have added my complaint to Jeff's, and have been assured that the A44 will receive much greater priority next time round.

Eco -Towns

Oxfordshire County Council has joined Cherwell District in our opposition to Weston Otmoor. You probably will have seen, or been told of reports by such bodies as CPRE, LGA, TCPA, all condemning the proposal. Parkridge, the developers, are putting on a series of road shows as part of their 'consultation', the nearest to us being Kidlington on 15 July.

Head of Development Control and Major Developments

A new HDCMD has been selected to replace Duncan Chadwick at Cherwell, being Jameson Bridgewater of Bridgnorth District Council. He should take up his post around September this year. Robert Young continuing as interim HDCMD until then.

Mobile Phone Masts

The Department of Communities and Local Government (DCLG) has responded to Cherwell letter voicing concerns about mobile phone masts. Perhaps predictably they have said 'we remain in the view that the planning system is not the appropriate place for determining health safeguards...' and independent reports demonstrate that '...No biological or adverse health effects are produced by radiofrequency exposure from mobile phones or base stations'

No Place like Home

Our latest campaign to tackle homelessness among young people (which is higher than average in the Banbury area) was launched yesterday, focussing on the merits of teenagers staying with their families, rather than risking the hazards often associated with homelessness. The launch was most successful with attendees from DCLG, health, housing, social care, education, the criminal justice system, the voluntary sector and faith groups, - all who can play a crucial role in preventing homelessness.

Tackling Anti Social Behaviour

A similar event was held in June, where Cherwell District Council has taken the lead to improve the links between Housing Associations with stock in the District

and the teams in Cherwell dealing with anti social behaviour. It included a presentation by Bromford Housing who are development partners at Cherwell and are also recognised by Central government for operating good practice in this area of work

I believe that Cherwell's next Executive on 4 August will have a much reduced agenda, and I will be able to join you during the evening. I will then take the opportunity to introduce Trevor Stevens, my fellow District Councillor to your meeting.

Michael Gibbard
6 July 2008

6 Council Representatives. (Two representatives if possible)

6.1 A44 (Jill Durrant) No meeting

6.2 BVHMC (no representative)

6.3 Oxford Airport Consultative Meeting. (Jill Durrant)

6.4 Oxford Green Belt Network (Jill Durrant)

6.5 Police Liaison Meeting (David Wintersgill) He reported that test sales of alcohol to underage purchasers had been made in the locality and the results were negative. There is to be a bottle identification scheme implemented which will allow traceability of the purchase. He also said that over 100 people were caught not wearing seat belts in a recent purge by the police in Langford Lane. The chairman remarked that the Police Alert scheme, whilst notifying her of incidents in other parts of the county, did not alert her to an escape at Campsfield.

7 New Business

7.1 Carol Trevelyan attended to say she was willing to join the council again. Her application was discussed and she produced a letter from her doctor to say she was fit to carry out councillors duties. (Necessary for insurance purposes). She was proposed by the Chairman and seconded by Cllr Ryder. A unanimous vote decided to co-opt her to the council. Clerk issued the necessary forms and code of conduct brochure and will let CDC and Allianz know in due course.

7.2 ORCC document, managing the closure of the Village Post Office, was discussed. Clerk to obtain a price to provide a village shop/business sign to attract business.

7.3 Review Sub-regional allocation of primary land won aggregates – to be evaluated.

7.4 The South East Regional Sustainability Framework – to be evaluated.

7.5. Thames Valley Police consultation process. Oxford Belfry Hotel Monday 21st July 2008. No-one can attend.

7.6 Management of the Play Area/Village assets – employ someone (a teenager?) to keep it tidy – put wheelie bin out etc. On hold until the issue emptying of bins can be resolved with CDC.

7.7 Traffic Regulation order S14 (1) 28th July 2008 for CLA Game Fair (CR428) has been posted on the notice board. This will prevent northbound right turns at Langford Lane and traffic from Langford Lane will not be able to turn right but have to go towards Begbroke for Woodstock.

7.8 Cherwell District Planning Obligations SPD – questionnaire. (CR 429) Clerk to complete.

7.9 Begbroke Transport needs Survey results was discussed and the outcome is to be implemented although some things are outside of its control. However the clerk is

to respond to the points made. He is also to say that the 224 service does not go to West Begbroke.

8 Planning (June Jill)

Applications

8.1 None

8.2 Decisions:

8.2.1 None

8.3 Conditions of Planning:

8.3.1 None

8.4. Appeals

8.4.1 None

8.5 Withdrawals

8.5.1 None

9 Correspondence

9.1 See Appendix 1 sent & Appendix 2 received.

10. Comments on last months Correspondence

10.1 Thames valley Police open day 9th August.

10.1.1 ORCC Managing the closure of your village post office.

10.1.2 Parkridge. Weston Otmoor proposals & road shows to present their case.

11. Financial Matters

Balances and Liabilities

11.1 Balance as of 02/07/2008: Current A/C & Reserve A/C £18,640.24

11.1.1 Uncleared Cheques & Liabilities £894.63 Transfer required £0.00

Income

11.2 Bank interest: £0.00

11.3 Grass cutting grant 2008 - £1006.31

Expenditure

11.3 Clerks Salary £323.71 (01/05/2008 - 31/05/2008) CN: 149 '

11.3.1 Clerks Expenses £389.97 (01/05/2008 - 31/05/2008) CN: 150 '

11.3.2 Nicholson Nurseries Ltd – tree work A44 £180.95 CN: 151 '

Grant Requests/Applications

11.4. Bowls Club – railings and car park resurfacing. Clerk has met with Bob Perkin and Contractor. Railings installation imminent and car park to commence 4th August. The council agreed to proceed with the projects but the surfacing of car park to be conditional on it being at least available to residents in the daytime.

11.5 St Michaels Church – grant request to repair wall £2,277 inc. VAT (CR427) Clerk reported that he had checked with ORCC and the pc is unable to give grants under section 137 of LGA act. If the church requested monies for the expenses incurred for the maintenance of the churchyard then this could be considered under section S214 (6) of the act. However the pc wanted to know what other finance the church had obtained from the information previously sent by the clerk to the churchwarden. Clerk to write requesting further information.

11.6 The Link Magazine requested a grant. The committee unanimously agreed a grant of £300 as the cost of January issue and distribution of Bus Survey was £281.05. However, this will be subject to asking the editor producing his annual accounts to the parish council in accordance with the procedures he set out some years ago. These will be submitted to the internal auditor together with the parish

council accounts for an impartial audit. They considered this would be in the best interest of the editor who they thought did a very good job with the magazine.

Quotations

11.5 Access gates to playing field (two gates vehicle and pedestrian) £1,800. This is to be discussed further with the VHMC. Clerk to obtain a further quote.

Other financial matters

11.6 Clerk has again written to NatWest about procedures for new councillors as their response was unclear. Further correspondence had now been received from the bank. It was decided that their procedures, especially from previous experience, made it so difficult to cancel and start a new mandate, that it should be left as the status quo for now with 5 councillors able to sign cheques. The bank had been informed that John Roff could not now sign cheques.

11.7 2007-8 Audit by BDO. No queries apart from wrongly stating box 4 for 2007 as £4992 instead of £4922. This had no affect of this years results – in fact no observations were made. Charges will be £285 plus £25 for error plus VAT. Return of signed audit waited.

12 Health and Safety Matters

12.1 Councillor's playground inspection reports for clerks records. (Jill to provide)

12.2 Double gate to play area –the left hand gate has been padlocked as the right hand gate should pull outwards. The lock and chain was stolen so a stronger replacement combination lock has been fitted.

12.3 Grass cutting on A44 – clerk has written to OCC and Mike Gibbard about the grass and non compliance with standards. Clerk has also complained to Paul Wilson and OCC's legal Dept. The grass has now been cut.

13 Training

13.1 Courses attended by councillors for Clerk's register – none.

14 Freedom of information requests.

14.1 None

15 Any Other Business

15.1 Apparently, people still have to pay on the 224 service at 9.25 am. Clerk to write to enquire.

15.2 Clerk to get a quote for a replacement tree on the A44. However, in the meantime, Cllr Ryder is to photograph the tree in question.

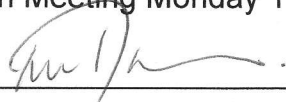
15.3 Chairman said she was unhappy about the grass cutting in the play area because the mowings were left. The clerk said he had already complained to Mr Prickett and he was to set the mower blades lower. He said that he was unable to box cut the grass.

16. Dates of the Next Meetings:

16.1 Parish Meeting Monday 4th August 2008 – 7.0pm

16.2 Parish Meeting Monday 1st September 2008 – 7.0pm.

Signed



Date:

04.08.08.

Begbroke Parish Council

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MINUTES OF THE MEETING OF BEGBROKE PARISH COUNCIL HELD IN BEGBROKE VILLAGE HALL ON MONDAY 4th AUGUST 2008 AT 7.0PM

- 1 Present:** Dr.J Durrant (Chairman), Cllr Malcolm Ryder (Vice Chairman) Jeffrey Wright (Clerk), Cllr. Ruth Davies. Cllr David Wintersgill, Cllr Carol Trevelyan, Cllr Mike Gibbard and Cllr Trevor Stevens (from 8.40pm)
- 1 Apologies**
 - 1.1** Cllr Millin absent due to illness. The committee asked the clerk to send a card and some flowers on their behalf.
- 2. Read and Confirm Minutes of Last Meeting.**
 - 2.1** The minutes of the meeting held on 7th July 2008 were confirmed as a true record and signed by the Chairman Dr Jill Durrant.
- 3. Declaration of Interest & Gifts or Hospitality**
 - 3.1** Invitation was received from Nicholson Nurseries to Parish Council to attend stand at CLA Game Fair for coffee and pastries. Not used.
- 4. Matters Arising from the Minutes**
 - 4.1** Cllr Ryder is liaising with Hugh Potter & Dan Weeks of Countryside services about footpath issues of which there are many. Malcolm showed the committee maps dating back to 1844 and 1873 including the enclosure map. These clearly show a road adjacent to Orchard house as well as the bridleway which passes Village end. He is to indicate on a map, the missing way marking signs and detail all the issues.
 - 4.2** Cherwell District Planning Obligations SPD – questionnaire. (CR 429) Clerk has completed form and returned to WS Atkins.
 - 4.3** 38, Fernhill Road – Cllr. Millin – no update from David Cameron's office regarding his letter of non payment of council tax on this property.
 - 4.4** Meal for John Roff – It was decided that as the Royal Sun had not re-opened, to go to the Turnpike instead on the 1st September. Clerk to check availability.
 - 4.5** Ian Upstone CDC Cleansing Manager has provided a mixed waste wheelie bin for play area. Mr Upstone said PC is responsible for emptying bins although they seem to have been emptied recently.
 - 4.6** People still have to pay on the 224 service at 9.25 am. Committee are to ask for an update from County Councillor.
 - 4.7** Occupation of building near Wolsey Court. This was supposed to be unoccupied but items have been seen delivered. Situation is being monitored as there appears to be a letter box. Clerk checked electoral roll but no residents listed. Clerk to take off matters arising.
 - 4.8** Parking on road outside the garage – clerk is checking planning consent conditions with Cherwell District Council.

4.9. A sign to provide a village shop/business sign to attract business would be about £50. Clerk to look into suitable wording.

4.10 Management of the Play Area/Village assets. On hold until the issue of emptying of bins can be resolved with CDC

4.11. Begbroke Transport needs survey actions responses have been returned with an additional comment that the 224 service does not go to West Begbroke.

4.12. Temporary slippery surface road signs (Diag. 557) at the roundabout have been removed by OCC.

4.13. Hall Farm access road. The property history doesn't reveal any applications as described in paragraph 15. CDC have looked at all of the plotting sheets that show applications in that part of CDC district and can find no trace of an application. Stephanie Betts has spoken to Bob Duxbury and he confirms that there was no document within the papers for the appeal that make reference to an application either. He says that it is possible that the application may be in West Oxfordshire as the A44 goes all the way to Bladon. Clerk has written again to ask for document correction.

5 Report from County/District Councillor.

Begbroke Parish Council, District and County Councillor Report, August 2008

South East Plan

The modified Plan is now published, and open to consultation until 24 October.

It seeks to increase Cherwell's housing requirement from an original recommendation of 590 homes per year (between 2006 and 2026) to 670 per year.

The Government suggests that additional homes be built at Bicester, increasing from 4300 to 4900, whilst Banbury's requirement has increased from 3800 to 4800. The total for the District is now 13400.

Protection for the Green Belt is maintained (except for a review south of Oxford in the Grenoble Road area to allow 4000 homes there) These houses however reduce the threat of 7000 homes in the Kidlington, Yarnton, Begbroke triangle as suggested in the original SE Plan.

Begbroke Science Park Access Road

A planning decision on this application has been much delayed. Consultation reports from OCC on the highways assessment and also archaeological investigations are still awaited, and likely to go to committee on 18 September.

Concessionary Fares

Cherwell DC with be reviewing the start time for concessionary fares in September, when we have received the first lot of bills from the bus companies. (CDC pays 57% of the bus company costs)

However there is some concern over the true costs. Reports have come in of passengers travelling over part of a route, but the ticket being printed for the whole route. As the costs to CDC of the scheme are over £1 million per year, we need to check this. Perhaps you would check your own tickets and let me know if you find any anomalies.

Rogue Traders

Oxfordshire County Council Trading Standards are having great success in cracking down on rogue traders. These are people who prey on older residents and pretend to repair their roof, or resurface their drive. Also cold callers who try to sell anything from dusters to wet fish at your door. Unless these people have a Pedlars Certificate issued by Cherwell District Council, they are acting illegally here.

If you have any suspicions, Trading Standards would like to know, and you can contact them on **0845 051 0845** (and select option B)

Michael Gibbard

Questions were put to the County and district Councillors about a) The 224 services and bus pass holders having to pay, b) Hall Farm - incorrect information on appeal documents and c) Allotments in Yarnton are for Yarnton and Begbroke residents.

6 Council Representatives. (Two representatives if possible)

6.1 A44 (Jill Durrant) No meeting.

6.2 BVHMC (Carol Trevelyan) No report but the committee requested that information such as "what's on" at the village hall and a list of BVHMC contacts should be published on the notice board. On behalf of BVHMC she thanked the clerk for getting the railings installed.

6.3 Oxford Airport Consultative Meeting. (Jill Durrant) No meeting. However Cllr Wintersgill said that that a jet was doing circular movements around the village. The pilot was apparently learning how to use the airport.

6.4 Oxford Green Belt Network (Jill Durrant) No meeting.

6.5 Police Liaison Meeting (David Wintersgill) David reported that the police did not like the teenage shelter where it was now positioned. A notice from Kidlington Neighbourhood action was read out (reproduced below). A large knife, thought to be used in the vandalism of the fence was handed to police. Rob Lowther from CDC may provide a CCTV unit for the village hall. Cllr Durrant reported that some garden furniture and pruning equipment had been stolen from her garden.

Statement of Kidlington Neighbourhood Action Group

The intention of this article is simply to make all residents aware of the existence and purpose of the group. The group was formed on the 3rd September 2007 at Thames Valley Police Headquarters Kidlington. Purpose of the Neighbourhood Action Group or NAG is to deal with key issues identified by the community either through surveys, public meetings or mail. Kidlington NAG represents the following areas;

Kirtlington, Shipton-On-Cherwell and Thrupp, Hampton Gay and Poyle, Bletchington, Weston-On-The-Green, Islip, Oddington, Charlton-On-Otmoor, Noke, Merton, Fencott and Murcott, Horton-Cum-Studley, Kidlington, Begbroke, Yarnton, Gosford and Water Eaton. The NAG is representatives of different communities within the 16 areas together with Police Officers having responsibility within the areas.

Current members of the group are;

Fred Jones NAG Chairman-Yarnton Parish Council. Paul Waknell- Oxfordshire Fire Service. Tony Alderman-Thames Valley Police. Sara Hepworth-Kidlington Parish Council. David Wintersgill-Begbroke Parish Council. Larry Jordan-Thames Valley Police. Rob Lowther-Cherwell D.C. Tom Hollis-Gosford Hill School. Simon Street-Exeter Hall Surgery. Norman Davies-Kidlington Business, Martin Percival-Thames Valley Police and Maurice Billington-County Councillor.

The NAG WILL NOT receive reports of criminal activity that have not initially been reported to the police.

The NAG WILL CONSIDER for example; community concerns, circumstances that provoke feeling of insecurity for residents, lack of facilities for the common good of the community. The best way to find out if the NAG can help resolve a problem is to ask them. This applies to individuals and organized groups.

If you sincerely believe that you have a community problem in you area contact the Kidlington NAG via any of the group members above. If the NAG can help resolve the issue then we have all contributed to making our community a nicer place to live.

Fred Jones Chairman 01865 373871 email evenfredj@hotmail.com

7 New Business

- 7.1 Review of BCTA Dial a Ride Service – this was usually notified by Social care authorities to potential users. The committee had no particular comments to make.
- 7.2 Draft Cherwell Rural Strategy – to be considered and comments forwarded to clerk.
- 7.3 Telephone box, proposed removal. The committee thought that BT would get rid of it anyway. Clerk to return form saying that it was useful for emergency use in the village and for the A44.
- 7.4 Partial Review of RPG9 and draft South East plan – land won aggregates. As there is no current excavation in this area the committee thought there was no point sending comment.
- 7.5 Noted that TVP were seen on two recent occasions using speed enforcement cameras recently at Yarnton.
- 7.6 Vandalism in Begbroke. John Webster has requested us to move the shelter as he considered vandalism had increased since its re-location. The committee said it was a planned position as it segregated teenagers from the smaller children. The play area alterations had been subjected to consultation when the scheme was displayed at the Annual Parish Meeting.
- 7.7 In the light of increase vandalism to the fence adjacent to bowling green, the committee unanimously voted to replace the wooden fence with 2m railings. Price around £4,500 plus vat. Clerk to arrange but to get an updated price first from Cartwright's.
- 7.8 Allotments – occasional requests which are passed to Yarnton. Provision in Begbroke? Clerk to assess need by writing to the Link magazine.
- 7.9 Oxfordshire Waste Partnership – Big Tidy up – The committee decided not to participate as the scheme did not provide “one off” skips to dispose of rubbish. Clerk to write to the Link and ask residents to try and improve village tidiness.

8 Planning

Applications

- 8.1 08/01730/F Mr & Mrs Humphries 48 Fernhill Rd – Rear Conservatory – no objections.

8.2 Decisions:

- 8.2.1 Demolition of garage Quarry End. No permission necessary.

8.3 Conditions of Planning:

- 8.3.1 None

8.4. Appeals

- 8.4.1 None

8.5 Withdrawals

- 8.5.1 None

9 Correspondence

- 9.1 See Appendix 1 sent & Appendix 2 received.

10. Comments on last months Correspondence

- 10.1 OCC Chief Executives Office - Parish Council contact details updated. (CR452)

11. Financial Matters

Balances and Liabilities

- 11.1 Balance as of 29/07/2008: Current A/C & Reserve A/C £13,169.62

- 11.1.1 Uncleared Cheques & Liabilities £5,289.67 Transfer required £3,800

Income

- 11.2 Bank interest: £75.14

Expenditure

- 11.3 Clerks Salary £323.71 (01/07/2008 - 31/07/2008) CN: 155 ✓

- 11.3.1 Clerks Expenses £78.00 (01/07/2008 - 31/07/2008) CN: 156 ✓

- 11.3.2 Mr Pricket Grass Cutting £414.39 CN: 152 ✓

- 11.3.3 Applewood Garden services Hedge cutting £184 CN: 154 ✓

- 11.3.4 BDO Stoy Hayward 2007-08 External Audit. £364.25 CN: 153 ✓

- 11.3.5 Cartwright Landscapes – railings £3,925.32 CN: 157 ✓

11.3.6 Cartwright Landscapes – gates £585.15 CN: 158

Grant Requests under section 137 LGA

11.4. Bowls Club – railings and car park re-surfacing. Railings installed. Car park surfacing is to commence 4th August.

11.5 St Michaels Church – grant request to repair wall £2,277 inc. VAT (CR427) Clerk has written to John Roff requesting further information about other sources of finance. No reply to date.

11.6 Oxfordshire Association for the Blind – 5 residents in village £50 grant agreed unanimously.

11.7 The Link Magazine requested a grant of £300 Clerk had written to the editor advising him of the council's decision. Gordon Lloyd wanted some information on how to present the accounts. Grant agreed unanimously.

11.6 Quotations

11.5 Access gates to playing field (two gates vehicle and pedestrian) Quote of £498 plus vat in metal. Committee decided unanimously to proceed with metal gates.

11.6 Replacement tree No. 44 on the A44 – quotation from Nicholson Nurseries. £150.00 maximum. However Cllr Ryder wishes to adopt this tree so he will proceed himself.

Other financial matters

11.6 None

12 Health and Safety Matters

12.1 Councillor's playground inspection reports for clerks records. (Jill/Carol provided)

12.2 Cllr Trevelyan personal accident age extension. Added to Allianz insurance policy – max 85 years of age.

12.3 Play area inspection by RoSPa. Should have been carried out in July. Clerk has checked and awaits confirmation.

12.4 Southbound bus stop seat is beyond repair. Replacement cost £650 plus vat from Morgan Ashurst. (Similar to Kara seat in play area) Currently in stock) Committee decided unanimously to proceed with replacement. Clerk to place order.

13 Training

13.1 Courses attended by councillors for Clerk's register – none.

14 Freedom of information requests.

14.1 None

15 Any Other Business

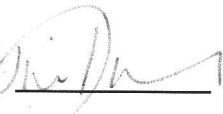
15.1 The South East Plan - documents received from Government for comment.

15.2 Clerk is to put roundabout as agenda item for October meeting.

15.3 CLA Game fair. Councillors wished to make comment when invited.

16. Dates of the Next Meetings:

16.1 Parish Meeting Monday 6th October 2008 – 7.0pm.

Signed:  Dr Jill Durrant - Chairman.

Date: B.10.08

Begbroke Parish Council

Clerk to the Council: Jeffrey Wright

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Kidlington
Oxfordshire, OX5 1SD

e-mail at: clerkbpc@btinternet.com

<http://www.cherwell-local.org.uk/site/BEGBROKE-PARISH-COUNCIL/index.htm>

MINUTES

OF THE MEETING OF BEGBROKE PARISH COUNCIL HELD IN BEGBROKE VILLAGE HALL ON MONDAY 13th OCTOBER 2008 AT 7.0PM

1 Present: Dr.J Durrant (Chairman), Cllr Malcolm Ryder (Vice Chairman) Jeffrey Wright (Clerk), Cllr David Wintersgill, Cllr Carol Trevelyan, and Cherwell District Cllr Trevor Stevens. Bob and Sheree Perkin attended as members of the public.

1 Apologies

1.1 Cllr Millin has resigned due to illness. Cllr. Ruth Davies was unavailable due to holiday. Cllr Malcolm Ryder apologised for being 10 minutes late due to a work commitment

Read and Confirm Minutes of Last Meeting.

2.1 The minutes of the meeting held on 4th August 2008 were confirmed as a true record and signed by the Chairman Dr Jill Durrant.

2. Declaration of Interest & Gifts or Hospitality

3.1 Clerk was invited to Begbroke Bowls Club Annual presentation meal but was unable to attend.

4. Matters Arising from the Minutes

4.1 Cllr Ryder updated the committee on footpath issues after discussion with Hugh Potter & Dan Weeks of Countryside services. He has been unable to obtain any resolution and this item remains ongoing.

4.2 38, Fernhill Road – Cllr. Millin – no update from David Cameron's office regarding his letter of non payment of council tax on this property. Committee decided not to pursue.

4.3 Parking on road outside the garage – clerk has checked planning consent conditions with Cherwell District Council. Vehicles for sale at time of monitoring inspection were 28 and 35 are permitted. Over 50 vehicles were on the forecourt but the planning consent does not appear to include vehicles being prepared for sale, those awaiting repair or vehicles stored for other purposes. Cllr Stevens has had 4 formal complaint letters about the activities at the garage. Loading and unloading vehicles causes difficulty for the bus and prevents vehicles getting from the A44 on to the service road. The committee will continue to monitor.

4.4 Thank you meal for John Roff was held at Turnpike. Committee thought it was a successful and pleasant evening.

4.5 Telephone box, proposed removal. Clerk to return form saying that it was useful for emergency use in the village and for the A44 – response from OCC sent to say comments would be included.

4.6 Draft Cherwell Rural Strategy – was considered. Clerk to submit comments.

4.7 Updated price from Cartwright's for 2m railings around bowling green - £5,588 plus vat. Work is complete.

4.8 The South East Plan. Clerk is to write and comment that the committee opposes development in the green belt and flood plain.

4.9. A sign to provide a village shop/business sign to attract business would be about £50. Clerk to place an order for a brown sign saying "village shop".

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Planning Services

I continue to be encouraged by the single planning committee structure. Average attendance is 15 (out of a possible 18) and I believe presents a good corporate (webcast) approach to planning considerations.

As a result, Mike Buxton has been freed up to overhaul our planning enforcement policies and procedures. His team is actively investigating around 15 to 20 new cases each week, the majority being complaints of unauthorised development (300 between April and September) followed by failure to follow authorised plans (50).

Older Persons Strategy

Once again Cherwell is leading the field in preparing for the future. Recognising that the number of people aged over 75 and living in the district is set to double over the next 20 years. We are drawing up strategies to ensure older people can remain living independently in homes that are well maintained, affordable to heat and with access to services they need. We will extend the Homes Improvement Agency (providing aids and adaptations such as showers and stair lifts), provide better information and advice on housing options for older people who might want to move home, and improve the provision of supported accommodation such as sheltered and extra care homes.

Michael Gibbard
12 October 2008

6 Council Representatives. (Two representatives if possible)

6.1 A44 (Jill Durrant) No meeting.

6.2 BVHMC (Carol Trevelyan). No report

6.3 Oxford Airport Consultative Meeting. (Jill Durrant) Cllr Durrant reported that she attended a meeting held on the 17th September 2008. It was reported that OATS had reduced by 33%, fixed wing had increased by 2.8%, helicopters increased by 20% and overall aircraft movements had reduced by 8.5%. Report showed 1 written complaint for Begbroke but it was thought more were reported but not recorded. This was because answer phone messages were supposed to be replied to and details requested from the complainant.

6.4 Oxford Green Belt Network (Jill Durrant) the main issues were that Oxford City Council appears to wish to extend into the green belt to "solve" Oxford's housing problems. A review of the green belt southern boundaries will take place to identify land to be removed from green belt. The report also reported on recycling and impact on the green belt and the network were unhappy about the probable 180 lorries/day that will use the Water Eaton site. AGM is on 17th November 2008.

6.5 Police Liaison Meeting (David Wintersgill) Cllr Wintersgill reported that the "Bottle top Scheme" which identified where alcohol was purchased had now been dropped. 4 bottles had been traced back to premises in a nearby village. Rob Lowther from CDC had said he was to attend to discuss CCTV but had not appeared. Police continue to do speed checks and were doing so on a Saturday morning.

Report from Neighbourhood Specialist Officer Tony Alderman reproduced below.
This month's update is brought to you by neighbourhood specialist officer PC Tony Alderman:

This month another police surgery was held at Exeter Hall with our PCSO's attending. The Police surgery has been set up to give local residents the opportunity to come along and have a chat to their local officers and air any concerns and ask any questions they may have. There will be another one this month and we look forward to seeing you there.

Using a partnership approach, the PCSOs have been working with Cherwell District Council to conduct a number of Environmental Visual Audits in September. This has led to graffiti being removed and overgrown bushes being trimmed back.

Meanwhile, I have been working with the Roads Policing unit to set up a speed awareness initiative on the A44, addressing one of our local policing priorities. It is aimed at not only enforcement but also to make drivers aware of the implication of speed. I am pleased to say we received positive feed back from Yarnton Parish Council about our efforts.

I have also been working with Cherwell District Council, to address the selling of alcohol to under 18s in the area. This has just started, but I have high hopes that this to go some way to addressing this issue.

I do not want to alarm local residents but there have been a number of non-domestic burglaries in the area. Our sergeant, Larry Jordan, has increased patrols in the areas concerned and we would be very grateful if local residents would stay vigilant and let us know about anything suspicious that they see.

However, a suspected burglar who we believe is responsible for a number of incidents in our area and elsewhere has been arrested and is presently being investigated.

With the increase in the price of fuel for motor vehicle there have been a small number of incidents involving the theft of 'red' diesel in the area. Again, we have adapted our patrols and we advise local people and businesses to make sure their fuel supplies are secure. Don't forget if you have a concern or just something you need to talk about to the Police you will see your local officer out and about, stop us and have a chat. With out your help are job is a lot harder.

You can also contact us on 0845 8 505 505 or at kidlington.neighbourhood@thamesvalley.pnn.police.uk

We are always trying to find new and better ways to communicate with people who live and work in our area. If you are involved in putting together a parish magazine, residents' association newsletter, website or other community publication, please send your details to the neighbourhood administrator, Toni Tochel, at toni.tochel@thamesvalley.pnn.police.uk and she can email you copies of our press releases and other information relevant to your area.

Ends

Oxfordshire Communications Team

7 New Business

7.1 Begbroke Roundabout – update and discussion. (Clerk wrote regarding foliage on roundabout OCC Ref: 204509) Northern Area replied to say that there is a discussion going on about whether a view across the roundabouts is necessary as some are purposely built like this. This has not been resolved apart from the Senior Tree section person saying she would like extensive work done on a couple of roundabouts. This is under consideration, and someone will make a decision in the near future. The clerk had queried why Rutten lane roundabout was grassed and mown. The proposal by Oxfordshire County Council to construct a new bus stop in the A44 Woodstock Road (East) verge was discussed with this item. OCC said this was part of the improvement of the Oxford to Chipping Norton route 20 premium service and use of the existing bus stop would be discontinued.

The committee considered this was a dangerous place to construct a bus stop with it being adjacent to a service road and a busy junction. This would also mean the existing bus stop would be barely used and the parish left with an unusable facility. Clerk to write with objections.

7.2 Ploughing up of footpath No 7 – wrote to University – no reply, and OCC Footpath Officer. No update. Cllr Ryder to discuss with Footpath officers along with other issues.

7.3 Enquiry from WI. Sustainable Communities Act 2007. Parish councils are not included in the definition of local authorities (S.8 of the Act) who may make proposals to the Secretary of State to contribute to the sustainability of their communities. Both the County and District Councils are included in the definition of a local authority in the Act so the WI should be focussing their lobbying in their direction. The date for the first invitation to make proposals to the Secretary of State is 23 October 2008.

- 7.4 Code of Conduct and the ethical framework survey (CR480) Clerk to complete questionnaire.
- 7.5 Parish Archives – Linda Tomline is interested in helping. Clerk to discuss with her.
- 7.6 Grass cutting – Clerk asked if there will be another cut on the A44 and it depends on grass height. The committee will monitor.
- 7.7 The South East England Regional Assembly (SEERA) is consulting on the level and distribution of 'pitches' (camping spaces) for Gypsies and Travellers and Travelling Show people. The consultation began on 1 September and runs to 21 November 2008. Exhibition 15th & 16th October Oxford Town Hall. (CR484 & CR500) Clerk to return questionnaire.
- 7.8 CDC *Options for Growth* Consultation Paper. The consultation period will be for 8 weeks from Monday 29 September to 5pm Monday 24 November 2008.
- 7.9 Resignation of Lester Millin. Vacancy notified to CDC.
- 7.10 Comments on Oxford Green Belt network Newsletter. See above
- 7.11 Comments on OALC Newsletter. None
- 7.12 The making and enforcement of Bylaws – a consultation. Councillors to study the documents and comment as appropriate. CR483
- 7.13 Annual CDC Parish Liaison Meeting – 12th November 6.00pm – 9.15pm. (CR492) The Chairman will attend. Clerk to return form to CDC.
- 7.14 CDC "Options for Growth". How should we distribute new housing in Cherwell? Clerk to submit comment that we should not develop on green belt and the flood plain.
- 7.15 Parish Plan funding – from the Oxfordshire Community Foundation of up to £5k. Committee decided not to proceed with application as they considered present arrangements between The Parish Council and BVHMC were adequate. There is an event at Yarnton village hall for interested parties.

8 Planning (October - David, Ruth)

Applications

8.1 08/01773/F Mr Ball 11 Sandhill Road – Conservatory. No objections.

8.1.1 08/01730/F Mr & Mrs Humphries 48 Fernhill Road – amended plans, no

Objections.

8.1.2 08/02006/TCA Peter Viney the Priory – works to Sycamore Trees. Objected.

8.1.3 08/02005/TCA Peter Viney the Priory – works to 5 horse Chestnut Trees Objected.

8.2 Decisions:

8.2.1 08/01730/F Mr & Mrs Humphries 48 Fernhill Road – permission Granted subject to conditions.

8.3 Conditions of Planning:

8.3.1 None

8.4. Appeals

8.4.1 None

8.5 Withdrawals

8.5.1 None

9 Correspondence

9.1 See Appendix 1 sent & Appendix 2 received.

10. Comments on last months Correspondence

10.1 Resignation letter from Lester Millin (07/09/2008)

10.2 CR498 – Thanks from BVHMC AGM for help and expertise during year.

10.3 CR499 – Thanks from Begbroke Bowls Club for new fence.

11. Financial Matters

Balances and Liabilities

11.1 Balance as of 05/10/2008: Current A/C & Reserve A/C £16,065.16

11.1.1 Uncleared Cheques & Liabilities £2,279.16 Transfer required £0

Income

11.2 Bank interest: £0

11.3 Grant for Car park and railings from CDC £7,108.00

11.4 Precept from CDC (2nd payment 10/09/2008) £10,443.50

11.5 VAT repayment £926.55 (25/04/08 – 01/08/2008)

Expenditure

11.3: Southern Construction & Surfacing Ltd. Car park. £11,828.73 in vat CN: 159 ✓

11.3.1 RoSPA Playsafety Annual Play Area Inspection £104.58 CN: 160 ✓

11.3.2: Clerks Salary £647.42 (01/8/2008 - 30/09/2008) CN: 165 ✓

11.3.3 Clerks Expenses £120.00 (01/08/2008 - 30/09/2008) CN: 166 ✓

11.3.4 The Link Magazine grant of £300 CN: 163 ✓

11.3.5 Morgan Ashurst – Southbound bus stop seat £763.75 CN: 161 ✓

11.3.6 Mr Pricket Grass Cutting £617.53 CN: 164 ✓

11.3.7 Oxfordshire Association for the Blind £50 grant CN: 162 ✓

11.3.8 Bank charges £35.00. Clerk had posted transfer on a Thursday afternoon and transfer was not made by bank until the following Wednesday. Clerk to complain about charge.

Grant Requests.

11.4. Air Ambulance – no specified figure, (CR474) Committee decided that the contribution would come from the WI event in February 2009.

11.4.1 BVHMC – request to Parish Council to install a hearing loop, £1,024 plus vat. Agreed unanimously but grant funding to be sourced. Clerk to liaise with BVHMC.

11.4.2. The Marlborough School – funding requested for improved sports facilities. Committee decided to leave decision until later in financial year.

11.6 Quotations

11.5 CR463 Cartwright's – 2m railings £5,588 plus vat. (See above 4.7)

Other financial matters

11.6 None

12 Health and Safety Matters

12.1 Councillor's playground inspection reports for clerks records. (August Malcolm, September David) (October - Ruth)

12.2 Play area inspection by RoSPA was carried out in July. (Report was circulated) Recommended actions have been carried out including fence replacement by play area and holes filled in by benches. Painting of swings is to be left until the spring. Chains to be monitored.

12.3 Southbound bus stop seat has now been replaced.

12.4 Leaning barrier in play area reported to Safe and Sound 24/08/2008 – responses 04/09/2008 and 19/09/2008. Barrier reset but considered it could have been concreted better. People may have used it as a leaning post.

13 Training

13.1 Courses attended by councillors for Clerk's register – none.

14 Freedom of information requests.

14.1 None

15 Any Other Business

15.1 Update on Parish Council Candidates. (Sheree and Bob Perkin have expressed an interest in becoming councillors. Clerk will advise position after CDC has monitored any notifications to them.

15.2 Cllr Wintersgill said many people in Begbroke experienced Broadband problems such as low speed and connectivity. There have been many faults in the past and it is believed the BT cable network is in poor condition. Clerk to write to BT and complain.

15.3 The Campaign to protect Rural England is currently conducting a campaign against light pollution. It was identified that the Convent and the new Chopping Partnership properties demonstrated light pollution. Clerk is to write to Link magazine and see if there is anything they could do to reduce. The A44 had recently been fitted with new efficient lighting reducing light spillage. It would be helpful if OCC could improve the village lighting but the parish did not have the funds for such an enterprise.

16. Dates of the Next Meetings:

16.1 Parish Meeting Monday 3rd November 2008 – 7.0pm.



Begbroke Parish Council

Clerk to the Council: Jeffrey Wright

27 Willow Way
Begbroke
Kidlington
Oxfordshire, OX5 1SD

e-mail at: clerkbpc@btinternet.com

<http://www.cherwell-local.org.uk/site/BEGBROKE-PARISH-COUNCIL/index.htm>

MINUTES OF THE MEETING OF BEGBROKE PARISH COUNCIL HELD IN BEGBROKE VILLAGE HALL ON MONDAY 1st DECEMBER 2008 AT 7.0PM

1 Present: Dr.J Durrant (Chairman), Cllr Malcolm Ryder (Vice Chairman) Jeffrey Wright (Clerk), Cllr David Wintersgill, Cllr Carol Trevelyan, Cllr Ruth Davis, Cherwell District Cllr Trevor Stevens and Robert Perkin attending as a candidate for the Parish Council.

1 Apologies

1.1 Cllr Mike Gibbard

2 Read and Confirm Minutes of Last Meeting.

2.1 The minutes of the meeting held on 13th October 2008 were confirmed as a true record and signed by the Chairman Dr Jill Durrant.

3 Declaration of Interest & Gifts or Hospitality

3.1 None

The Chairman dealt with item 7.1, Co-option of new councillor, first. There was one Candidate Mr Robert Perkin. He was proposed by Cllr Wintersgill and seconded by Cllr Trevelyan. The vote was unanimous so the Chairman declared that Mr Perkin was elected and invited him to join the committee. The clerk issued him with the appropriate Register of Interest and acceptance forms as well as a Standards booklet.

4. Matters Arising from the Minutes

4.1 Cllr Ryder. Update of footpath issues with Hugh Potter & Dan Weeks of Countryside services. (FP No7 recently ploughed and "Shooting in Progress" Sign) A discussion took place about the reinstatement of footpaths and where the shooting took place. This was in a field east of Quarry End, adjacent to Rowel Brook and within an area bounded by three footpaths.

4.2 No motor vehicles and private property signs ordered from Falcon Signs – Village shop sign, awaiting quote and permission from OCC to site on A44

4.3 Begbroke Roundabout – update and discussion. Clerk wrote regarding foliage on roundabout OCC Ref: 204509. This appears to have now been cut. With the rejection of the Universities access road plan from Sandy Lane, Cllr Mike Gibbard is to revive to push for signal controlled crossing at Yarnton and Begbroke. The clerk is to write to Mike Gibbard saying that is now imperative together with signal control of the roundabout,

4.4. Parish Archives – Linda Tomline is interested in helping. Clerk to discuss with her. Not done yet.

4.5 Grass cutting has been carried out on the A44. Clerk thanked Mike Moores at OCC for his help. He advised that Gordon Kelman or Paul Norris are the new contacts.

4.6 Draft Cherwell Rural Strategy – no comments were forwarded to clerk.

4.7. The South East England Regional Assembly (SEERA) consultation on the level and distribution of 'pitches' (camping spaces) for Gypsies and Travellers and Travelling Showpeople. Clerk has replied with appropriate comments.

4.8 The making and enforcement of Bylaws – No comments submitted. Cllrs to have another look at the documents and report back.

4.9. Annual CDC Parish Liaison Meeting – 12th Nov. 6.00pm – 9.15pm. Clerk returned form for Jill Durrant to attend but she was unable to go due to an injury. CR492. Clerk expects a feedback document and will distribute when available.

4.10 CDC *Options for Growth* Consultation Paper. The consultation period will be for 8 weeks from Monday 29 September to 5pm Monday 24 November 2008. Clerk has returned comments regarding flood plains and green belt.

4.11. BVHMC – request to Parish Council to install a hearing loop in village hall for £1,024 plus vat. Grant available but 3 quotes required. Request returned to BVHMC to obtain further quotes. Apparently 2 more obtained and to be forwarded to clerk.

4.12. Broadband problems in village such as low speed and connectivity. Clerk wrote to BT. Response obtained but clerk missed the telephone call as he was out. Problems still being experienced.

5 Reports from County/District Councillor.

December 2008 District and County Councillor's Report

Weston Otmoor

The Government have now published their Planning Policy Statement in which they have graded the various proposals on sustainability. Weston Otmoor has been given the lowest grade 'C'. Whilst this bears out what CDC and OCC have been saying from the start, do not expect the promoters to take this lying down. Rest assured they will be back with more fancy ideas.

We also have to be on our guard as Shipton on Cherwell quarry may be considered again. Although not featured on the latest list of 12 sites in the country, it has been given a 'B' grade. i.e. more sustainable than Weston Otmoor.

Upper Heyford

Two more days in December should see the completion of the Planning Inquiry. We then have to wait until the summer when the Secretary of State will announce the result.

Science Park Access Road

The application by the University to build an access road across Sandy Lane to the A44 has been rejected on Green Belt grounds. Trevor Stevens spoke well at planning committee in opposition to the road and the decision to reject was unanimous.

It is now time to revive our push for signal controlled pedestrian crossings in Begbroke and Yarnton. I have a meeting booked with OCC's Area Engineer to take this forward. I have the support of Ian Hudspeth, OCC's Cabinet Member for Transport Implementation.

Waste and Recycling

DEFRA have not helped our recycling initiatives by giving new interpretations on what constitutes Household Waste. The list of wastes includes educational establishments, wastes from domestic properties or caravans used for self catering holidays, wastes from charities, waste from hospitals, military establishments and even prisons.

As a result, initial investigation shows that collecting these wastes could increase disposal costs across the County by £273k/annum. In addition, extra landfill charges will average around £321k/annum. The costs are one concern, the substances that might be in hospital or military waste, or even those from college laboratories are another.

Michael Gibbard
November 2008

6 Council Representatives. (Two representatives if possible)

6.1 A44 (Jill Durrant No report.

6.2 BVHMC (Carol Trevelyan). Two youngsters are now on the committee and are producing a leaflet to inform others that they can drink soft drinks in the bar. The village youth club are looking for two sofas.

6.3 Oxford Airport Consultative Meeting. (Jill Durrant) No report.

6.4 Oxford Green Belt Network (Jill Durrant) No report as notes not available at meeting.

6.5 Police Liaison Meeting and Police Report (David Wintersgill) Cllr Wintersgill was on leave. The report from Tony Alderman was circulated. Clerk is to find out the dates of the Police surgeries in Kidlington.

7 New Business

7.1 Co-option of new councillor. (See above)

7.2 The Department for Communities and Local Government (DCLG) has confirmed the appropriate sum for the purposes of section 137(4) (a) of the Local Government Act 1972 for parish and town councils in England for 2009/10 is £6.15.

7.3 Parish Transport Representatives – see OALC Newsletter. Ruth Davis agreed to fill this roll. Clerk to submit appropriate information as it arises.

7.4 Parish Precept 2009/10 – basic ideas for expenditure. To be agreed before 26th January. CR529

8 Planning (December Jill, Malcolm, January - Carol, Jill) (reorganised as Carol will be on holiday)

8.1. Applications

8.1.1 08/02186/F Mr Geoffrey Goddard 22 Woodstock Road East Begbroke. (no objections)

8.2 Decisions:

8.2.1 08/01773/F Conservatory to side (11 Sandhill Road) permission granted subject to conditions.

8.2.2 08/02006/TCA Peter Viney the Priory – works to Sycamore Trees. Consent.

8.2.3 08/02005/TPO Peter Viney the Priory – works to 5 horse Chestnut Trees. Consent subject to conditions.

8.3 Conditions of Planning:

8.3.1 None

8.4. Appeals

8.4.1 None

8.5 Withdrawals

8.5.1 None

9 Correspondence

9.1 See Appendix 1 sent & Appendix 2 received.

10. Comments on last months Correspondence

10.1 E mails from Sue Blackshaw regarding Pear Tree Park and Ride buses, Begbroke Roundabout. Comments regarding OCC bus stop proposals from Sue Blackshaw, Lyz Dresden and Jane Goddard.

10.2 Residents have contacted clerk about missing sign plate for Quarry end. Reported to CDC.

10.3 Resident requested work to tree in Begbroke Lane behind 10 Willow Way. Reported to footpaths officer who decided to take no action unless the tree was dangerous.

10.4 ORCC News Bulletin. Comments.

11. Financial Matters

11.1 Balances and Liabilities

Balance as of 28/11/2008: £7,068.57 (No up to date bank statement received)

11.1.1 Uncleared Cheques & Liabilities £1099.73

Transfer required £9000.00 (actioned) Further transfer required for December £0.00

11.2 Income

11.2.1 Bank interest: £0

11.3 Expenditure

11.3.1 Clerks Salary £323.71 (01/10/2008 - 31/10/2008) CN 170 Signed between meetings.

11.3.2 Clerks Expenses £96.00 (01/10/2008 - 31/10/2008) CN: 171 Signed between meetings.

11.3.3 Cartwright Landscapes (railings) £7,552.90 CN 169 Signed between meetings✓

11.3.4 Morgan Ashurst – re-concrete two litter bins. £123.38 CN 172 ✓

11.3.5 Clerks Salary and back pay £395.95 (01/11/2008 - 31/11/2008) CN 173✓

11.3.6 Clerks Expenses £89.64 (01/11/2008 - 31/11/2008) CN: 174✓

11.3.7 N R Pricket Grass cutting £490.76 (18th Sept – 17th November) CN 175✓

11.3.8 Falcon Signs – Private property and No Motor Vehicles £170.38 CN 176 (not signed as work is not done yet)

11.4. Grant Requests.

11.4.1 Oxfordshire Carers Forum. CR523 – agreed to give a grant but in March when finances are settled.

11.5 Quotations

11.5.1 Falcon Signs Q1490/RAR £125 plus vat for 3 signs. £60 installation for two. Clerk has ordered the Village hall Private Property and No Motor Vehicle signs. County Council would not permit use of brown village shop sign and are pricing a suitable one.

11.6 Other financial matters

11.6.1 Clerks salary increase from 1st April 2008 Hourly rate is now £10.364. Back pay calculated for 01/04/2008 – 31/10/2008 = 269 hrs @ £0.24 = £64.56 (added to November claim)

11.6.2 New bank mandate required for bank.

11.6.3 Clerk has complained about £35 charges. Natwest appeared to delay a request to transfer money. No reply from Woodstock branch. Have complained to Customer Services.

12 Health and Safety Matters

12.1 Councillor's playground inspection reports for clerks records. David/Ruth – received. December - Carol. January Jill) Jill is unable to carry these out due to her injury. The councillors are going to organise between them.

13 Training

13.1 Courses attended by councillors for Clerk's register – none.

14 Freedom of information requests.

14.1 None

15 Any Other Business

15.1 Information Commissioners Office - The committee voted unanimously to adopt the New Model Publication and alter the standing orders accordingly. Clerk to produce a schedule of items for website as well as proposed scale of charges.

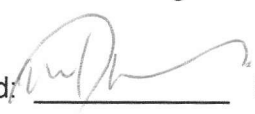
15.2 The committee were concerned that the tenant landowner pushed branches into Rowell brook when he carried out some clearance work. Clerk to write to landowner.

15.3 Cllr Ryder considers the repair to the church wall looked very good. Apparently the repairer offered to carry out further work with deferred payment but the church declined the offer.

15.4 Cllr Perkin requested the clerk mention in his Link report that waste bins are not for dog waste.

16 Dates of the Next Meetings:

16.1 Parish Meeting Monday 5th January 2009 – 7.0pm.

Signed:  Dr Jill Durrant - Chairman.

Date: 05.01.09