

Begbroke Parish Council

Clerk to the Council: Jeffrey Wright

27 Willow Way
Begbroke
Kidlington
Oxfordshire, OX5 1SD

e-mail at: clerkbpc@btinternet.com

<http://www.cherwell-local.org.uk/site/BEGBROKE-PARISH-COUNCIL/index.htm>

MINUTES OF THE MEETING OF BEGBROKE PARISH COUNCIL HELD IN BEGBROKE VILLAGE HALL ON MONDAY 5th JANUARY 2009 AT 7.0PM

- 1 Present:** Dr.J Durrant (Chairman), Cllr Malcolm Ryder (Vice Chairman) Jeffrey Wright (Clerk), Cllr David Wintersgill, Cllr Ruth Davis, Cllr Robert Perkin and Cherwell District Cllr Trevor Stevens
- 1.1 Apologies**
 - 1.1** Cllr Trevelyan – holiday (until 19th March), Cllr Mike Gibbard (due to a budget meeting at CDC)
- 2 Read and Confirm Minutes of Last Meeting.**
 - 2.1** The minutes of the meeting held on 1st December 2008 were confirmed as a true record and signed by the Chairman Dr Jill Durrant.
- 3 Declaration of Interest & Gifts or Hospitality**
 - 3.1** None declared
- 4. Matters Arising from the Minutes**
 - 4.1** Cllr Ryder. Update of footpath issues with Hugh Potter & Dan Weeks of Countryside services. Signs to footpaths still not installed at Begbroke Science Park and others which have been damaged, have not been replaced. Clerk has written to Dan Weeks but he says it is a low priority. Cllr Ryder thought some temporary signs could be installed by the Parish Council. It was agreed to make footpaths a separate agenda item in the future.
 - 4.2** The "No motor vehicles" and "Private Property" signs ordered from Falcon Signs are now installed.
 - 4.3** Begbroke Roundabout – update and discussion. It was resolved to revive our push for signal controlled pedestrian crossings in Begbroke and Yarnton. Cllr Gibbard has a meeting booked with OCC's Area Engineer to take this forward. He has the support of Ian Hudspeth, OCC's Cabinet Member for Transport Implementation. It was thought that money could be available such as section 106 monies from Begbroke Science Park. Clerk to re-circulate Mike Gibbards plan for discussion and make A44 crossing an agenda item for next meeting.
 - 4.4.** Parish Archives – Linda Tomline is initially producing a page on Begbroke for the OCC Parish Council website. This is to be approved by the Parish Council before submission. Clerk will then meeting her to discuss proposals for old minute books.
 - 4.5** The making and enforcement of Bylaws – No comments submitted. However it was thought that even if some were made, enforcement might be difficult.
 - 4.6** Dates of the Police surgeries in Kidlington advised by Police. Saturday the 10th of January 2009 at 4.00pm in Begbroke Village Hall is the first meeting. E mail circulated.

4.7. Cllr Perkin had requested the clerk mention in his Link report that waste bins are not for dog waste. This has been done. (A resident has subsequently asked why there were no bins and Clerk replied together with a copy of minutes where it was agreed not to proceed.)

4.8 Freedom of information organisational list circulated by Clerk. It was agreed to be satisfactory and the clerk is to post on the PC website.

4.9. The committee were concerned that the tenant landowner may have pushed branches into Rowell brook when he carried out some clearance work. Clerk has written twice to Tim Del Nevo at the University and he is to action remedial work. Councillors and clerk are to monitor progress. If no action then a report will be submitted to environment agency.

4.10 Residents contacted clerk about missing sign plate for Quarry end. This was reported to CDC and was re-instated. However, because the rotten board was not replaced, the sign fell off again and has now been vandalised. Clerk to contact CDC again.

4.11. BVHMC – request to Parish Council to install a hearing loop in village hall for £1,024 plus vat. 3 quotes supplied. Clerk is progressing a grant application. However, as grants are only available on a 2 year cycle, this has been put on hold and will be included as part of the submission of a larger scheme for the village hall next year.

4.12. Broadband problems in village such as low speed and connectivity. Clerk wrote to BT. Response obtained. It was suggested that cable should be investigated and also why we had such a poor service when we were close to a technologically advanced facility such as Begbroke Science Park. Clerk to follow up again.

4.12 Annual CDC Parish Liaison Meeting – feedback document was briefly discussed.

5 Reports from County/District Councillor.

5.1 No report this month.

6 Council Representatives. (Two representatives if possible)

6.1 A44 (Jill Durrant No report.

6.2 BVHMC (Carol Trevelyan). No report.

6.3 Oxford Airport Consultative Meeting. (Jill Durrant) No report.

6.4 Oxford Green Belt Network (Jill Durrant) No report.

6.5 Police Liaison Meeting No report. Police Report Circulated and published in The Link. (David Wintersgill)

7 New Business

7.1 CDC scrutiny review in Rural Affordable Housing and Exception sites CR 551. Clerk could not find the letter so was not discussed. Agenda for February.

7.2 Distribution of local link leaflet. Can the two youngsters on the village hall committee deliver these door to door? Cllr Perkin has asked and this could be done. However, it was suggested the clerk ask Gordon Lloyd if they could be delivered with The Link.

8 Planning (January - Carol, Jill)

8.1. Applications

8.1.1 08/02440/F Mr & Mrs Fisher 5 Fernhill Road. Single storey extension to form conservatory at rear and front porch. Comments returned with a request to keep a close eye on the development because of previous breeches.

8.1.2 08/02162/TCA Mr Peter Viney, the Priory. Reduce crown on Yew Tree

8.2 Decisions:

8.2.1 08/02186/F Mr Geoffrey Goddard 22 Woodstock Road East Begbroke. Permission subject to conditions.

8.2.2 08/02162/TCA the Priory Spring Hill Road – reduce crown on Yew tree. Consent granted.

8.2.3

8.3 Conditions of Planning:

8.3.1 None

8.4. Appeals

8.4.1 None

8.5 Withdrawals

8.5.1 None

9 Correspondence

9.1 Appendix 1 – as more correspondence is now via e mail, there are fewer letters sent apart from payment cheques. Appendix 2 received, was distributed. Noticed a drop in correspondence received.

10. Comments on last months Correspondence

10.1 Cherwell Parishes Meeting Update. Clerk read out some of the findings.

10.2 Standards Committee – update of Parish Council Survey. Clerk read out some of the findings.

10.3 Rural Strategy Update November 2008. Clerk read out some of the findings.

10.4 Recycling leaflet from CDC. This show some good ideas on recycling bins that were more convenient than existing facilities. Some bins could be placed at bus stops. Cllr Stevens said these were experimental in Kidlington. He was asked if it could be extended to a rural area such as Begbroke to both advantage us and gain a better experimental result. He is to enquire further. However, he said that income had reduced from recycling. Councillors said that what was the point in sorting glass when the collection lorry tipped it into one bin? The siting of a bottle bank at the village hall was discussed again. Cllr Perkin to make enquiries.

11. Financial Matters

11.1 Balances and Liabilities

Balance as of 28/12/2008: £8534.31 (both accounts)

11.1.1 Uncleared Cheques & Liabilities £633.09

Transfer required £0.00 (Current a/c balance £2,659.62)

11.2 Income

11.2.1 Bank interest: £0.00 Bank Charge refund £35.00

11.2.2 VAT Refund £2,063.83

11.3 Expenditure

11.3.1 Clerks Salary £331.39 (01/12/2008 - 31/12/2008) CN: 177 ✓

11.3.2 Clerks Expenses £81.00 (01/12/2008 - 31/12/2008) CN: 178 ✓

11.3.3 Falcon Signs – Private property and No Motor Vehicles £170.38 CN: 176 ✓

11.3.4 OALC – Course for Cllr Ryder £46.00 CN: 179 ✓

11.4. Grant Requests.

11.4.1 Begbroke Coffee Morning - £250 – Agreed.

11.4.2 Victim Support - £50 - Agreed

11.4.3 See 4.11 above.

11.5 Quotations

11.5.1 County Council would not permit use of brown village shop sign and are pricing a suitable one. Clerk meeting with Tony Currell from OCC. Date to be arranged.

11.6 Other financial matters

11.6.1 New bank mandate completion – minutes of this meeting necessary in order to pursue. However signatures then require so cannot action until March.

11.6.2 Clerk complained about £35 charges following Natwest appearing to delay a request to transfer money. No reply directly from Woodstock Branch. Clerk complained to Customer Services. They said the transfer had been actioned on date received but not wishing to remain in dispute, have refunded the money.

11.6.3 Grass cutting – In the absence of grass area measurements to enable a tender process, it was agreed to continue with Mr Pricket.

11.6.4 Parish Precept 2009/10 – It was agreed to accept the clerk's budget of £21,464. This represents an increase of 2.76% over last year. Clerk to write and inform CDC before 26th January.

12 Health and Safety Matters

12.1 Councillor's playground inspection reports for clerks records. Cllr Durrant has been unable to carry out these duties due to her injury. Cllr Perkin is to carry out these this month following instruction from Cllr Wintersgill.

13 Training

13.1 Courses attended by councillors for Clerk's register. - None

13.2 Cllr Ryder is to attend – How to be a better Councillor Monday 2nd March 2009 at Didcot.

13.3 No other training requests.

14 Freedom of information requests.

14.1 None

15 Any Other Business

15.1 The Chairman announced her intention to retire from this position at the next Annual Council meeting of Begbroke Parish Council.

15.2 The parish Council have requested the clerk write to the vicar and ask what the churches intentions are for repair of the front church wall and advise what grants are available. This wall elevation is important as it presents the most seen image of the church.

15.3 Cllr Ryder to make enquiries about fibre optic cabling at the university.

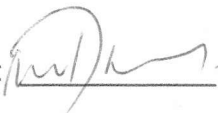
15.4 The clerk is away from 12th January for a few days and is planning to be away again from 21st February for another week.

15.5 There was vandalism in the village over Christmas, A van was damaged, an oil heater was stolen and fuel spilt on the highway.

15.6 The clerk showed pictures of fly tipping in Spring Hill. A television and a child car seat together with a qty of drinks cans. Incident has been reported to CDC.

16 Dates of the Next Meetings:

16.1 Parish Council Meeting Monday 2nd February 2009 – 7.0pm.

Signed:  Dr Jill Durrant - Chairman. Date: 02.02.09 ,

Begbroke Parish Council

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MINUTES OF THE MEETING OF BEGBROKE PARISH COUNCIL HELD IN BEGBROKE VILLAGE HALL ON MONDAY 2nd FEBRUARY 2009 AT 7.0PM

- 1 Present:** Dr.J Durrant (Chairman), Cllr Malcolm Ryder (Vice Chairman) Jeffrey Wright (Clerk), Cllr David Wintersgill, Cllr Ruth Davis, Cllr Robert Perkin and Oxfordshire and Cherwell Councillor Mike Gibbard. (From item 4.6)
 - 1 Apologies**
 - 1.1 Cllr Trevelyan – holiday (until 19th March), Trevor Stevens.
 - 2 Read and Confirm Minutes of Last Meeting.**
 - 2.1 Confirm the minutes of the meeting held on 5th January 2008 as a true record.
 - 3 Declaration of Interest & Gifts or Hospitality**
 - 3.1 Cllr Perkin with item 7.1 Post Box is on his property. 4.13 As Village shop sign refers to his shop.
 - 4. Matters Arising from the Minutes**
 - 4.1 Acceptance forms and register of interests for Cllr Perkin returned from CDC
 - 4.2 Bottle Bank/recycling bins – VHMC are willing to allow a bottle bank on the hillock by entrance. Clerk to enquire about provision from CDC.
 - 4.3 Begbroke Roundabout – update – please see new business.
 - 4.4. Linda Tomline – her proposed page on Begbroke for the OCC Parish Council website was discussed. She elaborated about the limitation on word quantity and what could and should not be included and that photographs will be required later on. Several comments were made about including Kings Ride, Shakespears' walk, the date & name of the church and interesting buildings. Clerk has lent her an old minute book for inspection regarding archiving. The committee appreciated her efforts and agreed to pay expenses occurred in this project.
 - 4.5 Cllr Ryder made enquiries about fibre optic cabling at the university. It would be possible to "piggy back" but would require connections from the village.
 - 4.6 Police surgery. This was attended by about 12 residents. Clerk awaits an official feedback response from Police. Incidents of vandalism that occurred over New Year are being pursued. Questions were asked about parking in the village, especially near junctions and driveways. This causes problems for other drivers and in some cases for the bus picking up in Quarry end where residents have had to be collected in the road as the bus has been unable to position itself due to parked vehicles.
 - 4.7. Fly tipping in Spring Hill. Incident has been reported to CDC with photographs.
 - 4.8 Distribution of local link leaflet. Gordon Lloyd said they could be delivered with The Link or Bob Perkin said they can keep at shop for interested persons to collect. However, leaflet is now out of date with 20/20A bus service being renumbered to S3 (CR556) Clerk commented that it was a waste of OCC money to produce this leaflet when they have a bus manager who should have been informed about impending changes.
 - 4.9. Branches into Rowell Brook – completed by University. Clerk thanked Mr Del Nevo and Ken Jones who reported one instance near the "pipe bridge" Cllr Perkin referred to an
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Environment agency publication called "Living on the Edge" about responsibilities living near to watercourses. Clerk to put the link on Parish council website.

4.10 Residents contacted clerk about missing sign plate for Quarry end. This was reported to CDC and was re-instated. However, because the rotten board was not replaced, the sign fell off again and has now been vandalised. Clerk contacted CDC again. Told it should be completed by end of February.

4.11. Clerk has written to Reverend Parkinson about church wall. No reply to date. Clerk to write again.

4.12. Broadband problems in village such as low speed and connectivity still persist.

4.13 Village shop sign. Meeting with Tony Currell from OCC and Cllr Perkin. Cost was quoted as £130 plus vat. Councillors to consider issue further.

5 Reports from County/District Councillors.

5.1 January 2009 District and County Councillor's Report

Weston Otmoor

The Judicial Review brought by the Weston Front against the Government's Eco Town process has failed, with the High Court judge ruling that everything so far has been conducted in a proper manner. This can only give strength to Parkridge's bid for Weston Otmoor. Cherwell District Council is continuing to develop its ideas for an eco-suburb at North West Bicester and promoting it as a reasonable alternative to Weston Otmoor.

Begbroke Electoral Register

You may have already noted that Shipton Slade is no longer in your electoral register. In the 1 December 2008 version, Shipton Slade Farm, Amhurst Cottage, Reeves Cottage and Fowl cottages have been moved into Shipton on Cherwell parish, ending the anomaly that I have noted for some years.

Yarnton Development

Possibly of interest to Begbroke residents are three planning applications currently being considered by Cherwell District Council on sites in Yarnton. 168 homes are proposed on Cassington Road, yielding over 50 affordable homes. The developer Berkeley Homes says that they can start building the moment they get permission. On the same site they are proposing to add a 64 bed BUPA nursing home. This will be in addition to the 100 bed nursing home for which Sanctuary Housing have already won permission at Yarnton House. The population of Yarnton promises to expand by 20% at a stroke!

Michael Gibbard
February 2009

6 Council Representatives. (Two representatives if possible)

6.1 A44 (Jill Durrant No report

6.2 BVHMC (Carol Trevelyan). No report

6.3 Oxford Airport Consultative Meeting. (Jill Durrant) No report

6.4 Oxford Green Belt Network (Jill Durrant) No report

6.5 NAG Group (David Wintersgill) No report as unable to attend.

6.6 Kidlington Neighbourhood Policing Team report. With the exception of minor criminal damage, there has been a marked decrease in reported crime. The NAG Priorities are 1) Speeding, 2) Burglaries and 3) Excess speed. The priorities were decided by local people. The "O" group are working together to deal with issues Related to tenants with Registered Social Landlords and Cherwell Anti Social team. Police surgeries are now up and running.

7 New Business

7.1 Moving of Post box from shop to southbound bus stop. No objections. Councillors agreed there should be an A4 slot and a post box in Begbroke West. Clerk to write to Post Office representative and convey views.

7.2 Game Fair briefing 27th January 2009 – Report was discussed.

7.3 Begbroke Roundabout – update County Councillor. Cllr Gibbard is continuing to work with Ian Hudspeth and hopes to arrange a meeting with Begbroke parish council. He asked the clerk to look for previous correspondence requesting a crossing and roundabout improvements and forward to him. . His main argument would be that as the planning application to provide a road to Begbroke Science Park was refused, the previous scheme to enter from Begbroke would be promoted. As this would increase traffic to the roundabout, it would further substantiate the need for a pedestrian crossing. The Yarnton developments referred to in his report (5.1) would further add to traffic. He did not think that the roundabout would be removed but to push initially for a crossing.

7.4 Leighton James from Kidlington fire station, red watch is trying to source contact details of all the groups/users of your village hall to advise on fire safety in the home. They will also provide and fit free smoke detectors to those that need them in the area. Clerk to write to give him details of Begbroke Coffee morning, Village Hall Management committee and the WI. It was also thought that he should be invited to the Annual Parish meeting. Clerk to mention in the Link.

7.5 Agreed 18th May for the Annual Parish Council meeting and Annual Parish meeting. 4th and 25th are bank holidays.

7.6 Cherwell recreation strategy – review of action plan Wed 4th March 10.am – 2.0pm. Cllr Perkin to attend. Clerk to liaise.

7.7 Request from Ben Sadler about a Saturday men's football team to use playing field and calling the team Begbroke. Cllr Perkin is to liaise.

7.8 Most of the old fencing has now been used for firewood. Memorial plaque has been recovered and renovated. Cllr Wintersgill is to refit to railings. Clerk to arrange removal of remaining debris.

7.9 "The current contract for service 224 expires in December this year and there will be a Review of bus services in Bicester and Kidlington to determine the future pattern of our subsidised bus services in this area. We will be writing to all Parish Councils in May and will be seeking your views and suggestions so that we can incorporate them in to our Review process. Please take this opportunity to comment at that time" (reply from Bus Services Manager at OCC to clerk's question regarding why the 224 does not pick up residents in Begbroke West. Councillors to pass comments to clerk in readiness for May's consultation.

8 Planning (January - Carol, Jill)

8.1. Applications

8.1.1 09/00047/F Mr & Mrs Jackson 10 Wolsey Court, Kidlington, Woodstock. Erect a white PVCU conservatory. No objections.

8.2 Decisions:

8.2. 1 08/02440/F 5 Fernhill Road. Permission granted subject to conditions – mainly matching finish to existing property.

8.3 Conditions of Planning:

8.3.1 None

8.4. Appeals

8.4.1 None

8.5 Withdrawals

8.5.1 None

8.6 Other

8.6.1 Comments from CDC following complaint from resident about asbestos sheeting, removed from old garage, lying on the lawn. . "This morning, I visited the property at 3 Willow Way and saw the situation for myself. The asbestos cement roofing sheets were neatly stacked under other material on the front lawn, and in my opinion presented little risk to other residents or passers by. However, I did take the opportunity of speaking with the builder whilst on site, and he has promised to take the material to the waste disposal site at Ardley for proper disposal as a matter of priority.

9 Correspondence

9.1 See appendices

10. Comments on last months Correspondence

10.1 ORCC Newsletters - none

10.2 The Playing Field magazine. The clerk said there were some interesting articles especially about public liability insurance.

10.3 Clerk had received earlier in the day, correspondence from OCC's Street lighting Section. They wished to consult about reducing lighting at night by turning lights off from midnight to 5.30am. This was to save energy and carbon footprint. After discussion it was resolved by majority vote to resist this move especially as studies showed that lighting reduced crime and made people feel safer. However, if OCC wished to improve the lighting at their expense to a more energy efficient type, they could. Clerk to write back with Councillors views.

11. Financial Matters

11.1 Balances and Liabilities

Balance as of 28/12/2008: £2,107.53 current and £6507.33 in reserve.

11.1.1 Uncleared Cheques & Liabilities £110.79

Transfer required £0.00 (current a/c balance £7,444.07. Clerk circulated current account and reconciliation statement which balanced exactly.

11.2 Income

11.2.1 None

11.3 Expenditure

11.3.1 Clerks Salary £331.39 (01/01/2009 - 31/01/2009) CN:184 ✓

11.3.2 Clerks Expenses £147.40 (01/01/2009 - 31/01/2009) CN: 185 ✓

11.3.3 Chairmanship Course for Cllr Ryder OALC £46 CN: 180 ✓

11.3.4 Section 137 Grant to Begbroke Coffee Morning £250 CN: 181 ✓

11.3.5 Section 137 Grant to Oxfordshire Carers Forum £50 CN: 182 ✓

11.3.6 Section 137 Grant to Victim Support £50 CN: 183 ✓

11.3.7 Section 137 Begbroke Women's Institute £250 CN: 184 ✓

11.4. Grant Requests.

11.4.1 Begbroke Women's Institute £250 – agreed unanimously.

11.5 Quotations

11.5.1 None

11.6 Other financial matters

11.6.1 Parish Precept 2009/10. Clerk has received confirmation from CDC that the parish councils' precept request of £21,464 has been recorded. CDC's tax base is £349.

12 Health and Safety Matters

12.1 Councillor's playground inspection reports for January – Cllr Ryder passed his to clerk. Cllr Perkin to give his during the week.

12.2 Playground inspections – Discussion took place whether to continue with RoSPA Play Safety or change to Mr Hicks. It was decided to continue with RoSPA. – Cllr Ryder said that we conform because we do a weekly visual with written record, he does a more thorough quarterly inspection and we have an external annual inspection. He also measures chain wear and reports on it to clerk.

A waste bin cover was missing and other is broken. Clerk to obtain quotes to replace, possibly with more substantial bins.

The child seats are also breaking. Clerk to obtain quotes to replace chains and seats and also the swing for comparison.

12.3 Proposed sign to alert people to report problems with grounds or play area to clerk? It was decided to look in to suitable wording and look at sign locations. Clerk suggested that if BVHMC decided to prove a new entrance sign to Village Hall, it could be accommodated in that.

13 Training

13.1 Courses attended by councillors for Clerk's register. None

13.2 Cllr Ryder is to attend Chairmanship course 16th March 2009 at Didcot.

13.3 Other training requests? None

13.4 Playground inspections

14 Freedom of information requests.

14.1 None

15 Footpaths

15.1 Updates. Way markers and some posts are still missing. Clerk to write to footpaths officer again.

16 Any Other Business

16.1 Cllr Ryder produced some plans he had made with ideas for the future of hall and surroundings. Conservatory to hall, bowls club building, floodlights, all weather pitch and adult gym equipment. For discussion.

16.2 Cllr Wintersgill requested that Rob Lowther attend the meeting in March to discuss security Cameras. Cllr Gibbard to arrange.

17 Dates of the Next Meetings:

17.1 Parish Meeting Monday 2nd March 2009 – 7.0pm.

Signed:  Dr Jill Durrant - Chairman. Date: 23. 03. 09.

Begbroke Parish Council

Clerk to the Council: Jeffrey Wright

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MINUTES OF THE MEETING OF BEGBROKE PARISH COUNCIL HELD IN BEGBROKE VILLAGE HALL ON MONDAY 23RD MARCH 2009 AT 7.0PM

- 1 Present:** Dr.J Durrant (Chairman), Cllr Malcolm Ryder (Vice Chairman) Jeffrey Wright (Clerk), Cllr David Wintersgill, Cllr Carol Trevelyan Cllr Robert Perkin, Cllr Trevor Stevens. Cllr Mike Gibbard (from item 16)
 - 1 Apologies**
 - 1.1 Cllr Ruth Davis due to work commitments.
 - 2 Read and Confirm Minutes of Last Meeting.**
 - 2.1 The minutes of the meeting held on 2nd February 2009 were confirmed as a true record.
 - 3 Declaration of Interest & Gifts or Hospitality**
 - 3.1 Cllr Perkin – Personal and Prejudicial Interest on items 4.6 & 7.1, and a personal interest in 4.13 & 7.10. This also related to any business concerning village hall matters. Cllr Trevelyan also stated a personal interest in items 4.13, & 7.10 (village hall matters)
 - 4. Matters Arising from the Minutes**
 - 4.1 Quarry End/Foxglove new name plates - Installed
 - 4.2 Bottle Bank/recycling bins – can be provided by CDC. Income would be about £200/year. Item was decided to be put on hold as clerk is discussing possible provision at the Royal Sun.
 - 4.3 Begbroke Roundabout – update – This was discussed at the end of the meeting with Cllr Gibbard after his arrival. The Chairman commented that a traffic light controlled pedestrian crossing was essential. She said that the needs of local taxpaying residents should come first. Cllr Gibbard suggested that a suitable place for a crossing may be opposite Begbroke Stores. Whilst this was considered a good spot, there were reservations regarding the accelerating speed of north bound vehicles. Cllr Stevens said that once the appeal by the University of Oxford (APP/C3105/A/09/2095056) to the refusal of their proposed access road was out of the way, more thought could be devoted to the crossing. Cllr Gibbard thought that there was good chance that the original scheme, to provide an access road to the science park from the A44 would be resurrected. The appeal is to be held on 29th March but based on previous experience; it could take some time before a decision would be reached.
 - 4.4. OCC Parish Council website – Cllr Ryder researched some information on the church and Rowell Brook and clerk passed this to Linda Tomline. Her submission was reviewed and councillors all agreed that she should now forward it to OCC for their website.
 - 4.5 Clerk wrote again to Reverend Parkinson about condition of the church wall. No reply.
 - 4.6 Post box from shop to bus stop. Clerk passed on comments. No plans by PO to supply additional box in West Begbroke. It was shown that a post box existed in Begbroke West about 1870. It was considered that the response from the post Office that people use cars to post letters was not good enough and took no account of the dangers of crossing a road. Commercial collections were made from Solid State Logic. Clerk to write again.
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4.7. Fire prevention talks. Leighton James from Kidlington fire station has been informed of Potential groups of residents.

4.8 Saturday men's football team, possibly using playing field and calling the team Begbroke – No further responses although cricket team will play some matches on the proposed pitch. The cricket team are currently maintaining the area.

4.9. Memorial plaque has been recovered. Clerk has modified and fitted to fence. Someone has now moved it to a higher position on the fence.

4.10 Way markers and some posts are still missing. Clerk wrote to footpaths officer and made point about shooting having taken place in certain areas and the possibility of people taking the wrong route. Agreed we can make our own temporary signs. OCC are sending a map to mark corrections on. However Cllr Ryder is already undertaking this process. Some signs have been replaced but others missed. The erroneous "Private" sign off spring hill has been removed.

4.11. Clerk has confirmation from RoSPA to arrange annual inspection and disability assessment of the play area.

4.12. Clerk wrote to OCC Street Lighting Dept and conveyed views that lighting reduces crime and increases security. No lighting time reductions were requested. No confirmation that instructions were received by OCC.

4.13 Proposed sign to alert people to report problems with grounds or play area. Clerk – obtained quote for this as well as sign for village hall of around £200. The committee all voted to provide (apart from those with interests mentioned in 2.1 above). The text of the play area sign was simplified and agreed upon.

5 Reports from County/District Councillor.

5.1 March 2009 District and County Councillor's Report Excellent

As you may already have heard, Cherwell District Council has been rated as 'Excellent' - the highest grade possible - by the Audit Commission, having scored 54 points out of a maximum of 60. The Commission recognised Cherwell as being highly effective in delivering wider community outcomes, having strong financial management with a robust approach in achieving value for money and having a culture of performance management and a focus on customers throughout the council.

Whilst being delighted with this result, we are not complacent and recognise that we can still improve in certain areas, not least in the way we buy in our own goods and services. Cherwell is determined to remain an accessible, value for money council.

Council Tax

Cherwell has kept its promise to keep council tax increases below inflation, whilst maintaining its front line services. Council tax for a Band D property will be £123.50 a year, an increase of just 7 pence a week. The increase of just 2.9% is below the current Consumer Price Index inflation rate of 3%.

Oxfordshire County Council have also reduced their Council Tax increase for the third year running, one of the lowest rises of any shire county in the south east at 3.875%.

Kidlington & Gosford Sports Centre

Refurbishment of the centre is nearing completion, with an official opening on 13 June.

A44 Crossings

The University has appealed against the refusal of planning permission for their proposed access through the Green Belt to the A44. The appeal is fairly low key, with written representations only to the Government Inspector who will make a decision some time after 29th March. We have to await the outcome of this appeal before Oxfordshire County Council can give any more thought to safer crossings of the A44 in Begbroke and Yarnton.

**Michael Gibbard
March 2009**

6 Council Representatives. (Two representatives if possible)

6.1 A44 (Jill Durrant No report

6.2 BVHMC (Carol Trevelyan). No report from Carol as she has been away. However, Cllr Perkin said that his committee are looking at the use of the playing field, especially in view of the cricket team only having about six matches.

6.3 Oxford Airport Consultative Meeting. (Jill Durrant) Cllr Durrant was unable to attend. Clerk or Chairman has not seen any recent minutes.

6.4 Oxford Green Belt Network (Jill Durrant) No recent report.

6.5 Police Liaison Meeting. (David Wintersgill) He reported back on crime and incident statistics based on various categories in the police priority schedule.

6.6 Kidlington Neighbourhood Policing Team report – this shows geographic areas and the types of priorities, the police are concentrating on. These were mainly speeding, burglary, groups of youths loitering, drunkenness and bad behaviour and underage drinking.

7 New Business

7.1 Bus stop – Begbroke East. Proposal by OCC to install double yellow lines in front of shop and garage. The Assistant Transport Planner from OCC had been in contact with Stagecoach who operate the number 20 (now called the S3) bus service. They have agreed to stop on the service road for the Oxford bound stop, *provided* that certain improvements are made” Bob Perkin was allowed to speak as a private resident and owner of the shop. He was against the proposal for reasons of safety, that the bus was rarely held up and the proposed yellow lines were a deterrent to his business. The councillors (apart from Cllr Perkins), made the following observations whilst unanimously agreeing to reject the scheme:

a) The proposal to install yellow lines is unfair to the businesses that operate in the village.

b) The parking bays may cause more obstruction with people reversing in and out, especially near the junction with Begbroke lane

c) The hedge requires maintenance along the service road.

d) Until more is known about the A44 roundabout proposals and pedestrian crossing, the status quo should remain.

e) They would like a “Real Time” information sign similar to those in Yarnton

f) It was also mentioned that buses now go down Rutten Lane, Yarnton, avoiding all the A44 bus stops.

g) Whilst there may be an occasional problem with the buses transit, hold ups are very rare and this proposal should be scrapped.

7.2 Local Council Spring Briefing from BDO – The salient points were discussed especially those areas where a qualified audit may arise.

7.3 The committee carried out a formal annual review of parish council risk assessment. The clerk identified areas where changes had been made such as to appoint a suitable auditor. Annual age declarations, reporting play area defects were reviewed as well as ensuring minutes were also published on the parish website.

7.4 Annual review of internal audit for independence, (yes) competence, (ex bank manager) relationship with clerk (good working relationship) and councilors (not known personally), audit planning (has agreed to provide his services to do audit from last year, audit scope, (to ensure his audit will satisfy the external audit – checks balance reconciliation, bank statements, signatures on invoices, cheque book signatures, grants, risk assessment, minute book and agrees external audit criteria items A - K of section 4 of the BDO return) audit reporting (signs external auditors return).

7.5. The committee discussed appointing Mr Caughey to carry out the internal audit for 2009-09. The committee unanimously agreed to appoint him.

7.6 The committee carried out a formal review of Parish Assets. The new printer was added and value also modified to account for the replacement seat at the bus stop.

7.7 Report of the Parish Remuneration Panel. The committee agreed unanimously to remain unpaid as it was public service. However it was also agreed that if so wished, travelling expenses could be claimed.

7.8 The meeting start time, duration and frequency of parish council meetings was reviewed. It was agreed by all the committee to change the start time to 6.30pm, to try and

conclude business within two hours and that normal business required a monthly meeting. However, if business was limited, then a meeting need not be held as long as the minimum requirement was met.

7.9 The Civil Contingencies Act 2004 - Key holders for Village Hall. Clerk reported that on information supplied by Bob Perkin, this had been forwarded to Cherwell District Council.

7.10 Hall signage –it was agreed by unanimous vote to provide a sign for the village hall and to accept the quotation from Signs Express (Oxford) of approx £200. Clerk to order.

7.11 The committee unanimously agreed the clerks play area report to BVHMC on behalf of the parish Council. It was formally handed to Bob Perkin for the VHMC.

7.12 Clerk now signs agendas to conform to regulations.

7.13 Chairman now initials all pages of minutes in accordance with schedule 12, paragraph 41 (2) of the LGA 1972

8 Planning (March – Ruth, David)

8.1. Applications

8.1.1 None

8.2 Decisions:

8.2.1 None

8.3 Conditions of Planning:

8.3.1 09/00047/F 10 Wolsey Court - Permission subject to conditions.

8.4. Appeals

8.4.1 Appeal Ref: APP/C3105/A/09/2095056

Applicant's Name: University of Oxford

Proposal: Widening and southern extension of access road, including public highway junction's alterations and associated work.

Location: Begbroke science Park access road and land including part OS 0004 and OS 0028 adjacent to Woodstock Road (last objection was because it was in green belt)

8.5 Withdrawals

8.5.1 None

8.6 Amendments

8.6.1 08/02440/F Mr & Mrs Fisher 5 Fernhill Road - amended plans (porch)

9 Correspondence

9.1 See appendices

10. Comments on last months Correspondence

10.1 Letter of thanks from Oxfordshire Carers forum for grant of £50

10.2 Letter of thanks from Victim Support for grant of £50

10.3 Letter of thanks from Begbroke Coffee Morning for grant of £250

11. Financial Matters

11.1 Balances and Liabilities

Balance as of 23/02/2009: £ 6,529.39

11.1.1 Uncleared Cheques & Liabilities £1014.68 Transfer required £1000

11.2 Income

11.2.1 None

11.3 Expenditure

11.3.1 Clerks Salary £331.39 (01/02/2009 - 28/02/2009) CN:188 ✓

11.3.2 Clerks Expenses £114.90 (01/01/2009 - 31/01/2009) CN: 189 ✓

11.3.3 Subscription to Oxford Green Belt Network. £15.00 CN: 187 ✓

11.3.4 Subscription to OPFA £32.00.00 CN: 190 ✓

11.3.7 Clerks Salary £331.39 (01/03/2009 - 28/03/2009) CN: 191 ✓

11.3.8 Clerks Expenses £90.00 (01/03/2009 - 31/03/2009) CN: 192 ✓

All above expenditure transactions were unanimously approved by the committee.

11.4. Grant Requests.

11.4.1 Begbroke Play Group – Prize for Easter Egg Raffle and grant for improvements. It was unanimously agreed to provide a grant of £25 under section 137 of LGA

11.4.2 Note: Max grant figure per elector for 2009-10 is £6.15 (Section 137 LGA 1972)

11. 5 Quotations

11.5.1 Cradle seat swing – reviewed quotations from Safe and Sound for seats, chains and swing (£569.00 and £5208). Not approved. To be decided after RoSPA inspection.

11.5.2 Quote for signs for hall and recreation area, approx £200 – Approved. See item 7.1

11.5.3 Waste bins – replacement in play area £431.58 + £45 carriage (for two) Approved

11.5.4 Replace play area seats with Kara seats - £763.00 each (£650 net) not approved.

11.5.5 Cargo Net for Climbing Frame Safe and Sound £775 + vat (reduction of £125 if carried out with Quote 1142SS – replacement seats & chains. Not approved

11.5.6 Painting of Rocking Horse – Leamington Interdec £140 plus other items. Not approved.

11.5.7 Grass Cutting - Mr Pricket £2000 approx depending on frequency. Clerk to arrange another quotation from Mr Rudge. Committee unanimously requested the clerk to assess and place order if acceptable.

11.6 Other financial matters

11.6.1 None

12 Health and Safety Matters

12.1 Councillor's playground inspection reports for February (March - David) Handed to clerk for recording

12.2 Missing Cargo Net on Climbing frame – see 11.5.5

13 Training

13.1 Courses attended by councillors for Clerk's register. Cllr Ryder attended two, Chairmanship and How to be a better Councillor.

13.2 Other training requests - None

14 Freedom of information requests.

14.1 None

15 Footpaths

15.1 Dan Weeks, footpath Officer, is sending a plan for us to mark up information for rectification.

15.2 Begbroke Lane surface – update from Dan Weeks. Sustrans are researching grants as the surface is terrible during wet weather and beyond. This would enable a much improved cycle and pedestrian route to Kidlington. It was noted that the surface was not helped by motor bikes.

16 Any Other Business

16.1 Cllr Perkin attended a Recreational standards meeting at CDC and discussed the best use of facilities. He said that the "bigger picture" for the village hall needed looking at. Whilst the play group were applying for grants to provide children's toilets, the chances of getting grants would be improved if a combined plan for the hall was submitted.

16.2 The Chairman commented to the meeting and to Cllr Stevens about the driving standards of the dustcart driver. It appears that he drove fast down Spring Hill and reversed at speed in St Michael's Lane and this was not acceptable. Cllr Stevens noted the comments.

17 Dates of the Next Meetings:

17.1 Parish Meeting Monday 6th April 2009 – 6.30pm.

Signed:  Dr Jill Durrant - Chairman.

Date: 06.04.09

Begbroke Parish Council

Clerk to the Council: Jeffrey Wright

27 Willow Way
Begbroke
Kidlington
Oxfordshire, OX5 1SD

e-mail at: clerkbpc@btinternet.com

<http://www.cherwell-local.org.uk/site/BEGBROKE-PARISH-COUNCIL/index.htm>

MINUTES OF THE MEETING OF BEGBROKE PARISH COUNCIL HELD IN BEGBROKE VILLAGE HALL ON MONDAY 6TH APRIL 2009 AT 6.30PM

- 1 Present:** Dr.J Durrant (Chairman), Cllr Malcolm Ryder (Vice Chairman) Jeffrey Wright (Clerk), Cllr David Wintersgill, Cllr Carol Trevelyan, Cllr Robert Perkin, Cllr Ruth Davis, Cllr Trevor Stevens.(From 7.0pm)
- 1 Apologies**
1.1 Cllr Mike Gibbard
- 2 Read and Confirm Minutes of Last Meeting.**
2.1 The minutes of the meeting held on 23rd March 2009 were confirmed as a true record.
- 3 Declaration of Interest & Gifts or Hospitality**
3.1 Cllr Perkins on item 4.1
- 4. Matters Arising from the Minutes**
4.1 Post box from shop to bus stop. Post Office is awaiting utility drawings for new site and should be another month before it is moved.
4.2 Way markers. Cllr Ryder showed footpath maps upon which he had identified where markers should be. No plan supplied by Dan weeks yet.
4.3 Proposed sign to alert people to report problems with grounds or play area. Clerk has e mailed new text to sign company. Awaiting reply, clerk to write again.
4.4. Proposed yellow lines – council have abandoned plans to install. However the committee await any response from Stagecoach to OCC on their intentions.
4.5 Village hall Sign – checking if planning permission is required before proceeding. Also awaiting response from the same company as the play area sign.
4.6 Real time information sign at bus stop – OCC have no plans/finance to install. Clerk to write again as this is more important to us with large time intervals between buses than say Kidlington where one knows that a bus will be along in a few minutes.
4.7 Mr Caughey is to carry out the internal audit for parish council.
4.8 Services for children at a local level – publicity? (CR593) After discussion, it was agreed that the clerk request information and forward to the play group.
4.9 Order for 2 replacement waste bins has been sent to Morgan Ashurst – 3-4 week delivery. Cllr Ryder said that the bin by the west bus stop seat was missing. It was agreed to see how the new bins in the play area performed before proceeding with a replacement.
4.10 Mr Rudge has been appointed to cut grass. Please see item 11.5.1
4.11 Clerk had again requested another post box but the Post Office will not provide one as domestic post is declining.
- 5 Reports from County/District Councillor.**
5.1 Clerk read out a response to a resident from Cllr Gibbard regarding bus passes and costs. Only single tickets are issued – outward journey and return journey. This means that the originator of each journey covered the ticket cost and in our case a trip to Oxford would be funded by Cherwell DC and the return by Oxford City Council. He said the costs were to CDC were about £1 million per annum and to Oxford City about £2.4 million. The disparity was partly due to differences in operating times –CDC from 9.30am and Oxford from 9.0am.

6 Council Representatives. (Two representatives if possible)

6.1 A44 (Jill Durant No report

6.2 BVHMC (Carol Trevelyan). No report

6.3 Oxford Airport Consultative Meeting. (Jill Durrant) No report – clerk to request any available minutes from airport manager.

6.4 Oxford Green Belt Network (Jill Durrant) No meeting. Clerk reported that there is a CPRE Green Belt Way walk and rally on the 19th April.

6.5 Police Liaison Meeting. (David Wintersgill) None

6.6 Kidlington Neighbourhood Policing Team report. None.

7 New Business

7.1 Annual Parish Walk – It was agreed by the committee to hold this at 9.30 am on Saturday 6th June and meet in the Royal Sun car park. Clerk to put on the agenda for annual parish meeting.

7.2 Cherwell Countryside Forum – it was agreed that if anyone wanted to attend, then contact the clerk. However it was considered that the topics did not seem relevant to the needs of Begbroke. (CR594)

7.3 Rob Lowther, CDC's Antisocial Behaviour Manager, gave a short presentation to the committee on deployable CCTV. He mentioned how the Kidlington Neighbour Action Group (KNAG) enabled liaison between police and residents. He realised how frustrating it is for people who, on calling the police, are put through to a station in say Wantage or Slough and that local contact with the police has mostly been lost. However, there was a local PCSO in post and information could go via that route. There were two routes to obtaining cameras and these are either through the provision of a stream of suitable information to the police by the public or by the police actioning themselves. Because of regulatory powers, cameras are just not able to be positioned anywhere and Mr Lowther has to satisfy his managers of the need before approval can be given. The chairman said that after recent vandalism in the village and at the priory, there was no further contact to the Nun in charge from the police and this was quite worrying. It was agreed that Rob would do a note and an incident pro-forma to the clerk, who would pass on information given to him.

8 Planning (April – David, Ruth)

8.1. Applications

8.1.1 None

8.2 Decisions:

8.2.1 None

8.3 Conditions of Planning:

8.3.1 The Chairman remarked about the apparent cavalier attitude in respect of helmets and PPE by the builders working on the renovation at The Manor. Scaffold had been erected intruding in to the highway and although lights were fixed they were not working. (Chairman later telephoned clerk and confirmed they were not). Clerk to write to OCC.

8.4. Appeals

8.4.1 Appeal Ref: APP/C3105/A/09/2095056

Applicant's Name: University of Oxford

Proposal: Widening and southern extension of access road, including public highway junction's alterations and associated work. Location: Begbroke science Park access road and land including part OS 0004 and OS 0028 adjacent to Woodstock Road (last objection was because it was in green belt) – No update.

8.5 Withdrawals

8.5.1 None

8.6 Amendments

8.6.1 None

9 Correspondence

9.1 See appendices

10. Comments on last months Correspondence

10.1 Cherwell News PR767. Clerk read this out which covered topics such as: Cherwell were rated as excellent by the Independent Audit Commission, CDC came away with 5 stars at the recent "Clean Britain Awards", a new street sweeper that cost £104,000 has been commissioned, there is a cleaning blitz in Kidlington between 20th and 24th April as well as others, the first LinkPoint kiosk was opened in Croperdy giving access to council services for residents, Taxi safety checks have been carried out and waste food collection is to be pioneered from October 2009.

10.2 Swifts and Swift conservation – meeting 30th April Kirtlington Village Hall.

11. Financial Matters

11.1 Balances and Liabilities

Balance as of 01/04/2009: £6,529.16

11.1.1 Uncleared Cheques & Liabilities £728.17 Transfer required £500

11.2 Income

11.2.1 None

11.3 Expenditure

11.3.1 Clerks Salary £457.33 (01/04/2009 - 30/04/2009) CN:194 (increased by 12 hours for work on accounts for parish council and BVHMC report)

11.3.2 Clerks Expenses £105.00 (01/04/2009 - 30/04/2009) CN: 195

11.3.3 Begbroke Play Group - £25 grant for fundraising C/N:193

11.3.4 OALC Membership - £140.84 CN: 196

11.4. Grant Requests.

11.4.1 None.

11. 5 Quotations

11.5.1 Grass Cutting - Mr Pricket £2000 approx depending on frequency. Clerk arranged another quotation from Mr Rudge which was £1625 pa for similar cutting schedule. Clerk has accepted on behalf of the committee. A copy of our agreement with OCC has been given to him and all conditions must be abided by. Clerk to meet Mr Rudge and discuss requirements.

11.6 Other financial matters

11.6.1 The parish accounts for 2008-9 were unanimously approved by the committee and signed by the chairman as well as the Annual return for the Audit Commission.

11.6.2 The Annual Governance Statement was unanimously approved by the committee.

The committee thanked the clerk for his presentation of the accounts to them. He said he will now send them to the internal auditor.

12 Health and Safety Matters

12.1 Councillor's playground inspection report received from Cllr Wintersgill.

13 Training

13.1 Courses attended by councillors for Clerk's register - none

13.2 Other training requests. None

14 Freedom of information requests.

14.1 None

15 Footpaths

15.1. Update – see item 4.2

16 Any Other Business

16.1 Cllr Ryder discussed flood management with an Environment Agency employee at a recent course. A discussion took place about this because his information it appeared to contradict the EA booklet "Living on the Edge" information. To be investigated further.

16.2, Cllr Perkin said he attended the "Recreational Standards meeting

16.3 Cllr Perkin said that the cricket team will play again next season and are cutting the grass at their expense.

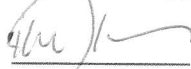
16.4 Cllr Wintersgill said that motorcycles have again been riding up Begbroke Lane and the surface is getting damaged further. Clerk to write to Dan Weeks.

16.5 The clerk reminded the committee that nominations for Chairman and Vice Chairman had to be received in April according to standing orders. The chairman said that she was going to resign the Chairmanship but remain on the committee. Cllr Ryder was then proposed for Chairman by Cllr Durrant and seconded by Cllr Trevelyan. Cllr Durrant nominated Cllr Davis for Vice Chair but whilst she declined she said she would consider. Cllr Durrant said that in the event of no nominations, she would be happy to be Vice Chairman. Clerk said he would need a nomination and a seconder by the end of the month.

16.6 Clerk reminded the committee to consider comments for the subsidised bus service review.

17 Dates of the Next Meetings:

17.1 Annual Parish Meeting and Annual Council Monday 18th May 2009 – commencing 6.30 pm.

Signed:  Dr Jill Durrant - Chairman. Date: 18.05.09

Begbroke Parish Council

Clerk to the Council: Jeffrey Wright

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<http://www.cherwell-local.org.uk/site/BEGBROKE-PARISH-COUNCIL/index.htm>

MINUTES OF THE ANNUAL MEETING OF BEGBROKE PARISH COUNCIL HELD IN BEGBROKE VILLAGE HALL ON MONDAY 18TH MAY 2009 AT 6.30PM

1 Present: Dr.J Durrant (Chairman), Cllr Malcolm Ryder (Vice Chairman) Jeffrey Wright (Clerk), Cllr David Wintersgill, Cllr Carol Trevelyan, Cllr Robert Perkin, Cllr Ruth Davis, Cllr Mike Gibbard.

1 Apologies

1.1 Cllr Trevor Stevens

2 Read and Confirm Minutes of Last Meeting.

2.1 The minutes of the meeting held on April 6th 2009 were confirmed as a true record.

3 Declaration of Interest & Gifts or Hospitality

3.1 Cllr Perkins - personal interest on item 4.1 (on his land)

3.2 Cllr Durrant prejudicial interests on item 8.1.1 close neighbour) and item 8.1.2 (her plumber)

4. Matters Arising from the Minutes

4.1 Post box has now moved from shop to bus stop. It was reported that many residents had complained about the new site. However it was not initiated by the committee.

4.2 Way markers – Cllr Ryder said many had been done but scheme still not complete.

4.3 Village Hall and Play Area signs – completed. Cllr Mike Gibbard commented on the improved appearance of the hall, car park, signage and bowling green railings

4.4. Mr Caughey has carried out a satisfactory internal audit for the parish council and the clerk can now send to BDO Stoy Hayward.

4.5 Replacement waste bin installation – the bins are on order.

4.6 Services for children at a local level – publicity material (CR593) received by clerk. The Chairman asked where the display stand was. Clerk to investigate.

4.7 Rob Lowther – CCTV presentation – no e mailed feedback to clerk. Cllr Gibbard enquired about what the feedback was supposed to be and clerk replied that it was about procedures.

5 Reports from County/District Councillor.

5.1

Excellent

Cherwell District Council has been rated as 'Excellent' - the highest grade possible - by the Audit Commission, having scored 54 points out of a maximum of 60. The Commission recognised Cherwell as being highly effective in delivering wider community outcomes, having strong financial management with a robust approach in achieving value for money and having a culture of performance management and a focus on customers throughout the council.

This compares with South Oxfordshire who are also 'Excellent', the County Council and West Oxfordshire who are judged to be 'Good', Vale of White Horse who is 'Fair' and Oxford City judged to be 'Weak'

Whilst being delighted with this result, we are not complacent and recognise that we can still improve in certain areas, not least in the way we buy in our own goods and services. Cherwell is determined to remain an accessible, value for money council.

Council Tax

Cherwell has kept its promise to keep council tax increases below inflation, whilst maintaining its front line services. Council tax for a Band D property will be £123.50 a year, an increase of just 7 pence a week. The increase of just 2.9% is below the current Consumer Price Index inflation rate of 3%. Oxfordshire County Council have also reduced their Council Tax increase for the third year running, one of the lowest rises of any shire county in the south east at 3.75%.

Weston Otmoor

The proposed Weston Otmoor Eco-Town has dominated our planning year. Cherwell District and Oxfordshire County Councils remain totally opposed to the concept. Mixed messages have seen the plans receive a Grade 'C' for sustainability, but the Grade 'A' for financial viability! The Government's consultation is now over and we wait to hear the outcome in June/July.

Local Development Framework

Work on developing our Local Development Framework (the new Cherwell Local Plan) has been severely disrupted by the imposition of the eco-town process. However progress is being maintained and the first document being the Core Strategy (which broadly states where 13,500 new homes will be built in the District by the year 2026) will be published early next year.

A44 Crossings

Any attempts to get a safer pedestrian crossing of the A44 in Begbroke (and Yarnton) have been disrupted by the University's appeal against the refusal of planning permission for their proposed access through the Green Belt to the A44. That appeal has now been dismissed by the Planning Inspectorate. Ironically the permission for the original access to the A44 has also lapsed. The University has to start all over again, and this should be the opportunity to again push for improvements for Begbroke.

Hall Farm Development

Not all Planning Inspectorate decisions go our way, and the Inspector's decision to allow the development of the redundant farmyard at Hall Farm being quite bizarre. Work has started, and we are now faced with an application to develop farm buildings on the opposite side of the road, because the farm operation is 'thriving'!

Concessionary Bus Fares

Much has been said about Cherwell District Council's decision to apply concessionary bus fares from 9.30am, unlike Oxford City who went for 9.00am. The change in the system was brought about by the Government insisting that concessionary fares apply for journeys throughout the country (rather than limited to local trips). As a result, Cherwell is facing increased costs of £1million per year, whilst the City Council has recorded a loss of £2.4million, all of which is funded by the council tax payer. Unfortunately, Cherwell are unlikely to be able to change from the 9.30 start.

Kidlington & Gosford Sports Centre

Refurbishment of the centre is nearing completion, with an official opening on 20 June after a £4.5 million overhaul.

Michael Gibbard May 2009

6 Council Representatives. (Two representatives if possible)

6.1 A44 (Jill Durrant – No report

6.2 BVHMC (Carol Trevelyan). Cllr Perkin answered on her behalf and said the village hall committee had decided not to charge the parish council room rent in recognition of the work they carried out for the hall and grounds.

6.3 Oxford Airport Consultative Meeting. (Jill Durrant) No report

6.4 Oxford Green Belt Network (Jill Durrant) No report

6.5 Police Liaison Meeting. (David Wintersgill) Cllr Wintersgill reported that the main issues being dealt with were underage drinking associated with bad behaviour and speeding. Several of the issues such as a cannabis farm and other local incidents are detailed in the police report below. There was also an incident with illegal immigrants. Cllr Perkin asked where the evidence was to support the drunkenness in the village and David replied to say that it was not necessarily in Begbroke because all incidents were recorded by the police as North Kidlington area.

6.6 Kidlington Neighbourhood Policing Team report. No report received in time for meeting however it is reproduced below for information but was not discussed.

Kidlington Rural North neighbourhood update

Update for April

NHT Priorities

In response to your priorities the team and partners have been working hard to identify specific locations across the patch in order to address the issues raised. To that Thames Valley Police Roads Policing Department conducted an operation on Langford Lane, targeting driving standards (speeding priority on all areas). The operation was very successful with over 40 offences dealt with from speeding to people not wearing seat belts. This is the first of many and we will continue to support Roads Policing in this area.

Cannabis Factory found in Begbroke

As a direct result of the community looking out for each other, suspicious activity was identified at an address in Begbroke. This information was passed to police during the morning and the house was raided a few hours later. As a result, numerous cannabis plants were found growing in the bedrooms and the 'gardener' arrested and charged. The alleged offender is now remanded in custody awaiting a trial date at Crown Court. It was estimated that the quantity recovered, if harvested on a regular basis over the year could have realised upwards of £100,000. A cracking job delivered by the community.

Substantial cocaine seizure Bunkers Hill

You may have read and heard the recent media reports of a Force drugs operation which was brought to a head this month, where approx 6.5 kg of cocaine was recovered and three people arrested and charged. None of the offenders were local to Kidlington or the surrounding area.

A34 Trailer thefts

The A34 is a major arterial route through the neighbourhood and has been the subject of a police operation for several months targeting Lorries with trailers parking overnight in the lay-bys. Thieves have been stealing from the Lorries by cutting or slashing the curtains on the trailers and stealing the contents. As a result of police awareness, another two men were arrested whilst attempting to steal £47,000 of goods. For those people in the area of Weston-on-the-Green, sorry for all the noise on the night and the helicopter hovering overhead, but it was all for a good cause!

Assault Red Lion Kidlington

During the evening of Monday 27 April, an assault took place in the Red Lion in Kidlington where a local man was attacked with a hammer and another instrument. The offenders have been arrested and released on bail pending charging decisions. We have several witnesses to this incident, but we would like to hear from anyone who saw these men immediately before the assault outside the pub. You can contact us via the 08458 505505 number.

Arson Yarnton

A man was charged and remanded for an arson attack on a vehicle in Yarnton. The fire spread to the house, endangering the occupants. No one was hurt in this attack.

Overview

After all that you would think Kidlington was the Bronx! Nothing could be further from the truth. As you know, these are unusual events for our community and everyone has had a positive outcome for the victims.

Fortunately that is everything for this update, if you wish to speak to the team about any of the issues or just to have a chat, the normal contact numbers apply.

7 New Business

7.1. Allianz renewal invitation. Annual premium is now £1,639.65. It was agreed unanimously to continue with this policy.

7.2 Employers Liability insurance has been scanned and put on website. (Although it was not really applicable to the parish council)

7.3 Parish Presentation on Parish Development Control matters by CDC. Clerk has responded to say we would be interested. Cllr Gibbard was pleased the committee had responded positively.

7.4 Review of subsidised bus services - the committee considered the clerk should reply to say that a) The bus should collect passengers from Begbroke West, b) Perhaps the timing could be considered, c) The council should pursue the circular route proposal to the Water Eaton Park and Ride via Langford Lane.

7.5 Age declaration from those 75 or over. Cllr Trevelyan declared that she was over 75. Clerk said it was important for insurance purposes.

7.6 Review Standing Orders. These were discussed as the clerk had updated them to include information relating to audit requirements, as well as compliance with legislation. They were unanimously approved by the committee.

7.7 Cherwell Sustainable Community Strategy – workshop 20 May. No candidates.

8 Planning (April – David, Ruth)

8.1. Applications

8.1.1 09/00473/F 4 Spring Hill Mr Stephen Skinner – Erection of single storey rear garden room, conversion of garage, 1st floor extension, new porch, new garage. The committee commented that: a) the additions and alterations seem sensible and in keeping with the conservation area. b) Landscaping proposals should be provided together with the location of a bins store c) The garage may be better sited closer to the Northern Boundary and levels reduced to lessen visual impact from the coach house opposite, the road and to ease access. d) The applicant may wish to consider storage and work bench facilities within the garage area e) The car port at No 3 was built apparently without planning permission In the mid 80's. As the house is sited on a Road Junction, the Parish Council

will want to see any alterations in access. f) There is a covenant in the sale of land form Orchard House which prevents development.

8.1.2 09/00514/OUT Mr Robert Cross –16 Woodstock Road East, 2 No detached Houses with Garages. The committee had no objections but the clerk forwarded comments from Valerie Lunt as discussed with her Cllr Gibbard and the clerk.

8.1.3 09/00513/F Mr S D Strong Erection of general purpose agricultural Building OS Parcel 8258 South hall Farm Spring Hill Begbroke. The committee objected to this proposal for the following reasons: a) It was in green belt, b) The height may affect aircraft flight paths, c) The proposal affects the setting of a listed building, d) the committee thought the barns use may not just be for local use, e) The proposal contradicts the design statement of 06 102 where visual appearance of hall farm would be improved from the A44 by removal of farm buildings - this is the opposite. f) The committee would like evidence that the footpath was officially diverted. g) The need for this barn should have been considered when it was agreed to remove similar buildings on Hall Farm.

8.1.4 09/00597/F Toure International Ltd - Erection of dwelling to replace Lodge House. Clerk is to write to Mike Buxton at CDC to see if there has been a change of use at Begbroke Manor as offices of two companies appeared to be registered there. He is also to comment to Mr Buxton that the plans do not appear to be in keeping with the conservation area, the proposed building is not on the same footprint as the previous property and work has already started.

8.2 Decisions:

8.2.1 None

8.3 Conditions of Planning:

8.3.1 None

8.4. Appeals

8.4.1 Appeal Ref: APP/C3105/A/09/2095056

Applicant's Name: University of Oxford

Proposal: Widening and southern extension of access road, including public highway junction's alterations and associated work. Location: Begbroke science Park access road and land including part OS 0004 and OS 0028 adjacent to Woodstock Road. This has dismissed by the planning inspectorate and the older permission has elapsed. The situation is that the University will have to start again from scratch.

8.5 Withdrawals

8.5.1 None

8.6 Amendments

8.6.1 None

9 Correspondence

9.1 See appendices

10. Comments on last months Correspondence

10.1 CR610 – Thanks for Grant from Begbroke Women's Institute

11. Financial Matters

11.1 Balances and Liabilities

Balance as of 16/05/2009 £15,136.50

11.1.1 Uncleared Cheques & Liabilities £2,294.00 Transfer required £2,300.00

11.2 Income

11.2.1 CDC Precept April 2009 £10,732.00

11.2.2 CDC Grass cutting grant £1,046.57

11.3 Expenditure

11.3.1 Clerks Salary £ (01/05/2009 - 31/05/2009) CN:202

11.3.2 Clerks Expenses £ (01/05/2009 - 31/05/2009) CN: 198

11.3.3 Allianz Parish Council Insurance £1,639.65 CN: 199

11.3.4 ORCC Membership £20.00 CN: 200

11.3.5 Signs Express - Village hall and Play area signs £230 CN: 201

11.3.6 Mr Caughey – internal Audit of accounts £150 CN: 197

The above expenditure was unanimously agreed by the committee.

11.4. Grant Requests.

11.4.1 None

11. 5 Quotations

11.5.1 None

11.6 Other financial matters

11.6.1 None

12 Health and Safety Matters

12.1 Councillor's playground inspection reports. These were received by the clerk from Cllr Davis and Cllr Wintersgill during the month.

13 Training

13.1 Courses attended by councillors for Clerk's register - none

13.2 Other training requests – Ruth Davies, Play Ground Inspection - 9 July at Watlington.

14 Freedom of information requests.

14.1 None

15 Footpaths

15.1 see 4.2. The parish walk is on 6th June at 9.30am starting at the Royal Sun.

16 Resignations & Elections

16.1 (Cllr Jill Durrant said she would resign as Chairman but was willing to stand for Vice Chairman. Cllr Malcolm Ryder said he was willing to be Chairman)

16.2 Election of Chairman and Vice Chairman to the parish council

Chairman: Malcolm Ryder

Proposer: Dr Irene Jill Durrant.

Seconded: Ruth Davies

A vote was taken and Malcolm Ryder was unanimously elected as chairman

Vice Chairman: Dr Irene Jill Durrant.

Proposer: David Wintersgill

Seconded: Malcolm Ryder

A vote was taken and Dr Irene Jill Durrant was unanimously elected as Vice chairman

16.2.1 It was decided that the officers would commence duties immediately after the Annual Parish meeting.

16.3 Resignations - none

17 Any Other Business

17.1 It was discussed that 5 Fernhill Road appeared to be proceeding with alterations without planning permission. Observations were made of block work into the highway, a dormer window overlooking a neighbour and a new block work driveway that appeared to

drain on to the highway. Apparently, these and other items are being investigated by CDC at present.

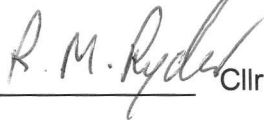
17.2 Cllr Trevelyan asked if was necessary for the school bus to be routed through the village instead of children being dropped at the bus stop. It was thought that it may be because this route would take the trip over the 3 mile minimum distance for school bus provision.

18 Dates of the Next Meetings:

18.1 Annual Parish Meeting 7.30pm immediately after this meeting.

18.2 Monday 6th July 2009 – commencing 6.30 pm.

Signed: _____



Cllr Malcolm Ryder - Chairman.

Date: _____

Begbroke Parish Council

Clerk to the Council: Jeffrey Wright

27 Willow Way
Begbroke
Kidlington
Oxfordshire, OX5 1SD
e-mail at: clerkbpc@btinternet.com

<http://www.cherwell-local.org.uk/site/BEGBROKE-PARISH-COUNCIL/index.htm>

MINUTES OF THE ANNUAL COUNCIL MEETING (AGM) OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON MONDAY 18th MAY 2009 AT 7.30PM

- 1 Present:** Dr. J Durrant (Chairman); Jeffrey Wright (Clerk); Cllr. Malcolm Ryder; Cllr. Ruth Davies; Cllr. David Wintersgill; Cllr Carol Trevelyan; Cllr Bob Perkin; Cllr. Mike Gibbard. There were also 12 members of the public in attendance.
 - 1.1 Apologies:** Cllr Trevor Stevens
- 2 Read and Confirm Minutes of Last Meeting.**
 - 2.1 The minutes of the meeting held on Monday 12 May 2008 were confirmed as a true record and signed by the Chairman Dr Jill Durrant.
- 3 Declaration of Interests & Gifts and Hospitality**
 - 3.1 None declared
- 4 Matters Arising from the Minutes**

Before dealing with the rest of the business, the chairman allowed Cllr Perkin to introduce Michael Earle, our local PCSO, to the residents and the committee. He said that problems needed to be reported to him and encouraged residents to do so. Accordingly, he gave his telephone number 0845 8 505 505 and his business card with e mail adress. michael.earle@thamesvalley.pnn.police.uk. One resident, complained about parking in Begbroke Cresecent and he said he would look into it.

 - 4.1 Cllr Perkin addressed the meeting to say that it was unlikely that the shop would continue trading beyond the end of the year. Local support was not there and the decline in building work and associated lack of tradesmen purchasing from the shop had declined. He said that it was normally the same customers that supported the shop.
 - 4.2 Residents again brought up the problems caused by Solo Italia such as parking in the service road, deliveries to site causing obstructions as well as to nearby properties and the general appearance of the site. The bus company had wanted OCC to put down yellow lines and move the bus stop because of obstructions. The yellow lines plan has now been withdrawn but no further news has been heard about the bus stop. Cllr Gibbard said that anyone was entitled to park in the lay by providing the vehicle complied with legal requirements such as vehicle licence. Cllr Gibbard confirmed that CDC continued to monitor the site for compliance with planning conditions.
- 5 Chairman's Report. (Cllr Durrant)**
 - 5.1 The Chairman said it was a sad occasion following the death of Cllr Millin and asked the Clerk to write to his relatives and express the committee's condolences.
 - 5.2 The Chairman thanked the clerk for his efforts during the year.
 - 5.3 She thought the improvements to the hall and signage were excellent and hoped that suitable projects would continue.
 - 5.4 She thought that there appeared to be rejuvenation at the Bowls Club and thought that the parish Council could help with their facilities such as storage and club house.
 - 5.5 The cricket team were now playing some matches. Cllr Perkin said that some players had decided to return to "their roots" and start playing locally again.
 - 5.6 There had been no response to football teams playing on the pitch however there was a long term problem with drainage.
 - 5.7 The chairman said that she was disappointed that in the last 4 years she had been unable to get a pedestrian crossing on the A44. She had fought very hard to obtain pedestrian lights but we were now in a much better position now the application for the access road to the science park has been turned down and the original application from the A44 has elapsed. Cllr Gibbard is to push for a crossing as a matter of urgency.

5.8 The chairman commented on letter to The Link regarding a proposed junction layout with Fernhill Road. She said that it would be preferable for residents to pass their views through the Parish Council who have overall knowledge of what is happening.

5.9 The chairman commented on various current contentious planning applications including the proposed erection of a barn to replace one that has just been demolished at Hall Farm.

5.10 The Chairman commented of the condition of the Church Wall in St Michael's Lane. The clerk said he had written to Reverend Parkinson about it with details of grant providers but John Roff replied to say it should have been to him as he is the Church Warden and has responsibility for such matters.

6. Clerks Financial Report and Accounts 2008 - 2009 for Begbroke Parish Council

(Copies were available for residents to consult during the meeting)

Audit 2007-8

Last years audit was considered satisfactory by the external auditors, BDO Stoy Hayward.

Accounts

The balance brought forward from last year was £2,283. Income totalled £41,193 and the total expenditure was £36,945. The residual balance carried over to 2009-10 is £6,531

VAT repayment claims were made to the value of £5617 and grants of £25,921 were paid by Cherwell District Council. This included a grant for play area railings and a new swing last financial year of £6,352

The Parish Accounts and Annual Governance Statement were agreed by the parish council on 6th April 2008 and recorded in the minutes as items 11.6.1 and 11.6.2. The accounts have also been approved as satisfactory by the internal auditor and have now been submitted for external audit to BDO

The accounts are organised by the following pages:

- Statement of Responsibilities
- Statement of Accounts, (Bank reconciliation)
- Explanation of significant differences.
- Debtors and creditors
- Income and spending Summary
- Graph of Income & Spending & Account Transactions.
- Detail of income and spending.
- Section 137 of LGA 1972 grants
- Details of assets
- Budgeted spending proposals for 2009-10
- Financial Management & Administration. Risk assessment

Bank reconciliation and External Audit reconciliation.

All transactions were reconciled with outstanding liabilities to achieve a nil difference for the external audit.

Boxes 1 – 11 are those that have to be completed.

Income

Main income was mainly the precept from CDC comprising two payments of £10,444, VAT refunds of £5617, grants of £25,921 interest from the bank of £222 and a grass cutting grant of £1006

Expenditure

This year the Parish Council again concentrated on the village hall and health and safety.

Main expenditure was to the village hall with a re-surfaced car park and railings around the bowling green, grass cutting, a replacement seat at the bus stop and the clerks salary and expenses.

The parish council belongs to various organisations including Oxfordshire Playing Field association, ORCC, OALC and the Green Belt Network.

Explanation of significant differences.

If there is a difference between last years figures and this years of >10% or £100, then an explanation has to be given to the accountants. The differences are really down to increased expenditure and additional income.

Section 137 grants

There is a limit to the amount of grants that the parish council can give. This is based on the amount of electors and in Begbroke there are 635. The maximum allowed per elector is £5.86 so the maximum grants we could have given is £3,721.10 In the event, £950 in total was given to Begbroke Coffee Morning, The Link, Begbroke Women's Institute, Oxfordshire Association for the Blind, Oxfordshire Carers Forum and Victim support.

Assets

The asset list has been updated to reflect any assets that were disposed of and those that were added. The current asset value is about £85k. Accordingly the insurance policy has been re-assessed with an increased premium of about £45.

RMR
17-5-10

Budgeted spending proposals

This shows the budget for the next financial year. The precept is set at £21,464 and includes a sum of £5,250 for improvements to the village hall and its grounds. Grants are only available every other year and so these funds will be retained. We hope to get additional precept funds next year, will be put towards a grant application in 2010-11. It is hoped to carry out larger scale refurbishment and improvements to the hall.

Financial management & Administration

In accordance with The Audit Commission return 31st March 2007, an assessment of risks facing the Council (Financial management & Administration), with appropriate steps to manage those risks, has been completed. This has been formally reviewed during the year. This is basically a risk assessment.

Two councillors now countersign invoices presented for payment. This is in addition to two signatures on cheques and introduces more financial control with a reduced risk of incorrect payments.

Begbroke Village hall

The plan last year was to get the car park refurbished with a macadam surface and edgings and erect railings adjacent to the bowling green. Both of these objectives have been met as well as replacing the broken fence adjacent to the Play area with higher railings. I think everyone will agree that these significant changes have really improved the appearance of the hall, play area and bowling green. Vandalism has also been less and I suspect this is partly due to the smart appearance.

Bankers

We continue to use Natwest although there have been some difficulties. At present, only three councillors can sign cheques but this is due to the problems in removal and addition of names and involves submitting minutes and mandates for each councillor change. It was thought best to do this in one operation.

Website

Most information is posted on the parish council website including a copy of the accounts. The latest is mandatory information kept by me on behalf of the council and relating to the freedom of Information Act. I have also posted a copy of the Public Liability Insurance Certificate. The Link is also now available on line.

Jeffrey Wright Clerk to Begbroke Parish Council - 18th May 2009

7 Report from District Councillor

7.1 May 2009 District and County Councillor's Report Begbroke Parish Council APM

Excellent

Cherwell District Council has been rated as 'Excellent' - the highest grade possible - by the Audit Commission, having scored 54 points out of a maximum of 60. The Commission recognised Cherwell as being highly effective in delivering wider community outcomes, having strong financial management with a robust approach in achieving value for money and having a culture of performance management and a focus on customers throughout the council.

This compares with South Oxfordshire who are also 'Excellent', the County Council and West Oxfordshire who are judged to be 'Good', Vale of White Horse who is 'Fair' and Oxford City judged to be 'Weak'. Whilst being delighted with this result, we are not complacent and recognise that we can still improve in certain areas, not least in the way we buy in our own goods and services. Cherwell is determined to remain an accessible, value for money council.

Council Tax

Cherwell has kept its promise to keep council tax increases below inflation, whilst maintaining its front line services. Council tax for a Band D property will be £123.50 a year, an increase of just 7 pence a week. The increase of just 2.9% is below the current Consumer Price Index inflation rate of 3%.

Oxfordshire County Council have also reduced their Council Tax increase for the third year running, one of the lowest rises of any shire county in the south east at 3.75%.

Weston Otmoor

The proposed Weston Otmoor Eco-Town has dominated our planning year. Cherwell District and Oxfordshire County Councils remain totally opposed to the concept. Mixed messages have seen the plans receive a Grade 'C' for sustainability, but the Grade 'A' for financial viability! The Government's consultation is now over and we wait to hear the outcome in June/July.

Local Development Framework

Work on developing our Local Development Framework (the new Cherwell Local Plan) has been severely disrupted by the imposition of the eco-town process. However progress is being maintained and the first document being the Core Strategy (which broadly states where 13,500 new homes will be built in the District by the year 2026) will be published early next year.

A44 Crossings

Any attempts to get a safer pedestrian crossing of the A44 in Begbroke (and Yarnton) have been disrupted by the University's appeal against the refusal of planning permission for their proposed access through the Green Belt

to the A44. That appeal has now been dismissed by the Planning Inspectorate. Ironically the permission for the original access to the A44 has also lapsed. The University has to start all over again, and this should be the opportunity to again push for improvements for Begbroke.

Hall Farm Development.

Not all Planning Inspectorate decisions go our way, and the Inspector's decision to allow the development of the redundant farmyard at Hall Farm being quite bizarre. Work has started, and we are now faced with an application to develop farm buildings on the opposite side of the road, because the farm operation is 'thriving'!

Concessionary Bus Fares

Much has been said about Cherwell District Council's decision to apply concessionary bus fares from 9.30am, unlike Oxford City who went for 9.00am. The change in the system was brought about by the Government insisting that concessionary fares apply for journeys throughout the country (rather than limited to local trips). As a result, Cherwell is facing increased costs of £1million per year, whilst the City Council has recorded a loss of £2.4million, all of which is funded by the council tax payer. Unfortunately, Cherwell are unlikely to be able to change from the 9.30 start.

Kidlington & Gosford Sports Centre

Refurbishment of the centre is nearing completion, with an official opening on 20 June after a £4.5 million overhaul. **Michael Gibbard May 2009**

8 Question Time.

8.1 A resident asked if journeys taken with the new bus pass scheme could not be returns. Cllr Gibbard explained that the rules did not permit this. He further explained the percentage payments made to the bus companies so no one in theory lost any money with the scheme operation. However, the scheme had cost CDC and Oxford City Council substantial sums of money and it was now unlikely that the operational times will be extended to 9.0 am as other authorities do. He also said that tickets should be checked to ensure they relate to the journey and avoiding potential abuse of the scheme. For example, one may go from Begbroke to Yarnton so the ticket should not say Oxford.

8.2 A resident asked about flashing speed indicator signs on the A44. Cllr Gibbard said it was not likely they would be introduced although temporary ones had been installed in Yarnton. The chairman said that no-one appeared to take any notice of those (50mph signs) in Botley.

8.3 John Roff commented that the part of the Church wall had been repaired. However, they had to pay £13,000 for the repair of rainwater goods. They had sourced a grant of £3000 but had to pay out that sum before receipt.

9 AOB

9.1 The Chairman said that the parish Council had decided against dog litter bins.

9.2 Cllr Perkin said that a resident in Begbroke West was interested in starting a Neighbourhood watch scheme. He said he would see what developed.

9.3. Cllr Wintersgill was surprised that no one had mentioned the disgraceful state of the grass cutting on the A44. It had only recently been cut but not the central reservation. Cllr Gibbard said that a mobile signage unit was not sufficient and needed a lane closure to attend to this area. This was planned in the near future.

A resident asked if plants should be allowed to seed themselves before cutting. Cllr Gibbard said that there were about 50 conservation verge areas in the county for this. However the normal grass shedule was to cut back 1m back every two years and all the verges every third year to prevent woody growth.

9.4 Cllr Ryder said the annual footpath walk was 6th June starting from the Royal Sun at 9.30am.

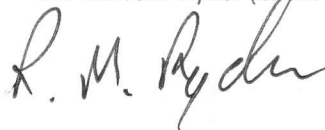
9.5 With the impending review of the Local circular bus routes and others, the Chairman asked the meeting if anyone had any comments to make. One resident wondered if an afternoon service could be provided. The clerk is to include with his feedback to OCC.

As there was no other business the Chairman thanked everyone for attending and closed the meeting.

Signed

Cllr Malcolm Ryder (Chairman)

Date: 17th May 2010



Clerk to the Council: Jeffrey Wright

27 Willow Way
Begbroke
Kidlington
Oxfordshire, OX5 1SD

e-mail at: clerkbpc@btinternet.com

<http://www.cherwell-local.org.uk/site/BEGBROKE-PARISH-COUNCIL/index.htm>

OF THE MEETING OF BEGBROKE PARISH COUNCIL HELD IN BEGBROKE
VILLAGE HALL ON MONDAY 6th JULY 2009 AT 6.30PM

- 1 **Present:** Cllr Malcolm Ryder (Chairman), Dr.J Durrant (Vice Chairman) Jeffrey Wright (Clerk), Cllr David Wintersgill, Cllr Robert Perkin, Cllr Ruth Davis,
- 1 **Apologies**
 - 1.1 Cllr Carol Trevelyan, Cllr Mike Gibbard.
- 2 **Read and Confirm Minutes of Last Meeting.**
 - 2.1 Confirm the minutes of the meeting held on 18th May 2009 as a true record.
- 3 **Declaration of Interest & Gifts or Hospitality**
 - 3.1 None declared
4. **Matters Arising from the Minutes**
 - 4.1 Replacement waste bin installation – the bins are still awaited as the supplier failed to order. It was decided to replace the Western bus stop bin as it was damaged and one in the play area rather than two.
 - 4.2 The clerk has tried to find the display stand but was unsuccessful. He is to contact the previous clerk to see if she knows.
 - 4.3 Rob Lowther – CCTV presentation – no e mailed feedback to clerk. Cllr Gibbard enquired about what the feedback was supposed to be and clerk replied that it was about procedures. Cllr Wintersgill will discuss at next NAG group.
 - 4.4. Annual Parish Walk on June 6th. This was very successful and Cllr Ryder is collating the information for transmission to Dan weeks. Cllr Wintersgill mentioned that the gate on footpath No 7 did not open correctly and Cllr Ryder said he had reported this to Dan Weeks previously
 - 4.5 Subsidised bus service review – clerk forwarded comments to OCC as discussed at last meeting plus suggested a new service from Pear Tree P&R to Headington hospitals, similar to that from Water Eaton P&R.
5. **Report from County/District Councillor.** (This is reproduced below and was read out at the meeting)
 - 5.1 **July 2009 District & County Councillor's Report Begbroke Parish Council South East Plan**

The South East Plan was adopted on 6 May and forms the new regional policy framework for the South East. It is essentially the new Oxfordshire Structure Plan, and replaces all policies but three viz:

H2 on RAF Upper Heyford

T7 on service areas near Motorways

M2 on sand & gravel workings.

Housing numbers for Cherwell District remain at 13,400 homes between 2006 and 2026.

RMR 07.09.09

6.5 Police Liaison Meeting. (David Wintersgill) Meeting later in the week so no report.

6.6 Kidlington Neighbourhood Policing Team report. (Reproduced below)

Kidlington neighbourhood update

NAG Priorities

Following the recent Neighbourhood Action Group (NAG) meeting a number of issues were raised around your community priorities. We need a hand with one of these in relation to drunkenness and rowdy behaviour in the village. It appears those in our community unable to hold their drink are happily targeting rubbish bins left out on the street. I have been asked to make you aware of this issue and request that you remove your bins after they've been emptied. This action also addresses the issue of dwelling burglaries. Those bins left out after rubbish collection serve as an indicator that the property may be unoccupied — at work, etc — and an opportunity for those who target houses. Bin Safe. House Safe.

Off-Road Riding

Quite aside from the anti-social behaviour aspect of our local youths riding motorcycles off-road in and around the villages, the consequences of accidents and subsequent injuries can be serious. An example of this occurred in Yarnton this month, where two lads were injured whilst riding off-road. Both suffered fractures and were treated at hospital. We wish both young men a speedy recovery from their injuries and I am sure both they and their families would want us to highlight the dangers of this type of riding.

Missing Person Found

Yet again the residents of Weston on the Green had to suffer the noise of the Force helicopter on the night of 14 May, during an extensive search for a young lady at high risk of injury. The helicopter eventually spotted her adjacent to the A34, near the Little Chef and the neighbourhood team detained her for a place of safety. The young lady suffered no serious injuries and is being looked after by family and friends.

Prison Sentence for Drugs Importers

You may have read the recent media updates of two local lads sentenced to 12 months and two years respectively for the importation of cannabis. The sentence was imposed following an excellent investigation by officers from Bicester CID, who provide support to Kidlington. It was unlikely the drugs were destined for use by villagers, but for onward sale elsewhere in the country.

Licensees fail test purchases

A joint Licensing and Neighbourhood Team operation was conducted this month to test off and on licence holders protocols in relation to the sale of alcohol to under age persons. Three premises within the village failed this test and were dealt with by fixed penalty notices. We as a community should not have to tolerate under age drinking and associated bad behaviour, if you see any examples of this let us know — WE WILL DO SOMETHING ABOUT IT.

Our normal contacts still apply.

End.

7 New Business

7.1 Review of Grass Cutting quality in Village by our contractor and OCC – Mr Rudge would like a 3-5 year contract. The committee decided that they were unhappy with the random way the village was being cut and it did not look good. They were satisfied with the play area and recreation ground. Clerk is to arrange to meet Mr Rudge and say that the village should be cut over one or two days. The committee were also unhappy about the cutting of the grass by OCC especially along the dual carriageway cycle paths. The clerk said that because it was in the 50 MPH zone, we could not cut it. Clerk to contact Northern area office.

7.2 Village Hall – e mail from John Webster about future planning. He has been considering a new building which would meet the needs of the bowlers, cricketers, footballers (if we get a team) playgroup and the users of the hall, He said it sounded a very expensive proposition, but it need not need to be a de-luxe building, as except for any potential football team, it would be mainly used during the summer months. He believed we should look at constructing a single skinned building with several sectioned off rooms comprising a new set of rooms for the bowlers, male and female changing rooms, a set of rooms for the cricketers or footballers with home and away changing rooms.

Storage for the field maintenance equipment (cricket/football)

Storage for the bowler's equipment.

This would release the existing cricket pavilion for use by the play group, without them having to move all their equipment whenever there is a match and perhaps remove the need for any extension to this building.

The removal of the unsightly concrete garage used for storing mowers, roller etc

The position of the building to be sited where the existing bowlers caravan is and to utilise as much of that ground between the bowling green and the playing field as is needed, and he believes that it could be as long as 60ft.

Cllr Durrant thought the hall should be improved especially the toilets because people did not want to visit premises with poor facilities. She also suggested a running track around the field.

7.3 Old paperwork from Mr Day relating to Village Hall – clerk to arranging collection.

7.4 Consultation documents on pitches and plots for travellers (CR648) There were no comments to forward before Tuesday 1st September.

7.5 Duty of care tree surveys – Nicholson Nurseries. Clerk to arrange a quotation to include the parish council's trees and those in the recreation grounds managed by BVHMC. The request is to liaise with OCC to ensure their trees are not included.

7.6 Hedge cutting – a) roadway parallel to play ground entrance b) Bowling green hedge. It was proposed that the parish council carry out this work in future. The committee agreed unanimously to this proposal.

7.7 invite from Bob Duxbury to attend a presentation upon development control planning matters. The session for our council has now been arranged for 7.30 pm on 5th August 2009. It will be held at the Exeter Hall, Kidlington – Candidates for attendance Cllr Ryder to attend and Cllr Davis if he cannot.

8 Planning

8.1. Applications

8.1.1 09/00473/F Mr Stephen Skinner- Spring Hill - amended plans submitted see 8.2.1

8.1.2 09/00720/F Mr & Mrs Fisher 5 Fernhill Road, Variation of condition 5 to permit two high level roof lights to front bedroom. This was discussed but it was too late to submit any views to CDC. Cllr Ryder had canvassed views from No 7 Fernhill who objected and No 3 who had no objections.

8.2 Decisions:

8.2.1 09/00473/F Mr Stephen Skinner – Erection of single storey rear garden room, conversion of garage, 1st floor extension, new porch, and new garage. Permission granted subject to conditions.

7-9-09 RMR

8.2.2 09/00515/OUT 16 Woodstock Road East - demolish bungalow and build two detached houses. Outline permission for development subject to conditions.

8.3 Conditions of Planning

8.3.1 CDC has checked the use of the Manor for office use. "The Planning Investigator (Mick Cowland) has spoken to the owner of the property who has been advised of the need for planning permission for change of use to offices. However it is our understanding that the premises are not currently being used for offices. Mr Cowland has arranged for the complainant to contact him if or when an office use takes place from the property. In respect of the current undetermined planning application (09/00597/F) I am passing your comments on to the case officer for the planning application Jane Dunkin"

8.4. Appeals

8.4.1 None

8.5 Withdrawals

8.5.1 None

8.6 Amendments

8.6.1 None

8.7 Planning Other

8.7.1 Clerk had checked if planning permission was need for new sign in March. No reply received until 11th June. It appears that provided the sign was 0.3m² or less none required. Sign is 0.6m². It was decided unanimously to leave in position.

9 Correspondence

9.1 See appendices

10. Comments on last months Correspondence

10.1 Partial review of the regional spatial strategy for the South East – provision for Gypsies, Travellers and Show People. Document issued

10.2 Cherwell Parish Liaison meeting. This was circulated but comments made by other villages showed similarities with those experienced in Begbroke.

10.3 ORCC Review – circulated but no particular comments.

11. Financial Matters

11.1 Balances and Liabilities

Balance as of 06/07/2009: £13,361.60

11.1.1 Uncleared Cheques & Liabilities £1,651.52 Transfer required £1000

11.2 Income

11.2.1 None

11.3 Expenditure

11.3.1 Clerks Salary £ 331.39 (01/06/2009 - 30/07/2009) CN: 206

11.3.2 Clerks Expenses £104.92 (01/06/2009 - 30/07/2009) CN: 207

11.3.3 Grass Cutting M Rudge £800 C/N: 203

11.3.4 BDO Stoy Hayward – external audit £327.75 C/N 204

11.3.5 Morgan Ashurst – clearing debris resulting from new railings. £34.50 C/N: 205

11.3.6 Allianz Increase of fidelity guarantee insurance to £21,000 £52.96 CN: 208

The above payments were unanimously approved and authorised by the committee.

11.4. Grant Requests.

11.4.1 St Michaels Church for Maintenance of Churchyard (Local Government Act 1972 S214 (6) Applies. £1800. It was unanimously agreed to give a grant of £250 specifically for Maintenance of the Churchyard.

11.4.2

11. 5 Quotations

11.5.1 Clerk obtained a quote from Gutterfix for church to replace rainwater goods £5,230.00 + vat. This was given to the Church Warden Mr John Roff.

11.5.2 Applewood Services to cut hedge in Begbroke lane and Bowling Green hedge £279.00. It was unanimously agreed to accept. Clerk to instruct.

11.6 Other financial matters

11.6.1 Bank Mandate - signatures required and completion of forms for Cllr Trevelyan and Cllr Perkins. This was signed by all apart from Cllr Trevelyan.

11.6.2 Conclusion of Audit by BDO Stoy Hayward. This was discussed. The auditor pointed out two minor errors; splitting staff costs and that fidelity insurance should be at

least equal to the precept. (CR461)The committee unanimously accepted the conclusions of the audit and The clerk is to implement the recommendations.

12 Health and Safety Matters

12.1 Councillor's playground inspection reports for June were received by clerk from Cllr Perkins and also those on behalf of Cllr Trevelyan. Cllr Durrant said she would have difficulty carrying out inspections because of her recent leg injury and she was afraid of falling. It was agreed to bring forward the rota. Cllr Ryder to do July and Cllr Wintersgill, August.

12.1 RoSPA Play Safety play area Inspection. Clerk has been advised it will be this month.

13 Training

13.1 Courses attended by councillors for Clerk's register - none

13.2 Other training requests - none

14 Freedom of information requests.

14.1 None

15 Footpaths

15.1. Clerk received reply from Andy Sylvester about footpath no 9 and legal issues to do with the definitive map. It is reproduced below: "I have checked out records regarding the 1998 footpath diversion Order attached to your e mail. The Order was made by Cherwell District Council, the County Council being served Notice of its making at that time.

However, the Order was never confirmed by Cherwell and did not come into operation.

As I understand it the *proposed line* that was in the 1998 Order, rather than the legal line, has the County Council metal finger post beside it. You may be aware that Dan Weeks is the field officer and deals with the management of the network in Begbroke Parish and I believe he has the matter in hand.

I understand that because of the planning application that is lodged with Cherwell DC, the County Council are not enforcing the definitive route until the outcome of that application is known. This is partly because there is a walkable route close to the definitive line"

16 Any Other Business

16.1 Cllr Ryder thought the village should have a logo and showed some heraldry relating to Gilberts who were the oldest recorded family in the village. He is to consult Norma Aubertin-Potter, PhD. MCLIP about this. Other members thought the logo should be more modern. It was agreed that the clerk should request ideas from residents by writing in The Link.

16.2 It was proposed by Cllr Durrant that the A44 should be a standard agenda item. This was agreed unanimously.

16.3 It was suggested that residents and others should be pre-warned about large events taking place such as those at Blenheim that could affect their day to day business and travel. The clerk said perhaps an advance warning sign similar to those at road works should be posted. He is to write to Northern Area Office.

16.4 Cllr Perkin asked the clerk what Planning 1st and Planning 2nd meant in the rota. The clerk explained it was a matter of precedence. It was discussed that perhaps plans could be left in the shop for residents to consult but after discussion it was decided to leave the present system with councillors visiting residents.

16.5 Cllr Ryder brought up the issue of a lorry parking on the bend in Fernhill Road and showed photographs of a near miss. These will be taken to the NAG meeting by Cllr Wintersgill. It was also mentioned about parking in the village in general especially on footpaths and near junctions.

16.6 Cllr Wintersgill said that people were experiencing broadband problems in the village, Cllr Ryder to make enquiries about fibre optics.

17 Date of the Next Meetings:

17.1 Monday September 7th 2009

Signed: R.M. Ryder Cllr Malcolm Ryder - Chairman.

Date:

7-9-09
7-9-08

Begbroke Parish Council

Clerk to the Council: Jeffrey Wright

27 Willow Way
Begbroke
Kidlington
Oxfordshire, OX5 1SD

e-mail at: clerkbpc@btinternet.com

<http://www.cherwell-local.org.uk/site/BEGBROKE-PARISH-COUNCIL/index.htm>

MINUTES OF THE MEETING OF BEGBROKE PARISH COUNCIL HELD IN BEGBROKE VILLAGE HALL ON MONDAY 7th SEPTEMBER 2009 AT 6.30PM

- 1 **Present:** Cllr Malcolm Ryder (Chairman), Dr.J Durrant (Vice Chairman) Jeffrey Wright (Clerk), Cllr David Wintersgill, Cllr Robert Perkin,
- 1 **Apologies**
 - 1.1 Carol Trevelyan, Cllr Ruth Davis. Cllr Mike Gibbard. Cllr Trevor Stevens (No apology received)
- 2 **Read and Confirm Minutes of Last Meeting.**
 - 2.1 The minutes of the meeting held on 6th July 2009 were confirmed as a true record.
- 3 **Declaration of Interest & Gifts or Hospitality**
 - 3.1 Cllr Bob Perkin declared a personal interest in item 8.10 Village shop future. No other declarations made.
4. **Matters Arising from the Minutes**
 - 4.1 Replacement waste bin installation in play area and bus stop (West) – completed. Good comments received.
 - 4.2 The display stand has been located – BVHMC to decide on installation position.
 - 4.3 Rob Lowther – CCTV presentation – Cllr Wintersgill reported back from NAG group that he had not seen Mr Lowther. He will ask again at the next meeting.
 - 4.4. Review of Grass Cutting quality in Village by our contractor and OCC. It was decided there were two main issues; our own responsibilities and those of OCC. The Clerk said that he had written to Mr Rudge and now has his Insurance Certificate and explained to him the improvements required. Whilst there had been some improvement, it was still not satisfactory. Cllr Durrant suggested the clerk should walk the village with Mr Rudge. The area beyond Hall Farm was discussed and whilst it did not appear to be our responsibility, it looked like it was adopted highway and so should form part of the cutting. The clerk is to write to OCC about this. It was also decided to review the village cutting and obtain other quotes for next year as the grass cutting season was nearly over. The other issue concerned the cutting of the A44 by OCC. This was done in a random manner with central reservation, verges and cycle paths all being cut at differing times and together with our cutting, contributed to the unsatisfactory appearance. The committee considered that the grass has never looked so bad. Clerk is to write to OCC about the cutting.
 - 4.5 There was unfortunately no report back from the development control session on 5th August 2009 at the Exeter Hall, as neither Cllr Ryder nor Cllr Davis was unable to attend.
 - 4.6 Old paperwork from Mr Day relating to Village Hall – clerk collected and gave to BVHMC Secretary Susan Ganter. Some old maps were retained and given to Cllr Ryder who is to reproduce them.
 - 4.7 Duty of care tree surveys from Nicholson Nurseries. The Committee unanimously decided to accept their quotation of £225 plus vat. The clerk is to place an order.
 - 4.8 Hedge cutting – a) roadway parallel to play ground entrance b) Bowling green hedge – both completed. Quote for twice year cut – see item 11.5.1, the committee unanimously decided to accept and the clerk is to place an order with Applewood.

RMR

4.9 John Webster's suggestion regarding village hall improvements. Cllr Perkin present some draft plans for extending the village hall to replace the bowls club facilities with new toilets and changing rooms were shown. The Playgroup would then have more space available.

4.10 Airport Noise – information circulated "There is no written procedure for reporting aircraft noise but the correct number to call is 01865 290664 – when this is not manned there is an answer phone on this line and a message should be left clearly stating the callers name, the location and time of the incident with as much information as possible to allow us to identify the aircraft and a phone number so we can call back. The complaint will be logged by our Operations Dept" Item 7.3 was also discussed with this as one item. The comment was made by Cllr Durrant, was that whilst the frequency of flights was well below that allowed; the type of aircraft had changed as well as aircraft appearing to deviate from the correct flight paths. For example, planes were flying further south of the church.

4.11 It was suggested that residents and others should be pre-warned about large events taking place such as those at Blenheim that could affect their day to day business and travel. The clerk said perhaps an advance warning sign similar to those at road works should be posted. He wrote to Northern Area Office but no response apart from log no. 268256. He is to write again with the Blenheim Horse show on the horizon. The clerk suggested that the traffic information signs could ward visitors on city approach roads of this event.

4.12 Parking in the village – some residents have had warning stickers for parking on footpaths although opposite parking would restrict the road width and there are insufficient other suitable parking areas. Apparently, these were put on where the PCSO considered there was insufficient width left on the footpath for safe passage.

4.13 Broadband problems in the village, Cllr Ryder continues to make enquiries about fibre optics.

4.14 Village Logo – clerk requested residents ideas in the Link. He received a very good presentation with a good range of ideas from Jennifer Arthur in Begbroke Lane. However, at this stage, it was decided to continue to promote in the Link until reaching a decision. Any logo must be able to be easily reproduced.

4.15 Update on stream blockage (Cllr Perkin) None

5. A44 – Pedestrian Crossing, Traffic Lights and General issues.

5.1 The committee discussed whether any updates had been received from County and district Councillors on provision of traffic lights, signal controlled pedestrian crossing, visibility and other issues. Several residents had complained how difficult it was to cross the road. The clerk said he had sent photographs to OCC Northern Area Office last year complaining the roundabout vegetation prevented visibility from oncoming traffic and pedestrians. He also sent complaints to OCC Road safety Group. It was even more difficult for shorter people and children to see. An engineer from Road Safety cycled over at 6.45pm and gave an assessment thinking it was not too bad. The clerk challenged this as traffic was lighter at this time, schools and others were on holiday and asked which crossing (east to West or vice versa gave most difficulty. This was east to west. Paul Wilson, Deputy Area Engineer has referred the Landscaping and to the Arboriculturist. The committee were totally dissatisfied with the way issues along this road are being dealt with and the poor attendance of District and County Councillor at meetings did not help. The clerk was instructed to write to Ian Hudspeth about the above as well as the grass cutting and send copies to the District and County Councillors and the chairman of Cherwell District Council.

6 Report from County/District Councillor.

6.1

Eco Towns

The Government's PPS on Eco town sites has been released The 15,000 home proposal at Weston Otmoor has been dismissed, and preference given to a 5000 home eco-suburb on the North West side of Bicester

RAF Upper Heyford

The long awaited outcome of the Planning Inquiry into the Upper Heyford site is due to be made public on 17 September. I am hopeful that Cherwell District Council's design principles for the site will be supported and that we will see an end to the 10 year stalemate in developing the site.

A44 Speed Limits

I note that the Parish Council is to comment on Oxfordshire County Council's proposals to extend the 50mph limit up to and just beyond the Langford Lane traffic lights. I have written supporting this as being entirely sensible. I have however advised that the traffic light timings be adjusted as I suspect that the current amber phases are set to expect traffic approaching at 70mph. You may also be aware that the 50 limit is proposed to be extended south of Yarnton from the Turnpike roundabout to Loop Farm roundabout.

Michael Gibbard

4 September 2009

7 Council Representatives. (Two representatives if possible)

7.1 A44 (Jill Durrant No meeting)

7.2 BVHMC (Carol Trevelyan). Did not attend. However Cllr Perkin said it was the AGM on 8th September.

7.3 London Oxford Airport Consultative Meeting. (Jill Durrant.)

7.4 Oxford Green Belt Network (Jill Durrant) The report was briefly discussed including the Northern Gateway which was perceived to be a potential source of traffic problems.

7.5 Police Liaison Meeting. (David Wintersgill) The main issues being dealt with are speeding, parking and a dangerous dog in the village. Cllr Perkin said two recent weekend incidents were quite disturbing where someone kicked several vehicles in the early hours of the morning. He then suffered verbal abuse from a young female. At another incident, about a dozen vehicles at Solo Italia were jumped on causing damage. He did not think any of the culprits were from Begbroke and although the police attended both incidents, they did not catch anyone at the first incident and are still investigating the 2nd.

7.6 Kidlington Neighbourhood Policing Team report. Not received in time for the meeting.

8 New Business

8.1 Speed Limit extension to Loop Farm and Langford Lane – Councillors views were sent to OCC. Generally in agreement to support an extension of the 50mph limit.

8.2 Traffic information sign before Loop Farm. The committee thought this sign was useless as the position is incorrect providing poor readability, the sign characters are too small and the observation time from a vehicle this point is too short. It was thought that placement near the Texaco garage in Yarnton would have been better so travellers would have a chance to alter their journey.

8.3 Uncovered skip Lorries in the county – is there an OCC policy for operators compliance? This question was intended for the District/County Councillors. Several incidents have been seen recently of laden skips and no covers.

8.4 Waste food collection update – circulated e mail. Commences before Xmas. Condition of brown bins – many are split and could attract vermin. The clerk is to put a note in the Link to remind residents to request new bins from Customer Services at CDC.

8.5 Free swimming for under 17's and over 60's is available in Oxford City. Why not Cherwell? This question was intended for the District/County Councillors but they were unable to answer as they did not attend.

8.6 County's third Local Transport Plan (LTP3) - comments can be made on line.

8.7 Increase of air traffic from London Oxford Airport- see 4.10 above.

8.8 Proposed provision of a Christmas tree at the Village Hall – the committee unanimously decided to provide this and thought it could provide a fund raising opportunity for the BVHMC. Vandalism was a possibility.

8.9 Village shop future. This was discussed after all business but before the end of the meeting. Bob Perkin outlined details of the shops financial problems through lack of custom. People for example, travelled to Yarnton to get newspapers and wine which was

RM R

available in Begbroke It was difficult to find a buyer for the shop, so reluctantly said that he was applying for a change of use application. A resident, Claude Blackstock attended the meeting and after introduction, was invited to speak and join in the discussion by the chairman. He said that he had been in talks with contacts in the co-op organisation who were investigating the viability of shop provision in Begbroke. This could take several forms and Bob said he was welcomed any opportunity to discuss any ideas as closure of the shop would also mean loss of his livelihood and he may have to seek alternative employment. Claude also wanted to promote Begbroke in Bloom for future years and the village needed a community spirit

9 Planning

9.1 Applications

9.1.1 09/00948/F Quarry End – replacement of extension with another. Applicant, Mr John Leader 29/07/2009). No objections from neighbours.

9.2 Decisions:

9.2.1 Variation of condition 5 of 07/00290/F 5 Fernhill Road, Permission for development subject to conditions.

9.2.2. 09/00597/F Toure International Lodge Building Spring Hill Road, Permission for development subject to conditions. Clerk to write and ask why the Parish Council views appeared to have not been considered.

9.3 Conditions of Planning

9.3.1 None

9.4. Appeals

9.4.1 None

9.5 Withdrawals

9.5.1 None

9.6 Amendments

9.6.1 None

9.7 Planning Other

9.7.1 None

10 Correspondence (see register)

10 .1 Standards Committee Report

10.2 Countryside Service Annual Report

10.3. OALC Report.

10.4. E mail from Debbie Glennister regarding the difficulties crossing the A44.

11. Financial Matters

11.1 Balances and Liabilities

Balance as of 25/08/2009: £12,052.38

11.1.1 Uncleared Cheques & Liabilities (July) £1,651.52 Transfer required £1000 (£521.72 (August) No transfer necessary.

11.2 Income

11.2.1 Refund of additional fidelity guarantee premium from Allianz (less than minimum) £52.96

11.3 Expenditure

11.3.1 Clerks Salary £331.39 (01/07/2009 - 31/07/2009) CN: 210

11.3.2 Clerks Expenses £103.75 (01/07/2009 - 31/07/2009) CN: 211

11.3.3 Applewood Services – hedge cutting £279.00 CN: 212

11.3.4 St Michaels Church for Maintenance of Churchyard (Local Government Act 1972 S214 (6) Applies. Grant of £250 is specifically for Maintenance of the Churchyard. CN: 209

11.3.5 Playsafety RoSPA Inspection of play area £121.33 CN: 213

11.3.6 Clerks Salary £331.39 (01/08/2009 - 31/08/2009) CN: 214

11.3.7 Clerks Expenses £60.00 (01/08/2009 - 31/08/2009) CN: 215

The above financial transactions were unanimously approved by the committee.

11.4. Grant Information

11.4.1 Hearing Loop for Village hall. This was approved by CDC and clerk reported that AVT Communications Systems Ltd had completed installation today. £1024.00 plus vat.

11.4.2 Sue Blackshaw on behalf of Oxfordshire Netball for development of facilities – grant request. The committee discussed this application. The clerk said several residents played but the facilities were outside the village. It was decided to ask Sue for what kind of grant sum she had in mind.

11. 5 Quotations

11.5.1. Applewood Garden Services to cut hedge in Begbroke lane and Bowling Green hedge twice per annum £305.00 ex vat. Agreed see item 4.8

11.6 Other financial matters

11.6.1 Bank Mandate - signatures required and completion of forms for Cllr Trevelyan and Cllr Perkins – not completed.

12 Health and Safety Matters

12.1 Councillor's playground inspection reports for July received but not for August. Clerk showed spreadsheet showing all inspections and by whom. Cllr Ryder is to carry out September inspections.

12.2 RoSPA Play Safety play area Inspection – report was discussed. There were only minor things to attend to so generally satisfactory. The report commented that there were big improvements to entrance with new fencing and layout.

13 Training

13.1 Courses attended by councillors for Clerk's register. Cllr Ryder attended a first aid course but at his normal work.

13.2 Other training requests - none

14 Freedom of information requests.

14.1 None

15 Footpaths

15.1. Clerk was asked to monitor the foot path from Begbroke lane to FP 7 which runs along the edge of a field to ensure it is not ploughed up.

16 Any Other Business

16.1 Clerk will be away for November meeting.

16.2 It was noted that the S3 bus service is often unreliable. The clerk is to write to Stagecoach and complain.

16.3 It was noted that there appears to be fewer cars at the garage. I was also stated that an untaxed vehicle had been in the lay by for 10 days.

17 Date of the Next Meeting:

17.1 Monday October 5th 2009

Signed: R. M. Ryder Cllr Malcolm Ryder - Chairman. Date: 5-10-09

Begbroke Parish Council

Clerk to the Council: Jeffrey Wright

27 Willow Way
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Kidlington
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<http://www.cherwell-local.org.uk/site/BEGBROKE-PARISH-COUNCIL/index.htm>

MINUTES OF THE MEETING OF BEGBROKE PARISH COUNCIL HELD IN BEGBROKE VILLAGE HALL ON MONDAY 5th OCTOBER 2009 AT 6.30PM

1 Present: Cllr Malcolm Ryder (Chairman), Dr.J Durrant (Vice Chairman) Jeffrey Wright (Clerk), Cllr Robert Perkin, Cllr Ruth Davis, Cllr Carol Trevelyan.

1.1 Apologies

1.1 Cllr David Wintersgill, Cllr Michael Gibbard, Cllr Trevor Stevens

2 Read and Confirm Minutes of Last Meeting.

2.1 Confirm the minutes of the meeting held on 7th September 2009 as a true record.

3 Declaration of Interest & Gifts or Hospitality

3.1 Cllr Perkin – personal interest as he wanted to update the committee about the shop in AOB.

4. Matters Arising from the Minutes

4.1 The display stand has been located – installation position not yet decided.

4.2 Rob Lowther – CCTV presentation – Cllr Wintersgill was not in attendance so could not report back from NAG group.

4.3. Duty of care tree surveys – Nicholson Nurseries. These have been ordered and will commence on October 6th. Clerk is to ask Nicholson's to include the Willow Tree on the corner of Sandhill and Begbroke Lane as it was thought to be owned by the parish.

4.4 Hedge cutting – a) roadway parallel to play ground entrance b) Bowling green hedge Ordered from Applewood garden Services and confirmed to be cut in July and November.

4.5 Christmas tree at the Village Hall – The committee unanimously agreed to order from Nicholson Nurseries, a 2.7m tree delivered and erected. Cllr Perkin said the VHMC could provide some lights. He is to contact other organisations as this could be a fund Raising opportunity for village organisations if, for example, there were carols around the tree.

4.6 Clerk wrote again to Northern Area Office about advance warning sign similar to those at road works from log no. 268256. No answer had been received.

4.7 Broadband problems in the village, Cllr Ryder has been making enquires and testing speeds. However, the fastest available in Kidlington is 4Mb/s

4.8 Village Logo – no further ideas received.

4.9 Cllr Perkin said the Environment agency will do a spot check on the condition of the stream.

4.10 Clerk wrote to stagecoach about the S3 bus reliability. He had an answer which said the manager had been unaware of the problems and will look at schedules and if necessary amend them. The clerk had responded to him to thank him for his response but also to say the Friday 17.38 bus was 17 minutes late again. Cllr Davis said that the morning buses suffered similar problems.

4.11 Hearing Loop now installed in the Village Hall. Cllr Perkin has the equipment at the shop as it needs a storage cupboard. He is looking into suitable provision at the hall.

5. A44 – Pedestrian Crossing, Traffic Lights and General issues.

5.1 A44 Update – Roundabout, vegetation on roundabout causing visibility hazard and Traffic Lights. Response to letter to Cllr Ian Hudspeth is that this now falls within the remit

1
RMR
7-12-09

of Cllr Rodney Rose. The roundabout vegetation has been removed in places and cut right back. This was carried out on Sunday 4th October. Apart from an acknowledgement, from Cllr Hudspeth, no reply had been received from OCC. Clerk is to write again if no response is obtained before November.

6. Report from County/District Councillor.

6.1 October 2009 District & County Councillor's Report Begbroke Parish Council

South East Plan

You will remember that the Government's South East Plan promoted the review of the Oxford Green Belt at Grenoble Road to allow 4000 homes to be built and, importantly, sought to reinforce the remainder of the green belt protection to Oxford and the surrounding communities. This proposal has been challenged by CPRE and last week the Government admitted that its process to reach this decision was flawed. Whilst I believe that the status quo will eventually be maintained (it being a failure to adequately demonstrate how the decision was reached, rather than a fault with the decision) this has raised Oxford University's hopes of a fuller Green Belt review to allow them to build in the Kidlington, Begbroke, and Yarnton triangle. We need to be on our guard if we are to maintain the identity of our villages.

Begbroke Science Park

The University still needs a new access and it now appears that they have reached agreement with Merton College over the land issue. I understand that they are about to resubmit their original application to build a road to the A44 running along the northern boundary of the garden centre. However this time they will propose a full traffic signal controlled junction on the A44 (similar to Langford Lane) rather than the previously suggested and inadequate left in/left out arrangement. I think that it is a pity that it has taken so long to get to this sensible solution, and, provided planning permission is given, will welcome the new junction as I believe that in addition to relieving the pressure on our roundabouts it will act as an additional traffic calming feature between our villages

Begbroke Roundabout

I am pleased to see that the vegetation on the roundabout island has now been pruned improving the visibility for people crossing the road on foot. There is always the danger however that some motorists will now negotiate the roundabout at a higher speed if they see their way is clear. A signal controlled pedestrian crossing is still the safe option and we will continue to press for this facility.

Oxford Airport

I have had a long and informative discussion with James Dillon-Godfray about the airport, flight paths, future expansion, engine testing and other matters. I will prepare a report and hope to present it to you at your next Meeting.

Michael Gibbard 4 October 2009

7 Council Representatives. (Two representatives if possible)

7.1 A44 (Jill Durrant – No meeting)

7.2 BVHMC Bob Perkin reported that the AGM had been held recently and the plans for hall extension were discussed.

7.3 London Oxford Airport Consultative Meeting. (Jill Durrant.) She attended a recent meeting and said that overall, there were 24% fewer flights mainly due to a reduction in fixed wing flights. The new manager wanted to increase the flights to Jersey. The committee representatives had set up a constitution. The airport reported that no complaints had been made, however everyone attending raised their hands to say they had. Councillors also reported that others had made complaints.

7.4 Oxford Green Belt Network (Jill Durrant) See report circulated about the Northern gateway and planning application for moorings on the canal near Yarnton. Note AGM at Begbroke Village hall on 11th November at 7.30pm.

7.5 Police Liaison Meeting. (David Wintersgill) The clerk read out information from the report in David's absence. The main problems appear to be under age drinking in locations such as recreation grounds and churchyards, breaking bottles in streams and using bad language and exhibiting bad behaviour. Speeding was also a problem in roads such as Langford Lane and the A44.

7.6 Kidlington Neighbourhood Policing Team report - clerk did not this read out but had previously circulated the report to councillors.

Kidlington Neighborhood Update for August 2009

Kidlington Village

There have been a few reports in the neighborhood of people in vehicles looking at motor vehicle in a suspicious manner. It is my view they may well have been locating vehicle with a view to stealing them or stealing from them.

The neighborhood team has been deployed and is continuing to provide high visibility patrols and is talking to people providing reassurance.

We would like to ask the help of the public. Make sure your vehicles are locked up do not leave anything on display in them and if you see anybody acting suspiciously please call us on 999 in emergencies, 0845 8 505 505 or pop in and see us.

Kidlington South

Your local team would like the help of local residents. Recently we have received calls informing us that people are in the area offering gardening and tree cutting services.

Some of the issues we are hearing are that work is not being completed or carried out to the standard expected and the cost of the work has changed from the initial quote.

I am not saying that every person who offers their services are not reputable, but I would urge people to be careful and ask for a written quote on headed company paper. Ideally you should get references for any work in the area they might have done, which you could look at or speak to the person who used them. If you have any doubts say no and inform us of your concerns.

Kidlington North

We have received a number of reports of criminal damage in the villages and we would urge local residents to be vigilant and report any information or sightings of such activity.

Recently there has been criminal damage to signage at Bletchington playing fields. If anyone has seen this taking place, please call the police on 0845 8 505 505.

The hut at the back of Kirtlington Village Hall was targeted by arsonist this month. We urge any witnesses or anyone who knows anything about it to contact us on 0845 8 505 505 or pop in and see us.

Dates to remember

Neighborhood Action Group (NAG) meeting — 1 October, 2009, at 6.30pm, in Yarnton Village Hall.

8 New Business

8.1 Annual Cherwell Liaison meeting 11th November. – No-one is available to attend.

8.2 Oxfordshire Waste Partnership – waste tipping information pack – form on website.

8.3 Uncovered skip Lorries in the county – Environment Agency has responsibility for compliance.

8.4 Waste food collection update – circulated e mail. Commences before Xmas. Condition of brown bins – many are split and could attract vermin. Clerk reported that replacement bins could be obtained from CDC Customer Services Dept and he is to put this information in The Link.

8.5 Free swimming for under 17's and over 60's is available in Oxford City. Why not Cherwell? This question was direct toward the County/District Councillors but they were not in attendance.

- 8.6 Affordable Housing** – letter from Mr McCulloch – the clerk had responded with copies of previous correspondence saying they had no objection to development on the old site off Begbroke Crescent (BE2) but objected to the other sites proposed in the village (BE1 and the New Community) No further reply from him.
- 8.7 An invitation to Parishes to join the National Highways and Transport Survey** – see website questionnaire. It was agreed to do this as a group and the clerk is to organise this.
- 8.8 ORCC Audit of Community Transport Clerk** has responded.
- 8.9 Painting of white gates at entrances to village** – Cllr Ryder to investigate if required.
- 8.10 Get Oxfordshire Active information.** Clerk did not have the information to hand but the aim of the organisation is to increase people's physical activity to at least 3 times 30 minutes a week with a free service to support the public which can connect them to many classes in their local area.

9 Planning

9.1 Applications

9.1.1 None

9.2 Decisions:

9.2.1 09/00948/F 7 Quarry End. Permission granted subject to conditions.

9.3 Conditions of Planning

9.3.1 None

9.4. Appeals

9.4.1 None

9.5 Withdrawals

9.5.1 None

9.6 Amendments

9.6.1 None

9.7 Planning Other

9.7.1 None

10 Correspondence (see register)

10.1 Two notices of alteration of register of electors received.

10.2 ORCC Newsletter and update

10.3. Letter from Helen Morgan was discussed.

10.4 Letter from A Platt about dog waste bins.

10.5 letter from Debbie Glenister about crossing the A44

10.6 Various correspondence about the church guttering and rendering.

11. Financial Matters

11.1 Balances and Liabilities

Balance as of 1st October 2009 : £20,114.62

11.1.1 Uncleared Cheques & Liabilities £2669.76 Transfer of £2,500 necessary.

11.2 Income

11.2.1 Precept No 2 £10,732.00

11.3 Expenditure

11.3.1 Clerks Salary £331.39 (01/09/2009-30/09/2009) CN: 218 (may have to alter arrangement to one claim)

11.3.2 Clerks Expenses £84.00 (01/09/2009-30/09/2009) CN: 219 (may have to alter arrangement and claim just reimbursed expenses)

The Parish Councillor's unanimously agreed to the charges in 11.3.1 and 11.3.2

11.3.3 Morgan Ashurst – Litter bins £1076.77 inc. vat CN: 216

11.3.4 AVT Communications £1177.60 inc. vat. Hearing loop at village hall CN: 217

11.4. Grant Information

11.4.1 Sue Blackshaw on behalf of Oxfordshire Netball for development of facilities – grant request. Clerk said grant could not be made under section 137 of LGA as it is for recreation facilities. It would have to be under Section 19 of the Local Government (Miscellaneous provisions) Act 1976 which permits grants to voluntary organisations to make a grant. Clerk is to check this and to report back with the figure requested.

11. 5 Quotations

11.5.1 Xmas Tree provision from Nicholson Nurseries for Village Hall – various prices given.

11.6. Other financial matters

11.6.1 Bank Mandate - signatures required and completion of forms for Cllr Trevelyan and Cllr Perkins. Still in hand. It was agreed to wait until the New Year to progress.

12 Health and Safety Matters

12.1 Councillor's playground inspection reports for September. It was agreed that Cllr Davis would do October. Note AGM of OPFA on Wednesday 21st October at Islip Village Hall

13 Training

13.1 Courses attended by councillors for Clerk's register - none

13.2 Other training requests - none

14 Freedom of information requests.

14.1 None

15 Footpaths

15.1. Cllr Davis asked about maintenance of the gate into Bladon woods and Cllr Ryder is to investigate Apart from that there was nothing to report.

16 Any Other Business

16.1 Clerk will be away for November meeting.

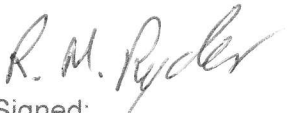
16.2 Cllr Durrant said that both she and her neighbour were experiencing problems with drainage in St Michaels Lane. It was thought to be silt and the problem was made worse as it appeared that the storm drain and sewer were connected.

16.3 Cllr Trevelyan thought the notice board too high. Clerk to put the minutes lower down the board.

16.4 Cllr Perkin in his capacity as shop proprietor said it was now planned to close the shop by the end of February 2010. However, this is subject to change. There would be an alternative supplier for newspaper delivery and prescriptions would have to be delivered elsewhere. A change of use application will be submitted to CDC shortly.

17 Date of the Next Meeting:

17.1 Monday December 7th 2009


Signed: _____

Cllr Malcolm Ryder - Chairman.

Date: 7-12-09

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<http://www.cherwell-local.org.uk/site/BEGBROKE-PARISH-COUNCIL/index.htm>

MINUTES OF THE MEETING OF BEGBROKE PARISH COUNCIL HELD IN BEGBROKE VILLAGE HALL ON MONDAY 7TH DECEMBER 2009 AT 6.30PM

- 1 **Present:** Cllr Malcolm Ryder (Chairman), Dr.J Durrant (Vice Chairman) Jeffrey Wright (Clerk), Cllr Robert Perkin, Cllr Carol Trevelyan, Cllr David Wintersgill
 - 1.1 **Apologies** Cllr Ruth Davis, Cllr Mike Gibbard
- 2 **Read and Confirm Minutes of Last Meeting.**
 - 2.1 The minutes of the meeting held on 5th October 2009 were confirmed as a true record.
- 3 **Declaration of Interest & Gifts or Hospitality**
 - 3.1 Bob Perkin expressed a personal interest in planning application in 9.1.1 09/01554/F and in AOB 16.2, a prejudicial Interest.
- 4 **Matters Arising from the Minutes**
 - 4.1 The display stand - installation position is still not decided.
 - 4.2 Duty of care tree surveys – now complete. A quote for remedial work will follow.
 - 4.3. Christmas tree at the Village Hall – Nicholson Nurseries delivered 1st December – awaiting BVHMC to erect and decorate. No events were planned at present.
 - 4.4 Painting of white gates at entrances to village. This was discussed briefly and generally agreed that whilst they did not seem to fulfil any particular purpose, needed some attention. Clerk agreed to get quotations and Cllr Perkin knew of a painter in the village. However Paul Wilson later in the meeting agreed on behalf of OCC, to paint them.
 - 4.5 S3 bus reliability – clerk wrote again and had responses from Matthew Cranwell at Stagecoach who is doing extensive monitoring of services. Timetable changes to be implemented in January. Clerk reported the 17.38 S3 bus was 30 minutes late again on 4th December
 - 4.6 National Highways and Transport Survey – clerk had sent individual surveys to OCC via its internal mail.
 - 4.7 Village Logo – no further suggestions. However, the committee agreed to send a £10 book token to Miss Jennifer Arthur of Begbroke Lane for her contribution and interest.
- 5 **A44 – Pedestrian Crossing, Traffic Lights and General issues.**
 - 5.1 A response to the reply from OCC regarding the letter from BPC about the roundabout, grass cutting and pedestrian crossing was discussed. It was thought that when the Science Park started any applications for a service road, to become more pro-active and demand some action to a pedestrian crossing.
- 6 **Report from County/District Councillor.**
 - 6.1 No report.
- 7 **Council Representatives. (Two representatives if possible)**
 - 7.1 A44 (Jill Durrant) No report
 - 7.2 BVHMC. On request from the clerk, Bob Perkin briefly discussed the recent OFSTED inspection of the play group and actions that were required to improve building standards.
 - 7.3 London Oxford Airport Consultative Meeting. (Jill Durrant.) No report
 - 7.4 Oxford Green Belt Network (Jill Durrant) AGM on 11th November was fairly well attended. The OGBN complemented the arrangements at Begbroke Village hall. However a major

concern to the committee is the Northern Gate scheme near Pear Tree which is bound to cause traffic congestion.

7.5 NAG Group – David Wintersgill - No report as he was on holiday. However, it was similar to the police report reproduced below.

7.6 Kidlington Neighbourhood Policing Team report

Crime

September has seen further reductions in the overall crime for all the neighbourhoods. That does not mean we are being complacent and we still need to work together to prevent any one of us becoming a victim. Cycle theft is still above last years figures, running at 15 for the year to date. Now some will rightly say 15 for all the neighbourhoods are negligible, but that is still 15 people having to buy another bike to get around and the expense that incurs. Patrolling around the villages, we are still seeing bikes left insecure at the side of roads and we would urge you to think about the security of them.

Anti-Social behavior

The number of incidents of anti-social behavior reported to police is still falling. That could be because of high profile patrolling and multi-agency working. However, one concern is that people are worried about reporting low level anti-social behavior, because they are concerned about the possible repercussions. Do not let these people rule your life, tell us and we will do something about it.

You can contact the neighbourhood team through the Thames Valley Police Enquiry Centre on 0845 8 505 505, or alternatively speak with the Crimestoppers charity anonymously on 0800 555 111. All information is treated in the strictest confidence — we just want to help you.

Offender updates

Several villagers have been brought to account in court this month, the following is a list of the most notable of these:

One man was given a five year custodial sentence for supplying class A drugs at Oxford Crown Court a woman was given an 18 month custodial sentence and deportation order for cultivating cannabis in Beagle Close. Another woman was given a 12 month custodial sentence for supplying cannabis. Two men from outside the village were remanded in custody for a burglary at Hampton Poyle.

Neighbourhood Priorities

Speed enforcement and prevention continues, now supported by Vehicle Activated Speed indicators, which some villages have purchased and are now up and running. With the exception of the Hampton Poyle burglary, where two men were arrested and most of the property recovered, we have not been targeted by this month.

Kidlington Village

Speed enforcement continues in Langford Lane and other roads in the village. The most recent operation by Roads Policing resulted in 50 drivers being dealt with for various offences. The highest speed recorded in the 30mph limit being 57mph. The Neighbourhood Action Group have requested a site review to see if there is anything that can be done to curb the speed in Langford Lane and will be working in partnership with the Parish Council, Highways and other agencies.

Kidlington South

There has been nothing of note on any of the priorities this month, a speed operation is planned for next week and will be results will be made available in the next update.

Partnerships

The team continues to work hard with all our partners and is currently busy with several projects involving schools, the NAG, registered social landlords, Cherwell District Council and Cherwell District Council's Anti-Social Behaviour Team. It has been a good month with some great results. The team would like to thank Det Sgt Howard Berry of Witney CID, who quickly identified our Hampton Poyle burglars by the MO and arranged their arrests — a quality piece of detective work.

We will shortly be conducting the next neighbourhood survey to see what you, the community, want us to concentrate on next year. We are hoping to enlist the help of Neighbourhood Watch members to ensure a better coverage and return.

8 New Business

8.1. Grass cutting – complaints from residents. The Chairman interrupted the meeting at about 7.15pm to permit this item. He thanked Paul Wilson from OCC for coming and attended the meeting to discuss the following

- a) Exactly what areas BPC is responsible for and cutting frequency. The areas were generally agreed it has to be a minimum of 5 cuts.
- b) Exactly what areas OCC is responsible for and cutting frequency. This was discussed and the intervention and other standards that are used explained to the committee
- c) There are some "grey areas" such as by the North bound bus stop and the Royal Sun. It was agreed the Parish Council can do these but to leave a 1m wide strip adjacent to the 50mph carriageway although in some areas crash barriers and kerbs would prevent this and to cut up to them. Strimming under the barriers was OCC responsibility.
- d) Is the whole of Spring Hill to Village End classed as highway or does it stop at Hall Farm? BPC was asked to cut beyond Hall Farm. Paul Wilson is to look into this.
- e) The cycle paths inside verges and A44 verge are cut at different times. Why not the same time so it looks reasonable and the grass will be a similar height? Paul Wilson agreed to do this in one operation so the village appearance was improved.
- f) The Splitter Islands seem to cut at differing times to all the above. Paul Wilson explained it was to give visibility to signs and a different standard applied.
- g) Describe to us precisely the Traffic Management that should be employed to carry out the tasks in both the 30mph and 50mph zones. It was explained that this came under regulations known as Chapter 8. A safety zone must be coned off adjacent to the verge in the carriageway so that work could be carried out safely. The County Council are planning to write to Yarnon as they do not appear to be conforming to this.
- h) What OCC plan with their cutting in 2010? Paul explained that there was to be a change of contractor and there may be other managerial arrangements in place.
- i) Any other issues that may arise with this topic- see below
- j) Weeding of the kerb edges. Paul Wilson explained that OCC had no budget for this so it is left.
- k) Parish boundary changes – this may affect Wolsey Court so Paul is to investigate.

Other topics were discussed in what proved to be a useful meeting. A summary is below

- Grass cutting and various associated issues. (especially cutting the wide verge adjacent to carriageway and inside of cycle track in one operation to improve the village appearance)
- Cycle path markings on the shared footpath to Woodstock.
- The extent of the highway along Spring Hill
- The painting of the white gates
- Willow Way - repairs and alignment of carriageway including water pooling issues.
- Bus stop - electronic bus information provision
- Local subsidised bus - discriminatory to residents in Begbroke West
- Begbroke Lane surface and cycle paths to Kidlington
- No cycle path in Langford Lane.
- A mirror to improve visibility when driving from St Michaels' Lane.
- Drainage in St Michaels' Lane
- There is a neglected footpath next to the cycle path along either side the A44. Pedestrians use the cycle path but it is not shown as shared use.

8.2 Bus Service improvements. The clerk showed timetables with the new subsidised bus services. Kidlington local service becomes hourly; Yarnnton/Begbroke to Kidlington service becomes hourly, new half-hourly peak hour service between Yarnnton/Begbroke and Kidlington via Langford Lane. New operator: HEYFORDIAN TRAVEL To be operated by brand new low-floor vehicles. Timetables on parish website, placed on notice board and sent to the editor of The Link

8.3 CDC Legal and Democratic Services – operation of the Ethical Framework Survey. Clerk reported that he had completed the survey from available information.

8.4 New Emergency Planning Officer has been appointed by OCC. Tel: 01865 323765

8.5 Speed limit Orders to "A" and "B" roads in Oxfordshire (A44 Yarnnton and Begbroke) – formal consultation. (Clerk returned the comments previously made 06/08/2009)

8.6 Community resilience questionnaire – regarding preparedness for emergencies. Clerk completed and returned questionnaire. However it was not thought we want to have a village emergency plan at this time.

8.7 Oxfordshire County Council – A44 Emergency Closure Plans – There were no comments from the committee.

8.8 District-wide local list of buildings and structures of architectural or historic significance – it was agreed to contribute data to this list and the clerk will commence this (see e mail from Dr R.J. Todd Senior Conservation Officer CDC) Clerk Durrant suggested Solid Sate Logic could be a start.

8.9 Cherwell Parish Liaison Meeting 11th November. Information is available on www.cherwell.gov.uk/parishliaison or from cherwell.gov.uk/parish

8.10 Bus real time information signs – clerk has again requested from Chanika Walawage, Assistant Transport Planner OCC. He reported that it is on a programme but there is a backlog. Clerk to pursue.

8.11 Gordon Lloyd, editor of the Link has decided to resign – future plans were discussed briefly and it was decided to give it some thought as the magazine is not the voice of the parish council but an independent one.

9 Planning

9.1. Applications

9.1.1 09/01554/F Mr R Perkin – change of use of shop to residential use. Begbroke Stores **12** Woodstock Road East Begbroke. Whilst there were no formal objections from the parish council, Cllr Durrant considered it should be a matter of policy to retain village shops.

9.1.2 09/01519/F Isis Builders **16** Woodstock Road East – Demolition of bungalow and construction of 3, 2 storey 4 bed houses. There were objections to the proposals from several residents and the committee. It was thought that it was gross overdevelopment with three houses rather than the two which had outline permission. Cllr Ryder is to provide a full report for the response to CDC.

9.2 Decisions:

9.2.1 None

9.3 Conditions of Planning

9.3.1 None

9.4. Appeals

9.4.1 None

9.5 Withdrawals

9.5.1 None

9.6 Amendments

9.6.1 None

9.7 Planning Other

9.7.1 None

10 Correspondence (see register)

10.1 E mails from Mr Stephen Skinner complaining about grass cutting. The committee agreed with his objections.

10.2 Oxfordshire Road Casualty Report 2008 (CR691) was available to read

10.3 OCC Fire and Rescue Service was available to read

10.4 CDC Annual Report was available to read

11. Financial Matters

11.1 Balances and Liabilities

Balance as of 1st October 2009 : £18,545.77

11.1.1 Uncleared Cheques & Liabilities £2138.98 Transfer of £2,500 necessary.

11.2 Income

11.2.1 Grant from CDC for Hearing Loop £768.00

11.3 Expenditure

11.3.1 Clerks invoice for work for PC during October/November 2009 £854.78 CN 220

11.3.2 Clerks re-imbursed expenses accumulate for now but it is an insignificant amount.

11.3.3 SLCC Enterprises Ltd Invoice No: 104343- Common land, Rights of Way, Village Greens, and Open Spaces Course for Cllr Ryder. £74.75 CN: 221

11.3.4 M Rudge Tree Services – Grass cutting Invoice S23 £950.00 C/N (extras were claimed and are for areas by the bus stop, Spring Hill, Royal Sun and opposite garage)

11.3.5 Nicholson Nurseries – Duty of Care Survey Trees £258.75 C/N 222

All the above accounts were unanimously approved by the committee.

11.4. Grant Information

11.4.1 Sue Blackshaw £500 on behalf of Oxfordshire Netball for development of facilities – grant request under section under Section 19 of the Local Government (Miscellaneous provisions) Act 1976 which permits grants to voluntary organisations.

11.4.2 The Link Grant of £260 requested. Section 137 LGA. .

11.4.3 Oxfordshire Association for the Blind Section 137 LGA (CR695) – Grant request similar to previous years (£50.00)

11.4.4 Begbroke Coffee Morning Section 137 LGA (CR696) Grant request of £250

11.4.5 Yarnton with Begbroke Historical Society Section 137 LGA (CR697) Grant request of £200

All the above grants were unanimously approved by the committee.

11.5 Quotations

11.5.1 None

11.6. Other financial matters

11.6.1 Bank Mandate - It was agreed to wait until the New Year to progress.

12 Health and Safety Matters

12.1 Councillor's playground inspection report. It was agreed that after Cllr Perkin had collected the abandoned bikes on the field, the clerk would contact CDC to dispose off. Cllr Trevelyan is to carry out December inspections although she had been poorly and had missed a week.

13 Training

13.1 Courses attended by councillors for Clerk's register - Cllr Ryder attended Common land, Rights of Way, Village Greens, and Open Spaces 9th November.

13.2 Other training requests – None

14 Freedom of information requests.

14.1 None

15 Footpaths

15.1. Cllr Davis had asked about maintenance of the gate into Bladon woods. The clerk said it was broken and Cllr Ryder said it was in Bladon Parish.

15.2 The parish council decided make enquiries with the land registry about land ownership related to footpath issues. Cllr Ryder to identify and liaise with the clerk.

16 Any Other Business

16.1 It was noted that kitchen waste collections have commenced in Kidlington.

16.2 A letter was received by the clerk from Begbroke Play Group. It explained that due to an OFSTED report, the flooring needed replacement at a cost of over £1000 plus vat. It was too late to be included in the agenda. However, due to the urgency of the problem, the committee indicated that they would agree to pay for the floor as it was part of the village hall property and that as long it was on the agenda for January 4th the decision could be formalised at that meeting.

16.3 The clerk produced budget estimates and current expenditure and forecasts for the 2010-11 precept and circulated them to the members. As it was indicated that Cllr Durrant would be absent for the next meeting and possibly one other member, it was decided to discuss immediately. It was unanimously agreed to apply a small increase to the 2009-10 precept by 1.5% and submit a precept of £22,943. Clerk to progress this.

17 Date of the Next Meeting:

17.1 Monday January 4th 2010

Signed: *M. Ryder* Cllr Malcolm Ryder - Chairman of Begbroke Parish Council

Date: 04-01-10