

Begbroke Parish Council

Clerk to the Council: Jeffrey Wright, 27 Willow Way, Begbroke, Kidlington, Oxon. OX5 1SD.
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MINUTES

OF THE MEETING OF BEGBROKE PARISH COUNCIL HELD IN BEGBROKE VILLAGE HALL ON MONDAY 2nd OCTOBER 2017 at 6.30pm

1 Present:

1.1 Cllr Malcolm Ryder (Chair) Cllr David Wintersgill (vice Chair); Cllr Leslie Allen; Cllr Lindsay Gregory; Cllr Ellis Davies; Jeffrey Wright - Clerk; Cllr Nigel Simpson Cherwell District Council.

Apologies:

1.2 Cllr Beverly Napier; Cllr Maurice Billington

2 Read and Confirm Minutes of Last Meeting

2.1 The minutes of the meeting 4th September 2107 were confirmed as a true record.

3 Declaration of Disclosable Pecuniary Interests, Gifts or Hospitality

3.1 None declared

4 Matters Arising from the Minutes

4.1 Orchard House – the clerk reported on possible linked options – to arrange modification of the definitive map to place the footpath in the correct position in line with the north-eastern elevation of Orchard House rather than the church wall and get OCC to accept that it is highway from St Michael's Lane to this point. Amanda Benham and Church have made contact.

4.2 Website – The clerk demonstrated the programme. It was unanimously agreed to proceed with the new website hosted by Function28

4.3 Litter bin – Partridge Place – Cllr Simpson to progress with Rachel – Kidlington Clerk.

4.4 S3 and 7A bus services – Cllr Simpson said there is a motion raised with OCC to discuss buses.

4.5 OCC new recycling contract and charges – reply from OCC to say information regarding the public.

1. The existing DIY scheme is called 1,2,3, for free – so the first 3 items are free and there is a small charge for additional items up to a maximum of 10 additional items. Currently the disposal of 'free' items is funded by the County Council and one of our funding sources is Council Tax.
2. It was the 2016 consultation where we asked resident. 91% of respondents said that that non- household waste should be charged for.
3. I assume you are referring to collection of household waste from homes and yes, this will continue, and this service is provided by your district council.
4. d) Radiators can be made from a variety of materials (such as storage heats). Most will be free as they are made of metal, but some will be chargeable. Residents are free to choose to dispose of any waste items to a scrap dealer or other commercial operator, but we encourage them to check that they are passing their waste to a registered waste carrier to comply with their householder duty of care and not risk a fine of up to £5000.
5. e) Yes, itemised receipts will be issued.

4.6 White lining in Village not completed – Clerk meeting Mike Wasley Principal Officer – Traffic Schemes Area Operations (North) on Wednesday at 4.30pm to discuss.

4.7 Parish council publicity / improving communications to our villagers / other adjoining parish councils. Clerk has contacted The Link and Begbroke Coffee Morning. He has no answer from the Clerk at Bladon despite a telephone call and two emails. He said he had check the OCC clerks list.

- 5 A44 and Begbroke Science Park**
 - 5.1** Nothing to report
- 6 Reports from County/District Councillors/Other contributors**
 - 6.1** County Councillor – no report at meeting.
 - 6.2** Cherwell District Councillor. Requested information on Toddler group meetings, reported that there is planning application pending for flats on 32 Woodstock Road Begbroke
 - 6.3** Other contributors – none.
- 7 Council Representatives. (Two representatives if possible)**
 - 7.1** BVHMC Report (Ellis Davies) Reported on faulty clock at entrance; Provision of data projector and screen been investigated; digital door lock provision being investigated; gate access by residents to field; an amplifier in the lounge; external speaker system and continuing discussion regarding the cricket fence. The clerk requested BVHMC to consider an external electrical socket for external works avoiding hall access.
 - 7.2** London Oxford Airport Consultative Meeting. (Malcolm Ryder)
 - 7.3** Lindsay Gregory - Kidlington Area Community Forum - Police HQ. No report, However Cllr Simpson reported that the support of community groups was being lost.
- 8 New Business**
 - 8.1.1 Village matters**
 - 8.1.1.1** Cllr Wintersgill asked what was happening at the bungalow in Fernhill Road that appeared to be gradually demolished. Clerk to ask CDC planning.
 - 8.1.1.2** An observation was made regarding a recent wall construction on the entrance to Begbroke Crescent. Trees were planted in front of it. There were concerns regarding line of site problems for vehicles when turning in to Begbroke lane.
 - 8.1.2** Should the parish council allocate part of a meeting to receive questions (Not necessarily to answer immediately) and communications from the public? It was thought to try via website submission form for now.
- 9 Planning**
 - 9.1** Cherwell Planning Policy Consultation. The clerk presented the Power-point file in opposition to the review. It covered many of the relevant issues and apart from some minor modifications, it was unanimously agreed to submit to CDC.
 - 9.2** 17/01762/CLUE Vans for bands - Certificate of lawfulness of existing uses use for the hiring of vans and coaches to the music industry including associated offices storage parking and incidental repair and maintenance of vehicles. No objections
 - 9.3** 17/01489/F Mr West 30 Woodstock Road East - erection of single storey rear extension – consent.
 - 9.4** 17/01833/F Mr Alan Calder Alterations to existing two storey side extension. 2 Sandhill Rd Begbroke. Concerns regarding parking. Clerk to comment to CDC.
- 10 Correspondence (see register for full details of postal correspondence)**
 - 10.1** The Curiosity carnival - free community event.
 - 10.2** Begbroke Coffee morning grant request.
- 11 Financial Matters**
 - 11.1. Grant Information/Grant Applications/receipts**
 - 11.1.1** The Link £400 – unanimously approved under section 135 LGA 1972.
 - 11.1.2** Begbroke Coffee Morning £350 - unanimously approved under section 135 LGA 1972.
 - 11.1.3** Kidlington and District Community Forum £25 - unanimously approved under section 135 LGA 1972.
 - 11.2 Balances and Liabilities and Income**
 - 11.2.1** Balance £129,717 (Money) Bank Accounts (to 28/09/2017): Current £24,357.05 Reserve £7,891.98

11.2.2 Liabilities £3,364 Transfer of funds: £0.00; Income: £13,733.85 Bank interest £0.07

11.3 Expenditure

11.3.1 Grant to Clean Slate £100 CN: 684

11.3.2 BDO LLP External Audit £240 CN: 685

11.3.3 Applewood garden Services Ltd – gardening services Inv 5955. £19.20 CN: 686

11.3.4 NR Prickett Inv 681 Grass cutting CN:687 £444.00

11.3.5 Baylee construction Play area repairs inv BPC 1550 CN: 688 £1,390.00

11.3.6 Function28 – website (e mailed invoice temporary) £743.99 CN: 689

The above transactions were unanimously approved.

11.4 Quotations/Tenders

11.4.1 None

11.5 Bank Matters

11.5.1 Unarranged overdraft fees – how NatWest charge was outlined.

11.6 Other Financial Matters

11.6.1 The committee agree that the annual audit return for 2016-17 including the certificate is unanimously approved and accepted.

11.6.2 BDO are not the auditors for 2018-19. Clerk to find out who it may be.

12 Health and Safety Matters

12.1 Playground inspection reports – received from Ellis

12.2 Playground equipment – remedials update – roundabout had had a new spindle and bearing replaced. The edgings replaced, and tiles cut and re-laid with rubber adhesive. Pigeon spikes now cable ties due to vandalism.

12.3 Equipment ideas – still under discussion.

12.4 Other H&S Matters - none

13 Training

13.1 Training requests – none.

14 Freedom of information requests

14.1 None

15 Footpaths, Bridleways and Restricted Byway (RUPP)

15.1 Footpath amendments, anomalies and additions.

Clerk reported that he had e mailed Strutt Parker with details and images of:

1. Footpath 7 blocked with Rapeseed through the summer – especially before harvest.
2. Footpath 7 had not been re-instated after harrowing. Tracked marked by walkers.
3. Footpath 8 gate – catch required adjusting as heavy gate need lifting to open.
4. Pedestrian gate could not be opened due to brambles.
5. The barrier to Begbroke Lane from footpath 11 does not comply as it does not permit accessibility by all.
6. The wooden post at the access from Rowel to footpath 11 is rotten.

Mr Juniper replied by telephone after clerk contacted University and eventually replied to an e mail on 11th September to say, “We will raise these matters with both the University and the OCC Rights of Way Officer in order that remedial works can be undertaken, and I will update you on action shortly”

16 Date of the Next Meeting (s):

16.1 November 6th, 2017

Signed

Chairman/Vice Chairman 6th November 2017

