

Begbroke Parish Council

Website: <https://www.begbrokepc.org.uk>

Clerk to the Council: Jeffrey Wright, 27 Willow Way, Begbroke, Kidlington, Oxon. OX5 1SD.

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MINUTES

OF THE MEETING OF BEGBROKE PARISH COUNCIL HELD IN BEGBROKE VILLAGE HALL ON MONDAY 5TH FEBRUARY 2018 AT 6.30 PM

1 Present:

1.1 Cllr Malcolm Ryder (Chair) Cllr Leslie Allen; Cllr Beverly Napier Cllr Ellis Davies; Cllr Lindsay Gregory; Cllr David Wintersgill; Cllr Nigel Simpson CDC Cllr Billington OCC & CDC (part meeting); Jeffrey Wright - Clerk;

Apologies:

1.2 None

2 Read and Confirm Minutes of Last Meeting

2.1 The minutes of the meeting 8th January 2018 were confirmed as a true record.

3 Declaration of Disclosable Pecuniary Interests, Gifts or Hospitality

3.1 None declared

4 Matters Arising from the Minutes

4.1 Orchard House – Nothing further to report. It was suggested that the highway authority should have issued a letter of deregulation if the land to the house was no longer a road.

4.2 Proposed Litter bin – Partridge Place – approved – installation date to be advised.

4.3 School Transport charges – it was reported that a meeting was trying to be arranged between participants and Ian Hudspeth but with little success. The clerk reported the cost of a bus ticket with Stagecoach, would be £139 for a term duration of January to April.

4.4 Other matters arising

5 A44 and Begbroke Science Park.

5.1 A44 signage and lining – Planned March & April - New signs with Begbroke East and Begbroke west will be replace the old versions having Fernhill Road and Spring Hill Road.

5.2 Pedestrian crossing – clerk has written to Layla Moran MP for support in obtaining section 106 funds from proposed Oxford Technology Park. It is expected that around £450,000 may be available. Cllr Simpson is supporting this and is having talks with the developer and Cherwell planning Authorities.

5.3 Cllr Wintersgill reported a potential danger. Heading south towards Begbroke, just when entering the service road, there is a concealed entrance to Vans for Bands It has been noticed that a coach towing a trailer accessed the A44 from here. To carry out this difficult manoeuvre, the driver must negotiate from the entrance across the service road at an angle to the second A44 access causing obstruction to southbound traffic on both the A44 and service road. Clerk to bring to the attention of the authorities.

6 Reports from County/District Councillors/Other contributors

6.1 County Councillor - reported on a new Councillor Priority Fund of £15k each to support parish council highway needs, progress of the "Growth Board", update on Carillion and OCC contracts with them, and new funding boosts for asylum seeking children.

6.2 Cherwell District Councillor reported on Kidlington Community Forum and work with troubled teenagers.

6.3 Other contributors - none.

7 Council Representatives. (Two representatives if possible)

7.1 BVHMC Report (Ellis Davies) - nothing to report.

7.1.1 New litter bin has been installed at village hall

7.1.2 Village hall internet – Equipment with WiFi extender has been given to Brian Habberfield.

7.1.3 Village Hall toilet upgrade. The ladies' toilet refurbishment is now almost complete apart from new toilet seats. Delivery is imminent. Men's will commence later in the year.

7.2 London Oxford Airport Consultative Meeting. (Malcolm Ryder) - no meeting until 28th February. However, it is understood that airspace is to be better regulated to improve safety. A consultation is on parish website for Kidlington and Brize Norton.

8 New Business

8.1 Reviewed Financial Management and Administration Risk Assessment

8.2. Reviewed current Internal Auditor (Mr McCaughey) for independence, competence, relationship with clerk and councillors, audit planning, audit scope planning and audit reporting.

8.3. Reviewed Fidelity Guarantee insurance currently £50k - to cover the amount of precept

8.4 Reviewed Begbroke parish Council Standing orders

8.5. Reviewed Freedom of information Act information

8.6 Reviewed Parish Assets

8.7 Clerks duties – Reviewed

8.8 Health & Safety Policy – review need. Cllr Allen to liaise with clerk.

9 Planning

9.1 None

10 Correspondence (see register for full details of postal correspondence)

10.1

11 Financial Matters

11.1. Grant Information/Grant Applications/receipts

11.1.1 None

11.2 Balances and Liabilities and Income

11.2.1 Balance £12,824.46 (Money) Bank Accounts): Current £14,296.43 Reserve £7,893.05

11.2.2 Liabilities £9,365.00. Transfer of funds: £0.00; Income: £0.00 Bank interest £0.31

11.3 Expenditure

11.3.1 Baylee Construction – refurbishment of ladies toilets village hall Inv. BVH101 £7,275.00 CN: 714

11.3.2 Oxfordshire Association for the Blind - grant Section 137 LGA. £100.00 CN:711

11.3.3 Wrist Electrical – village hall works Inv.1718-449 £1,334.00 inc vat CN:713

11.3.4 Applewood Garden services – litter bin emptying Inv. 6252 £19.20 CN: 712

11.3.5 Baylee Construction – replacement of two litter bins - village hall and play area. Inv. BVH102 £310.00 CN: 715

11.3.6 The above transactions were unanimously approved.

11.4 Quotations/Tenders

11.4.1 None

11.5 Bank Matters

11.5.1 None

11.6 Other Financial Matters

11.6.1 None

12 Health and Safety Matters

12.1 Received playground inspection reports from Cllr Wintersgill.

12.2 Playground equipment – Wicksteed have repaired the roundabout grinding noise fault.

12.2.1 Broken litter bin outside play area replaced

12.3 Equipment ideas - it was agreed to meet Michael Carter from sportsplayconsulting.co.uk. Clerk to arrange.

12.4 Other H&S Matters - none

12.4.1 The clerk is to check if a new tree survey of the village trees is necessary.

13 Training

13.1 Training requests - none

14 Freedom of information requests

14.1 None

15 Footpaths, Bridleways and Restricted Byway (RUPP)

15.1 Footpath amendments, anomalies and addition

15.1.1 Condition of Begbroke Lane – clerk has written to OCC Footpaths and Highways Dept. No response. To follow up.

16 Website

16.1 Website was reviewed.

17 Proposed dates of the Next Meeting (s):

16.1 2018 March 5th; April 9th, May 8th (ACM & APM); June 4th; July 2nd; August 6th; September 3rd; October 1st; November 5th; December 3rd; **2019** – January 7th; February 4th; March 4th. (note change to April 9th from 2nd)

Signed Chairman/Vice Chairman

5th March 2018