

# Begbroke Parish Council

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## MINUTES

### OF THE MEETING OF BEGBROKE PARISH COUNCIL HELD IN BEGBROKE VILLAGE HALL ON MONDAY 7th JANUARY 2019 AT 6.30 PM

#### 1 Present:

1.1 Cllr Malcolm Ryder (Chair); Cllr Lindsay Gregory; Cllr David Wintersgill (Vice Chair); Cllr Ellis Davies; Cllr Leslie Allen Cllr Nigel Simpson KPC (part); Jeffrey Wright - Clerk;

#### Apologies:

1.2 Cllr Billington.

#### 2 Read and Confirm Minutes of Last Meeting

2.1 The minutes of the meeting Monday 3<sup>rd</sup> December 2018 were confirmed as a true record.

#### 3 Declaration of Disclosable Pecuniary Interests, Gifts or Hospitality

3.1 None

#### 4 Matters Arising from the Minutes

4.1. South bound pedestrian warning sign – erected and completed.

4.2 A44 Pedestrian crossing progress – response from Cllr Hudspeth was discussed – it appears that no crossing assessments were completed – just design for client.

4.3 Meeting 19/12/2018 with Benjamin Smith - Senior Transport Planner & Mike Wasley Principal Officer Traffic Schemes. The following points were discussed, and OCC were to consider.

1. Pedestrian Signs – sub plates?
2. Tactile Paving on crossing
3. LED Speed detection OCC Grant approved. – position marking, Traffic Management, Utility drawings – list of utility suppliers. Windage Oxford Low area 256
4. Southbound carriageway- moving chevrons westbound to reduce direct approach and speed.
5. Central Barrier separation
6. 50MPH Repeater signs – more reqd. None from Rutten Lane roundabout until Science Park. Need to flag speed up immediately.
7. Northbound – Higher crash barrier – people feel unsafe. (Southbound barrier replaced recently)
8. Garage Activities. White line painted to direct traffic away from entrance of A44. Garage parking near service entrance causing problems. Parking outside property on service road.
9. Burford HGV restrictions – will cause further A44 HGV Traffic.

4.4 There were no other matters arising.

#### 5 A44 and Begbroke Science Park

5.1 Speed detection sign progress – clerk awaiting agreement back from OCC.

#### 6 Reports from County/District Councillors/Other contributors

6.1 County Councillor – not present

6.2 Cherwell District Councillor- not present

6.3 Other contributors – Cllr Simpson KPC reported on the upcoming independent examination into the soundness of the Cherwell Local Plan Part 1: Partial Review (the Plan) .by inspector Paul Griffiths BSc (Hons) BArch IHBC.

#### 7 Council Representatives. (Two representatives if possible)

7.1 BVHMC Report (Ellis Davies) Car park lining complete, 5 Begbroke Crescent requested trees be cut back, Church is planning to install a toilet; Pool Table is to be resurfaced and a new sign to be provided for overflow car park.

7.2 London Oxford Airport Consultative Meeting – no meeting to report on.

#### 8 New Business

8.1 None.

#### 9 Planning

9.1 18/02136/F Mr & Mrs Lee 80 Fernhill Rd - single storey extension to side and rear – no objections.

9.2 18/01694/F Ms Tina Mohindra - new detached garage, entrance gate and refuse store in front garden. Maple Tree 38 Woodstock Rd Begbroke – consent subject to rendering garage and store in grey to match existing boundary wall – no render yet. Committee to monitor.

9.3 Cherwell Local Plan Examination Hearings February 2019 – noted – see 6.3

9.4 Oxford City Local Plan 2016-2036. – Begbroke submission unanimously approved by committee and – confirmation receipt by Oxford City Council.

**10 Correspondence (see register for full details of postal correspondence)**

10.1.CR1497 Northern Area Operations – details of Local Contacts were given.

**11 Financial Matters**

**11.1. Grant Information/Grant Applications/receipts**

11.1.1 Begbroke pc – grant from Councillor Priority Fund of £5,800 – progress – see 5.1

11.1.2 Proposed £2k grant for. Begbroke and Yarnton Green Belt Campaign – unanimously approved and will be made up from a VAT re-claim of approximately £1,500 and an additional £500.

**11.2 Balances and Liabilities and Income**

11.2.1 Balance £17,843 (Money) Bank Accounts – : Current £11,928.07 Reserve £7,898.28 (Dec 2018)

11.2.2 Liabilities £3,909 Transfer of funds: £0.00; Bank interest £1.33; CDC Refund No: CS000836 for overcharging of dog waste bins £96.10

**11.3 Expenditure**

11.3.1 Applewood garden Services – Hedge cutting. invoice 7179 £182.40 CN: 755

11.3.2 Function28 Ltd Website hosting and SSL fees - Invoice: BPC2018 £203.99 CN: 756

11.3.3 Clerks salary Jan – Mar £1,620.76 CN: 757

11.3.4 Begbroke and Yarnton Green Belt Campaign – Grant Section 137 LGA £2,000 CN:758

11.3.5 Cllr Wintersgill – compost for planters £6.00 CN: 759

The above transactions were unanimously approved.

**11.4 Quotations/Tenders**

11.4.1 Speed Activated Signs, TWM Systems via RITETECH LTD £5,800 plus vat – approve instruction – delayed as OCC agreement not yet returned.

11.4.2 2 x Post Top Columns for speed signs (if necessary) - £876.00 plus vat. Aylesbury Mains– approve instruction - delayed as OCC agreement not yet returned (new quote for 89mm posts being obtained.

**11.5 Bank Matters**

11.5.1 Letter regarding unarranged overdrafts.

**11.6 Other Financial Matters**

11.6.1 None

**12 Health and Safety Matters**

12.1 Received playground inspection reports from Cllr Allen. Clerk said he had asked Bailey Construction to carry out repairs but fully booked at present. Clerk to monitor and may seek alternative suppliers.

12.2 Village Hall Gate posts – now fitted with non-removable washers.

12.3 Swing brackets – not complete – clerk has progressed with contractors and repairs should now be imminent. Difficulty obtaining spares.

12.4 Annual Play Area Inspection visit – the committee decided to terminate agreement with Mr Hicks and to revert to RoSPA Play Safety.

**13 Training**

13.1 Training requests - none

**14 Freedom of information requests/receipts**

14.1 None

**15 Footpaths, Bridleways and Restricted Byway (RUPP)**

15.1 Footpath amendments, anomalies and additions – none.

15.2. Footpath issues

15.2.1 Restricted access to FP 124/3 from Spring Hill – FP Officer notified with images. Met with leaseholder and footpath officer 3.0pm 7<sup>th</sup> January 2019. Leaseholder is to review all his stiles together with the landowner, Merton College.

15.2.3 University project to improve footpath access from Begbroke Lane and Rowel Drive – clerk spoke to Andrew Hooper contract placed and work is imminent.

15.2.4 Stile in very poor condition from Spring Hill to FP 9 – opposite Hall Farm. Reported to Footpath Officer.

**16 Website**

16.1 Website was reviewed

**17 Proposed dates of the Next Meeting (s):**

17.1 2019 – Feb 4<sup>th</sup>; March 4<sup>th</sup>.

**Signed Chairman/Vice Chairman**

**February 4<sup>th</sup>, 2019**

