

Begbroke Parish Council

Website: <https://www.begbrokepc.org.uk>

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MINUTES

OF THE MEETING OF BEGBROKE PARISH COUNCIL HELD IN BEGBROKE VILLAGE HALL ON MONDAY 4th NOVEMBER 2019 AT 6.30 PM

1 Present:

1.1 Cllr Malcolm Ryder (Chair; Cllr David Wintersgill (Vice Chair); Cllr Lindsay Gregory; Cllr Leslie Allen; Cllr Darron Rudkins; Cllr Katherine Tyson CDC; Cllr Conrad Copeland – CDC; Jeffrey Wright - Clerk;

Apologies:

1.2 Cllr Beverly Napier; Cllr Billington OCC CDC; Cllr Nigel Simpson (Gosford & Water Eaton PC)

2 Read and Confirm Minutes of Last Meeting

2.1 The minutes of the meeting Monday September 2nd, 2019 were confirmed as a true record.

3 Declaration of Disclosable Pecuniary Interests, Gifts or Hospitality

3.1 None

4 Matters Arising from the Minutes

4.1 CDC Enforcement regarding Motor Vehicle Activities – CDC say van sales conform to planning requirements. However, committee members had seen a conflicting advert in terms of vehicles available.

4.2 Orchard House – Reverend Oliver Petter – No updates or on new water supply for WC.

4.3 Eastern bus stop window – replaced – graffiti on West bus stop window.

4.4 No other matters arising

5 A44 and Begbroke Science Park

5.1 Proposed crossing on A44 at Woodstock – OCC Consultation – committee confirmed submission. OCC replied to say a bus stop has been agreed at the location for the S3, 7 and 233. The aim of the new pair of bus stops at this location is to serve the 300-dwelling development north of A44 Oxford Road. The Marlborough and the A44 Oxford Road pupils attending the school and wish to alight at this stop would have to walk over 900m across the development. In the current set up, pupils use the Cadogan Park route (which is about 50m longer than going through the development site) from the existing bus stop along the A44. There was no response to our request for the funds to go to a crossing at Begbroke.

5.1.2 The difficulties with the inadequate A44 crossing at Begbroke were discussed as well as Langford Lane with poor sequencing of the lights for cyclists and pedestrians.

6 Reports from County/District Councillors/Other contributors

6.1 County Councillor – No report.

6.2 Cherwell District Councillor – reported on a motion denied by Cllr Barry Wood, to suspend the CDC Housing review for Oxford Unmet needs until Oxford review had been completed.

6.3 Other contributors

7 Council Representatives.

7.1 No BVHMC Report. It was noted that we had not been informed of the hall closure for our meeting.

7.2 No London Oxford Airport Consultative Meeting. However, it had been noted that larger planes appeared to be using the airport – for example what was thought to be a 40-seater jet.

8 New Business

8.1. Lack of responses from OCC to repair requests such as Fix My Street – Complaint made to OCC. Had a reply 27th September – “...we will send you a reply as soon as possible” Still awaiting an answer despite reminding them.

8.2 Laptop Computer for PC use – a budget of around £1k was agreed.

8.3 Twitter/E mail campaign to keep Sandy Lane open. It was thought there were several reasons for the proposal – weight restrictions on humpback bridge, Network rail and University. Comments made included Sandy Lane is a useful diversion routes; road should be improved – especially the narrow access at Yarnton, difficulties at Langford lane which is already slow moving at times with heavy traffic and similarly at Loop Farm. Send comments to: sandylaneyarnton@gmail.com.

9 Planning

9.1 Consultation on the Proposed Main Modifications to the Partial Review of the Cherwell Local Plan (Oxford’s Unmet Housing Needs). Friday 9th November to Friday 20th December.

9.2. 19/01269/CLUE Mr Bruce Cummings Belmont 8 Foxglove Road Begbroke OX5 1SB – refused.

9.3 19/01296/F C/O Freeman Architecture Single storey rear extension and box dormer 59 Fernhill Rd Begbroke OX5 1RR -Consent

9.4 19/01383/TCA St Michaels Church T1 x Yew multi stemmed tree covering headstones – consent.

9.5 19/01493/F Mr Dave Mason 8 Fernhill Road - First Floor extension – consultation closed.

9.6 19/01620/F Mr & Mrs D Verdon 26 Begbroke lane - loft conversion and two storey side extension - consent

9.7 19/01913/F Mr L Faulkner Two Storey side extension Rose Cottage Woodstock Rd OX20 1QE – under consultation.

9.8 19/02004/LB Mr Nick McEwen Conversion to family room and conversion of garden shed to home office. The Old rectory 4 St Michaels Lane OX5 1RT– under consultation.

9.9 19/02003/F Mr Nick McEwen Conversion to family room and conversion of garden shed to home office. The Old rectory 4 St Michaels Lane OX5 1RT– under consultation.

9.10 19/02354/TCA Mr Stephen Skinner Fell Apple Tree due to infestation by armerilia. School House 4 Spring Hill Begbroke. Conservation area

9.11 Open letter to the Secretary of State explaining the concerns raised by his intervention in the SODC Local Plan process and signed by Begbroke parish councillors was distributed by e mail.

10 Correspondence (see register for full details of postal correspondence)

10.1

11 Financial Matters

11.1. Grant Information/Grant Applications/receipts

11.1.1. None

11.1.2 Councillor priority fund applications required by January 31st, 2020

11.2 Balances and Liabilities and Income

11.2.1 Balance £15,971 (Money) Bank Statements 28/10/2019 : Current £15,627.81
Reserve £1,904.28

11.2.2 Liabilities £2,138 approx. Transfer of funds: £0.00; Income Bank interest £0.31 CDC Precept £14,287.66

11.3 Expenditure

11.3.1 Moore – external audit – invoice 220461 £240.00 CN 801

11.3.2 N R Prickett – Grass Cutting Inv No:1042 £348.00.00 CN:797

11.3.3 Milena Windows – village hall front door. Deposit, Interim and Balance cheques Inv 5751 CN's: 802; 803 804

11.3.4 CDC Dog Bin emptying Inv 7011471 CN: 805 £180.18

11.3.5 Function28 Website charge Invoice 6408 CN: 806 £203.99

11.3.6 N R Prickett – Grass cutting CN: 807 £373.20

11.3.7 Jeffrey Wright – Clerks salary Oct Nov Dec £1,665.49 CN: 808

11.3.8 HMR&C PAYE/NI Liability to Jan 2020 £342.00 CN: 809

11.3.9 Dovey Accountancy Services – Payroll & Accountancy Inv 2019/10/22 £228.00 CN: 810

11.3.10 Jeffrey Wright Clerks Refundable expenses to 15/10/2019 £94.94 CN: 811

11.3.11 Applewood Garden Services – Hedge Cutting Inv 8513 £182.40 CN: 812

11.3.12 N R Prickett – Grass Cutting Inv No:1099 £432.00 CN:813

11.3.13 Gardens of North Oxford - M Murchan Inv 005 £52.50 CN: 814

The above financial transactions were unanimously agreed.

11.4 Quotations/Tenders

11.4.1 Play Area – swings Fenland Leisure Products £11,958 including vat. Put on hold.

11.5 Bank Matters

11.5.1 Ellis L P Davies has now been removed as a signatory from NatWest bank mandate. Darron Rudkins can be added to the mandate. Forms handed over to take to bank when convenient.

11.6 Other Financial Matters

11.6.1 Moore External AGAR Audit report – The auditor confirmed that the council had met its controls throughout the year being inspected. They commented that best practice would be for the internal auditor to defer approval of the AGAR until the internal receipt of internal audit report. The audit was approved unanimously.

11.6.2 The Precept budget of £28,181.50 for 2020-2021 was discussed and unanimously agreed.

12 Health and Safety Matters

12.1 Received playground inspection reports from Cllr Wintersgill.

12.2 Play area had issues with rabbits and fungi. Clerk said he had informed BVHMC that the parish council was only responsible for the play equipment and as they managed the land, they and adjoining landowners with similar issues, had a statutory duty to deal with rabbits.

12.3 Play Area repairs – continuing with a few minor items left to deal with.

13 Training

13.1 No training requests.

13.2 There was no councillor availability for weekday or weekend training courses on playground inspection

14 Freedom of information requests/receipts

14.1 None

15 Footpaths, Bridleways and Restricted Byway (RUPP)

15.1 Footpath amendments, anomalies and additions – none apart from FP 5 to Bladon

15.2. Cattle roaming free in Begbroke Lane/canal area - difficulty resolving without farmer information. Reported to 101 and OCC.

15.3 Willow Tree and leaning tree in Begbroke Lane – now cut down by OCC

15.4 A guidepost post is down on FP 7. Details given to Strutt Parker who said they wished to replace the post accurately. Informed them that we also wished accuracy so notified them that the tenant farmer plants FP 7 whilst not maintaining the 8ft width as specified in the Kidlington Inclosure Award. He has been reminded of his responsibilities by the land agent.

16 Website

16.1 Website review was satisfactory.

17 Proposed dates of the Next Meeting (s):

17.1 December 2nd; January 6th, 2020

Signed Chairman/Vice Chairman

December 2nd, 2019