

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY the 11th Day of JANUARY 2005.

1. Present:

Mrs L. Dresden, Mrs L. Wilkinson, Dr Jill Durrant, Mr J. Roff, and Mrs C. Trevellyan.

Apologies:

2. Read and Confirm Minutes of the last meeting.

- 2.1. The minutes of the meeting held on Tuesday 7th of December 2004 were read and confirmed as a true record and signed by the Chairman Mrs Dresden.

3. Matters Arising from the Minutes:

- 3.1. **Precept:** The Council discussed the precept and item 7.17 from last month (BVHMC). It was unanimously agreed not to reduce the precept but to keep it at the same level as last year (£13750). It was also agreed to keep money in reserve in case a contribution towards the proposed pedestrian crossing is required and for the Village Hall if they can provide a business plan.
- 3.2. **Playground:** Item 7.31 was brought forward, the Council agreed to pay Mr Knott's invoice. Clerk to order the roundabout from Cotswold Playgrounds. The area was found to be reasonably tidy during the weekly inspections.
- 3.3. **New Parish Councillor:** No response, Clerk to re-advertise.
- 3.4. **Parish Council Meal:** It was agreed to arrange a date for later in the year.
- 3.5. **The Oxfordshire Woodland Project – donation request from last month:** Decision to be made next month.
- 3.6. **Road Issues:** It was suggested that flashing speed indicators should be installed and traffic lights installed to replace the roundabout. Clerk to arrange a meeting with the Highways Dept, the Police and David Cameron to discuss both issues. Dr Durrant had had discussions with Paul Norris from the County Council's Highway Dept regarding small bollard to stop vehicles parking on the grass verge opposite her house. He suggested she ask the Parish Council to look into this, but the Council felt further advice is required. Clerk to investigate.
- 3.7. **Insurance:** Clerk to write for new quotations.
- 3.8. **Footpaths:** Mrs Dresden is not happy with the work being carried out by Merton College's contractors to the trees along the brook, Clerk to write asking the College's Land Agent to check the work.
- 3.9. **Thames Valley Police and BVHMC to discuss vandalism in Village.** Inspector Tripkovic started the meeting by introducing himself and PC Larry Jordon and giving the crime data for Begbroke. There were 17 crimes listed although the field fire was not included. He will check where the fire was listed and report back, but he strongly recommended that any incident within the village is reported to them so that it is included in the crime data for the village.. He described the work of the Nuisance Investigation Team from Cherwell District Council which work along side the police and he will discuss the vandalism problems experienced by the VHMC with them. Whilst discussing the problem of motorcycles on the play area, the police suggested

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that the overflow car park sign is removed as this suggests vehicles are permitted on the play area.

Report by County & District Councillors:

No report this month.

5. Planning:

Applications:

04/02563/F, 29 Fernhill Road – loft conversion and two storey rear extensions.

04/02743/F, Oxford Airport, erection of new aircraft hanger to replace existing Buildings 21-25.

04/02672/F, Oxford Airport, erection of aircraft hanger.

Decision.

Conditions of Planning:

04/00720/F – Conversion of Coach House into 5 dwellings – items 7-10)

6. Council Representatives:

6.1. A44 A. Dr Durrant has received nothing from the A44 A and asked the clerk to check that they have her correct details.

6.2. BVHMC. Mr Roff gave a brief report.

7. Correspondence:

7.1. CDC. Amended plans for 03/02468/F. Noted.

7.2. OCC. Casualty Report 2003/Road Safety Plan 04/5. Circulated.

7.3. OCC. Consultation, integrated risk management action plan 05/6. Circulated.

7.4. CDC. Parish Precept. See 3.1

7.5. ORCC News. Circulated.

7.6. OCC. Database provisions for older people. Circulated.

7.7. RoSPA. Annual inspection of play area. Clerk to complete form requesting they carry out the annual inspection.

7.8. HSBC. Business Telephone Banking. Mrs Dresden and the Clerk will contact Nat West to discuss changing banks.

7.9. News Dec 04. Circulated.

7.10. Rotary Club of Woodstock. Rotary Centenary. Clerk to contact them with Mrs Dresden's details.

7.11. CDC. The Local Authorities (members allowances) regulations 2003/Cherwell Countryside Forum – 25th Jan 7pm Bodicote House. Noted.

7.12. OALC. County Circular. Circulated.

7.13. Charter Community Housing. Christmas card. Circulated.

7.14. OCC Road Safety Team. Christmas card. Circulated.

7.15. Garrick Outdoor Shelters. Information. Circulated.

7.16. CDC. Full Register of Electors. Circulated.

7.17. The Chipping Norton Theatre – programme. Circulated.

7.18. N E Oxfordshire NHS – Christmas cover. Noted.

7.19. David Cameron MP. Acknowledgement of letter re Hall Farm planning application. Noted.

7.20. CDC, Chief Executive. Hall Farm planning application. Send copy to David Cameron.

7.21. BVHMC – Agenda for tonight's meeting. Noted.

7.22. The Pub Train. Royal Sun. Noted.

7.23. CDC. Annual Parish Liaison Meeting 4th November Notes. Circulated.

7.24. Oxfordshire Museum. Winter/spring programme. Circulated.

7.25. Cherwell Vale NHS Primary Care Trust. Board Bulletin. Circulated.

- 7.26 CDC. Recreation & Amenity Open Space Provision. Supplementary planning guide. Circulated.
- 7.27 South England Regional Assembly – Public Consultation. Circulated.
- 7.28 CDC. Precept. See 3.1.
- 7.29 Glasdon UK Statement.
- 7.30 Ceila Hutton, Begbroke Information. Noted.
- 7.31 Brian Knott – Invoice. See item 3.2
- 7.32 CDC. Campsfield Planning Application. Noted.
- 7.33 OCC temp. closure, railway bridge, Cassington Road, Yarnton. Noted.
- 7.34 OAB. Thank you for donation. Circulated.
- 7.35 N East Oxfordshire NHS Consultation Document. Circulated.

8 Financial Matters:

Balances as at the 25th December 2004

Current Account: 406.67 less o/s cheques £277.26 available.

Deposit Account: £17,211.94

Transfer Required: £300

The following accounts are presented for payment:

Mrs H Hastings (Clerks Salary December)	£ 305.73
Mrs H Hastings (Clerks Expenses)	£ 181.72
Bryan Knott	£ 28.00

9. Any Other Business:

- 9.1. It was noted that the downpipe on the bus stop southbound has been vandalised.

10. Date of Next Meeting:

Tuesday 1st February 2005

Tuesday 1st March 2005

Signed GAD needt

Dated 1/2/05

ITEM	ESTIMATE 2004/5	EXPENDITURE ACTUAL TO 30/11/04	ESTIMATED TO 31/03/05	LESS GRANTS REC/DUE	TOTAL	ESTIMATE FOR 2005/6
Clerk' Salary	3740.00	2437.65	1223.00		3660.65	3770.00
Playground	3100.00	0.00	7508.00	-3754.00	3754.00	1500.00
General Maintenance	750.00	0.00	100.00		100.00	500.00
Link	250.00	0.00	250.00		250.00	250.00
Hire of Village Hall	180.00	48.75	60.00		108.75	120.00
Administration	250.00	207.41	50.00		257.41	250.00
Audit	230.00	220.00	0.00		220.00	230.00
Expenses	700.00	392.74	260.00		652.74	700.00
Insurance	900.00	969.54	0.00		969.54	1000.00
Grass Cutting	1700.00	1631.00	0.00	-540.00	1091.00	1659.00
Grants and Donations (Section 137)	1850.00	200.00	1850.00		2050.00	1850.00
Miscellaneous/Contingencies	50.00	0.00	50.00		50.00	50.00
Elections	0.00	0.00	0.00		0.00	0.00
Neighbourhood Watch	0.00	0.00	0.00		0.00	0.00
Tree Planting/daffodil planting	50.00	0.00	50.00		50.00	50.00
A44 Action Group	0.00	0.00	0.00		0.00	50.00
TOTAL	13750.00	6107.09	11401.00	-4294.00	13214.09	11979.00

village grant of £200 allocated to church from last year.

NOTE 1 : The maximum allowance under Section 137 is £2198.00

This is calculated as follows: 628 electors x £3.50

NOTE 2: I have allowed for the installation of the proposed roundabout under the Playground estimate for this year

NOTE 3: I have allowed for the proposed new window to the bus shelter under general maintenance

SUMMARY OF ACCOUNTS 1ST APRIL 2003 - 30TH NOVEMBER 2004

	Credit	Debit	Balance
Total income to 30/11/04			
Current Account Balance 1/4/04	537.83		
Deposit Account Balance 1/4/04	11202.86		
Precept for 2003/2004	13750.00		
Money received other than Precept			
VAT Repayment	1342.08		
Grant for Grass Cutting	540.49		
Total Income	27373.26		27373.26
 Actual expenditure to 30/11/04		6107.09	
 Estimated expenditure to 31/3/04			
Clerk' Salary		1223.00	
Playground		7508.00	
Grants and Donations (Section 137) (hedge laying)		1850.00	
Insurance		0.00	
Audit		0.00	
Expenses		260.00	
Administration		50.00	
General Maintenance		100.00	
Hire of Village Hall		60.00	
Link		250.00	
Miscellaneous/Contingencies		50.00	
Elections		0.00	
Tree Planting/Daffodils (replacement trees - vandalism)		50.00	
Grass Cutting		0.00	
 Total estimated expenditure to 31/3/05		11401.00	-11401.00
 Estimated Balance at 3/3/04			15972.26

Note: expenditure to date figure excludes VAT

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MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY the 1st Day of FEBRUARY 2005.

1. Present:

Mrs L. Dresden, Mrs L. Wilkinson, Dr Jill Durrant, and Mrs C. Trevellyan.

Apologies:

Mr J. Roff.

2. Read and Confirm Minutes of the last meeting.

- 2.1. The minutes of the meeting held on Tuesday 11th of January 2005 were read and confirmed as a true record and signed by the Chairman Mrs Dresden.

3. Matters Arising from the Minutes:

- 3.1. **Playground.** The Council were concerned about the condition of the notice board at the entrance to the play area, the Clerk confirmed she had written to the Village Hall Management Committee regarding this. Mrs Dresden confirmed that Mr Perkin would arrange the removal of the "overflow car park" signs as requested by the police at last months meeting. The Clerk will ask Bryan Knott to plant another shrub by the one he has just planted to further protect the neighbours fence. Whilst carrying out the weekly inspections it was noted that a neighbours fence in Begbroke Lane is broken and requires fixing. Clerk to let the VHMC know.
- 3.2. **New Parish Councillor:** No response, Clerk to re-advertise.
- 3.3. **Parish Council Meal:** It was agreed to arrange a date for later in the year.
- 3.4. **The Oxfordshire Woodland Project – donation request from last month:** The Council unanimously agreed to give a donation of £25.00
- 3.5. **Road Issues:** The clerk confirmed she had written to the Highways Dept requesting a meeting and gave dates of 9,10,11 March but had received no response so far.
- 3.5. **Insurance:** Clerk to write for new quotations.
- 3.7. **Footpaths:** The Clerk reported that the sign indicating the footpath from Bladon across the field to Begbroke is missing and will report it to the Footpaths Officer.
- 3.8. **Meeting with Thames Valley Police and BVHMC to discuss vandalism in Village.** The Council were disappointed with the meeting.
- 3.9. **Bus Shelter Repairs.** It was noted that the drain pipe to the bus shelter south bound has been vandalised. It was suggested that the two bus shelters be replaced by perspex ones similar to those recently installed in Kidlington, Clerk to investigate this and include a piece in the Link asking readers for their comments.
- 3.10. **VHMC – Car Park Repairs.** John Webster reported that he is trying to get quotes, he had hoped to get them for this meeting but will arrange to bring them to March meeting.

Report by County & District Councillors:

No report this month.

Handwritten signature/initials

5. Planning:

Applications: None received.

Decisions:

04/02397/F, Land Adj 17 Begbroke Crescent, change of use of land from agricultural to residential garden. Refused.

Conditions of Planning:

04/00720/F – Conversion of Coach House into 5 dwellings – (items 7-10)

6. Council Representatives:

- 6.1. A44 A. Dr Durrant reported on the meeting she attended and confirmed that a new lorry route taking lorries off the A44 has been agreed due to the fact that there are more houses on the A44.
- 6.2. BVHMC. No report.

7. Correspondence:

- 7.1. Begbroke WI via Maureen Hastings – Save our Streets. The Council felt this was something Maureen Hastings should deal with, Clerk to return it to her.
- 7.2. The Local Channel. Circulated.
- 7.3. University of Oxford – footpath. Circulated.
- 7.4. OCC. News January 05. Circulated.
- 7.5. CDC. Notice of Alteration to Register of Electors. Noted.
- 7.6. OCC. Home2School Newsletter. Circulated
- 7.7. OCC. Transport Networks Review. Circulated, Councillors to make comments, to be discussed next month.
- 7.8. CDC. Cherwell Local Plan 2011. Circulated.
- 7.9. John Hicks & Associates. Playground Inspections. Noted.
- 7.10. The Shakespeare's Way Association. Dr Durrant to deal with.
- 7.11. Office of the Deputy Prime Minister. Freedom of Information Act. Circulated.
- 7.12. Glasdon Information sheets. Noted.
- 7.13. Absolute Tree Care. Introduction letter. Noted.
- 7.14. OCC. S E Plan: Oxfordshire Consultation Arrangements. Circulated. Consultation period January – April. Clerk to put a note in the link report asking readers not to throw away the questionnaire as they need to be returned.
- 7.15. Fred Barrett & Sons. The Royal Sun, Transfer of License. Noted.
- 7.16. OPFA. Membership Renewal. £25.00. The Council agreed to renew their membership of the OPFA.
- 7.17. HLB AU Audit, fees. Clerk to check how much we owe.
- 7.18. ORCC. Best Kept Village Competition. Circulated.
- 7.19. CDC. Cherwell Local Plan 2011. Circulated
- 7.20. Oxford Airport. Planning Application. Circulated.
- 7.21. BVHMC. Invoice for hire of hall. The Council agreed to pay this.
- 7.22. South East England Regional Assembly. S/ E Plan Consultation. Circulated.
- 7.23. OCC. Rights of way, improvement plan consultation. Circulated.
- 7.24. Tenants of Rowel Drive. Street lights. This was discussed and it was agreed that this was a matter for the Street Lighting Dept of OCC.

612

8 Financial Matters:Balances as at the 25th January 2005

Current Account: £579.43 less o/s cheques

Deposit Account: £ 16911.94

Transfer Required: £1500.00

The following accounts are presented for payment:

Mrs H Hastings (Clerks Salary January)	£ 305.73 ✓
Link Magazine	£ 250.00 ✓
BVHMC (Hall Rent)	£ 45.00 ✓
OPFA (membership renewal)	£ 25.00 ✓
Oxfordshire Woodland Trust (donation)	£ 25.00 ✓

9. Any Other Business:

- 9.1. Work being carried out to the Royal Sun Public House. Clerk to check if planning permission is required for this work bearing in mind the building is listed.

10. Date of Next Meeting:Tuesday 1st March 2005Tuesday 5th April 2005

Signed

Dated

GADneedh

1/3/05

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4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

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MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY the 1st Day of MARCH 2005.

1. Present:

Mrs L. Dresden, Mrs L. Wilkinson, Dr Jill Durrant, and Mrs C. Trevelyan, Mr J. Roff and two members of the public.

Apologies:

None received.

2. Read and Confirm Minutes of the last meeting.

- 2.1. The minutes of the meeting held on Tuesday 1st of February 2005 were read and confirmed as a true record and signed by the Chairman Mrs Dresden.

3. Matters Arising from the Minutes:

- 3.1. **Playground.** The Council are concerned about the durability of the new safety surface and the Clerk will arrange a meeting with the contractors to discuss this. The Clerk notified the Council that Cotswold Playgrounds had phoned to confirm that the price for the new roundabout had increased and she had rung Wickstead Leisure to check their prices. Both contractors have increased their prices and the Clerk produced the new prices. The Council unanimously agreed to place an order with Wickstead Leisure, as they are not happy with the safety surface supplied by Cotswold Playgrounds. Clerk to place order with Wickstead. Mr Roff reported that he still had the replacement slats for the roll the barrel, the Clerk will contact Wickstead to see if they will refund the cost of these. It was noted whilst carrying out the weekly inspection that a bolt on the bench is missing Mr Roff will investigate this.
- 3.2. **New Parish Councillor:** No response, Clerk to re-advertise.
- 3.3. **Parish Meal:** The Council agreed to support the new management of the Royal Sun and Mrs Wilkinson will book at table for the 18th April at 7.30pm.
- 3.4. **Road Issues:** The Clerk had only received an acknowledgement note regarding her letter. Dr Durrant reported she had attended the open evening at the University in Sandy lane who confirmed they intend to build the new road, which was part of a previous planning application. The Council were disappointed to hear this.
- 3.5. **Insurance:** The Clerk has received the insurance form from Zurich Municipal and had completed most of it before the meeting. She asked the Council what limit of indemnity they required and they agreed a figure of £2,000,000. They also agreed to include Employers Liability.
- 3.6. **Footpaths:** The Clerk confirmed that Michelle O'Driscoll from the Planning Dept at Cherwell District Council requested a meeting with the Council and Vaughan Hughes from the Highways Dept to discuss the footpath at Orchard House. A meeting has been arranged for the 14th March at 11am and Mr Roff agreed to attend with the Clerk.
- 3.7. **Bus Shelter Repairs.** To be discussed next month.

- 3.8. **VHMC – Car Park Repairs.** Mr Webster has not contacted the Clerk, on hold until the VHMC produce their plan.
- 3.9. **OCC Transport Networks Review.** (7.7 from last month). The Council's concern to the review is there is no mention of the A44 and would like to ask what plans if any are there for this section of the A44.
- 3.10. **HL AU Audit.** Invoice from Last Month. The Clerk confirmed the amount owing is £20 plus VAT of £3.50 giving a total of £23.50. The Council agreed to pay this.
- 3.11 **Royal Sun Public House. (Listed Building/Repairs).** The Clerk confirmed that the building is not listed according to Cherwell District Council's Planning Dept. The Council felt this building should be included as a Listed Building and requested that the Clerk contact Mrs Hastings to discuss this.

Report by County & District Councillors:

No report this month.

5. Planning:

Applications: None received.

Decisions:

04/02563/F. 29 Fernhill Road. Loft Conversion. Granted.

Conditions of Planning:

04/00720/F – Conversion of Coach House into 5 dwellings – (items 7-10) Mrs Dresden and Clerk had a look at this but the conditions do not apply until the properties are occupied.

6. Council Representatives:

- 6.1. A 44. No report.
- 6.2. BVHMC. No report.

7. Correspondence:

- 7.1. CDC. Statement of Community Involvement. Circulated.
- 7.2. OCC. Acknowledgement note. Noted.
- 7.3. CDC. Grants 2005/06. Noted.
- 7.4. AS&A Leisure Ltd. Special offer. Noted.
- 7.5. South East England Regional Assembly. S.E. Plan. Leaflets and resource pack. Circulated.
- 7.6. Oxford Green Belt Network. Newsletter. Circulated.
- 7.7. Pierce Management Services. Disability Discrimination Act. Forward to BVHMC.
- 7.8. Oxford Inspires. 2007 A Special Year in Oxfordshire. Information. Circulated.
- 7.9. The Woodland Trust. Thank you for donation. Noted.
- 7.10. Zurich Municipal. Insurance proposal form. See item 3.5.
- 7.11. OCC. Scrutiny Review of energy from waste. Circulated.
- 7.12. CDC. Building work at Royal Sun Public House. See item 3.11.
- 7.13. OPFA. Funding/grant information. Forward to BVHMC
- 7.14. CDC. Housing Strategy 2005-2011. Formal Consultation. Comments by 15th March. Circulated, Councillors to make comments and return to Clerk.
- 7.15. ORCC. Transport needs. Mrs Wilkinson will deal with this.
- 7.16. OPFA. Spring meeting. Wednesday 16th March 10am-1pm Steeple Aston. Noted.
- 7.17. Savills. Field behind Rowel Drive. Noted.
- 7.18. Cotswold Playgrounds. Revised quote for roundabout. See item 3.1.

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- 7.19 Childline Midlands & East Anglia. Donation request. Circulated.
- 7.20 Home Office. Burial Grounds Survey. Mr Roff dealt with.
- 7.21 Standards Board for England. A Code for the future. Circulated.
- 7.22 OCC. News Feb 05/Oxfordshire News Magazine. Circulated.
- 7.23 ORCC. News/Rural Community Funding meetings. Noted.
- 7.24 University of Oxford. Ploughed footpath. Noted.
- 7.25 Office of the Deputy Prime Minister. Documents. Circulated.
- 7.26 OCC. Out of hours school care. Noted.
- 7.27 Defra. Clean Neighbourhoods and Environment Bill. Circulated.
- 7.28 RosPA. Acknowledgement card. Noted.
- 7.29 OPFA. Receipt for membership fee. Noted.
- 7.30 Mr Pullin, Treasurer, Link Magazine. Thank you note. Noted.
- 7.31 Wickstead Leisure – Revised quote for roundabout. See item 3.1.
- 7.32 University of Oxford. Meeting. Mrs Dresden and Clerk to attend.

8 Financial Matters:

Balances as at the 25th February 2005

Current Account: £ 983.31 less outstanding cheques totalling £112.00 total available to spend £871.31

Deposit Account: £15,311.94

Transfer Required: None.

The following accounts are presented for payment:

Mrs H Hastings (Clerks Salary February)	£ 305.73 ✓
HL AU Audit	£ 23.50 ✓

9. Any Other Business:

- 9.1, Mr & Mrs Stanforth. Mrs Dresden pointed out that it was Mr & Mrs Stanforth's Diamond Wedding Anniversary this month and suggested the Council send them a bouquet of flowers on behalf of the village. The Council unanimously agreed and Mrs Dresden will organise a bouquet to be delivered to them up to the value of £30.
- 9.2. General Correspondence. Mrs Dresden brought to the attention the difficulty in responding to correspondence which require a response before the next meeting. She suggested that in her capacity as Chairman of the Council, the Clerk and herself deal with urgent correspondence. The Council unanimously agreed to this.

10. Date of Next Meeting:

Tuesday 5th April 2005

Tuesday 3rd May 2005

Signed 64 Dresden

Dated 5/4/05

BEGBROKE PARISH COUNCIL

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4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

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**MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD AT 6
FERNHILL ROAD ON TUESDAY the 15th Day of MARCH 2005.**

1. Present:

Mrs L. Dresden, Mrs L. Wilkinson, Dr Jill Durrant, and Mrs C. Trevellyan, Mr J. Roff

Apologies:

2. Items to be Discussed:

2.1. Village Grants. The Council discussed the allocation of the £1750 and agreed to give the following:

St. Michael's Church £1,000

Begbroke Playgroup £ 650

Begbroke WI £ 100

It was agreed that the Village Hall Management Committee would receive financial help once the Parish Council had their 5 year plan but the above groups required financial help at this time. It was agreed that the Bowls and Cricket Clubs are financed by their members and they do not appear to have many village members so they would not receive a grant at this time.

2.2. Meeting with the University re the South East Plan. Mrs Dresden and the Clerk gave a brief summary of the meeting they attend the previous evening. Their major concern is the paragraph within the plan, which states "potential exists for extensions immediately to the south of the city and also to the northwest of the area west of Kidlington. Development in these locations would provide housing nearest to the area of greatest need.....". The University Land Agent told the meeting that he could not object to this plan because as the University is a charity he is obliged under law to do what is financially best for the University. The Council were very concerned about this and felt it is very important that local people respond to the questionnaire which will be sent to them as part of the consultation of the South East Plan. It was agreed that the Clerk would prepare a notice which they would deliver to all house holds in the Parish so that everyone would appreciate the importance of completing the questionnaire.

2.3. Mr & Mrs Stanforth's Diamond Wedding. Mrs Dresden confirmed she had organised the flowers and presented the invoice for payment.

2.4. Playground: Shrub by neighbours fence. Mrs Dresden confirmed that she had received the invoice from Bryan Knott for purchasing one shrub, which he has planted by the fence in the playground. The Council agreed to pay this.

8 Financial Matters:

Balances as at the 25th February 2005

Current Account: £ 983.31 less outstanding cheques totalling £421.23 total available to spend £562.08

Deposit Account: £15,311.94

Transfer Required: 1750.

GA

The following accounts are presented for payment:

Mrs E. Dresden. (Mackenzies Florist)	25.00 ✓
Mr Bryan Knott (shrub)	7.99 ✓
St Michael's Church (donation)	1,000.00 ✓
Begbroke Playgroup (donation)	650.00 ✓
Begbroke WI	100.00 ✓

9. Any Other Business:

10. Date of Next Meeting:

Tuesday 5th April 2005

Tuesday 3rd May 2005

Signed *EADredg*

Dated *5/4/05*

BEGBROKE PARISH COUNCIL

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4 Fernhill Road
Begbroke
Kidlington
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MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY the 5th Day of APRIL 2005.

1. Present:

Mrs L. Dresden, Mrs L. Wilkinson, Dr Jill Durrant, and Mrs C. Trevellyan, Mr J. Roff and WPC Denise Trafford

Apologies:

None received.

2. Read and Confirm Minutes of the last meeting.

- 2.1. The minutes of the meeting held on Tuesday 1st of March and 15th March 2005 were read and confirmed as a true record and signed by the Chairman Mrs Dresden.

3. Matters Arising from the Minutes:

- 3.1. **Playground.** Dr Durrant agreed to carry out the weekly inspections.
- 3.2. **New Parish Councillor:** No response, Clerk to re-advertise.
- 3.3. **Parish Meal.** The Clerk had the menu from the Royal Sun and asked if the Council wished to have the Sunday roast or order from the menu. They agreed to order from the menu on the evening.
- 3.4. **Road Issues.** The Council agreed that in May they would contact Mike Gibbard the new District Councillor and start pushing for the road crossing.
- 3.5. **South East Plan Document.** Mrs Dresden and the Clerk would prepare the Council's response.
- 3.6. **Insurance.** The insurance form was completed and sent off.
- 3.7. **Footpaths.** The Clerk to write to the footpaths officer regarding the footpath by Orchard House.
- 3.8. **Bus Shelter Repairs.** It was agreed that the Clerk should ask Brian Knott to remove the damaged guttering.
- 3.9. **BVHMC – Car Park Repairs.** The Council have not received the 5 year business plan from the VHMC and agreed to remove this item from the agenda for the time being.
- 3.10 **Sergeant PC Larry Jordon – teenage facility.** Sergeant Jordon had requested that the Clerk include this item on the agenda but was unable to attend the meeting personally. WPC Trafford introduced herself as the village beat officer and confirmed that Larry Jordon had been promoted to Sergeant. She reported that Sargent Jordon had spoken to youths in the village who reported that they would like a new shelter with 3 sides where they could meet. The Police would like the Council to consider building a new shelter in the hope that it would deter the youths congregating in Rowel Drive and Fernhill Road. The Council agreed to consult the local residents through the next edition of the Link. The Council asked that Sargent Jordon to prepare a report for the Link and send a copy of the Clerk in order that she could support this in her own report.



- 64
- 3.11 Annual Parish Meeting.** The Clerk gave some dates in May when the village hall would be available for the meeting. The Council agreed on Thursday 12th May and the meeting will start at 7.30. Clerk to prepare the Agenda and Statement of Accounts ready for the next Link.
- 3.12 Damage to Trees.** The Clerk to contact Nicholson Nurseries and ask if they could take a look at the damaged trees and report if any can be saved and ask them for a quote to replace those that cannot be saved.

Report by County & District Councillors:

No report this month.

5. Planning:

Applications: None received.

Decisions:

04/02672/F Oxford Airport, erection of aircraft hanger. Refused.

04/02743/F Oxford Airport, erection of new aircraft hanger to replace existing buildings 21-25. Granted

Conditions of Planning:

04/00720/F – Conversion of Coach House into 5 dwellings – (items 7-10) Mrs Dresden and Clerk had a look at this but the conditions do not apply until the properties are occupied.

6. Council Representatives:

6.1. A 44. No report.

6.2. BVHMC. John gave a brief report.

7. Correspondence:

- 7.1. OALC. County Circular. Clerks Salary. The Clerk's salary was discussed and it was agreed that the Clerk should be paid at scale 22. The County Circular was circulated.
- 7.2. CDC. Annual Planning Brief/South East Plan. 6th April 2005. No one is able to attend.
- 7.3. N Oxfordshire PCT Partnership. Agenda. Circulated.
- 7.4. Caring Matters Spring 05. Circulated.
- 7.5. OALC. Annual Subscription £125.29. The Council agreed to pay this.
- 7.6. Defra. Quality Parish Councils. Circulated.
- 7.7. BVHMC. Invoice for hire of village hall. The Council agreed to pay this.
- 7.8. CDC. Cherwell Environment Forum. 10th May 05 Bodicote House. Poster on notice board. Noted.
- 7.9. ORCC. Best kept village competition. Circulated.
- 7.10. CDC. Spring clean 05. The Council agreed not to take part this year due to lack of response from local residents.
- 7.11. OCC. A44 though Begbroke. Clerk to write back not happy with response, Council would like to see assessment and would like another assessment carried out and still require a meeting..
- 7.12. CDC. Orchard House. Clerk to write.
- 7.13. Oxfordshire Youth Offending Team. Circulated.
- 7.14. Kompan Information. Noted.
- 7.15. OACL – Training Event – financial modules. Clerk unable to attend due to mid-week course.
- 7.16. CDC. Calendar of meetings. Circulated.
- 7.17. Crime Incident Management Unit. (damage to trees) Noted.
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- 65
- 7.18. OCC News March 2005. Circulated.
 - 7.19. Dti – making sense of broadband DVD. Circulated.
 - 7.20. CDC. Street nameplates in villages. Council agreed to help.
 - 7.21. Chipping Norton Theatre. Spring brochure. Circulated.
 - 7.22. CDC. Monitoring the Ethical Framework. Noted.
 - 7.23. Mrs Sue Blackshaw. Bus Shelter. Noted.
 - 7.24. CDC. Alteration to Register of Electors. Noted.
 - 7.25. Wickstead Leisure – revised quotation for roundabout (fax copy received last month and accepted).
 - 7.26. North Oxfordshire PCT Partnership. 2 information packs.(details of new address). Noted.
 - 7.27. CDC. Annual Planning Briefing. 6th April 2005. Noted.
 - 7.28. CDC. Notice of Meeting – Standards Committee. Noted.
 - 7.29. Wickstead Leisure – order acknowledgement. Noted.
 - 7.30. HLB AV Audit. Audit to be held on 26th August. Mrs Dresden to ask Mr Caughey if he will undertake the internal audit again this year.
 - 7.31. CDC. Alteration to the electoral role. Noted.
 - 7.32. Age Concern. Information.
 - 7.33. The Shakespeare Way. Requesting information previously sought. Dr Durrant to deal with.

8 Financial Matters:

Balances as at the 25th March 2005

Current Account: £ 2,314.20 less £1,800 o/s cheques – available £514.20

Deposit Account: £13,658.53

Transfer Required: £500.

The following accounts are presented for payment:

Mrs H Hastings (Clerks Salary March)	£ 305.73
OALC (annual subscription)	£ 125.29
BVHMC (hall rent)	£ 15.00
Mrs H Hastings (Clerks expenses)	£ 132.90

9. Any Other Business:

- 9.1. Bollard outside post office. Clerk to ask the Highways Dept to refix.

10. Date of Next Meeting:

Tuesday 3rd May 2005

Signed 

Dated 3/5/05

**MINUTES OF THE ANNUAL PARISH MEETING HELD IN THE VILLAGE HALL ON
WEDNESDAY 6TH MAY 2004 AT 8PM.**

Present: Mrs L. Dresden, Mrs P. Waters, Mr J. Roff, Mr T. Saxton, Mrs L. Adams, Mrs C Trevelyan, Mr Paul Evans District Councillor, Mrs M Hastings District & County Councillor and 16 members of the public.

1. Apologies: Mrs Celia Hutton.

2. Read and Confirm Minutes of the Last Meeting:

The minutes of the meeting held on Tuesday 6th May 2003 were read and confirmed as a true record and signed by the Chairman Mrs L Dresden.

3. Matters Arising from the Minutes:

No matters were raised from the last minutes.

4. Councils Report:

Mrs Dresden read the Council's Report, a copy of which is appended to these minutes.

5. Financial Report:

Mrs Hastings, Financial Responsible Officer read the Financial Report, a copy of which is appended to these minutes.

6. Reports from District & County Councillors:

Mrs Maureen Hastings read her report a copy of which is appended to these minutes.

7. Question Time:

A question was raised regarding the asylum seekers addressed to Mrs M Hastings. Is work starting whilst Cherwell District Council are appealing against the planning decision. Mrs Hastings reported that work should have stopped because an appeal has been requested.

A question was raised regarding the planning application for the extension to Campsfield House and the long term plan. The extension is within the boundaries of the centre.

The question of monitoring the speed limit on the A44 was raised and it was suggested that the precept be increased to pay for the pedestrian crossing. It was reported that the 50 mph signs are not big enough.

It was reported that the Airport complaints answering system is not efficient. It was reported that the aircraft noise had decreased in recent years as the training school was carrying out more training in simulators.

9. Any Other Business:

No other business was discussed. Mrs Dresden thanked everyone for attending.

Signed *AD Dresden*

Dated *12/05/05*

BEGBROKE PARISH COUNCIL'S ANNUAL REPORT FOR THE YEAR 2003-04

Thank you to those attending, it really does give us encouragement as most of the time the only feedback we have are complaints.

Last May, Les. Glenister took over from Susan Ganter as Chair but sadly in September both he and Susan chose to resign together and rather than have the Parish Council fold, I agreed to stand in for 2 months to give us some time to consider the situation, with Terry Saxton offering to be Vice Chair. In December we were able to co-opt Linda Adams and Carol Trevelyan to join the Council. As you can see, my 2 months have extended but we still have our 6 members

We have had a busy year. We agreed to fund the new heaters in the village hall which were badly in need of replacement. In July the playground equipment was repainted and we accepted a quotation for the safety surface under the climbing frame to be replaced and that was completed. The rolling drum still needs attention and we are at present considering provision of a roundabout which appears to be the one item we are missing. With regard to the new regulations coming from the Countryside Forum, concerning equal access, it appears there will be no penalties for non-compliance in small villages.

We asked for ideas re equipment needed from the teenagers and 3 came to a meeting with requests for a skateboard park and a Youth Club. We were pleased to see them take an interest but sadly such a scheme would prove financially impossible in a small village and although we were hopeful that the Youth Club might be feasible, no one has been able to take up the idea

After seeking professional advice regarding the willow tree and hawthorn hedge at the corner of Sandhill Road and Begbroke Lane, the diseased and dangerous wood was removed from the tree and the hedge which was full of unspeakable rubbish and in a poor state, was removed. This did cause some consternation but we had a copse designed and in December a small group of volunteers braved the cold and planted the trees and shrubs which we purchased using Jubilee donations together with some Council money. The site is now beginning to look attractive and we had considered adding a seat but near neighbours were not too happy with the idea A big ".thank you" to those of you who have continue to looked after the area.

We continue to monitor the Airport activity, the airspace above 1000ft. is now under Bristol Airport's control. We do have a representative on the Airport committee and with that in mind please address any items of concern to the P.C.C. for discussion at our meetings so that we can register any concerns with them.

We invited Inspector Joe. Tripovich to a meeting because of concerns regarding the riding of motorised scooters on the pavements around the village and requested some Police presence in the village which seemed to be sadly lacking. The previous Beat Officer Dean Maskell has now retired and our new one is Larry Jordan.

At last the Speed Limit is in force although without the hoped for emphasis. Considering the road markings and humps that have been introduced in Long Handborough we don't seem to have been very well looked after. The pedestrian crossing is still badly needed; please see the letter in the current issue of the Link.

Although not a P.C.C. matter, we would like to thank Les. Glenister for producing the booklet of Walks around Begbroke and for John Roff's illustration.

The hedge laying around the field has been completed with considerable benefit.

Planning issues form a large part of the P.C.C.'s work and we undertake this to the best of our ability on a rota. We try to ensure that near neighbours are aware of applications and at times if we feel there is are wider issues then we endeavour to arrange Public meetings. We do feel though at times, despite our efforts that Cherwell don't always agree.

Playground checks and litter gathering take place weekly. We had our Annual Litter Blitz on April 26th but once again this was only performed by some of the Council and so probably next year we will abandon the idea. We would like to think with the daffodils and trees blossoming that Begbroke is a pleasant place to live in

The Annual Parish Walk will take place later in the year.

I would like to end this report with special thanks to:-

Mr.Prickett for the grass cutting

Brian Knott for maintenance jobs

Terry Saxton for daffodils and tree care

Jenny Holmes for cleaning the bus shelters

Paul Evans District Councillor for his support

My fellow Parish Councillors

And especially Hilary Hastings without whose help and experience we would probably not have had a Parish Council this year

FINANCIAL REPORT – 2003-2004

I am glad to report that this year we have not increased the precept.

At the start of the financial year we purchased the posts at the entrance to the playing field to stop unauthorised vehicles gaining access.

The Insurance premium has risen by 14% to £875.62 and is due to increase further this coming financial year.

The Parish Council paid £1,118.60 for new heaters for the village hall and £560.00 for the hedge between Begbroke Lane and the playing field to be layered. Both of these items were part of the annual grant given to the VHMC. The other village organisations who benefited from a grant this year were St Michael's Church, the Playgroup and the WI.

Donations of: £50 were given to Age Concern and the Oxford Woodland Project.

One of the large expenditures this year was the provision of the safety surface under the climbing frame which was purchased from Wickstead Leisure at a cost of £3499.97, we were lucky to get a 50% grant from Cherwell District Council towards this. The painting of the playground equipment cost £330.00.

The annual internal audit by Mr Caughey cost £100 with the external audit by HLB AU Audit costing a further £141.00

The cost of removing the hedge in Begbroke Lane and Pollarding the Willow Tree was £769.63. The Council were concerned that the tree was getting big and sought expert advice on whether it should be pollarded and on cutting back the hedge. The willow tree had some diseased wood and the hedge was rotten and full of ivy therefore the Council felt it was necessary to remove the hedge and have the tree cut back to good wood. After much discussion the Council agreed to spend the money raised by the jubilee celebrations on replacing the hedge with native trees and shrubs, although the jubilee money totalled 217.00 the council agreed the fund the additional cost from their reserves. The total cost of the trees was £459.00 and we hope you feel this was worthwhile.

The grass cutting was again carried out by Mr Prickett, whose price increased by 5% to £1883.53. We were able to claim a grant of £528.60 from Oxfordshire County Council. This is the amount of money they would be prepared to spend if they arranged the grass cutting in Begbroke.

As usual we gave the Link magazine £200 towards the cost of the January issue which is delivered to all households within the parish. We would like to thank Mr Lloyd for including the APM agenda and statement of accounts in this months issue.

INCOME EXPENDITURE SHEET
FOR THE YEAR ENDED 31ST MARCH 2004

Prepared for the Annual Parish Meeting.

2003		2004
£	INCOME	£
480.86	Current Account Balance as at 31st March 2004	737.83
8825.31	Deposit Account Balance as at 31st March 2004	11202.86
13000.00	Precept	13000.00
514.59	Grass Cutting Grant	528.60
214.81	VAT refund	761.86
75.00	Tree Sponsorship	0.00
307.00	Jubilee Donations	0.00
82.28	Bank Interest	193.84
	Safety Surface Grant	1489.50
23499.85	Total Income	27914.49
	EXPENDITURE	
3405.49	Clerks Salary	3570.48
587.84	Expenses	622.87
1850.00	Grants/Donations/VHMC heaters & hedge laying	2012.00
765.83	Insurance	875.62
238.62	Administration	302.90
530.00	General Maintenance	183.53
99.90	Tree Planting	845.00
110.00	Hall Rent	160.00
200.00	Link Magazine (January Issue)	200.00
0.00	A44 Expenses	0.00
495.95	Audit	220.00
2607.70	Playground	3695.73
1575.00	Grass Cutting	1603.00
577.50	Jubilee Celebrations	391.18
0.00	Miscellaneous	40.00
13043.83	Total Expenditure	14722.31
10454.02	Surplus for the year	13192.18

All figures exclude VAT

Annual report 2004

I felt it was necessary to try and offer an explanation about the reports recently in the Oxford Mail and Oxford Times which have recently caused considerable concern with their emotive headlines about the financial affairs of the county council. These reports are highly inaccurate and misleading.

Mr Richard Shaw (The chief executive of the County Council) has complained very strongly about these inaccuracies in the papers which have concerned not only financial stories but also surplus places in schools, but also the draft accounts for social and healthcare where some anomalies were identified, we immediately set up an internal investigation, we are also asking a firm of external auditors to review our accounting methods and so help us insure that they are completely watertight in future. Unfortunately some monies owed to OCC by health services have not been followed up.

On the County Council I serve on:

- a) The planning committee, this has recently been mainly concerned with the reorganisation of schools and the additional building which will be required.
- b) With gravel extractions and waste disposal reception areas.
- c) Older people and ethnic minority groups.
- d) Health and social services scrutiny committee.
- e) The faith schools committee which has been considering the feasibility of a Muslim school.
- f) I have been appointed to governor on two schools:
 - 1) St Gregory The Great
 - 2) The Marlborough School in Woodstock.

Both schools have received glowing reports.

We attend numerous seminars, my most recent being the protection of the vulnerable child.

On Cherwell District Council, I also serve:

- a) The planning committee
- b) The environmental committee.
- c) I have been appointed chairman of the A44A action group, this deals with the problem with traffic on the A44, our aim is to get as much freight onto rail as possible, our area begins in Yarnton and goes to Bourton-on-the-Hill.

As Chairman of the Cassington and Yarnton Committee for the gravel extraction we are largely concerned with extensions, dust, noise and hours of working.

Both Maurice Billington (ex CDC Cllr) and I have fought a battle for the upgrading and modernisation of Kidlington and Gosford Sport Centre. We achieved the astro turf area, and at last we are in the pipeline for the sports hall. CDC has earmarked £10m for the upgrading of 3 centres.

We have fought to oppose the Asylum Centre as being too large and in the wrong area.

I fully support the preservation of the Green Belt with one exception, that is in the case of smaller villages, where I think there is a special case, in order to help to keep schools – shops –pubs and even buses viable.

I serve on the Airport Consultative Committee.

The only problem this last 2 years has been the honour conferred on me, by my fellow Councillors, that of their Chairman. They have been extremely busy years, with functions every week. I have had a wonderful time, going to places I would never have been to and meeting people I would never have met, including 5 Royal Visitors, The Cardinal of Westminster, the Archbishop of Birmingham and Bishops of Oxford and Dorchester.

I have a wonderful driver and an excellent secretary, who does most of the organising for my Charity Dinners and lunches. My chosen Charity was Douglas House, for whom we raised some £6,600.

My speakers were Douglas Hurd, Hugo Brunner and Sister Frances. The entertainment was by Billy Evans (ex councillor) and the Oxford Welsh Male Voice Choir. The staff in the Chief Executive's Office sold raffle tickets and I thank them all.

None of this would have been possible if the people of Otmoor & Yarnton & Begbroke had not voted for me as their Councillor and for that I offer my warmest thanks to you all.

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

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**MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE
VILLAGE HALL ON TUESDAY the 3RD Day of MAY 2005.**

1. Present:

Mrs L. Dresden, Dr Jill Durrant, and Mrs C. Trevelyan, Mr J. Roff, Mrs S Dawson, Mr M. Gibbard, District Councillor and Mrs M Hastings District & County Councillor.

Apologies:

Mrs L. Wilkinson

Appointment of Chairman.

Dr Durrant proposed Mrs Dresden continue as Chairman and Mr Roff seconded this. Mrs Dresden accepted the position.

Appointment of Vice-Chairman.

The position of vice-chairman will be agreed at the next meeting.

2. Read and Confirm Minutes of the last meeting.

- 2.1. The minutes of the meeting held on Tuesday 5TH April were read and confirmed as a true record and signed by the Chairman Mrs Dresden.

3. Matters Arising from the Minutes:

- 3.1. **Playground.** The Clerk reported that Cotswold Playgrounds had phoned to confirm that their work was complete and would like the retention held by the Council. The Council are not happy with the level of the surface where the roll the barrell was removed and asked the Clerk to arrange a further meeting with Cotswold Playground so that this can be discussed and levelled off to a satisfactory standard. Dr Durrant reported that the seat by the hedge requires attention and the Council agreed to ask Bryan Knott to attend to this. One of the fences of the bungalows in Begbroke Crescent is in need of repair and the Council agreed to ask the VHMC to look into this.
- 3.2. **New Parish Councillor:** Item 7.26 was brought forward and Mrs Dawson introduced herself. The Council unanimously agreed to co-opt her onto the Council and she was welcomed and joined the meeting.
- 3.3. **Parish Meal.** Mrs Dresden reported her disappointment that only the Clerk and herself plus partners actually turned up for the meal which was very embarrassing as the owners of the Sun had made quite an effort and had decorated the table especially.
- 3.4. **Road Issues.** The Council agreed that they should work with Yarnton Parish Council to push for the pedestrian crossings. It was reported that the footpath in Quarry End requires urgent repair, Clerk to contact the Highways Dept about this.
- 3.5. **Insurance.** The Council compared the two quotes and agreed to continue the insurance with Cornhill Allianz as they were still cheaper than the other quote.

- 3.6. **Footpaths.** Mrs Dresden reported that Mr Del Nevo stated that no permission has been given for motorbikes to use the University Land but they would be prepared to give a small contribution towards a hut should the Council feel it appropriate. Items 7.29 and 7.30 were read out. The Council agreed that the Clerk should write back to Mr Del Nevo asking him to erect notices stating no motorbikes are allowed on the University land. Mrs Dresden confirmed that she had attended a meeting at the University with the Clerk and Mr Del Nevo to look at his response to the South East Plan. It was agreed that some of the information within the response should be displayed at the APM. Mr Gibbard offered to photocopy the relevant pages.
- 3.7. **Bus Shelter Repairs.** It was agreed that the Clerk should ask Brian Knott to remove the damaged guttering.
- 3.8. **Serg PC Larry Jordon – teenage facility.** The Clerk produced the file on the original teenage shelter from 1999. A plan of one of the shelters was circulated.
- 3.9. **Annual Parish Meeting** Mrs Dresden reminded everyone to attend..
- 3.10 **Damage to Trees.** The Clerk reported that she had heard from Nicholson Nurseries who were coming to look at the trees and would get back to her.
- 3.11 **Best Kept Village Competition. (7.9 from last month).** The Clerk reported that Mrs Wilkinson had suggested that a committee be formed to organise this, the Council nominated Mrs Wilkinson to look into this further.

Report by County & District Councillors:

Mrs Hastings and Mr Gibbard did not have anything to report as it is too soon for the committees to be organised.

5. Planning:

Applications: None received.

Decisions:

04/02049/OUT: Hall Farm, demolition of agricultural barns, construction of 3 No. dwellings with garaging. Refused.

04/02050/F: Hall Farm, conversion and extension of 2 No. barns to form 2 No. dwellings. Refused.

Conditions of Planning:

04/00720/F – Conversion of Coach House into 5 dwellings – (items 7-10) Mrs Dresden and Clerk will have another look at this.

6. Council Representatives:

- 6.1. A 44. Mrs Dresden pointed out that Dr Durrant was not listed on the minutes as attending the last meeting. Dr Durrant confirmed she did attend and will investigate this.
- 6.2. BVHMC. Mr Roff gave a brief report.

7. Correspondence:

- 7.1. The Playing Field Newsletter. Circulated.
- 7.2. CDC. Proposed extension to Campsfield House, public enquiry to be held. Noted.
- 7.3. CDC Alteration to Electoral Role. Noted.
- 7.4. BVHMC. Grand draw/pig roast/race night. Raffle tickets to sell. Noted.
- 7.5. University of Oxford. Rowel Drive fence. See 3.6.
- 7.6. University of Oxford. Representation to the South East Plan, land west of Kidlington. See 3.6.
- 7.7. Wickstead Leisure. Information. Noted.

- 74
- 7.8 Composting Information. Circulated.
 - 7.9 Glasdon UK Information. Noted.
 - 7.10 Maureen Moran. Rowel Drive – problems with youths. See 3.6 and circulated.
 - 7.11 HLB AU Audit. Auditor briefing. Noted.
 - 7.12 CDC. Parish Council Update. Circulated. Clerk to write asking policy on local glass recycling.
 - 7.13 A44A. Minutes. See 6.1.
 - 7.14 Zurich Municipal. Insurance Quote. £1,421.90 See item 3.5
 - 7.15 Allianz Cornhill. Insurance Renewal £1,071.07 See item 3.5
 - 7.16 CDC. Parish Precept Cheque. Noted.
 - 7.17 OCC. Review of subsidised bus services. Circulated.
 - 7.18 CDC. Standards Committee – minutes. Circulated.
 - 7.19 Cherwell Vale NHS – PCT Express Circulated.
 - 7.20 OCC. Consultation on draft local transport plan. Respond 13 May. Circulated
 - 7.21 Trafalgar Weekend – guide. Write to Rev Andrew Parkinson.
 - 7.22 OCC News. Circulated.
 - 7.23 Oxford Green Belt Network. Circulated.
 - 7.24 Ringrose Tree Surgery. Information. Noted.
 - 7.25 University of Oxford. Youths on their land. See item 3.5
 - 7.26 Mrs Sarah Dawson. Vacancy – see item 3.2
 - 7.27 Oxford Airport Minutes. Noted.
 - 7.28 North Oxford PCT Partnership, revised agenda. Circulated.
 - 7.29 Mrs Morgan, teenage facilities.
 - 7.30 Residents of Rowel Drive – teenagers causing a nuisance. Circulated. See item 3.5.

8 Financial Matters:

Balances as at the 25th April 2005

Current Account: £ 475.37 less o/s cheque £15.00 total available £460.37

Deposit Account: £13,158.53

Transfer Required: £ 1,500

The following accounts are presented for payment:

Mrs H Hastings (Clerks Salary April)	314.77 ✓
Allianz Cornhill	1,071.07 ✓

9. Any Other Business:

- 9.1. Mr Roff asked if the Clerk had received a thank you letter from the Church. The Clerk confirmed she had not.
- 9.2. It was reported that the grass area in Quarry End was untidy, Clerk to check if Mr Prickett is due to cut it.

10. Date of Next Meeting:

Thursday 12th May 2005 - APM

Tuesday 7th June 2005

Tuesday 5th July 2005

Signed



Dated

7/6/05

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

.....
**MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE
VILLAGE HALL ON TUESDAY the 7th Day of JUNE 2005.**

1. Present:

Mrs L. Dresden, Dr Jill Durrant, Mrs C. Trevellyan, Mrs S Dawson,

Apologies:

Mr J. Roff Mr M. Gibbard, District Councillor

Appointment of Vice Chairman.

Mrs Trevellyan proposed and Mrs Dawson seconded Dr Durrant as Vice Chairman.
Dr Durrant accepted the position.

2. Read and Confirm Minutes of the last meeting.

- 2.1. The minutes of the meeting held on Tuesday 3rd May were read and confirmed as a true record and signed by the Chairman Mrs Dresden.

3. Matters Arising from the Minutes:

- 3.1. **Playground.** The Clerk and Chairman met Cotswold Playgrounds on site to discuss the re-seeding of the area where the Roll the Barrel was removed and agreed that the retention should now be paid. The Council agreed to pay the retention. The Clerk confirmed that the roundabout has been ordered and is waiting a start date. The Council discussed the garden planted in memory of Mr & Mrs Rogers in the corner of the play area, which is very overgrown. It was agreed to ask Bryan Knott to tidy up the area as necessary. Mrs Dresden confirmed that Bryan Knott would also repair the damaged seat in the play area.
- 3.2. **New Parish Councillor:** Mrs Dawson returned the Register of Interests form duly completed.
- 3.3. **Road Issues.** The Council asked the Clerk to chase up the meeting with the Highway's Dept to discuss the speed limit and pedestrian crossing. The Clerk will write again with further copies to Mike Gibbard & Maureen Hastings.
- 3.4. **Footpaths.** The Clerk reported that she had received a telephone call from Mr Peter Finbow a resident in the village who reported that Begbroke Lane through to Kidlington is almost impassable. The Council agreed that the Clerk should contact the Highways Officer and request that the footpath be cleared.
- 3.5. **Bus Shelter Repairs.** It was agreed that the Clerk should ask Brian Knott to remove the damaged guttering.
- 3.6. **Serg. Larry Jordon – teenage facilities.** The Council agreed to invite Mrs Helen Morgan to the September meeting to discuss holding an open meeting.
- 3.7. **Damage to Trees on A44.** Clerk to chase Nicholson Nurseries on their findings after site visit.
- 3.8. **Best Kept Village Competition.** On hold to be discussed with Mrs Wilkinson.

LAG

- 3.9. Review of subsidised bus service (7.17 from last month)** It was agreed to respond requesting that the services operating through Begbroke should continue with no cutbacks.
- 3.10. Clerks Salary.** The Clerk reported that she had worked out her salary on the wrong scale and the monthly salary should be £322.92 and therefore she was under paid by £8.15 last month. The Council agreed this should be paid.

Report by County & District Councillors:

Mr Gibbard sent a written report which was read out to the Council.

5. Planning:

Applications:

05/00845/F: Begbroke Business & Science Park, erection of two-storey building to provide advanced processing laboratory.

05/00865/F. The Old Rectory, St. Michael's Lane, erection of new detached garage.

Decisions. None received.

Conditions of Planning:

04/00720/F – Conversion of Coach House into 5 dwellings – (items 7-10) Mrs Dresden and Clerk will have another look at this.

6. Council Representatives:

- 6.1. A 44. No report
- 6.2. BVHMC. No. report.

7. Correspondence:

- 7.1. BVHMC – 5-year business plan. The Council discussed this at some length and agreed that they would like to see some estimates for some of the proposed work and that they would particularly like to see improvements to the kitchen, car park and disabled toilets. The council felt the plan was more of a wish list and felt that they needed to discuss the plan further with the VHMC and agreed that Mr Webster the Treasurer and Mr Perkin the Chairman should be invited to the next meeting.
- 7.2. HSBC – SafeKeeping Items. Clerk to find out what the Parish Council has in the bank for safekeeping, she was not aware of anything being kept.
- 7.3. The North Oxfordshire PCT Partnership. Minutes. Circulated.
- 7.4. OCC. South East Plan. Invitation to Service and Tea Party at Christ Church Cathedral to mark 60th Anniversary of end of WW2. Mrs Dresden to attend.
- 7.5. Alteration to Register of Electors. Noted.
- 7.6. Thames Valley Police – Community Officer of the Year Award. Noted.
- 7.7. Begbroke WI. Thank you for donation. Noted.
- 7.8. CDC. Legal Services for Town & Parish Councils. Head of Legal Services change. Noted.
- 7.9. OCC. Oxfordshire Structure Plan 2016. Proposed modifications. Deadline 17th June 2005. Circulated to be returned with comments.
- 7.10. Patient & Public Involvement in Health Forum, public meeting 31st May 05 7-8.80pm. Noted.
- 7.11. CDC. Street Nameplates in Villages. Clerk to get plans.
- 7.12. Oxford Green Belt Network – Annual Subscription £15.00 the Council unanimously agreed to pay subscription.
- 7.13. OCC. Grass cutting grant. Noted.
- 7.14. Oxford Airport Consultative Committee. Agenda 25th May 2005. John Roff and Sarah Dawson to attend.
- 7.15. The Priory. Commemoration Day 28th June 05 11am. Noted.

- 7.16. OCC. Preferred method of payment. Clerk to give details.
- 7.18 South East England Regional Assembly – acknowledgement card. CDC. Parish Seminar – 22 June 05 Noted.
- 7.19 Grass Cutting Grant. Noted.
- 7.20 BVHMC – invoice for hire of hall £15.00. The Council unanimously agreed to pay the invoice.
- 7.21 CDC. St Michael's Lane. This was read out and noted.
- 7.22 Kompan play equipment information. Noted.
- 7.23 OCC – Home2School newsletter. Circulated.
- 7.24 OCC – Review of financially supported bus service. Clerk to respond.
- 7.25 Dr Jill Durrant – draft letter regarding University's response to SEP. Circulated.
- 7.26 Age Concern – posters. On notice board.
- 7.27 Shaw & Sons Ltd – information. Noted.
- 7.28 HLB AV Audit. Change of business name. Noted.
- 7.29 OCC. Roadside timetable displays. Noted.
- 7.30 HSBC – safe keeping enquiry. Clerk to check into this.
- 7.31 Mike Gibbard. Apologies / report. See item 4.
- 7.32 OCC. Minerals & Waste Development Framework. Circulated.
- 7.33 ORCC. News magazine/membership review £20.00 to be discussed next month.
- 7.34 CDC. Grant forms. Noted.

8 Financial Matters:

Balances as at the 25th May 2005

Current Account: £ 8,545.75 less o/s cheque £1071.07 = 7,474.68

Deposit Account: £11,658.53

Transfer Required: £ 5000 to deposit account.

The following accounts are presented for payment:

Mrs H Hastings (Clerks Salary May)	331.07✓
BVHMC (hall rent)	15.00 ✓
Cotswold Playgrounds	364.03✓
Oxford Green Belt Network – annual sub	15.00 ✓

9. Any Other Business:

- 9.1 **Advertising Board on corner of Fernhill Road and the Service Road.** The Council noted that an advertising board had been fixed to the fence of the flats, Clerk to check if planning permission is required for fixing such signs.
- 9.2 **Link Report.** New Councillor, Bus routes, trim back hedges.
- 9.3 **Drains in Begbroke Crescent.** Mrs Trevelyan reported that some residents in Begbroke Lane had had problems with their drains and it would appear that the drains had not been adopted and therefore residents had to pay for them to be cleared. The Council knew nothing of this and did not realise the drains were not adopted.

10. Date of Next Meeting:

Tuesday 5th July 2005

Tuesday 2nd August 2005

Signed



Dated

