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BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

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MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 7th Day of JANUARY 2003.

1. Present:

Mrs S. Ganter, Mr L. Glenister, Mr J. Roff, Mr T. Saxton, Mrs L. Dresden, Mrs P. Waters.

Apologies: Maurice Billington, District Councillor.

2. Read and Confirm Minutes of the last meeting.

- 2.1. The minutes of the meeting held on Tuesday 3rd of December 2002 were read and confirmed as a true record and signed by the Chairman Mrs Susan Ganter.

3. Matters Arising from the Minutes:

- 3.1. **Rowel Brook.** It was reported that the Brook was flowing swiftly. Mr Glenister reported that the brook has been cleared between the canal and Begbroke boundary. The recent flooding of Springhill Road was discussed. It was agreed that the Clerk should write to the Highways Dept, with a copy to David Cameron MP, reporting that the tunnels under the A44 and Springhill Road are not able to cope with the heavy rainfall recently experienced and need to be enlarged. Items 7.21 and 7.26 were circulated.
- 3.2. **Tree Planting/Replacement Trees.** Nicholson Nurseries have not been in contact regarding the replacement trees. The Council presume this is due to the very wet weather. Clerk to chase.
- 3.3. **Playground: Weekly inspections/RoSPA Inspection/Painting/Dog notices/drum surface replacement (£9 + carriage & VAT per slat should be 12 slates part No. 3725-216)** Item 7.24 was read out and noted. Mr Glenister reported the drainage was still working satisfactorily but that a number of vehicles had been driven around the play area causing some damage to the grass. The Council are concerned that if this continues the drainage system will be damaged. Mrs Ganter reported that the BVHMC had received an estimate for a gate to be erected at the entrance to the playing field by the bowls green of £755 ex VAT. The Parish Council felt that a gate should be fitted as soon as possible and Mr Glenister proposed that the Parish Council purchase the gate with the village grant allocation for the Village Hall, Mrs Dresden seconded this proposal and the Council unanimously agreed. Mr Roff and Mrs Ganter will discuss this with the Management Committee at their next meeting. If they accept the Council's offer it was agreed that the Clerk should order the gate as soon as possible. The Clerk reported that she had a verbal price from Wickstead Leisure for a replacement barrel for the "Roll the Barrel" at £395.00 ex VAT and carriage. The Council requested the Clerk contact Wicksteads again to check if they would fit the slats and barrel as required.

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- 3.4. Road Issues: grass cutting.** Item 7.3, Mr Prickett's quote for grass cutting together with the quote from Continental Landscapes was discussed. The Council unanimously agreed to accept Mr Prickett's quote of £129.00 ex VAT per cut for the verge cutting and £50.00 per cut for the playground. Item 7.7 was read out and noted. The no entry sign at the end of the service road was discussed, it was noted that on a number of occasions the sign had been turned around which is extremely dangerous. It was agreed to bring this to the attention of the OCC's Senior Technician, Ralph Green, on the 9th January when he is to meet the Clerk and Chairman to discuss the proposed pedestrian crossing.
- 3.5. Parish Conservation Plan.** No action taken due to weather.
- 3.6. ORCC – grants to undertake Parish Plan. (September meeting)** Deferred.
- 3.7. Land adjoining 11 Sandhill Road.** Item 7.19 was read out and noted. Item 7.30 was discussed and it was unanimously agreed to ask Bryan Knott to cut back the bushes overhanging the footpath in Begbroke Lane by the Willow tree as a matter of urgency.
- 3.8. Precept for 2003/4.** The Precept was discussed and it was unanimously agreed to set this at £13,750.00
- 3.9. Thames Water – Fernhill Road Drain.** Mr Glenister reported that he had received a telephone call from Thames Water's Mr Andrew Valentine who confirmed that the drain is part of a private sewer which goes to Campsfield. The old pumping station was located in Begbroke Lane (in the field where the horses were kept), although this is now redundant. Mr Valentine is to look into the problem further as it was thought the sewer was redundant.
- 3.10 Jubilee Donations – how should the money be spent.** Clerk to get money from the Post Offices' safe and put into bank and this will be discussed next month.

4. Report from District Councillor.

No report received.

5. Planning:

Applications:

02/02573/LB. University of Oxford, Refurbishment of building to provide conference facilities with kitchen and offices (amendment to LB approval 00/02294/LB.

Decisions:

02/01701/F. Solid State Logic, conversion of The Coach House into 3 dwellings and construction of a further 2 dwellings. Granted.

02/02225/F. 54 Begbroke Crescent, single storey side extension. Granted.

01/00354/F. C S E Aviation. Proposed temporary siting of 6 double stacked Rovacabins to provide temporary accommodation for 96 students. Granted.

6. Council Representatives:

6.1. A44 Action Group. No report.

6.2. BVHMC. Mrs Ganter reported that the committee had not received any response from the report put in the Link Magazine. The Council generally discussed her proposal.

7. Correspondence:

7.1. Standards Board. Roadshow Wednesday 22 January at Kensington. Noted.

7.2. Halcrow Group Ltd. Report of Workshops – Transport Networks. Noted.

7.3. N R Prickett – grass cutting quote. See item 3.4.

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- 7.4. ORCC – receipt for annual subscription. Noted.
 - 7.5. Chipping Norton theatre – Spring 2003 programme. Circulated.
 - 7.6. HSBC. Changes to bank services. Noted.
 - 7.7. OCC. New road markings on service road. See item 3.4.
 - 7.8. CDC. Standards Committee minutes. Circulated.
 - 7.9. Brooks University. 2003 Short Course Directory. Circulated.
 - 7.10. OCC. Pedestrian Crossing on A44. See item 3.4.
 - 7.11. Health Walk timetable. Circulated.
 - 7.12. OCC. Guide to road safety in Oxfordshire 2003. Circulated.
 - 7.13. CDC. Countryside Forum Thurs. 30th January. Circulated.
 - 7.14. OCC. Water Eaton Park & Ride. Circulated
 - 7.15. OCC. News Dec 02 etc. Circulated.
 - 7.16. CDC. Link Winter 2002. Circulated.
 - 7.17. OCC. A40 West of Oxford Transport Corridor – consultation on proposed strategy. Respond by Friday 7th February. Circulated.
 - 7.18. Precept 2003/04. See item 3.8.
 - 7.19. Henmans Solicitors. Land adjoining 11 Sandhill Road, copy of letter from Morgan Cole. Noted.
 - 7.20. RoSPA Annual Playground Inspection. Noted.
 - 7.21. Smith Woolley, Rowel Brook. Circulated.
 - 7.22. OCC. Pedestrian Crossing A44. Rang appointment made for Thursday 9th January at 4.30pm See item 3.4.
 - 7.23. CDC. Annual Parish Liaison Meeting. Feedback questionnaire. Completed.
 - 7.24. Wickstead Leisure. Playground safety surface. See item 3.3.
 - 7.25. Mental Health Matters. Poster. Notice Board.
 - 7.26. Smith Woolley – copy of letter to Mr Worth see item 7.21.
 - 7.27. CDC. Register of Electors. Circulated.
 - 7.28. HLB Audit. Audit delay. Noted,
 - 7.29. ORCC. Receipt of membership renewal. Noted.
 - 7.30. CDC. Copy of letter they received from Douglas Smith, 22 Begbroke Lane – overhanging shrubs on corner of Sandhill Road and Begbroke Lane. See item 3.7
 - 7.31. HSBC. Change of account from Business No Notice Account to Business Money Manager from 1st January 2003. Noted.

8 Financial Matters:

- 8.1. Balances as at the 25th December 2002.

Current Account: £ 132.56 less o/s cheque to BVHMC £20.00 £112.56

Deposit Account: £12,138.32

Transfer Required: 500.00

The following accounts are presented for payment:

Mrs H. Hastings (Clerks Salary)	287.49 ✓
Link Magazine (January Issue)	200.00 ✓

9. Any Other Business:

- 9.1. **Village Grants.** See item 3.3. These will be discussed further next month.
- 9.2. **Daffodils.** Mr Saxton reported that he had spent £900 on daffodils over the last three years. He has 70 kilos left and these are to be planted at the corner of Fernhill Road and the service road. The Council thanked him for his hard

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work. Mr Saxton would like to trim back the trees around the bus shelter on the A44 north bound and the Clerk will write to the Highways Dept informing them that he will be doing this.

10. Date of Next Meeting:

Tuesday 4th February 2003.

Tuesday 4th March 2003.

Signed *Susan Baxter*

Dated *04/02/03*

ITEM	ESTIMATE 2002/03	EXPENDITURE ACTUAL TO 30/11/02	ESTIMATED TO 31/03/03	LESS GRANTS REC/DUE	TOTAL	ESTIMATE FOR 2003/04
Clerk' Salary	3327.00	2211.52	1857.00		4068.52	4194.00
Playground	3000.00	2494.70	330.00		2824.70	3000.00
Grants and Donations (Section 137)	1750.00	300.00	1450.00		1750.00	1750.00
Insurance	650.00	765.83	0.00		765.83	800.00
Audit	300.00	356.50	50.00		406.50	200.00
Expenses	600.00	447.81	250.00		697.81	700.00
Administration	150.00	143.32	50.00		193.32	200.00
General Maintenance	250.00	485.00	50.00		535.00	750.00
Hire of Village Hall	150.00	90.00	80.00		170.00	180.00
Link	200.00	0.00	200.00		200.00	200.00
Miscellaneous/Contingencies	200.00	0.00	50.00		50.00	75.00
Elections	600.00	0.00	0.00		0.00	0.00
Neighbourhood Watch	0.00	0.00	0.00		0.00	0.00
Tree Planting	0.00	85.02	245.00		330.02	100.00
Grass Cutting	1500.00	1575.00	0.00	-214.81	1361.00	1603.00
A44 Action Group	0.00	0.00				0.00
TOTAL	12677.00	8954.70	4612.00	-214.81	13352.70	13752.00

NOTE: The maximum allowance under Section 137 is £2198.00

This is calculated as follows: 682 electors x £3.50

Note 2: the actual expenditure figure excludes VAT

Note 3: General Maintenance includes £535 to supply & fit window frame into bus shelter

SUMMARY OF ACCOUNTS 1ST APRIL 2002 - 30TH NOVEMBER 2002

	Credit	Debit	Balance
Total income to 30/11/02			
Current Account Balance 1/4/02	1834.01		
Deposit Account Balance 1/4/02	7458.93		
Precept for 2002/2003			
	13000.00		
Money received other than Precept			
Grant for grass cutting	514.59		
VAT reclaimed	214.81		
Bank Interest	27.93		
Tree Sponsorship	75.00		
Jubilee Mugs	90.00		
Total Income	23215.27		23215.27
Actual expenditure to 30/11/02		10402.00	
Estimated expenditure to 31/3/03			
Clerk' Salary		1425.00	
Playground (Painting quote)		330.00	
Grants and Donations (Section 137)		1450.00	
Insurance		0.00	
Audit		50.00	
Expenses		250.00	
Administration		50.00	
General Maintenance		50.00	
Hire of Village Hall		80.00	
Link		200.00	
Miscellaneous/Contingencies		50.00	
Elections		0.00	
Tree Planting (replacement trees - vandalism)		245.00	
Grass Cutting		0.00	
Total estimated expenditure to 31/3/03		14582.00	14582.00
Estimated Balance at 3/3/03			8633.27

Note: expenditure to date figure excludes VAT

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Oxford. OX5 1RP

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MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 4th Day of FEBRUARY 2003.

1. Present:

Mrs S. Ganter, Mr L. Glenister, Mr J. Roff, Mr T. Saxton, Mrs P. Waters.

Apologies:

Mrs L. Dresden.

2. Read and Confirm Minutes of the last meeting.

- 2.1. The minutes of the meeting held on Tuesday 7th of January 2003 were read and confirmed as a true record and signed by the Chairman Mrs Susan Ganter.

3. Matters Arising from the Minutes:

- 3.1. Rowel Brook. No complaints had been received about flooding from residents. The Council feel that better ditches are required, especially the ditch along the hedgerow from Yarnton to Begbroke which is in need of cleaning out. Mrs Ganter reported that Orchard House has had some flooding and the priory field ditch had been dug out. It was reported that the dogs living at Orchard House have no collars and roam over the footpath. Mrs Ganter to contact the Dog Warden.
- 3.2. Tree Planting/Replacement Trees. Neither Clerk or Mr Glenister has heard from Nicholson Nurseries, Clerk will chase them.
- 3.3. Playground: Mrs Ganter will carry out the weekly inspections for the next month. It was noted that the sand under the wooden frame requires raking as it is getting thin in places. It was agreed that the Clerk would get quotes for safety tiles. Mrs Ganter reported that she and the Clerk had attended a site meeting with members of the VPMC to discuss the proposed gate (discussed last month). After careful consideration, it was decided that the VPMC would prefer the collapsible car park posts which would be much cheaper than the £750 quoted for a gate. Three posts could be purchased at £70 each which would stop any vehicle gaining access without the necessary key. It was suggested that the money saved could be used to help fund other project such as the heaters. The Parish Council discussed this and Mrs Ganter proposed and Mr Saxton seconded the proposal that the Council purchase the posts from Eureka, it was unanimously agreed. Clerk to order. The Clerk produced item 7.31 which is a faxed quote for the replacement slats to the Roll the Barrell play equipment. She confirmed that the Wickstead Representative had visited site to look at the barrell and he recommended just replacing the slats. The Council agreed to purchase the slats at £9.00 each plus carriage and VAT. It was reported that teenagers had been caught with motorcycles on the play area causing damage to the grass, Clerk to include the banning of motorcycles on the field in the link magazine.

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- 3.4. Road Issues: grass cutting. Clerk confirmed she had accepted the quote from Mr Prickett.
 - 3.5. Parish Conservation Plan. No action taken, too wet.
 - 3.6. Land adjoining 11 Sandhill Road. Nothing to report.
 - 3.7. Thames Water – Fernhill Road Drain. Mr Glenister reported that no further odours had been noted.
 - 3.8. Jubilee Donations – how should the money be spent. It was suggested that a seat be fixed by the Willow Tree on the corner of Sandhill Road and Begbroke Lane. Clerk to ask for ideas in the Link magazine. A total of £217.00 was given in donations.
 - 3.9. Village Grants. The grants were discussed and it was proposed by Mr Glenister and seconded by Mr Roff that the heaters which the BVHMC wish to replace be purchased by the Parish Council. A quotation of £1118.60 had been received by the VHMC and it was unanimously agreed to purchase the heaters using the remaining grant allocation from this financial year and taking the remainder from next years grant allocation.
 - 3.10. Parish Walk 2003. A date of Sunday 1st June at 2.30pm was agreed.
 - 3.11. Village Spring Clean. It was agreed that the Clerk would contact Cherwell District Council direct to order the necessary sacks, gloves etc for the spring clean. A date was agreed for Saturday 15th March at 10.30am at the Village Hall.

4. Report from District Councillor.

No report received.

5. Planning:

Applications: None received.

Decisions: None received.

6. Council Representatives:

- 6.1. A44 Action Group. No report.
- 6.2. BVHMC. Mr Roff reported that the hall floor was being damaged by members of the social club dragging the pool table out. The Social Club has been asked to be more careful in future. The question of funding was discussed, the Council wish to help and all agreed they would hold a plant and book sale on Saturday 3rd May at 12 noon in an effort to raise some money and encourage others to do similar events. Clerk to advertise this in the Link magazine.

7. Correspondence:

- 7.1. Glendining Signs Ltd – Despatch Note. Noted
- 7.2. CDC. Cherwell Environment Strategy. Circulated.
- 7.3. OPFA. Membership reminder. It was unanimously agreed to rejoin and pay membership renewal of £25.00
- 7.4. South East England Regional Assembly. Draft transport strategy. Circulated.
- 7.5. Yarnton with Begbroke Historical Society. Grant request. It was unanimously agreed to give a £50.00 donation.
- 7.6. OCC. Home2school newsletter. Circulated.
- 7.7. CDC. Review of Parliamentary Constituency Boundaries. X 2. Circulated.
- 7.8. George Taylor Play & Leisure Advisory Service. Introduction. Circulated.
- 7.9. CDC. Planning Control review of services – questionnaire. Circulated.
- 7.10. Hensington House Dental Practice. Request to be included in next Begbroke Information Leaflet. Noted.

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- 7.11. Age Concern. Leaflet. Circulated.
- 7.12. CDC. D&Q You Can Do It Awards 2003. Circulated.
- 7.13. Premier Trophies . Catalogue. Circulated.
- 7.14. OCC News/Community Action Group Project Oxfordshire – leaflet/Age Concern donation request. Circulated.
- 7.15. Clerk & Councils Direct. Circulated.
- 7.16. CDC. Parish Information up-dates. Noted.
- 7.17. OCC. Scrutiny Review of Highways Maintenance & Drainage. Questionnaire. Circulated.
- 7.18. The Playing Field Newsletter. Circulated.
- 7.19. Anchor Staying Put (CDC) Home Improvement Help in Cherwell. Circulated.
- 7.20. Macmillan Cancer Relief. Donation request. Circulated.
- 7.21. Bryan Knott. Invoice for cutting shrubs corner Sandhill Road. The Council unanimously agreed to pay this invoice.
- 7.22. OCC. Dial a Ride Service. Circulated.
- 7.23. CDC. Events Programme Oct-March. Circulated.
- 7.24. North East Oxfordshire NHS. Agenda: Kidlington Public Participation Group. Circulated.
- 7.25. Glasdon UK – Litter bin catalogue. Circulated.
- 7.26. OCC. Standards Bearer News letter. Circulated.
- 7.27. HLB Audit, Queries. Noted Clerk to respond.
- 7.28. The Friends of Ormerod – Donation request. Circulated.
- 7.29. Glendining Signs. Invoice for dog signs
- 7.30. ORCC. Best kept village competition. Circulated.
- 7.31. Wickstead Leisure. Faxed quoted. See item 3.3.

8 Financial Matters:

- 8.1. Balances as at the 25th January 2003.

Current Account: £ 325.08 (less o/s cheque £200 available £125.08)

Deposit Account: £ 11,638.32

Transfer Required: £ 550.00

The following accounts are presented for payment:

Mrs H. Hastings (Clerks Salary)	287.49 ✓
Bryan Knott (7.21)	20.00 ✓
Glendining Signs	64.03 ✓
Mrs H. Hastings (Clerks expenses)	140.03 ✓
OPFA (annual membership)	25.00 ✓
Yarnton & Begbroke Historical Society (7.5)	50.00 ✓
Mr T. Saxton (9.2.)	25.00 ✓

9. Any Other Business:

- 9.1.** Link Magazine. Items to be included: Jubilee donations thank you, ideas; parish walk, litter blitz.
- 9.2.** Damaged seat by bus stop. Mr Saxton reported that he had repaired the seat damaged by vandals by the bus stop on the A44 southbound. The Council agreed to pay his expenses of £25.00 for the repair. It was agreed that if such repairs are carried out in future they are reported to the Clerk.

10. Date of Next Meeting:Tuesday 4th March 2003.Tuesday 1st April 2003.Signed *Susan Ginter*Dated *4/03/03*

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 4th Day of MARCH 2003.

1. Present:

Mrs S. Ganter, Mrs L. Dresden, Mr L. Glenister, Mr J. Roff, and Mr M Billington, District Councillor.

Apologies:

Mrs P Waters, Mr T. Saxton.

2. Read and Confirm Minutes of the last meeting.

- 2.1. The minutes of the meeting held on Tuesday 4th of February 2003 were read and confirmed as a true record and signed by the Chairman Mrs Susan Ganter.

3. Matters Arising from the Minutes:

- 3.1. **Rowel Brook:** Item 7.17 noted.
- 3.2. **Tree Planting/Replacement Trees:** The new trees have been planted but two of them were damaged that same evening. Item 7.23 was discussed, it was noted that Nicholson Nurseries have charged £55 for the replacement Whitebeam trees instead of the £35 quoted and accepted. It was agreed to hold payment of the invoice and the Clerk will write asking them for a new invoice showing £35 per tree as agreed.
- 3.3. **Playground:** It was noted that vehicles were still going onto the play area causing damage to the grass. The Council agreed to ask the Village Hall Management Committee to lock the side gate by the cricket pavillion to stop access from that side, once the 3 lockable bollards are delivered and fitted there will only be access for key holders only. Item 7.28 was bought forward and it was agreed to pay this.
- 3.4. **Road Issues:** grass cutting. No report, grass cutting should start next month.
- 3.5. **Parish Conservation Plan:** No action taken, too wet.
- 3.6. **Land adjoining 11 Sandhill Road:** Nothing to report.
- 3.7. **Thames Water – Fernhill Road Drain:** Nothing to report.
- 3.8. **Jubilee Donations:** No ideas forthcoming from the item in the Link Magazine. To be discussed next month.
- 3.9. **Village Grants:** The Council discussed the quote from Mr Ball but felt that further discussions with him was required before they could accept this. It was also agreed that they should have copies of the other two quotes received by the Village Hall Management Committee. Therefore the Council agreed to give £1,450 as a grant to the Village Hall this year and look at the heating quotes during the next financial year.
- 3.10. **Parish Walk 2003:** (Sunday 1st June, 2.30pm) This was advertised in the Link Magazine.

- 3.11 **Village Spring Clean:** (Saturday 15th March, 10.30am) This was advertised in the Link Magazine.
- 3.12 **Macmillan Cancer Relief:** donation request. The Council unanimously agreed to give a £50.00 donation.
- 3.13 **Plant Sale:** 3rd May 12 noon. To be discussed further next month.

4. Report from District Councillor.

Mr Billington reported that the Council Tax has been set and cut backs have been made. Kidlington Market although having to move from its present site will continue on the footpath between the TSB bank and the centre. He confirmed he will be standing in the May elections.

5. Planning:

Applications: None received.

Decisions:

02/02573/LB. Begbroke Business & Science Park, refurbishment of building etc. Granted.

02/02314/F. 18 Fernhill Road, first floor extension to outbuilding. Granted with conditions.

6. Council Representatives:

- 6.1. A44 Action Group. It was noted that traffic counters have been installed along the A44.
- 6.2. BVHMC. They have received two estimates for the felt roof and are awaiting a third. Donations totalling £300 have been received. The Social Club have given £1,000. The lawn mower required repairs, the electricity has been checked and is satisfactory. They may use paper towel in the toilets as the present towels are changed every week whether the hall has been used or not.

7. Correspondence:

- 7.1. CDC. Newsletter – the future of your home for council tenants. Circulated.
- 7.2. OCC. Safer cycling campaign. Circulated.
- 7.3. CDC. Newsletter – the way forward. Circulated.
- 7.4. CDC. Parish Clerks list. Noted.
- 7.5. Victim Support – donation request. Circulated.
- 7.6. CDC. Appeal date for 10 Wolsey Court planning application. Circulated.
- 7.7. OCC. Speed limit for A44. Circulated.
- 7.8. Mr Pullin, Link treasurer. Acknowledgement of cheque. Noted.
- 7.9. CDC. Short Mat Bowls Loan Scheme. Given to BVHMC.
- 7.10. CDC. Calendar of Meetings. Circulated.
- 7.11. CDC. Recycling collection dates. Notice board and circulated.
- 7.12. CDC. Cherwell Local Plan Review 2011. Circulated.
- 7.13. CDC. Candidates Guide to Local Code of Conduct. Noted.
- 7.14. OPFA. Receipt for membership renewal. Noted.
- 7.15. DEFRA. Licensing Bill. Circulated.
- 7.16. OALC. County Circular. Circulated.
- 7.17. OCC. Acknowledgement card. Springhill Road. Noted.
- 7.18. Information Commissioner. Freedom of Information Act. Circulated.
- 7.19. OCC News Letter. Circulated.
- 7.20. HLB AV Audit plc. Annual return and invoice. The Council agreed to pay the invoice, notice on noticeboard.

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- 7.21. OALC. The portfolio guide, AQA certificate. Noted.
 - 7.22. CDC. Communication and Liaison survey.
 - 7.23. Nicholson Nurseries – Invoice. See item 3.2.
 - 7.24. CDC. Roving recycling scheme to be discontinued. Noted.
 - 7.25. NSPCC. Donation request. It was agreed not to give a donation at this time.
 - 7.26. The civic collection, (civic seal @ 59.74 each). Noted.
 - 7.27. Oxford Brooks University. One day courses. Circulated.
 - 7.28. CDC. Invoice for RoSPA playground inspection. See item 3.3.
 - 7.29. CDC. Survey as 7.22

8 Financial Matters:

- 8.1. Balances as at the 25th February 2003.

Current Account: £ 255.57

Deposit Account: £ 11,088.32

Transfer Required: 2300.

The following accounts are presented for payment:

Mrs H. Hastings (Clerks Salary)	287.49 →
Viking Direct (stationary)	77.54 →
HLB AV Audit plc (audit fee)	141.00 →
Cherwell DC (playground inspection)	68.74 →
Macmillan Cancer Relief (donation)	50.00 →

9. Any Other Business:

- 9.1. Parish Council Office Space. The question of storage space for parish council files was discussed as the Clerk is finding it difficult to find enough storage space at home. The Council agreed that other storage facilities should be sought and will discuss this with the VHMC suggesting that room is made at the village hall for archived files.

10. Date of Next Meeting:

Tuesday 1st April 2003.

Tuesday 6th May 2003.

Signed *Susan Canter*

Dated *01/04/03*

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 1ST Day of APRIL 2003.

1. Present:

Mrs S. Ganter, Mrs L. Dresden, Mr L. Glenister, Mr J. Roff, Mrs P. Waters, Mr T. Saxton and Mr M Billington, District Councillor.

Apologies:

2. Read and Confirm Minutes of the last meeting.

- 2.1. The minutes of the meeting held on Tuesday 4th of March 2003 were read and confirmed as a true record and signed by the Chairman Mrs Susan Ganter.

3. Matters Arising from the Minutes:

- 3.1 Tree Planting/Replacement Trees/Nicholson Nurseries Invoice.** Item 7.17 was brought forward and it was agreed to pay the new invoice.
- 3.2. Playground: Weekly Inspections/Bollards /Drum slats.** It was noted whilst carrying out the weekly inspections that the bark is being thrown around. The drum slats have arrived and Mr Glenister and Mr Saxton agreed to fix them.
- 3.3 Road Issues: grass cutting.** It is expected that Mr Prickett will start grass cutting in the very near future.
- 3.4. Parish Conservation Plan.** No action taken at present.
- 3.5. Jubilee Donations.** Mrs Ganter was asked by a village youth if it would be possible to have a basket ball net to replace the ball stand. The Council asked the Clerk to get a price from Wickstead Leisure.
- 3.6. Village Grants for 2003/4.** Item 7.38 was brought forward but the Council would like to see the other estimates the BVHMC committee received. A decision will be made next month.
- 3.7. Parish Walk: 1st June 2003 at 2.30pm** Mrs Dresden gave her apologies. Clerk confirmed this has been advertised in the Link.
- 3.8. Village Spring Clean. 15th March 2003.** The Council were pleased to see some local residents join in the spring clean and it was confirmed that the razor wire found on the A44 has been taken away by Oxfordshire County Council. It was noted that there is glass in the ditch on the southbound side. Clerk to contact the Environmental Health Dept at Cherwell District Council.
- 3.9 Plant Sale. 3rd May 12 noon.** The Plant sale was discussed at some length and it was decided that the Councillors on their own could not provide enough plants to make a sale worthwhile. Therefore it was agreed to cancel this.
- 3.10 Parish Council Office Space.** Mr Roff as representative of the Village Hall Management Committee confirmed that this was discussed and the committee will be carrying out a spring clean of the hall in order to provide

more space generally. It is hoped that some room can be found for the Parish Council files.

- 3.11 Annual Parish Meeting.** The Clerk had some dates the village hall would be available for the annual parish meeting. After some discussion it was agreed to hold it after the Parish Council meeting on the 6th May at 8pm with the Parish Council meeting starting at the earlier time of 7pm.

4. Report from District Councillor.

Mr Billington confirmed that the Kidlington Market required planning permission to move site onto the pavement outside the local shops and that this has been given. Over 2,000 names were collected in a petition in support of the market within one month. He requested that St. Thomas Moore Church and School be added to the Welcome to Begbroke leaflet

5. Planning:

Applications:

03/00430/F: The Priory, erection of a glasshouse.

03/00464/F: Solid State Logic, non compliance of Condition 1 of 97/00005/F.

To extend the time period by a further 5 years for commencement of the development.

Decisions:

02/02093/F. 1 Sandhill Road – proposed conversion of existing loftspace to habitable domestic rooms (as amended by plans received 5.12.02 & 25.02.03). Refused.

6. Council Representatives:

6.1. A44 Action Group. No report.

6.2. BVHMC. No report.

7. Correspondence:

7.1. Tribe Enterprises Ltd – Mobile Skate-Park Package – seminar. Noted.

7.2. Forum News (Oxfordshire Nature Conservation). Circulated.

7.3. OCC – Pedestrian Crossing on A44. The Council were not satisfied with the response from OCC and want a further meeting on site to discuss this. The road is dangerous for pedestrians and something must be done. Send copies to David Cameron MP and Maureen Hastings County Councillor. Clerk to chase speed limit at the time and again send copies as above.

7.4. Wickstead Leisure – order acknowledgement (slats). Noted.

7.5. OCC News March 2003. Circulated.

7.6. Handy Turf Machinery – leaflet. Circulated.

7.7. CDC – Standards Committee; monitoring of the new ethical framework. Circulated.

7.8. BVHMC – Invoice for hire of hall. The Council agreed to pay this.

7.9. CDC – Monitoring of the new ethical framework. Clerk to respond.

7.10. DEFRA – The 'Quality' Town and Parish Council Initiative. Circulated.

7.11. CDC – Bulk Purchase of RoSPA Inspections. Noted.

7.12. CDC – Parish Newsletter March 2003. Circulated.

7.13. Caring Matters Newsletter. Circulated.

7.14. Brake Road Safety Charity – Road Safety Week. Circulated.

7.15. Halcrow – Oxfordshire Transport Networks Review stage 2 Workshops. Circulated.

- 7.16 Macmillan Cancer Relief – thank you for donation. Circulated.
- 7.17. Nicholson Nurseries – Invoice and credit note. See 3.1.
- 7.18 CDC – confirmation of grant towards safety surface under swings. Noted.
- 7.19 CMUK Visual Safety Ltd – Invoice for collapsible posts. The Council agreed to pay this.
- 7.20 Society of Local Council Clerks – Review of Clerk’s Terms and Conditions. Circulated.
- 7.21 CDC – Proposed Housing Stock Transfer – District Council Assets. Noted.
- 7.22. Dialability – leaflet and brochures. Circulated.
- 7.23 ORCC – News Issue 21. Circulated.
- 7.24 North East Oxfordshire NHS – North East Link Issue 6. Circulated.
- 7.25 Oxfordshire Community Health Council – Newsletter. Circulated.
- 7.26 SMP Playgrounds – leaflet. Circulated.
- 7.27 North East Oxfordshire NHS – Bulletin. Circulated.
- 7.28 Health Walks Timetable for Spring. Circulated.
- 7.29 OCC – Periodic Electoral Review of Oxfordshire County Council Consultation on Oxfordshire County Council;s Option(s). Mrs Dresden to respond.
- 7.30 ORCC – Various information. Circulated.
- 7.31 OCC – Drainage system in Springhill Road. This was read out at noted.
- 7.32 CDC – Notification of Grant for safety surface paid into Bank. Noted.
- 7.33 OCC – Drainage system in Springhill Road. This was read out with 7.21.
- 7.34 CDC – Parish Council Elections – Poster and nomination forms. These were given out to all Councillors when they arrived.
- 7.35 Wickstead Leisure Ltd – Invoice for roll the barrel slates. The Council agreed to pay this.
- 7.36 CDC. Periodic Electoral Review – Notice. On notice board.
- 7.37 CDC Easter Sports Programme – Notice. On notice board.
- 7.38 Chris Ball – Estimate for heaters. See item 3.6.

8 Financial Matters:

- 8.1. Balances as at the 25th March 2003.

Current Account: £ 480.86
Deposit Account: £ 8,825.31
Transfer Required: £900.00

The following accounts are presented for payment:

Mrs H. Hastings (Clerks Salary)	297.54
BVHMC – Hire of Hall (Nov-Feb) (7.8)	40.00
Nicholson Nurseries (7.17)	223.26
CMUK Visual Safety Ltd (7.19)	246.57
Wickstead Leisure Ltd (7.19)	137.69

9. Any Other Business:

- 9.1. Hedge Laying. The hedge bordering the village hall and Begbroke Lane was discussed at it is getting very overgrown. It was confirmed that the committee are looking into getting this layered.
- 9.2. The large RV trailer which periodically parks in the lay-by opposite the car sales forecourt was discussed. When parked near the junction it restricts drivers of oncoming traffic and pedestrians crossing the road. It was agreed to monitor this and if necessary have a word with the owner. It was noted that the vehicle is usually parked further north in the lay-by and therefore not causing a problem.

10. Date of Next Meeting:Tuesday 6th May 2003.Tuesday 3rd June 3003Signed *Susan Carter*Dated *6/05/03*

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**MINUTES OF THE ANNUAL PARISH MEETING HELD IN THE VILLAGE HALL ON
WEDNESDAY 15TH MAY 2002 AT 7.45PM.**

Present: Mrs S. Ganter, Mr L. Glenister, Mrs L. Dresden, Mrs P. Waters, Mr J. Roff, Mr T. Saxton and 11 members of the public.

1. Apologies: Mrs M. Hastings County Councillor and Mr M Billington District Councillor.

2. Read and Confirm Minutes of the Last Meeting:

The minutes of the meeting held on Tuesday 8th May 2001 were read and confirmed as a true record and signed by the Chairman Mrs Susan Ganter.

3. Matters Arising from the Minutes:

Mr Lloyd asked if the problem of helicopters flying over the village was raised at the Airport Liaison Meetings. Mr Glenister confirmed this was discussed, but the airport have no control over privately owned helicopters or aeroplanes once they take off from the airfield. He reported that there is a Code of Conduct Flight Book, which all pilots should read before taking off.

Mr Lloyd also asked why the Parish Council paid £400 to the Link Magazine, the Financial Officer confirmed this was due to late payment of the previous years donation.

Mrs Hill thanked the Parish Council for organising the clean up of Rowel Brook, she confirmed that the brook was flowing well. She reported that she has had problems with sewage whilst work was carried out at the pumping station and that Sub-Terra had been to visit but there had been no contact from Thames Water that work was to take place. It was suggested that the Parish Council write to Thames Water.

4. Councils Report:

Mrs Ganter read the Council's Report, a copy of which is appended to these minutes.

5. Financial Report:

Mrs Hastings, Financial Responsible Officer read the Financial Report, a copy of which is appended to these minutes.

6. Reports from District & County Councillors:

Mrs Ganter read her report as former District Council and Mrs Hastings report was read out, both are appended to these minutes.

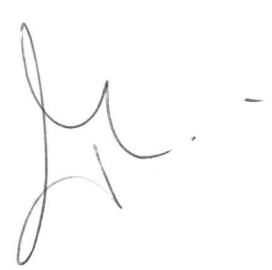
7. Report from the A44 Action Group:

Mrs Ganter included this report with her District Council report under 6 above.

8. Question Time:

Mr Lloyd asked the Parish Council to keep up the pressure for a pedestrian crossing should a new road be built at Begbroke Hill Farm as there is no mention of the crossing other than in Mr Duxbury's letter. A suggestion was made that the top of the roundabout be removed so pedestrians have a better view of on-coming traffic.

The Playgroup thanked the Parish Council for their donation.



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Alex Pollard requested that white lines marking out a football pitch on the playing field be painted. The Council thanked him for this suggestion and confirmed they would raise this with the VHMC.

The Golden Jubilee was discussed and some ideas given. The Parish Council agreed to consider these ideas at their next meeting.

9. Any Other Business:

No other business was discussed and Mrs Ganter thanked everyone for coming.

Signed.....

Dated.....

6.59.03

BEBROKE PARISH COUNCIL'S ANNUAL REPORT FOR THE YEAR 2001-02

It has been a very busy year for the Parish Council. The drainage of the play area was finally completed and the new playground shelter erected. The drainage work was postponed due to the very wet weather the previous year when the work was ordered which in turn delayed the erection of the playground shelter.

Mr Terry Saxton and his band of volunteers have improved the look of the village by the planting of the daffodils along the A44 and the Council would like to thank all those who helped with the planting.

The clearance of the Rowel Brook was very successful and many thanks to the volunteers for their time and help. Unfortunately some of the hard work over four weekends has been undone by a few who for reasons best known to themselves have littered the brook with parts of trees, a motorcycle, some doors and various other rubbish. We will attempt another clean this Autumn.

St. Philips Priory has changed hands this year and we would like to extend our welcome to the Sisters who are already joining in some of the village activities.

The large item for the Council this year was the planning application submitted by the University of Oxford. Following the two public meetings held in the village hall, the Council was aware of the dismay you all felt at the proposed new access road. Unfortunately all our efforts along with those of you who wrote objecting and the support from our MP David Cameron, the application was approved without a public enquiry as promised by Mr Duxbury from Cherwell District Council's Planning Office.

It was a sad year for the village when Mr Ron Perry suddenly died. He had supported the Parish Council for approximately 35 years and was Chairman of the A44 Action Group for many years and his zest for fighting for safer local roads is a great loss.

I confirm the Parish Council have now adopted the new Parish Code of Conduct in accordance with the Standards Board as set out by the Government.

The tree-planting programme has now come to a stop but there are still some trees available for sponsorship. The Council would like to thank Mr John Roff for drawing the map of the trees showing who has sponsored which tree. Where trees have not been able to be planted for example in front of road signs, we have planted yellow and red dogwoods in groups of five plants. We do have three dead trees to replace and this will be carried out in the Autumn.

The next item on the Agenda is the financial report from Hilary. It has come to the Councils' notice that there have been some queries on the increase of the parish precept. Hilary and the Parish Council attempt to keep this under control, but with increasing costs and charges, this can be a very difficult task.

We ask you all just to think on this. The Parish Council and volunteers cleaned the brook to attempt to alleviate the flooding to properties in Fernhill Road and the flooding of Springhill Road. A Parish Councillor cleans the bus shelters weekly and inspects the play equipment and picks up litter in the area weekly. These services we carry out for free as part of our responsibilities as Councillors, can you imagine how much higher the precept would be if the Council had to pay for these necessary services.

We leave you with that thought and here by close the report.
Mr L. Glenister
Chairman of the Parish Council for the year 2001-2002.

FINANCIAL REPORT – 2001-2002

I know that some of you may be concerned that the Parish precept has risen by approximately 28% this year and I would like to start my report by explaining the increases to you.

I must report that the precept last year was not increased from the year before.

RoSPA in their annual inspection report recommend play equipment conform to the new European standard published in January 1999. They recommend that protective safety surface should be installed under the play equipment and the Council have installed safety surfaces under the two sets of swings to improve the play area and it is proposed to replace the horse which is coming to the end of its useful life.

My salary has increased along with my hours due to extra work dictated by the new Code of Conduct for Parish Council's, the new Audit Regime, general increase in work load and of course by the yearly increment recommended by the National Association of Local Councils.

The Insurance costs have risen.

The grass cutting allowance was increased due to the high quote received but I am pleased to report that the Council secured a lower quote after the precept was set.

The percentage breakdown of the 28% increase is made up as follows:

Playground	15%.
My salary	10%
Insurance	.7%
Grass cutting	4.35%

Small savings were made on other areas.

If you receive the Link magazine you will have received a copy of the Income & Expenditure Sheet for the year ended 31st March 2002 which was attached to the back. During the year ending 31st March 2002 the Parish Council purchased 2 new litter bins, paid for the drainage work on the play area which was allowed for in the previous years precept but due to the wet weather was postponed. Gave £1,750.00 in grants to the local groups and £200 to pay for the January issue of the Link Magazine. The Council also purchased some dogwood shrubs which have been planted along the A44 as part of the tree planting scheme.

Other large payments made were to the District Audit for the annual audit of accounts at £287.99, Insurance of £635.000, Road opening notice for the drainage work £75.00, the Teenage village and swing £859.00 and grass cutting £2,659.57.

You will notice that the Council have received a number of grants which help them to improve facilities etc in the village. Also included is the grant for the golden jubilee which will be spent in this financial year. The Council have purchased jubilee mugs for the children under 16 living in the parish and will be giving money to the other celebrations organised.

We would like to thank Mr Lloyd for including the Agenda and Statement of Accounts in the last issue of the Link Magazine.

I would now like to appeal from some help. The new audit regime now demands that the Council has an internal auditor to sign the accounts as correct at the end of the financial year i.e. 31st March so that they can be sent to the external auditor. Obviously by having to employ an internal auditor as well as the external auditor will cost the Council more money.

Is there an accountant in the village who would be prepared to carry out the internal audit on behalf of the village at minimum cost. As financial officer I would balance the receipts and payments book and prepare a statement of accounts. If anyone would be prepared to help in this way and would like further information please let me know.

Hilary Hastings
Responsible Financial Officer to the Council

INCOME EXPENDITURE SHEET
FOR THE YEAR ENDED 31ST MARCH 2002

Prepared for the Annual Parish Meeting.

INCOME	£	£
Current Account Balance as at 31/3/02	1834.01	
Deposit Account Balance as at 31/3/02	7458.93	
Precept	10105.00	
VAT Refund	2422.80	
Tree Sponsorship	50.00	
Grant - Grass Cutting	504.00	
Grant - Drainage	2799.00	
Grant - Tree planting	160.00	
Bank Interest	184.58	
Grant for Golden Jubilee	500.00	
Total Income	26018.32	26018.32
EXPENDITURE		
Clerk's Salary	2952.08	
Expenses	482.48	
Grants/Donations	1825.00	
Insurance	635.29	
Administration	60.92	
General Maintenance	75.00	
Tree Planting	540.00	
Hall Rent	110.40	
Link	400.00	
A44 Expenses	20.00	
Audit Fee	245.10	
Miscellaneous	449.71	
Playground	8682.32	
Grass Cutting	1794.28	
VAT to be reclaimed	1899.56	
Total Expenditure	20172.14	20172.14
Surplus for the year		5846.18

Begbroke Annual Parish Meeting.

15th. May 2002.

Thank you very much for inviting me to attend this meeting. Speaking as one of your former District Councillors I would record that the past year has been one of change for the District Council. As reported last year there have been boundary changes and we are now in the Yarnton Gosford and Water Eaton Ward. As you know elections for all fifty seats on the District Council took place on 2nd. May. Sixteen councillors did not seeking re election of which I was one. I have enjoyed the last seven years representing you as one of the two Councillors in this Ward but feel that the time has come to let younger people take my place.

The result of the elections has provided a new District Council and 75% of the seats are held by Conservative supporters. I do not see this as the result of overwhelming support for Conservative policies but for the fact that only 40% of the electorate took the trouble to vote at this election.

You are now represented at District Council Level by Councillor Mrs. Maureen Hastings and Councillor Maurice Billington. In addition Councillor Mrs. Maureen Hastings represents you as your County Councillor.

I have been elected as Chair of the Parish Council for the next year and look forward to working for the Parish in this way.

On 3rd. September 2001 a Meeting of Cherwell District Council was held which signalled the end of the system of Committees and the beginning of the Cabinet style local government. This change has been imposed by Central Government. Eight (male) councillors were elected from the ruling party as a cabinet to determine all decisions made by the District Council. Select or scrutiny committees were set up to examine the decision that had already been taken. Councillors were deluged with written information to ensure that they knew what was going on. I found it all very confusing. Hopefully during the next year the system will have settled down and will work.

A44 Action Group.

The A44 Action Group was to lose its Chairman and founder as a result of the sudden death of Ron Perry at the end of September. Eventually I agreed to try to take his place for one year. However since his death things have changed and a 50 m.p.h. speed restriction on the A44 through Yarnton and Begbroke is promised. Representatives of both Parish Councils met Geoff Burrell and it was agreed that this work would be carried out by the County Council in the Autumn. There is talk of a Pelican Crossing ? i.e. one controlled by traffic lights being installed at Begbroke. In view of the age of some of the Sisters of the Community of St. John Baptist I think than this will be essential. We are all getting older and I for one cannot run as fast as I used to.

In addition traffic calming measures and the banning of heavy lorries on the Cassington Road should discourage through traffic and make a difference to the amount of vehicles in the area.

Thankfully Stagecoach is not going to proceed with its garage on land off Langford Lane despite winning the appeal against the Council's refusal to grant permission for the development.

Hopefully all these measures will make the road through Begbroke safer places. Having said this I am still horrified by the speed of private cars travelling in Fernhill Road and Begbroke Lane. These roads are in a m.p.h. speed limit but it is unlikely that anyone would be caught speeding. However the thoughtlessness and selfishness of these few drivers could result in injury or death to a child or elderly residents and death or injury to some much loved pet.

Of far more concern to me are the Heyfordian Coaches parked at Knightsbridge Farm off the A44. These coaches cause problems for traffic as they enter and leaving the A44. The hairpin drive and its elevation are hazardous. Several accidents have occurred because of these vehicles and more are likely.

Environment.

The new trees on the main road are thriving thanks to all the care given by members of the Parish Council. Together with the daffodils they made a cheerful picture in the Spring. Our thanks go to Terry Saxton and his small band of helpers.

Parish Precept.

The Parish precept has been increased this year a fact which has brought comment and complaint. I understand that part of the increase is necessary to pay for the cost of the Audit and for the Parish Clerk's time in carrying out a lot of additional work to explain to the auditor how the precept is spent.

Other speakers will no doubt explain where the rest of the money has gone. I would like to draw your attention to the amount of work that is done by Parish Councillors and local residents to improve and enhance the village. This does not cost residents anything. Organisations such as the Yarnton and Begbroke Historical Society, the W.I. the Sports Clubs are all run on a voluntary basis. Whatever our interests we are very fortunate to be able to enjoy the work that goes into making these organisations so successful.

During the past year the bulbs have been planted, the Rowel Brook has been cleared of rubbish much of which was tipped in by local residents whose gardens adjoin the brook and who themselves have a responsibility for keeping it clear. The bus shelters are cleaned and the play ground is inspected each week as is now required by law. Only last week end a number of residents turned out for the annual village 'Spring Clean'. Each year the District Council tells us about what they will provide and it never turns up. However many sacks of rubbish found their way into the bin.

I have lived in this village for the past 39 years and I never cease to be thankful that these years have been spent in such a beautiful place. I enjoy the daily walks with my dog and the chance to enjoy the ever changing countryside that reflects the passing seasons of the year. Yes the aircraft are noisy, the road is dangerous. Join the Historic Society and find out what it might have been like here 100 years ago - quieter perhaps but with privations such as no electricity or gas or drainage that it difficult to visualise in 2002.

Susan Ganter.

BEGBROKE PARISH MEETING – MAY 2002

REPORT FROM MRS MAUREEN HASTINGS, COUNTY COUNCILLOR.

My apologies for tonight's meeting, it is Cherwell's AGM when I shall be honoured to be elected as the Chairman of the Council.

As your member on the County Council, I can tell you it has been a very full and interesting year. In fact a difficult learning curve, totally different to Cherwell District Council.

My Committees' are "Servicing and Culture" and "Planning and Regulations" serving as alternate member for a fellow member who will be absent from any meeting – this results in us all learning a little about the work of other committees, the days can be long, the longest so far 9am – 6.30pm.

The hardest meeting so far has been the Budget, when Respite Centres were so affected.

The budget had been carefully assessed how best to meet peoples needs within the resources we had, despite the Government only allowing us £85m; we were in fact spending £105M. We were already in debt of £80M by the Social Services budget. We accounted for £10M by you and I paying it in our Council Tax, this resulted in the 9.8% rise. This is not just an Oxfordshire problem, across the whole Country the Government is underfunding by £1 Billion on Social Services budgets alone, we still face a loss of £9M plus something had to be done. It was essential that we get our budget back on track, we have been assured there will be NO cuts next year.

Day care centres for the elderly will NOT be closed.

Highways Dept have been allowed to spend an extra £1M on pot holes a mere pittance in reality.

OCC have agreed with CDC to provide funds to:

- 1) Refurbish the wet side changing rooms of Kidlington & Gosford Sports centre, the rooms have become dangerous and unhealthy, I understand work has or indeed is about to start.
- 2) The all weather pitch has not been fit for use, and has been out of use for approximately 2 half years, the surface was dangerous.

The committee agreed it should be replaced as a matter of urgency, they also agreed with the Headmaster of Gosford Hill School, that it will be ready by the new term in September.

The OCC is giving cash to Oxfordshire families, who agree to go green. In Oxfordshire 100,000 disposable nappies are binned every day, making up 5% of all rubbish produced.

It has been estimated that they take up to 500 years to rot!!

New parents are being offered £30 to change to washable ones; these are easier to wash and are a great improvement on the old types. Special laundry services are available who will collect and deliver the fresh ones. Further information is available on 01235 812747 Nappy tales.

OCC are warning us to check household and garden projects for LINDANE, it is a potentially lethal chemical, and was only banned this year, but can still be sold up until June 2002.

It is most likely to be present in products such as ant pellets or fume pellets. The CC Environmental Services will arrange for safe disposal. Phone 01865 815796 or 01865 81500

Maureen Hastings
15 May 2002.

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 6th Day of MAY 2003.

1. Present:

Mrs S. Ganter, Mrs L. Dresden, Mr L. Glenister, Mr J. Roff, Mrs P. Waters, Mr T. Saxton.

Apologies:

None received.

Appointment of Chairman: Mrs Ganter proposed and Mr Roff seconded Mr Glenister as Chairman, Mr Glenister accepted the position.

Appointment of Vice Chairman: Mr Glenister proposed and Mr Saxton seconded Mrs Ganter as Vice Chairman, Mrs Ganter accepted the position.

2. Read and Confirm Minutes of the last meeting.

- 2.1. The minutes of the meeting held on Tuesday 1st of April 2003 were read and confirmed as a true record and signed by the Chairman Mrs Susan Ganter.

3. Matters Arising from the Minutes:

- 3.1. **Tree Planting/Replacement Trees.** Nothing to report this month.
- 3.2. **Playground: Weekly Inspections/Bollards.** Item 25 was discussed and Mr Glenister proposed and Mr Saxton seconded the motion that the Council should participate in the bulk purchase scheme and opt for the Annual Safety Inspection and Access Audit for £60. This was unanimously agreed. Mr Webster, Treasurer of the Village Hall Management Committee has taken the bollards for the entrance to the play area to erect.
- 3.3. **Road Issues: grass cutting.** Item 7.10 was brought forward and the Clerk will send for the grass cutting grant. . Item 7.17 was read out and the Clerk reported that as she worked for Southern Electric Contracting, Street Lighting Dept she could confirm that they have had no correspondence from the County Council or their Consultants about the speed limit signs. She confirmed that she had contacted Geoff Barrell who apologised for reporting that the work was being held back by SEC and confirmed that Isis Accord who were installing the signs would contact them about the service to these signs within the next 24 hours
- 3.4. **Parish Conservation Plan.** Mrs Ganter reported that the photographs borrowed from the Parish Council for the Yarnton & Begbroke Historical Exhibition were very useful.



- 3.5. Jubilee Donations.** The Clerk reported that she had received verbal quotes from three companies for a basketball net. These ranged from £465.00 to £4032.00 excluding VAT. No decision was made, this will be discussed further next month.
- 3.6. Village Grants for 2003/4.** The three quotes received for the new heaters in the village hall were discussed. These are as follows:
 C Ball, Electrical Contractors £ 952.00 ex VAT
 Southern Electric Contracting £1,952.00 ex VAT
 R T Harris £1,300.00 ex VAT
 Mrs Dresden proposed that the Council accept C Ball Electrical Contractors quote and Mr Glenister seconded this proposal. The Council unanimously agreed to accept this quote.
- 3.7. Parish Walk: 1st June 2003 at 2.30pm.** Mrs Dresden gave her apologies. Clerk to prepare notice
- 3.8. Parish Council Office Space.** Mr Roff, VHMC representative reported that they have sorted out the front cloakroom and have a vacant cabinet which the Parish Clerk can use.
- 3.9. Annual Parish Meeting.** The Clerk reported that the new District Councillor Mr Paul Evans will be able to attend.

4. Report from District Councillor.

No report.

5. Planning:

Applications:

03/00718/F: University of Oxford. Construction of footpath & cycleway along Sandy Lane.

03/00573/F: The Priory. Proposed erection of 2 new conservatories.

03/00839/LB The Priory. Refurbishment and repair of outbuilding.

Decisions:

03/00430/F The Priory, erection of glass house. Granted.

6. Council Representatives:

- 6.1. A44 Action Group.** Mrs Ganter reported she had received a telephone call from Mr Philip Redpath, Town Councillor for Woodstock who would like to ban lorries on the A44.
- 6.2. BVHMC.** No report. Mr Roff reported that James Dunn Roofing had repaired the flat roof for £1,490.00 ex VAT. Padlocks have been fitted to all gates leading into the field. On the 17th December the Touring Theatre is to perform the Nutcracker and the charge will be £6.00 per person. They have the licence for the pig roast and the horse racing for the 21st June. It was reported that a golf ball had cracked a window in the hall, the Council noted there was no sign banning the playing of golf on the field and Mr Roff will bring this up at the next VHMC meeting. Mr Perkin and Mr Webster are to attend a meeting with the Social Club to discuss finances.
- 6.3. Airport Liaison Meeting.** Mr Glenister reported that after the 1st July Bristol Air Traffic Control will control the airspace over 1,000ft with Kidlington controlling the air space below that height.



7. Correspondence:

- 7.1. The Playing Field newsletter. Circulated.
- 7.2. CDC. Monitoring of the New Ethical Framework. Circulated.
- 7.3. CDC. Real Nappy Week. Noted.
- 7.4. North East Oxfordshire NHS – Kidlington Public Participation Group, Agenda. Circulated.
- 7.5. Record Playground Equipment Ltd – Product Update. Noted.
- 7.6. OCC. Newsdesk April 8 2003. Circulated.
- 7.7. OCC. News April 2003. Circulated.
- 7.8. CDC. Parish Information Manual./Community Hall, Recreation & Countryside Grants 2003/4/Parish Council election results. Noted.
- 7.9. CDC. Seniors Directory 2003./Cherwell Link. Circulated.
- 7.10. OCC. Parish Grass Cutting Grant. Clerk to apply for grant.
- 7.11. Chipping Norton Theatre Guide. Circulated.
- 7.12. Shaw & Sons Ltd – Information. Noted.
- 7.13. Cornhill Insurance – Annual Renewal £875.62 (last years renewal was £765.83) copy enclosed. The Council discussed the increased premium, it was unanimously agreed to pay this.
- 7.14. YourOWNtowpath.com – leaflet. Circulated.
- 7.15. The Countryside Agency – Parish Plans. Circulated.
- 7.16. OALC – Invoice for annual subscription £115.17. The Council unanimously agreed to pay the invoice
- 7.17. OCC – Speed Limit on A44. See item 3.3.
- 7.18. CDC – Notification of Parish Precept. Noted.
- 7.19. Sepco Holdings Ltd. Information. Circulated.
- 7.20. Alliance & Leicester. Information. Noted.
- 7.21. OCC – School Government Regulations. Circulated.
- 7.22. Glasdon UK – Information. Circulated.
- 7.23. Henman's Solicitors. Land adjacent to 11 Sandhill Road. The Council have not received any further information regarding this issue and Clerk will write asking for a up-date from Henmans.
- 7.24. David Cameron, Speed Limit. Noted.
- 7.25. CDC. Bulk purchase of playground inspections. See item 3.2

8 Financial Matters:

- 8.1. Balances as at the 25th April 2003.

Current Account: £ 475.85 less outstanding cheque of £40.00 = £435.85
 Deposit Account: £ 16,145.31

Transfer Required: £1,000

The following accounts are presented for payment:

Mrs H. Hastings (Clerks Salary)	297.54
Allianz Cornhill Insurance plc (7.13)	875.62
OALC – Annual Subscription (7.16)	115.17



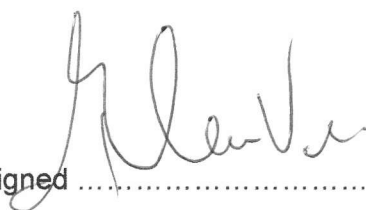
9. Any Other Business:

- 9.1. Period Electrol Review of OCC Draft Proposals. Mrs Dresden confirmed that the increase shown in the draft proposals was due to the Sandy Lane development.
- 9.2. Planning Application for 18 Fernhill Road, Mr Glenister asked if the Council had received the conditions set out in this application. Clerk confirmed they had not.
- 9.3. Fireworks. It was commented that the fireworks which are set off at regular intervals are causing a nuisance. The Council are unsure who is letting these off but will investigate this further.

10. Date of Next Meeting:

Tuesday 3rd June 3003

Tuesday 1st July 2003

Signed 

Dated 3-6-03

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

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MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 3rd Day of JUNE 2003.

1. Present:

Mrs S. Ganter, Mrs L. Dresden, Mr L. Glenister, Mr J. Roff, Mrs P. Waters, Mr T. Saxton.

Apologies:

Mr P. Evans, District Councillor.

2. Read and Confirm Minutes of the last meeting.

- 2.1. The minutes of the meeting held on Tuesday 6th of May 2003 were read and confirmed as a true record and signed by the Chairman Mr Les Glenister.

3. Matters Arising from the Minutes:

- 3.1. **Playground: Weekly Inspections/Bollards.** It was reported that a large amount of conifer cuttings had been put onto the compost heap by the garage. Mr Roff as representative of the Management Committee will raise this at their next meeting. The bollards had not been erected, Clerk will chase Mr Webster who has them. Items 7.21, 7.28, 7.30 were discussed and it was agreed that the Clerk would send off the grant form to Cherwell District Council for the safety surface under the climbing frame as soon as she has the quote from George Taylor.
- 3.2. **Road Issues: grass cutting.** Items 7.16 and 7.20 were read out, clerk to invite Geoff Barrell to the next meeting to explain his letter.
- 3.3. **Parish Conservation Plan.** Mrs Ganter reported that the hedges are growing.
- 3.4. **Jubilee Donations.** The purchase of the basket ball net was discussed, it was agreed that the Clerk include in the next issue of the Link Magazine a request that if local children would like a net erected on the playing field they write to her confirming they would use it. As the basket ball net is quite expensive it would give the Council an idea of how much it would be used.
- 3.5. **Village Grants for 2003/4.** It was confirmed that the heaters have been fitted and the Council agreed to pay Mr Balls invoice (item 7.32). There is concern that the heaters will be damaged by the table and chairs and Mr Roff will report this to be BVHMC.
- 3.6. **Parish Walk: 1st June 2003 at 2.30pm.** Mr Glenister was very disappointed at the reponse from the Council. He was the only Parish Council representative present and suggested that this should be discontinued. It was suggested that the local ramblers give an annual report to the Council instead.



- 3.7. Parish Council Office Space.** The Clerk was pleased to learn that the cabinet is available for use but confirmed that she would need keys to the front door and the room as well as the cabinet.
- 3.8. Annual Parish Meeting.** The Council were surprised that no questions were raised at the meeting.
- 3.9. Fireworks causing a nuisance.** It was confirmed that the setting off of fireworks is still causing a nuisance.

4. Report from District Councillor.

Report circulated.

5. Planning:

Applications:

03/00924/F 76 Fernhill Road – Proposed single storey rear extension.

Decision.

03/00464/F Solid State Logic, Non-compliance of Condition 1 of 97/00005/F. To extend the time period by a further 5 years for commencement of the development. Granted.

6. Council Representatives:

- 6.1. A44 Action Group. Mrs Ganter reported on the meeting held at Woodstock Town Hall to discuss the problems of lorries using the A44. Mrs Maureen Hastings was voted Chairman and they have renamed the group. The notes from the meeting are circulated.
- 6.2. BVHMC. Mr Roff confirmed that Mr Holcroft has a copy of the deeds, the repairs to the flat roof have been completed and the water heater has been repaired. The door steps at all exits are to be raised for wheelchair access. Their Annual Meeting is to be held in September.

7. Correspondence:

- 7.1 CDC. Members Allowances. Circulated.
- 7.2 CDC. Crafts in Gardens 2003. Circulated.
- 7.3 Age Concern. Donation request. To be discussed at next meeting. Circulated.
- 7.4 South East England Regional Assembly. Proposed alterations to regional planning guidance, south east – tourism and related sport and recreation. Circulated.
- 7.5 Cherwell Tenants Panel Newsletter April 2003. Circulated.
- 7.6 BVHMC. Thank you for donation. Noted.
- 7.7 OALC. AGM 7th July Exeter Hall. Circulated.
- 7.8 CDC. Whats on Guide. Circulated.
- 7.9 The Planning Inspectorate. Appeal for 10 Wolsey Court, Woodstock. Dismissed. Circulated.
- 7.10 Society of Local Council Clerks. Practitioners Guide. Noted.
- 7.11 CDC. Proposal to Transfer the Council's Housing Stock. Noted.
- 7.12 CDC. New Recycling Scheme – seminars 17th & 25th June, Banbury Cricket Club, Bodicote 6.30pm. Circulated.
- 7.13 OCC Highways & Traffic Management – new address. Noted.
- 7.14 CDC. Whats on Guide (new forms incorrect forms sent in 7.8) Noted.
- 7.15 South East England Regional Assembly, proposed alterations to regional planning guidance, south east – energy efficiency and renewable energy. Circulated.
- 7.16 OCC – Traffic Engineering Investigation (pedestrian crossing.) See item 3.2.

- 7.17 Defra. Good Councillors Guide. Circulated.
- 7.18 Ringrose Tree Surgery – Information. Noted.
- 7.19 BVHMC. Invoice – hire of hall March & April £20. It was agreed to pay this.
- 7.20 OCC. Begbroke speed limit delays. See item 3.2.
- 7.21 Wickstead Leisure – quote for basket ball net. See item 3.1.
- 7.22 CDC – intercouncil liaison and communication – 18th June. Noted.
- 7.23 Wickstead Leisure - quote for safety surface under climbing frame. See item 3.1
- 7.24 RTPRI Southern Planning Aid. Leaflet. Noted.
- 7.25 North East Oxfordshire NHS – Agenda. Circulated.
- 7.26 Oxfordshire Nature Conservation Forum – Biodiversity Project Review. Circulated.
- 7.27 RSOPA – Playground inspections. Noted.
- 7.28 George Taylor Play & Leisure Advisory Service – Safety surface. See item 3.1
- 7.29 OCC – Note of new address for Highways & Traffic Management. Noted.
- 7.30 Cotswold Playgrounds – Quote for safety surface under climbing frame. See item 3.1
- 7.31 HLB Audit – date of annual audit 7th August 2003. Mrs Dresden agreed to ask Mr Caughey if he would carry out the internal audit as last year.
- 7.32 C Ball – Invoice for heaters at Village Hall £1118.60. It was agreed to pay this
- 7.33 CDC – Register of Interest Forms. Noted.
- 7.34 OALC – County Circular. Circulated. The Council agreed to purchase the Complete Practitioners Guide for £16.00
- 7.35 CDC – Parish Information Manual – up-dates. Noted.
- 7.36 Citizen Advice – donation request. Circulated. To be discussed next month.
- 7.37 CDC – Invoice for Parish Elections. It was agreed to pay this.
- 7.38 HM Customs & Excise – VAT Repayment of £761.86. Noted.
- 7.39 OCC – Public Meetings on flooding. Circulated.
- 7.40 Mr & Mrs Rogers – Airport noise. The council discussed this and it was agreed to forward the letter to the Airport Administrator for his comments.

8 Financial Matters:

- 8.1. Balances as at the 25th May 2003.

Current Account: £ 1,138.37 less o/s cheques £990.79 balance is £147.58
 Deposit Account: £ 5,145.31

Transfer Required: £1,600.00

The following accounts are presented for payment:

Mrs H. Hastings (Clerks Salary)	297.54
BVHMC – hall rent.	20.00
C. Ball – Heaters	1118.60
CDC – Parish Elections	85.38
OALC (Item 7.34)	16.99



9. Any Other Business:

- 9.1. BVHMC – Councillors declaring an interest. Mrs Dresden raised her concern that as three members of the Council as well as the Clerk, are members of the VHMC there could be a conflict of interest. She felt the Council were getting to involved in the Village Hall business.
- 9.2. Village Walk Booklet. Mr Glenister reported that he had prepare together with his son a booklet showing the village walks. He proposes to sell these for £1 each with the proceeds going to the village hall.
- 9.3. Link Report. Basket ball net, firework, heaters for village hall,

10. Date of Next Meeting:

Tuesday 1st July 2003

Tuesday 5th August 2003

Signed

Dated1. 7. 03.