

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

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MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 6th Day of JANUARY 2004.

1. Present:

Mrs I. Dresden, Mrs P Waters, Mr T. Saxton, Mr J Roff, Mrs C. Trevelyan and Mr Paul Evans District Councillor.

Apologies:

Ms L. Adams.

2. Read and Confirm Minutes of the last meeting.

- 2.1. The minutes of the meeting held on Tuesday 2nd of December 2003 were read and confirmed as a true record and signed by the Chairman Mrs Dresden.

3. Matters Arising from the Minutes:

- 3.1. **Precept.** The precept was discussed and Mrs Dresden proposed and Mr Saxton seconded the motion to agree the figure of £13,750.00
- 3.2. **Playground: Weekly Inspections/hedge laying/safety surface.** The Council were pleased with the hedge laying but Mr Saxton felt that the grass leading to the play area requires raking to remove the any thorns. The Council approved Mr Turners invoice for payment (item 7.19). The roll the barrell is to be left until the spring. The Clerk to write to the Village Hall requesting permission to fence off the play area.
- 3.3. **Road Issues: grass cutting/speed limit.** Clerk did not include the cutting back of the conifer in Begbroke Crescent, this will be done in the next issue. The Council were pleased to note that the speed limit has been installed and asked the Clerk to write again regarding the Pedestrian Crossing. Mr Evans reported that he had met Mr Colin Carritt the Highways Engineer of OCC who are preparing a new survey in Yarnton.
- 3.4. **Village Grants for 2003/4.** To be finalised next month.
- 3.5. **Seat by Village Hall – painting.** Mrs Dresden confirmed that her husband will paint the seat in the Spring.

4. Report from District Councillor.

Mr Evans reported that he had been in contact with Cherwell District Council regarding Mr & Mrs Nut-Brown's problems concerning the lorries parked in their neighbours drive. With regard the the recycling of glass, CDC are looking into this but it will not be available for a while. CDC are continuing with the small grant scheme for village shops.

5. Planning:

Applications:

03/02468/F University of Oxford – demolition of existing barn and erection of 2 No. new research buildings and sub station.

TM
GA

Decisions:

03/02014/ Orchard House, Lights for menage – granted. The Council were very surprised that this application was granted and the Airport Liaison Rep will bring this up at the airport meeting.

6. Council Representatives:

- 6.1. A44 A. Clerk to check if a representative is still required.
- 6.2. BVHMC. John Roff gave a brief report.

7. Correspondence:

- 7.1. CDC. Countryside Forum – Tuesday 27th Jan 7pm Bodicote House/Nature Conservation Strategy 1999-2004 Review of Objectives. Mrs Dresden and Mrs Waters to attend.
- 7.2. OALC – County Circular. Circulated.
- 7.3. N.E. Oxfordshire NHS Primary Care Trust. Patient Advice & Liaison Service. Circulated.
- 7.4. CDC. Council Tax Base & Parish?Town Council Precepts 2004/5. Circulated.
- 7.5. ORCC News. Circulated.
- 7.6. CDC. Parish Newsletter/Planning Handbook. Circulated.
- 7.7. CDC. Cherwell Link. Circulated.
- 7.8. Defra. Equine Issues. Circulated.
- 7.9. Christmas Card – OCC Road Safety Team. Circulated.
- 7.10. Schedule for Mobile Police Station. Circulated. Invite them to next meeting.
- 7.11. OCC. News December 03. Circulated.
- 7.12. Cherwell Vale NHS Primary Care Trust. Board Bulletin – Dec 03. Circulated.
- 7.13. Commission for Patient & Pubic Involvement in Health. Circulated.
- 7.14. CDC. Licensing Act 2003. Circulated.
- 7.15. Thames Valley Police. Update on non-emergency call handling. Circulated.
- 7.16. CDC – North Oxfordshire What's on Guide April – Sept 04. Circulated.
- 7.17. Chipping Norton Theatre Guide. Circulated.
- 7.18. OCC. Temporary Closure of A4095 Bladon Village 17/18 January. Noted.
- 7.19. Stuart Turner – Invoice – see item 3.2.

8 Financial Matters:

- 8.1. Balances as at the 25th December 2003

Current Account: £174.60
 Deposit Account £12,174.00
 Transfer Required: £1,000

The following accounts are presented for payment:

Mrs H Hastings (clerks salary December)	297.54 ✓
The Oxford Woodland Project (agreed last month)	50.00
Link Magazine (January Issue)	200.00 ✓
Stuart Turner	560.00 ✓

1.1
 GAS

9. Any Other Business:

- 9.1 Notice regarding Airport delivered around village over Christmas. The Clerk reported her dismay when residents asked about the notice. They assumed the Parish Council had arranged a meeting with the Airport as she had not received a copy of the notice she had no idea what it was about and referred them to Mrs Maureen Hastings. Mrs Dresden reported seeing Mr & Mrs Rogers delivering the notices and presumed they had written it. The Clerk felt that it was inappropriate for members of the public to send out this type of notice without first consulting her or at least letting her know what they had done so that she was prepared to answer queries. The Council agreed this was not satisfactory and agreed that the Clerk should write to Mr & Mrs Rogers asking them not to take this type of action again without first contacting the Council.
- 9.2 Parish Council Cupboard. The Clerk reported once again that the cupboard is inaccessible. Mr Roff will bring this up at the next VPMC meeting.

Date of Next Meeting:

Tuesday 3rd February 2004

Tuesday 2nd March 2004

Signed GADresden

Dated 3/2/04

ITEM	ESTIMATE 2003/04	EXPENDITURE ACTUAL TO 30/11/03	ESTIMATED TO 31/03/04	LESS GRANTS REC/DUE	TOTAL	ESTIMATE FOR 2004/5
Clerk' Salary	4194.00	2380.00	1190.00		3570.00	3740.00
Playground	3000.00	717.00	3499.00	1489.00	4216.00	3100.00
Grants and Donations (Section 137)	1750.00	1002.00	848.00		1850.00	1850.00
Insurance	800.00	876.00	0.00		876.00	900.00
Audit	200.00	220.00	0.00		220.00	230.00
Expenses	700.00	412.00	260.00		672.00	700.00
Administration	200.00	199.00	50.00		249.00	250.00
General Maintenance	750.00	158.00	50.00		208.00	750.00
Hire of Village Hall	180.00	80.00	80.00		160.00	180.00
Link	200.00	0.00	200.00		200.00	250.00
Miscellaneous/Contingencies	75.00	0.00	75.00		75.00	50.00
Elections	0.00	0.00	0.00		0.00	0.00
Neighbourhood Watch	0.00	0.00	0.00		0.00	0.00
Tree Planting/daffodil planting	100.00	845.00	25.00		870.00	50.00
Grass Cutting	1603.00	1603.00	0.00	528.60	1603.00	1700.00
A44 Action Group	0.00	0.00			0.00	0.00
TOTAL	13752.00	8492.00	6277.00		14769.00	13750.00

NOTE: The maximum allowance under Section 137 is £2198.00

This is calculated as follows: 628 electors x £3.50

Note 2: the actual expenditure figure excludes VAT

Note 3: The total estimated expenditure under grants include the hedge laying of £560.00 due to be paid in December

Note 4: The total for estimate for 2004/5 for General Maintenance allows for the quote for new window to the bus shelter as quote from Richard Byrne.

SUMMARY OF ACCOUNTS 1ST APRIL 2003 - 30TH NOVEMBER 2003

	Credit	Debit	Balance
Total income to 30/11/03			
Current Account Balance 1/4/03	1834.01		
Deposit Account Balance 1/4/03	10170.31		
 Precept for 2003/2004	 13750.00		
 Money received other than Precept			
VAT Repayment	761.86		
Grant for Grass Cutting	528.60		
<i>Grant expected for safety surface</i>	<i>1489.00</i>		
Total Income	27044.78		27044.78
 Actual expenditure to 30/11/03		9219.29	
 Estimated expenditure to 31/3/04			
Clerk' Salary		1190.00	
Playground		3499.00	
Grants and Donations (Section 137) (hedge laying)		848.00	
Insurance		0.00	
Audit		0.00	
Expenses		260.00	
Administration		50.00	
General Maintenance		50.00	
Hire of Village Hall		80.00	
Link		200.00	
Miscellaneous/Contingencies		75.00	
Elections		0.00	
Tree Planting/Daffodils (replacement trees - vandalism)		25.00	
Grass Cutting		0.00	
 Total estimated expenditure to 31/3/04		15496.29	15496.29
 Estimated Balance at 3/3/03			11548.49

Note: expenditure to date figure excludes VAT

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MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 3rd Day of FEBRUARY 2004.

1. Present:

Mrs I. Dresden, Mrs P Waters, Mr T. Saxton, Mr J Roff, Mrs C. Trevelyan and Mr & Mrs Rogers.

Apologies:

Ms L. Adams. Mr Paul Evans.

2. Read and Confirm Minutes of the last meeting.

- 2.1. The minutes of the meeting held on Tuesday 6th of January 2004 were read and confirmed as a true record and signed by the Chairman Mrs Dresden.

3. Matters Arising from the Minutes:

- 3.1. **Inspector Jo Tripkovic – Advice - vandalism etc /road speed monitoring.** Mrs Dresden welcomed Inspector Tripkovic to the meeting. He confirmed the date of time of the next mobile police unit in Begbroke being Saturday 28th February between 2.45pm and 3.30pm. He notified the Council that PC Maskell was retiring as the Beat Officer for Begbroke and that PC Larry Jordon would be taking over responsibility from April. He suggested the Parish Council use SID for monitoring the speed on the A44 but did offer to provide some police presence in an effort to encourage traffic to abide by the new speed limit. He gave a list of crimes, which had taken place in Begbroke over the last year which proved to be very low. Mrs Dresden thanked him for attending the meeting.
- 3.2. **Playground: Weekly Inspections/hedge laying/Fence.** The manhole cover has still not been replaced even though Mr Roff had brought this to the attention of the VHMC at their last meeting and the Clerk wrote to Mr Perkin in December last year. The Clerk to write to Susan Ganter, Secretary of the BVHMC asking that this is given urgent attention. The Clerk confirmed she had written to CDC asking for the grant toward the safety surface under the climbing frame now that the invoice for the work has been paid.
- 3.3. **Road Issues: grass cutting/speed limit.** Mr Pricketts' quotation (7.4) was read out and Mrs Dresden proposed and Mrs Waters seconded the motion to accept this quote. The Council unanimously agreed. Clerk to write accepting this quote.
- 3.4. **Village Grants for 2003/4.** The grants to village organisations was discussed. Mr Roff declared an interest as he is on the St. Michael's Church Committee and a Church Warden. Mrs Water proposed and Mr Saxton seconded the motion to give the WI and Playgroup £50 each and St. Michael's Church and the McCann Fabric Fund £150 each. The Council unanimously agreed.

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3.5. Airport Liaison. Mr Roff as the Council representative reported that he had given the letters he received from the Clerk concerning the airport to the Chairman of the meeting. They were listed under any other business but were deferred until the May meeting so that the Parish Council could read and discuss them first. The Clerk confirmed she had written to Mr & Rogers that day regarding the notices. Mr & Mrs Rogers had not seen the letter as they had not been home before attending the meeting but did apologise for not contacting the clerk before delivering the letters.

3.6. Planning Seminar – Didcot Civic Hall. The Clerk felt it was important that someone attend this seminar. The Council unanimously agreed to pay the £40 fee plus £7 VAT.

4. Report from District Councillor.

Mr Evans contacted the Clerk to give his apologies and ensure there were no pressing items which required his attention. She confirmed she would contact him if necessary.

5. Planning:

Applications:

04/00020/OUT: 8 Foxglove Road, Outline for detached single storey dwelling with integral garage.

Decision.

03/02444/LB: The Priory, 2 Springhill Road, Erection of single storey extension to the north east elevation. Granted.

6. Council Representatives:

- 6.1. A44 A. Mrs Ganters' letter (7.33) was circulated and will be discussed next month.
- 6.2. BVHMC. John Roff gave a brief report.
- 6.3. Airport Liaison Meeting. Mr Roff reported that there are 10 flights a week to Cambridge from Kidlington but no helicopters. Last year there was a 10% reduction in flights. The complaints procedure is being looked into. The Council discussed the airport in some detail but no action was thought to be necessary at present.

7. Correspondence:

- 7.1. CDC. Parish Manual Updates. Noted.
- 7.2. Schedule for Mobile Police Station. To be included in Link Magazine.
- 7.3. BVHMC – hedge laying. Circulated.
- 7.4. Mr Prickett – Grass cutting quote. See item 3.3.
- 7.5. Tony Baldry MP – House of Commons speech. Clerk to write back asking him not to send any more speeches. Circulated.
- 7.6. The Boundary Committee – Periodic Electoral Review of OCC. Circulated
- 7.7. OCC News January 04. Circulated.
- 7.8. OCC - Fire & Rescue Services. Circulated.
- 7.9. CDC – Notice of Standards Meeting – 27/1/04. Circulated.
- 7.10. Mrs J Hurrell – Airport Complaint. Circulated
- 7.11. Mr & Mrs Morgan – Airport Complaint. Circulated.
- 7.12. J Lacey & C Plant – Airport Complaint. Circulated.
- 7.13. Mr & Mrs Rogers – Airport Complaint. Circulated.
- 7.14. Mr K Jones – Airport Complaint. Circulated.

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- 7.15 Mr & Mrs Kaye – Airport Complaint. Circulated.
- 7.16 Eileen Hawkes – P/A 8 Foxglove Road. Circulated.
- 7.17 Down to Earth Nursery – Price List. Noted.
- 7.18 Glasdon UK – Information. Noted.
- 7.19 OCC – Integrated Risk Management Plan Oxfordshire Fire Authority. Circulated.
- 7.20 CDC – Consultation Draft – Open Space Provision. Circulated.
- 7.21 BVHMC – Invoice for hire of hall September – December. The Council agreed to pay this invoice. Mr Roff to ask if the VHMC can look into reducing the hire charge paid by the Parish Council.
- 7.22 FWAG – Support. Circulated.
- 7.23 RoSPA – Children;s Playgrounds Annual Inspection. Noted, the Council hope to join the CDC scheme.
- 7.24 CDC – Millennium Access Guide. Circulated.
- 7.25 OPFA – Membership Reminder – Fee £25.00. The Council unanimously agreed to keep their membership of the OPFA.
- 7.26 Oxfordshire Community Partnership Secretariat. Countrywide Draft Community Strategy. Circulated.
- 7.27 OCC – Government School Action Plan – Small Capital Grants. Noted.
- 7.28 Mr & Mrs Colley – P/A 8 Foxglove Road. Circulated.
- 7.29 Dialability – Information. Circulated.
- 7.30 Mr Lester Millin – P/A 8 Foxglove Road. Circulated.
- 7.31 Helen Morgan – Crime Information. Circulated.
- 7.32 ORCC – Best Kept Village Competition. Circulated.
- 7.33 Susan Ganter – A44A Action Group see item 6.1.
- 7.34 Mr Pullin, Treasurer, The Link Magazine – Thank you for cheque.
- 7.35 OCC, Electoral Review, Draft Recommendations. Respond by 8th March. Circulated.

8 Financial Matters:

8.1. Balances as at the 25th January 2004

Current Account: £877.09 less o/s cheques of £810.00 balance available £67.09
 Deposit Account £11,174.00
 Transfer Required: £500

The following accounts are presented for payment:

Mrs H Hastings (clerks salary January)	297.54
BVHMC (hire of hall) (7.21)	40.00
OPFA (membership renewal) (7.25)	25.00
Viking Direct – Stationery	92.24
OALC – Planning Seminar (3.6.)	47.00
Mr Saxton – daffodills (agreed December meeting)	30.00

9. Any Other Business:

- 9.1. Bollard by Post Office.** Clerk to contact the Highways Dept asking them to refix the bollard which has been knocked out of the ground and the bollard which is loose in Begbroke Lane. At the same time request they repair the hole just past the junction onto the dual carriageway south bound. Clerk to ask for their advice regarding the fir tree in Begbroke Lane.

(6A)

- 7
- 9.2. **Link Report:** Leylandi tree in Begbroke Crescent, Notices referring the Parish Council should be cleared by them first, Airport Letters – thank those who have written in and give hot line number.

Date of Next Meeting:
Tuesday 2nd March 2004
Tuesday 6th April 2004

Signed GADneedG

Dated 2/3/04

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

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MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 2nd Day of MARCH 2004.

1. Present:

Mrs I. Dresden, Mr T. Saxton, Mr J Roff, Mrs C. Trevelyan, Ms L. Adams, Mr Paul Evans District Councillor and Mr Rogers.

Apologies:

Mrs P. Waters.

2. Read and Confirm Minutes of the last meeting.

- 2.1. The minutes of the meeting held on Tuesday 3rd of February 2004 were read and confirmed as a true record and signed by the Chairman Mrs Dresden.

3. Matters Arising from the Minutes:

- 3.1. **Playground: Weekly Inspections:** loose bench / fence around play area/Manhole Cover. Item 7.2 was bought forward and noted. Item 7.22 was discussed and it was agreed to ask John Hicks to carry out the annual inspection of the playground. Item 7.27 was discussed, the manhole cover still has not been repaired. Clerk met John Webster, Treasurer BVHMC who proposes to cement the manhole into place. The Council feel that Thames Water should be made aware that the manhole will be cemented in place and Clerk to write to them. The Council were pleased to note that the VHMC have no objections to a fence being constructed around the play area, clerk to get information on playground fencing. Mr Roff & Ms Adams will check the condition of the bench which appears to be loose and report back to the Clerk if they feel it requires attention so that she can arrange for Brian Knott to carry out the necessary repair.
- 3.2. **Road Issues: grass cutting/pedestrian crossing.** Clerk to write to OCC asking for an up-date on the proposed pedestrian crossing.
- 3.2. **Village Grants for 2003/4.** Cheques to be signed this month
- 3.3. **Airport Liaison.** The correspondence between Clerk and Mr & Mrs Rogers was circulated with the minutes and agenda as requested. The Council noted there are less take off and landings now, but Ms Adams did suggest that complaints could be sent direct to the CAA.
- 3.4. **OCC Electoral Review, Draft Recommendations (last month) Respond by 8th March.** Mr Evans reported that the Boundary Commission for England and Wales recommend that Kidlington/Yarnton, Gosford & Water Eaton including Begbroke should be one area with two County Councillors. The County Council recommend one Councillor per division. Cherwell District Council are looking into this.

(47)

4. Report by District Councillor:

Mr Evans confirmed that the Council Tax will rise by 6.5% for Cherwell District, he reported that as the rise is over 5% the Government could cap it. Money is to be allocated for advice on the redevelopment of Kidlington Centre.

5. Planning:

Applications:

04/00125/F: 2 Willow Way – Conservatory at Rear.

04/00295/TCA: The Priory, Pollard of approx 12 No. Willows and remove fallen and storm damaged trees.

Decision.

None Received.

6. Council Representatives:

6.1. A44 A. No report.

6.2. BVHMC. Mr Roff gave a brief report.

7. Correspondence:

7.1. CDC – Time of Your Life Calendar. Noted.

7.2. CDC – Grant for Safety Surface confirmation. Noted.

7.3. Arthur & Graciela Rogers – Airport Notice/noise. Circulated before meeting.

7.4. Oxfordshire Community Foundation – Money for worthy causes. Circulated.

7.5. Mobile Police Station Schedule. Noted.

7.6. OCC Highway Dept – Acknowledgement letter - bollards by Post Office. Noted.

7.7. CDC – Register of Members Interest/Declaration of Acceptance returned. Noted.

7.8. OCC – Highway Management Policy Manual. Circulated.

7.9. Lester Millin – copy of letter received from Maureen Hastings re 8 Foxglove Road. Circulated.

7.10. CDC/SODC/VWHDC – Seminars in March re Code of Conduct/Procedure Update/Quality PC/Members Allowances. Noted.

7.11. OCC – OSCA Plaques/certificates. Noted.

7.12. Halcrow – Oxfordshire Transport Networks Review – Consultation. Circulated.

7.13. OALC – County Circular (Freedom of Information Act Training £10 + VAT each / Accounts Software £5 / Parish Plan Workshop Sat. 15 May Exeter Hall). The Council agreed to purchase the Accounts Software at £5 and if Clerk is able to change her working hours to attend the Freedom of Information Act Training the Council agreed to pay for her to attend.

7.14. Oxfordshire Advocacy Development Group - Notice asking for volunteers. Circulated.

7.15. OPFA – Acknowledgement of Membership fee. Noted.

7.16. OCC – Scrutiny Report. Circulated.

7.17. Halcrow – Oxfordshire Transport Networks Review. Circulated.

7.18. NE Oxfordshire NHS – Patients Participation Group Minutes. Circulated.

7.19. OCC – News Circulated.

7.20. The Oxfordshire Woodland Project. Thank you for donation. Clerk to write asking where the money is to be spent.

7.21. Cherwell Vale NHS – Audit Committee Report & Annual Audit Letter. Circulated.

Handwritten signature/initials

- 7.22 CDC – Parish Playground Inspections. The Council discussed this and agreed to ask John Hicks to carry out the playground inspection this year.
- 7.23 CDC – Standards Committee Minutes/ Local Code of Conduct. Cherwell Environment Forum – Renewable Energy, Wednesday 28th April Bodicote House. 7pm Circulated.
- 7.24 OALC – Confirmation of place at Seminar – Basic Planning Noted.
- 7.25 Oxfordshire Community Action Groups – newsletter. Circulated.
- 7.26 Oxfordshire Council for Voluntary Action – Consultation draft. Circulated.
- 7.27 BVHMC – Fencing of Play Area/Manhole Cover. See item 3.1.
- 7.28 ORCC – Parish Workshop 15th May 2004. Circulated.
- 7.29 CDC Spring Clean – The Council agreed to carry out the annual spring clean and set the date for the 25th April at 2.30. Clerk to write requesting all necessary bags etc.
- 7.30 OCC Government School Travel Action Plan – Small Capital Grants. Circulated.
- 7.31 South East England Regional Assembly – Regional Waste Consultation. Circulated.
- 7.32 South East England Regional Assembly – Regional Minerals Consultation. Circulated.

8 Financial Matters:

8.1. Balances as at the 25th February 2004

Current Account: £ 35.33
 Deposit Account £12,163.50
 Transfer Required: £ 1,000

The following accounts are presented for payment:

Mrs H Hastings (clerks salary February)	297.54
Begbroke WI (from last month)	50.00
Begbroke Playgroup (from last month)	50.00
St Michael's Church (from last month)	150.00
McCann Fabric Fund (from last month)	150.00
Mrs H. Hastings Clerks Expenses 8/10/03-2/3/04	211.10

9. Any Other Business:

- 9.1. Mrs Dresden brought to the attention of the Council that the car sales area was closing down on Saturday and she was concerned that travellers may get onto the site if no security is in place. She will go and see the owner of the car sales and discuss this with him.
- 9.2. The Bus shelter window on the A44 northbound has been smashed it was agreed to ask Brian Knott to replace this.
- 9.3. The Editors report in the Link was discussed in particular the reference to Neighbourhood Watch. The Council are aware that individual co-ordinators still get information from the police but agreed it would be better to have a neighbourhood watch co-ordinator who would liaise with the police direct. Clerk to ask for a volunteer in the next issue of the Link.

GAS

10. Date of Next Meeting:

Tuesday 6th April 2004

Tuesday 4th May 2004

Signed *GADRECK*

Dated *6/4/04*

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
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4 Fernhill Road
Begbroke
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Oxford. OX5 1RP

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MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 6th Day of APRIL 2004.

1. Present:

Mrs E. Dresden, Mrs C. Trevelyan, Ms L. Adams, Mrs P Waters.

Apologies:

Mr J Roff, Mr T Saxton, Mr Paul Evans District Councillor and Mrs M Hastings District & County Councillor.

2. Read and Confirm Minutes of the last meeting.

- 2.1. The minutes of the meeting held on Tuesday 2nd of March 2004 were read and confirmed as a true record and signed by the Chairman Mrs Dresden.

3. Matters Arising from the Minutes:

- 3.1. **Playground.** The bench is still loose, Mrs Dresden will ask Brian Knott to repair this. John Webster has cemented the loose manhole. Ms Adams reported that the tree near the waste ground is leaning Clerk to report this to John Webster. Mrs Waters will carry out this month's inspections. Clerk reported she had spoken to Roger Davis from the PFA regarding the fencing (see item 7.24), he mentioned that whilst holding a playing fields seminar in Begbroke the playground was looked at and he was concerned about the amount of movement on the rocking horse. He suggested that when the Annual Inspection is carried out that the Parish Council ask the Inspector to look into this. The Clerk wrote to John Hicks about this. He also asked why the Parish Council laid a new safety surface under the climbing frame, which he felt was coming to the end of its life. The Clerk explained the no inspection had ever reported this and the Council felt the climbing frame was in a good condition and worthy of having a better safety surface under it.
- 3.2. **Road Issues: grass cutting/pedestrian crossing.** Item 7.31 was discussed clerk to copy this for the link magazine and ask readers if they would be prepared to increase the precept to help fund the crossing. Clerk to write to Solid State Logic, Maureen Hastings, The Sisters at the Priory with a copy of the letter asking them to send letters of support for a crossing at Begbroke. It was reported there is a hole on the road just before the entrance to the A44 southbound, clerk to write to Highways asking this is filled in.
- 3.3. **Annual Parish Meeting.** The Clerk had dates when the hall is available in May for the APM. After some discussion it was agreed to hold the Parish Council meeting earlier starting at 7pm with the APM afterwards starting at 8.15pm. Clerk to write asking Paul Evans and Maureen Hastings to attend and give brief reports.
- 3.4. **Annual Spring Clean: 25th April 2004 starting at 2.30pm** Clerk to advertise this in the Link Magazine.
- 3.5. **Car Sales Forecourt.** Mrs Dresden confirmed that the owner of the car sales business does own the site and he has arranged for Yarnton Security to keep a check on the site and will cone off the area once he has stopped trading.

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- 3.6. **Planning Seminar attended by Clerk.** Clerk gave a brief report.
- 3.7. **Parish Walk.** The Council agreed to postpone this until September, no date was set.

4. Report by County & District Councillors:

There was no report from Paul Evans this month. Mrs Hastings contacted the clerk and wished to thank Mrs Dresden for inviting her to the Parish Council meetings but due to other commitments was unable to attend this meeting. She confirmed that the time in office of Chair of the Council is coming to an end in May.

5. Planning:

Applications:

Decision.

04/00125/F: 2 Willow Way, erection of conservatory to rear – Granted.

04/00020/OUT: 8 Foxglove Road, detached s/s dwelling with integral garage. Refused.

04/00295/TCA: The Priory, pollard 12 trees – granted.

6. Council Representatives:

- 6.1. A44 A. No report.
- 6.2. BVHMC. No report.

7. Correspondence:

- 7.1. OALC – Annual Subscription due £125.08. The Council agreed to pay this.
- 7.2. OALC – Guidance notes for keeping PC documentation. Noted.
- 7.3. North East Oxfordshire NHS PCT – GP Out of Hours (poster on notice board). Circulated.
- 7.4. CDC – Forum on renewable energy Wed. 28th April 7pm Bodicote House. Noted.
- 7.5. Charter Community Housing – Invitation to their launch 2nd April 12.30pm Noted.
- 7.6. Environment Agency – Proposed Additions to the Main River Network. Circulated.
- 7.7. Isis Accord – Information. Circulated.
- 7.8. CDC – Planning Applications & Parish Councils A Practice Guide – one each for all Councillors.
- 7.9. Society of Local Council Clerks. Membership Application Form. Noted.
- 7.10. North East Oxfordshire HNS PCT – North East Link Issue 9. Circulated.
- 7.11. Glasdon – Bin information. Noted.
- 7.12. CDC – Calendar of Meetings. Circulated.
- 7.13. Record Playground Equipment Ltd – Information. Noted.
- 7.14. CDC – Parish Information Seminars./ Monitoring of the New Ethical Framework & Parish Members Allowances. (Return by 23/4/04) Council completed this.
- 7.15. Oxfordshire District Councils with OALC – Seminars in March – reminder. Noted.
- 7.16. BVHMC – Rose Beds outside Village Hall. The Council suggest they include this in the Link Magazine.
- 7.17. Positive Steps Children's Day Nursery. Introduction. Noted.
- 7.18. Caring Matters Volume 13 Issue 1 Spring 04. Circulated.
- 7.19. ORCC – Transport needs for local community. Circulated.
- 7.20. Office of the Deputy Prime Minister. Guidance information. Circulated.
- 7.21. The Oxfordshire Woodland Project – information. Circulated.

(A)

- 7.22 OCC – Audit of Day & Community Services for old people. Noted.
- 7.22A OPFA Roadshows –Circulated.
- 7.23 Oxford Preservation Trust – Awards. Circulated.
- 7.24 OPFA – Fencing for playareas. Circulated.
- 7.25 ORCC News. Circulated.
- 7.26 DTI – Broadband to rural areas. Circulated.
- 7.27 OPFA – Information. Circulated.
- 7.28 Footpath information. Circulated.
- 7.29 Yarnton Parish Council – Invitation to their AMP. On notice board.
- 7.30 BVHMC – Invoice for hall rent. The Council agreed to pay this.
- 7.31 OCC – pedestrian crossing. See item 3.2.
- 7.32 Oxfordshire Community Partnership – forum 13 May 04. Circulated.
- 7.33 North East Oxfordshire NHS PCT – Minutes. Circulated.
- 7.34 CDC – District Wide Housing Needs & House Condition Survey. Noted.
- 7.35 HLB AV Audit. Questionnaire. Clerk to complete.
- 7.36 ORCC – Transport Questionnaire.
- 7.37 Deputy Transport Director, changes to regional transport strategy. Circulated.
- 7.38 Thames Water, manhole in playground. Noted.
- 7.39 HLB AV Audit, date for Audit 2004. 23rd August 2004. The date was noted and Mrs Dresden will contact Mr Caughey to see if he would be prepared to carry out the internal audit.
- 7.40 Terry Saxton, apologies and resignation letter.

8 Financial Matters:

- 8.1. Balances as at the 25th March 2004

Current Account: £ 737.83 less o/s cheques £611.10 total available 126.73
 Deposit Account £11202.86
 Transfer Required: £ 400.00

The following accounts are presented for payment:

Mrs H Hastings (Clerks Salary March)	297.54 .
OALC Annual Subscription (7.1)	125.08 .
BVHMC – Hall Rent (7.30)	15.00 .

The Treasurer of St Michael's Church returned the cheque No. 100913 made out to McCann Fabric Fund as their Bank would not accept the named payee the correct full title is St. Michael's Church McCann Appeal Trust therefore they ask the Council to issue a new cheque. The Council agreed to issue a new cheque.

9. Any Other Business:

- 9.1. Rowel Brook – Large logs in brook all the way along where trees have been cut back. Clerk to write to Smith Woolley Agents for the University asking them to remove the logs from the Brook as they are the flood risk.
- 9.2. Litter Bin by Post Office. Mr Perkin had reported that the waste bin outside the post office was not being emptied regularly enough now that the new system with recycling bins is in operation. Apparently Mrs Hastings is looking into this.
- 9.3. BVHMC – Easter Egg Hunt, Mrs Ganter has requested they display the parish photographs in the village hall whilst this event is being held. The Council agreed but would like them back afterwards.

- 9.4. BT Kiosk outside Post Office has hole in base, Clerk to contact BT.
9.5. Mrs Dresden asked if any of the Councillors would take over the position of Chairman for the new council year. No-one wanted to take on the position so she has agreed to continue.

10. Date of Next Meeting:

Tuesday 4th May 2004

Tuesday 8th June 2004

Signed

G Dresden

Dated

04/05/04.

**MINUTES OF THE ANNUAL PARISH MEETING HELD IN THE VILLAGE HALL ON
WEDNESDAY 6TH MAY 2003 AT 8PM.**

Present: Mrs S. Ganter, Mr L. Glenister, Mrs L. Dresden, Mrs P. Waters, Mr J. Roff, Mr T. Saxton, Mr Paul Evans District Councillor and 7 members of the public.

1. Apologies: Mrs M. Hastings County Councillor, Mrs Celia Hutton and Mrs Jean Roff.

2. Read and Confirm Minutes of the Last Meeting:

The minutes of the meeting held on Tuesday 6th May 2002 were read and confirmed as a true record and signed by the Chairman Mr Les Glenister.

3. Matters Arising from the Minutes:

No matters were raised from the last minutes.

4. Councils Report:

Mrs Ganter read the Council's Report, a copy of which is appended to these minutes.

5. Financial Report:

Mrs Hastings, Financial Responsible Officer read the Financial Report, a copy of which is appended to these minutes.

6. Reports from District & County Councillors:

Mr Paul Evans our new District Councillor was introduced to the meeting and he gave a brief introduction.

7. Question Time:

Mrs Allen asked if the bushes on the roundabout could be kept cut back as it is difficult to see over them when crossing the dual carriage way. The Council agreed to write to the OCC Highways Dept.

It was reported that the cycle track needs repairing toward Yarnton, the Council will write to the OCC Highways Dept about this.

9. Any Other Business:

No other business was discussed and Mr Glenister thanked everyone for coming.

Signed

Les Glenister

Dated

05/05/04

17

BEGROKE PARISH COUNCIL'S
ANNUAL REPORT FOR THE YEAR 2002- 03

During the past year the Council was involved in the celebrations for the Golden Jubilee. Mugs were obtained and were distributed to all resident children under fifteen years of age. A lunch for the senior citizens was held which was very enjoyable and later on a pig roast. The District Council provided £500 towards these celebrations.

The Council monitored the condition of the Rowel brook. Les Glenister and Susan Ganter walked the brook in the autumn. It was felt that no further clearing work could be carried out. Riparian owners still persist in retaining bridges and throwing rubbish into the brook. The University agent was notified of the decision and agreed to clear their side of the brook.

The weekly playground inspections continued. The newly installed ground drainage system has been working well. The playground does not become waterlogged during the wet weather. Additional play bark has been installed under the climbing frame. The Council has arranged for the grass in this part of the field to be cut by the contractor responsible for cutting the rest of the village grass. This has helped to make the area tidier and more accessible all the year round.

However concern is felt because cars and motorcycles roar around the field at all times of the day and night. If this continues it will cause damage to the below ground drainage.

The Council have ordered three collapsible car park posts to restrict vehicular access to the car park. These will soon be fitted. Both the gates have been fitted with padlocks and it is hoped that this will prevent this problem.

The Council purchased a wood plaque with an inscribed brass plate as a memorial to Ron Perry. This was fixed in the Village Hall and was unveiled by Mrs. Perry in October.

During the past year the Council have become increasingly concerned about the financial position of the Village Hall. The Council have made grants towards the cost of repairs to the hall. The Council are considering increasing the parish precept to enable them to make the maximum grant possible towards the maintenance of the village hall in the future.

During the year the new Parish Code of Conduct was established. Councillors signed and completed the necessary forms declaring any interests in the district.

As the majority of Councillors are, like me, retired this did not produce much of interest. The idea behind all this paperwork is to prevent fraud. With a precept of £13,000 and a vigilant auditor there seems little likelihood of this.

Mr. Pricket carried out the grass-cutting contract throughout the village very efficiently. The County Council provided a grant towards the cost of the work.

Following the theft of the Church mower the Council made a grant of £300 towards the cost of a replacement.

Mr. Richard Byrne of Yarnton carried out repairs to the bus shelter. He provided a new floor and cleaned the walls and ceiling of the shelter on the east side of the A44. This was a big improvement.

The new window in this shelter and fitting the proposed notice boards will be carried out during the coming year.

A representative from Oxfordshire County Council met the clerk and chairman of the Council in October and it was agreed that a 50mph speed limit would be imposed on the A44 where it passes through the village. The date for its implementation has long passed but the Clerk has been assured that the work will be carried out during the summer. Ideally the village needs some sort of pedestrian cross to slow the traffic down but the O.C.C. are reluctant to do anything about this problem because "it is such a dangerous road".

Terry Saxton's display of daffodils was even more magnificent this year. They provided a long display of bloom and many residents remarked upon them.

A number of residents joined members of the parish council in the annual village Spring Clean on Saturday 15th March. The District Council provided plastic sacks and gloves and a quantity of rubbish, not as much as last year thankfully, was collected. I think that the village is a lot tidier than it used to be. The problem of dog fouling still exists but it is not as bad as in past years ~~past~~.

I would like to thank Hilary for all her hard work over the past year and for her vigilance in keeping us on the right lines. Not an easy matter at times. We are very fortunate in having a Parish Clerk who has remained at her post for a long time. Few villages are so lucky!

Thank you to all the members of the parish council who have carried out ^{their} different duties with care and diligence throughout the year. I do realise how much time is taken up with regular playground inspections, planning issues and other routine matters.

Susan Ganter.

FINANCIAL REPORT OF BEGBROKE PARISH COUNCIL FOR THE ANNUAL PARISH MEETING ON 6TH MAY 2003.

The Parish Precept for the year 2002/3 was £13,000.

From the Statement of Accounts you will note that my salary has increased, this is due to the annual rise which is agreed on the recommendations of the National Association of Local Councils and the increase in hours due to additional work load.

The Insurance premium has again risen and the premium for this year has increased again, this seems to be a general trend.

To celebrate the Golden Jubilee, the Parish Council purchased mugs for the children of the village totalling £341.35 and gave £175 towards the pig roast and a further £112 to the general jubilee fund.

The Audit figure shows a large increase from the previous year but this includes £301 for the audit of 2000/01, £100 for the Internal Auditor for this financial year and £141.00 for the external auditor. Other costs include training for myself on the new audit system.

The Parish Council purchased new safety surfaces for the two sets of swings totalling £2,689.50 but received a grant from Cherwell District Council of £1,345.00 towards this. We purchased new play bark under the climbing frame and a new swing seat.

The bus shelter on this side of the A44 had a new floor and the walls were cleaned removing the graffiti. This work totalled £485.00

Grass Cutting for the year totalled £1,575.00 of which £700 was for cutting the play area. A grant of £514.59 was received from the County Council and I will be reclaiming £275.63 VAT. Therefore the actual cost for all the grass cutting is £784.78. You must agree that the grass cutting has improved the look of Begbroke, this is particularly so in the spring when the daffodils are in bloom. The Council purchased additional daffodil bulbs to the value of £99.90. The Council would like to thank Terry and his volunteers for all their hard work planting the bulbs over the last few years.

Two new 'No Dogs' signs were purchased for the playing field, the sign for the far end of the field requires a new signpost and I am still waiting for this.

The Parish Council gave the following donations:

£1,450 to the Village Hall

£50 to the Yarnton and Begbroke Historical Society for the exhibition held at Yarnton School.

£50 to the Macmillan Cancer Relief fund.

£300 to St. Michael's Church towards a replacement mower.

Due to the bad weather the painting of the play equipment has not been carried out and this will now come into next years accounts.

It is hoped to be able to get a grant towards a new safety surface under the climbing frame and a new basketball net requested by the children.

The Parish Council are still concerned about the financial position of the Village Hall although things are improving, I understand the Easter weekend activities helped to boost funds. The Council will be purchasing new heaters for the hall during 2003 and will continue to monitor and help as necessary. The Village Hall is an important part of the community and the Parish Council are keen to see it continue.

Hilary Hastings
Responsible Financial Officer.

INCOME EXPENDITURE SHEET
FOR THE YEAR ENDED 31ST MARCH 2003

Prepared for the Annual Parish Meeting.

2001		2002	
	INCOME	£	£
1834.01	Current Account Balance as at 31st March 2003	480.86	
7458.93	Deposit Account Balance as at 31st March 2003	8825.31	
10105.00	Precept	13000.00	
504.00	Grass Cutting Grant	514.59	
2422.80	VAT refund	214.81	
50.00	Tree Sponsorship	75.00	
	Jubilee Donations	307.00	
184.58	Bank Interest	82.28	
160.00	Tree Planting Grant	0.00	
500.00	Golden Jubilee Grant	0.00	
2799.00	Drainage Grant	0.00	
26018.32	Total Income	23499.85	23499.85
EXPENDITURE			
2952.08	Clerks Salary	3405.49	
482.48	Expenses	587.84	
1825.00	Grants/Donations	1850.00	
635.29	Insurance	765.83	
60.92	Administration	238.62	
75.00	General Maintenance	530.00	
540.00	Tree Planting	99.90	
110.40	Hall Rent	110.00	
400.00	Link Magazine (January Issue)	200.00	
20.00	A44 Expenses	0.00	
245.10	Audit	495.95	
8682.32	Playground	2607.70	
1794.28	Grass Cutting	1575.00	
0.00	Jubilee Celebrations	577.50	
1899.56	VAT to be reclaimed	0.00	
449.71	Miscellaneous	0.00	
20172.14	Total Expenditure	13043.83	13045.83
5846.18	Surplus for the year		10454.02

Report from Councillor .

~~Letter from the Chairman~~

During the last twelve months, a great deal has happened on both councils. We attend numerous seminars, mainly to inform us on how to run the various scrutiny committees, the questions we should be asking the Executive, and the answers we should expect. It sometimes seems to be ever-changing!

I serve on the Faith Schools committee; we hold fairly frequent meetings and we have a sum of money allocated that has to meet the expenses of the interviewing of consultants and experts and the leaders of most faiths, et, C. of E., R.C., Muslims, etc, and it also meets the costs of any travelling we do to meetings and visits to various schools etc., eventually to discover any advantages and disadvantages they may have and then to submit our report to the Learning and Culture Committee and finally to the Executive.

I also serve on the Health & Social Services Committee, with its many facets, be it homes, respite care, disadvantaged children, adoptions, etc.; the Transport Committee, which deals with speed limits, road schemes, traffic calming etc.; and the Planning Committee, which deals with the school reorganization building programme, applications for quarry extractions, golf courses etc.

Recently we attended the P.S.A. (Public Service Agreement) meeting to sign the agreement with Government. They require us to appoint 12 Champions; each person would be responsible, together with an Officer of the C.C. for a particular improvement in a nominated are. I was appointed as a Champion to improve and reduce the number of school exclusions. We have 5 new directors on the C.C, including Environment, Health & Social Services, Financial and Education. Needless to say, there will be seminars to instruct us on how to perform our duties.

Walton Farm

A liaison committee has been formed in order that local villages should be aware of the activities of the quarry. We watch planning applications, waste operations, programme of work over the next 5 years, measures to control noise, odour and dust, together with vehicle movements, longer term proposals for the sites etc. I was appointed Chairman and a Yarnton member secretary.

Gosford and Kidlington Sports Centre

Another busy, but I feel, productive year. Work completed included the complete refurbishment of the changing rooms together with the re-surfacing of the hard area, which now allows its use in all weathers, but sadly the reorganization of the management has meant the loss of our first-class manager, Mr Ben Field. It will now be managed by the manager of the Bicester Sports Centre.

I have had a very busy year in my office of Chairman of the Council, but I have enjoyed it, and met many members of the Royal Family, together with Mayors and Chairmen in a radius around here, from Stratford-Upon-Avon, Daventry, South Oxfordshire etc., etc. I have attended numerous functions, and performed many duties, from the Xmas Tree lighting, carol services, opening new housing projects, and of course, the Banbury museum (one of my proudest moments). I have visited Buckingham Palace, Chelsea Royal Hospital and the Pensioners, not to mention the prisoners at Bullingdon, and many other engagements.

Those of you who belong to Yarnton Surgery will be pleased to know that the planning application for the new surgery is now with Cherwell District Council and they ~~have~~ agreed to it, the building is ready for the off, and it should only take about 9-12 months before the opening.

Speed limits on some of our village roads have been agreed, and some should see action in the very near future.

I hope that you will forgive me for missing so many of your meetings. I assure you I really am either at South End Planning or another meeting, e.g. Environment, with its extensive plans for waste disposal, or I may be at a function, but I assure you any complaint or concern I receive from your Council is taken up immediately.

With my best wishes for all you do,

Maureen Hastings

Maureen Hastings

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 4th Day of MAY 2004.

1. Present:

Mrs E. Dresden, Mrs C. Trevelyan, Ms L. Adams, Mrs P Waters, Mr J Roff, Mr T Saxton, Dr Paul Evans District Councillor and Mrs Maureen Hastings District & County Councillor, Mrs S. Ganter and Mr J Webster (BVHMC)

Apologies:

None.

2. Read and Confirm Minutes of the last meeting.

- 2.1. The minutes of the meeting held on Tuesday 6th of April 2004 were read and confirmed as a true record and signed by the Chairman Mrs Dresden.

3. Matters Arising from the Minutes:

- 3.1. **Playground.** Brian Knott will check loose bench and repair as necessary. Mrs Waters carried out the weekly inspections and no problems were found.
- 3.2. **Road Issues: grass cutting/pedestrian crossing.** The Council noted that Mr Prickett has started the grass cutting. The letter regarding the pedestrian crossing received last month was again discussed, Clerk confirmed she had written to Solid State Logic and The Servite Sisters requesting they write to the County Council supporting the pedestrian crossing.
- 3.3. **Annual Parish Meeting.** Everything organised for meeting which is to be held after this meeting.
- 3.4. **Annual Spring Clean: 25th April 2004 starting at 2.30pm.** Mrs Dresden confirmed that only three people attended the annual spring clean, two councillors, the clerk and one resident. The Council were disappointed with the turn out and probably will not bother next year.
- 3.5. **Parish Walk.** The Council agreed to postpone this until September, no date was set.
- 3.6. **Rowel Brook, Logs.** Clerk confirmed she had not written to Smith Woolley but would do so after the meeting.

4. Report by County & District Councillors:

Both Dr Evans and Mrs Hastings wished to give their reports at the Annual Parish Meeting.

5. Planning:

Applications:

04/00720/F: Conversion of The Coach House into 3 No. dwellings and construction of a further 2 No. dwellings.

04/00547/OUT: Construction of railway station etc Kidlington.

Decision.

03/02468/F: Begbroke Business & Science Park, demolition of existing barn and erection of 2 new research buildings and sub-station. Granted.

LAG

6. Council Representatives:

- 6.1. A44 A. The Council have no representative at present.
- 6.2. BVHMC. Mr Roff had no report this month.

7. Correspondence:

- 7.1. Begbroke WI – Thank you for donation. Circulated.
- 7.2. The Community of St. John Baptist, Invitation to Commemoration Day 19th June.
- 7.3. OCC – Grant for grass cutting value - £540.49.
- 7.4. The Playing Field Newsletter. Circulated.
- 7.5. OCC Structural Plan proposed Pre-EIP Changes (comments by 11th June) Next month.
- 7.6. OCC – Who & How Magazine. Circulated.
- 7.7. Cherwell Vale NHS Primary Care Trust – Bulletin April 04. Circulated.
- 7.8. CDC – Notification of 1st half of Precept - £6,875.00. Noted.
- 7.9. Letter from David Burns (Cricket Club to Mr C Wyatt Cricket Club) Noted.
- 7.10. CDC – Village & Community Hall Challenge. Noted.
- 7.11. CDC – Grants. Noted.
- 7.12. Oxford Brooks University – Course information. Circulated.
- 7.13. Allianz Cornhill Insurance – premium £969.54 increase from last year of £93.92 increase of 10.73% - Clerk to contact OALC to see if there is another insurance company who deal with Parish Council insurance.
- 7.14. BYHP (Banbury Young Homelessness Project) Information. Noted.
- 7.15. Cherwell Link, Circulated.
- 7.16. Chipping Norton Theatre – what's on guide.
- 7.17. CDC – Notice of Meeting (standards committee).

8 Financial Matters:

- 8.1. Balances as at the 25th March 2004

Current Account: £ 737.83 less o/s cheques £611.10 total available 126.73
 Deposit Account £11202.86
 Transfer Required: £ 400.00

The following accounts are presented for payment:

Mrs H Hastings (Clerks Salary April)

297.54 ✓

9. Any Other Business:

- 9.1. Standing Orders – Update. To be discussed next month.
- 9.2. Begbroke Roundabout. It was suggested that the Council ask for sponsorship to plant on the roundabout. Clerk to write to Yarnton and Cassington Nurseries asking if they would be prepared to sponsor such as scheme.
- 9.3. Footpath No. 7: the hedge has been removed and the sign post is not clear which direction should be taken. Clerk to write to footpath officer.
- 9.4. Letter from BVHMC requesting Parish Council purchase second hand mower to cut cricket field to the value of £1500. As the BVHMC had no written quotes and the letter arrived only a few hours before the meeting the Council felt they could not agree to fund this project without further quotes and an independent assessment of the condition and life expectancy of the mower.

GA3

9.5. Mr Saxton reported that he was resigning from the Council. Clerk to contact Cherwell District Council to inform them and arrange to co-opt a new Councillor.

10. Date of Next Meeting:
Tuesday 8th June 2004
Tuesday 6th July 2004]

Signed G. Jackson
Dated 8/6/04

BEGBROKE PARISH COUNCIL

Clerk: Mrs H. Hastings
Tel: 01865 375736

4 Fernhill Road
Begbroke
Kidlington
Oxford. OX5 1RP

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MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 8th Day of JUNE 2004.

1. Present:

Mrs E. Dresden, Mrs C. Trevelyan, Mrs P Waters and Mr J. Roff

Apologies:

Ms L. Adams.

2. Read and Confirm Minutes of the last meeting.

- 2.1. The minutes of the meeting held on Tuesday 6th of May 2004 were read and confirmed as a true record and signed by the Chairman Mrs Dresden.

3. Matters Arising from the Minutes:

- 3.1. **Playground.** The bench is still loose and Brian Knott will repair this. Clerk to contact Wickstead rep to ask him for a meeting on site to discuss siting of roundabout before further action is taken on the proposed fencing. Mrs Waters will carry out the playground inspections this month.
- 3.2. **Road Issues: grass cutting/pedestrian crossing.** Item 7.4 was discussed and the Council were disappointed to note that the crossing is unlikely to go ahead due to finance. Clerk to include this in the Link report and ask Mr Lloyd to print a copy of the letter for residents information. Send copy of letter to Paul Evans and Maureen Hastings. Clerk to ask Mr Pricket to cut back to the hedgerows on the A44 and the Council were not happy with the last cut. Clerk to contact neighbours asking them to water new trees on corner of Sandhill Road. Clerk to write to Inspector Tripkovic asking for a speed van on the A44.
- 3.3. **Parish Walk.** The Council agreed to postpone this until September, no date was set. Include in Link Report.
- 3.4. **Rowel Brook, Logs.** Clerk confirmed she had written to Smith Woolley,
- 3.5. **Standing Orders.** The Standing Orders were discussed and revised.
- 3.6. **Proposed Pre-EIP to Structure Plan (from last month).** The Council had no comments to make.
- 3.7. **Footpaths.** No comments.
- 3.8. **Roundabout sponsorship.** Clerk written to Yarnton and Cassington Nurseries.

3.9.

4. Report by County & District Councillors:

Both Dr Evans and Mrs Hastings were not available due to elections on Thursday.

5. Planning:

Applications:

04/00720/F: Conversion of The Coach House into 3 No. dwellings and construction of a further 2 No. dwellings.

04/00547/OUT: Construction of railway station etc Kidlington.

(A)

Decision.

03/02468/F: Begbroke Business & Science Park, demolition of existing barn and erection of 2 new research buildings and sub-station. Granted.

6. Council Representatives:

- 6.1. A44 A. The Council have no representative at present.
- 6.2. BVHMC. Mr Roff gave a brief report. The Council discussed the state of the ceiling in the hall and clerk to write asking the VHMC if they would like to Parish Council to give a contribution towards the cost of either improving or replacing this.
- 6.3. Airport Liaison Meeting. Mr Roff asked for another volunteer to attend the meeting with him now that Terry has resigned. Pat Waters offered to do this.

7. Correspondence:

- 7.1. BVHMC – Invoice for hall rent £15.00. Noted.
- 7.2. N E Oxfordshire NHS – Agenda. Circulated
- 7.3. OCC – Social & Health Care Plan 2004-7. Circulated
- 7.4. OCC Pedestrian Crossing. See item 3.2.
- 7.5. OCC News May 04. Circulated.
- 7.6. Oxford Green Belt Network. Annual Subscription £15.00. The Council agreed to pay this.
- 7.7. The Play Service – information. Circulated.
- 7.8. OCC – pothole/central reservation repair acknowledgement x 2. Noted.
- 7.9. Copy of letter from Paul Evans to Colin Carritt. Circulated.
- 7.10. OCC – community outreach work. Circulated.
- 7.11. St, Michael's Church – Thank you for donation. Circulated.
- 7.12. Charter News May 04. Circulated.
- 7.13. Solid State Logic – Pedestrian Crossing. Circulated.
- 7.14. Oxfordshire & Area Consortium for Patient & Public Involvement in Health. Poster (on notice board)
- 7.15. CDC – Standards Committee minutes/notice of election. Circulated.
- 7.16. CDC – Parish Information Manual. Clerk to ask for CD
- 7.17. Zurich Municipal Insurance – Application for insurance. Clerk confirmed that they were unable to give quote this year. Council therefore agreed to insure with Allianz Cornhill - premium of £969.54
- 7.18. CDC – Countryside Forum Wed 14th July RSPB Otmoor Reserve. Noted.
- 7.19. Wickstead Leisure – Information. Noted.
- 7.20. N E Oxfordshire NHS – Annual Report.
- 7.21. Fire Control Regionalisation. Requesting support for Kidlington Station. Clerk to write and support them.
- 7.22. HSBC – Notification that transfer not done this month therefore they transferred necessary funds. Noted. Clerks error.
- 7.23. Royal Society for the Prevention of Accidents. Playground inspections reminder. Noted.
- 7.24. CDC Notice of Poll for elections. Noted.
- 7.25. The Countryside Agency. Countryside Rights of Way Act 2000. Circulated.
- 7.26. OALC – County Circular. Circulated.
- 7.27. ORCC – Request visit to PC meeting to discuss affordable housing. Clerk to suggest September meeting.
- 7.28. CDC – Annual Review of Charges. Noted.
- 7.29. OCC – Review of financially supported bus services. Clerk to write continue service as it is with no changes.
- 7.30. Shaw & Sons Ltd – Catalogue. Noted.

GAD

8 Financial Matters:

8.1. Balances as at the 25th May 2004

Current Account: £ 89.18
 Deposit Account £17677.86
 Transfer Required: £ 1500.00

The following accounts are presented for payment:

Mrs H Hastings (Clerks Salary May)	297.54
BVHMC Hall Rent (7.1.)	15.00
Oxford Green Belt Network (7.6)	15.00
Allianz Cornhill	969.54

9. Any Other Business:

- 9.1. Churchyard. Mr Roff reported that the graveyard is getting full and they are proposing to open up the new one but are having trouble gaining access through the footpath due to the resident in Orchard House. The Council suggested the Church contact the Footpaths Officer at Oxfordshire County Council.
- 9.2. Mrs Dresden asked that the position of Chair and Vice Chair be rotated on the 3 monthly rotation. Mrs Trevellyan offered to become vice chair for the first three months.
- 9.3. Link Magazine. Mr Lloyd rang Mrs Dresden to report that the money for the Link had been kept in the Post Office unfortunately they are unable to continue to offer this service so he is transferring the account to his own bank. He has had to make a constitution and has reported that the Link was founded by the Parish Council and that in the event of the Link folding all the money would go to the Parish Council
- 9.4. Link Magazine Report. Pedestrian Crossing, Annual Spring Clean abandoned, Dog Fouling, Hedge encroachment, Terry's resignation.

10. Date of Next Meeting:

Tuesday 6th July 2004

1

Signed EADRE DEN

Dated 6/7/04