

Begbroke Parish Council

Clerk to the Council: Jeffrey Wright

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MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 2nd JULY 2007.

1 Present: Dr. J Durrant (Chairman), Jeffrey Wright (Clerk), Cllr. Malcolm Ryder, Cllr. Ruth Davies, Cllr. John Roff, Cllr. Lester Millin, Cllr. David Wintersgill

1.1 Apologies: Cllr. Mike Gibbard – on previously arranged holiday

2 Read and Confirm Minutes of Last Meeting.

2.1 The minutes of the meeting held on 8th May 2007 were confirmed as a true record and signed by the Chairman Dr Jill Durrant.

3. Declaration of Interests & Gifts and Hospitality

3.1 Cllr. Malcolm Ryder on item 4.14 Bus Stop repairs (A relative) Cllr Jill Durrant on item 8.1.3 07/01065/TCA The Priory Spring Hill Rd – Fell Chestnut to ground. (next to her property)

4. Matters Arising from the Minutes

4.1 Notice Boards. The council unanimously agreed to replace the Notice board at the South bound bus stop and the one at the Village hall with new aluminium boards with cork back. These will be for parish and village notices with keys available to interested parties. Clerk to liaise with BVHMC.

4.2 Police were invited to attend the AGM but wanted a separate meeting. Clerk has written to give dates of future meetings. A discussion took place about the improved police presence in the village. Clerk to circulate the e mail address of PC Alderman to councillors.

4.3 Oxfordshire Association of Local Councils – applications for the training on planning were requested from Cllr's MR, RD & DW. Clerk to submit applications.

4.4 Bottle Bank - BVHMC had declined to have a bottle bank at village hall. The Chairman suggested on the grass verge opposite Solo Italia. Clerk to write to CDC regarding viability.

4.5 Pile of old branches near play area – now removed. Thanks to Beverly Napier for arranging. Landscaping now required. See quote at 12.4.

4.6 Grass cutting – Clerk has written to Mr Prickett to increase Public Liability insurance to £10 million as required by OCC (Paul Wilson) Letter received from

[Handwritten signature] 06.08.07

his insurers NFU Mutual to say they have requested the increase. OCC have no funds to weed kill at priory Corner. Clerk produced an old drawing of grass cutting in the village. A discussion took place on OCC and Parish Council highways contractors and who was cutting what? It was unanimously decided that the whole issue should be investigated during the year.

4.7 All Oxfordshire Playing Field Association Road shows 2007 were cancelled.

4.8 Dog Waste – Council had proposed two bins positioned by bus stops. Cost of £210/bin plus £210 per annum to empty. Feedback was not positive from residents and so this project is on hold for more information. Are they necessary?

4.9 Wild flowers – planting in progress.

4.10 Play area proposals – metal railings to enclose the play area, a basket pole with tarmac base, re-siting of teenage shelter nearer the concrete garage and removal of the ball hole. A grant application has been sent to CDC for just under £10,000 of which the Parish Council would have to pay 50%.

4.11 Gap in Hedge – Erection of railings from Cartwright's Landscapes. These were vandalised almost immediately. The contractor has returned to re-concrete and turn one section in tight to hedge to prevent people creeping behind it. Despite these and other installation problems, they now provide an essential barrier to a potential accident.

4.12 Broken Bench – concrete mountings and wooden rails are broken. Clerk has obtained a replacement quote of £569 from Bluestone PLC. It was unanimously decided to replace the bench and accept the quotation.

4.13 Election documentation was registered by CDC & returned to clerk.

4.14 Bus Shelters – an alternative quote was obtained from Bluestone for £503 plus vat. It was unanimously decided to accept this rather than the alternative quotation.

5. Report from County/District Councillor.

5.1 No report submitted.

6. Council Representatives. (Two representatives if possible)

6.1 A44 (Jill Durrant.) No meeting held.

6.2 BVHMC (John Roff) BVHMC has written to police about vandalism. The bench previously donated by the Parish Council, has now been dismantled as it was unsafe. Expenditure was £2815 for month which included paying off the bar. Insurance was £989. Income was £1,929. Cleaning costs for year was £195. The committee had had verbal confirmation of grant for village hall repairs from CDC.

6.3 Oxford Airport Consultative Meeting. (John Roff & Jill Durrant.) Meeting on 30th May 2007. The Airport's complaint recording system had broken down so it was not possible to provide this information. However they reported that aircraft movement had reduced by 53.6% and no increase in traffic was anticipated in the next year. The council thought helicopter activity had increased and that they were flying over the village.

7 New Business

7.1 That:

- (a) The mandatory provisions in the Model Code of Conduct set out in the Statutory Instrument 2007/1159 be adopted as the Begbroke Parish Council Code of Conduct, to be effective from the 6th August 2007, subject to:
 - (i) The inclusion of the 'general principles' as an Annex of the Code, with a footnote to explain that it is not part of the Code but is included as an Annex because of the requirement in paragraph 1(2) of the Code for members to have regard to the principles; and
 - (ii) The addition of paragraph 12(2) of the Model Code, but excluding the words in brackets each as recommended by the Standards Board for England: and
- (b) The Clerk be requested to notify the Monitoring Officer of Cherwell District Council of the passing of the above resolution'

12 (2) Where you have a prejudicial interest in any business of your authority, you may attend a meeting but only for the purpose of making representations, answering questions or giving evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise.

The Council unanimously accepted the above resolution. The standing orders do not permit 12 (2) except at the AGM. The Clerk is to inform CDC that this resolution has been passed.

- 7.2** Village Traffic Calming – Portable Speed indicator. The Council did not think the cost justified. It considered that traffic signals are the best way to reduce speed and they await an update from Mike Gibbard.
- 7.3** Single point of contact for Thames valley Police Neighbourhood Management was to be the Clerk.
- 7.4** Commission for Rural Communities – questionnaires – none returned.
- 7.5** Cherwell Local development Plan. Bicester & Central Oxfordshire site allocations. This was discussed briefly especially as the field to the east of Quarry end was included as potential development. Views for next meeting.
- 7.6** Willow Way - adoption of sewers. 45 – 13 & 13 – 16 are connected to private section of main sewer pipe in road. 14 even and 11 odd to numbers 2 & 1 are connected to a public sewer. Parish Council to request Thames Water to do a condition survey with a view to getting them adopted.
- 7.7** John Webster has asked if the Parish Council would support a proposed youth Club. The Council agreed in principle but wanted more detailed information on the aims, workings, finance and management of the club.
- 7.8** The Parish Council were asked if they had any influence on an unoccupied deteriorating property in Quarry End. It was considered not to be a council responsibility but would contact CDC Environmental Health as it may pose problems for the local residents.
- 7.9** The grass is very long on the football field. The Clerk is to write to BVHMC to see who is responsible.

- 7.10** BHMC has suggested that a working party is formed with BPC to ensure a speeding up of the process with future projects. The Council agreed and the Clerk is to liaise with John Webster, Treasurer of BVHMC.

8 Planning

8.1 07/00780/F Mr & Mrs Ryan. Proposal: Single storey rear extension & front porch. Location: 6 Begbroke Crescent Begbroke Oxfordshire

8.1.1 07/00847/F Mr and Mrs Griffiths. Proposal: Loft Conversion with 2 dormers to front and 2 no Velux windows to rear.

Location: 2 Wolsey Court Woodstock Oxfordshire

8.1.2 07/01066/TPO Remove limb from No1 Chestnut over power line The Priory Spring Hill Road

8.1.3 07/01065/TCA The Priory Spring Hill Rd – Fell Chestnut to ground.

8.1.4 07/00847/F Mr and Mrs Griffiths (amended plan)

8.2 Decisions:

8.2.1 06/02490/F Hall Farm, Spring Hill, Permission refused.

8.3 Conditions of Planning:

8.3.1 Resubmission of 06/02336/F Single storey extension 60 Fernhill Road. Permission granted subject to conditions.

8.3.2 Hall Farm, Spring Hill, 06/02491/LB. Permission granted. Listed Building Consent subject to conditions.

8.3.3 07/00780/F Mr & Mrs Ryan. Single storey rear extension & front porch. Location: 6 Begbroke Crescent Begbroke Oxfordshire.

8.3.4 07/00443/F Lodge Building Spring Hill Road. Permission for development granted subject to conditions.

Note: Letter CR.78 Trial for e consultation on Planning Applications with CDC. Clerk has agreed to take part.

9 Correspondence

9.1 See Appendix 1 sent & Appendix 2 received). Note: Clerk will issue at Parish meeting to include up to date information)

10. Comments on last months Correspondence

10.1 Letter of thanks from Begbroke Coffee Morning for grant.

11. Financial Matters:

11.1 Balance as of 31/05/2007: Current A/C £2027.93 Reserve A/C £18,773.96.

11.1.1 Uncleared Cheques & Liabilities £994. Transfer required £Nil

11.2 Income

11.2.1 Clerks Bursary £30.00 Slip No: 3

11.3 Expenditure

11.3.1 Booking form for Local Government & Local Councillors – An Introduction for Councillors & Clerks. (3 Places @ £47 inc. Vat) CN: 93 ✓

11.3.2 Clerks Expenses £173.37 (01/05/2007 – 30/06/2007) CN No: 92 ✓

11.3.3 Clerks Salary £613.70 (01/05/2007 – 30/06/2007) CN: 91 ✓

11.3.4 Auditors Account (Mr M A Caughey) £125.00 CN: 89 ✓

11.3.5 CDC Parish Election Charges £64.40 CN: 90 ✓ (Clerk to query before payment)

11.4 Grant Requests

11.4.1 Victim support – (CR38) Clerk to check on previous grant)

11.4.2 Proposed Youth Club.(further information necessary)

11.4.3 Bowls Club grant. Clerk to write and ask for more information and detailed costings.

11.5 Other

11.5.1 Personal Accident Insurance on main policy for over 75's. Cllr Roff declined to pursue this with GP and would take own risk himself for Council duties.

11.5.2 NatWest Bank Mandates – no answer yet from bank. Clerk has made many requests but still not able to manage account. Unhappy with the responses from NatWest. Not all councillors have been to bank with their "New Part Identification" forms? Clerk to re-issue and Chairman re-iterated that this must be done.

11.5.3 Satisfactory internal audit of accounts. Now submitted to external auditor. (31/05/2007)

11.5.4 Precept – BVHMC had requested the first contribution of £1,120 & £700 (of £6000) towards the ceiling, lighting and double glazing. This was not now required immediately. Clerk to liaise with John Webster.

12 Health and Safety Matters

12.1 Mobile Climbing wall for Jubilee day – a volunteer will be provided by BVHMC – 2-4pm 1st July, Risk assessment carried out by WODC

12.2 Thames Valley Police. Clerk will be contact for Parish Council Bob Perkin at Post Office is an independent Police Liaison person

12.3 Play area – Clerk has submitted a grant application to CDC for railings in play area. See above.

12.4 Grass cuttings still being deposited on area where branches have been shredded. This area, to avoid it continuing to be a dumping ground, needs clearing and seeding then mowing. Quote obtained from Cartwright Landscapes for £100 to remove dumped material, cultivate, grade & seed. This was unanimously accepted.

13 Any Other Business

13.1 Council Rotas & Standing Orders – amendments will be inserted following adoption of the Model Code of Conduct.

13.2 Tree cutting by northbound bus stop. Overgrowth causes difficulty with both visibility towards oncoming buses and alighting from the bus. Clerk to write to OCC about cutting back the tree.

13.3. Resident of Rose Cottage has difficulty crossing the A44 because of insufficient red phase on lights and the slip road to Langford Lane. This issue was looked at in 2004. Clerk to write to OCC to see if this can be re-investigated.

14. Dates of the Next Meetings:

Parish Meetings – Monday 6th August 2007 6.30pm

Monday 3rd September 2007 6.30pm



06.08.07

Begbroke Parish Council

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MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON MONDAY 6TH AUGUST 2007.

1 Present: Dr. J Durrant (Chairman), Jeffrey Wright (Clerk), Cllr. Malcolm Ryder, Cllr. John Roff, Cllr. Lester Millin, Cllr. David Wintersgill. Sgt. Karen Gray – Thames Valley Police

1.1 Apologies: Cllr. Mike Gibbard, Cllr. Ruth Davies.

2 Read and Confirm Minutes of Last Meeting.

2.1 The minutes of the meeting held on 2nd July 2007 were confirmed as a true record and signed by the Chairman Dr Jill Durrant.

3. Declaration of Interests & Gifts and Hospitality

3.1 None

4. Matters Arising from the Minutes

4.1 Notice Boards – on order and should be installed within 3-4 weeks

4.2 Oxfordshire Association of Local Councils – 3 places have been reserved for Malcolm Ryder, David Wintersgill and Ruth Davis. Course information issued.

4.3. Bottle Bank – CDC visited potential sites on Friday 20th July but ruled both of them out. Clerk to request battery disposal point and investigate alternate site.

4.4 Landscaping to area by garage on playing field has been completed and looks really good. Parish Council hopes that it stays that way.

4.5 Grass cutting. OCC Legal Dept. has now said only £5 million is necessary. Clerk has notified Mr Prickett. Copy certificate received.

4.6 Dog Waste bins –there was a letter of objection and it was thought there was no real need to provide as there was not a major problem with dog waste. Costly to provide. Council unanimously decided not to proceed.

4.7 Removal of overhanging trees at northbound bus stop is in hand with OCC. See letter from Mrs Blackshaw. Still not done. Clerk to persist with OCC.

4.8 Model Code of Conduct – Clerk has written to CDC to say it has been accepted by The Parish Council and confirmation received. New register of interest forms required from Councillors. (Cllr. Millin & Cllr. Roff have returned theirs) Clerk to reprint and distribute forms.

4.9. Erection of railings from Cartwright's Landscapes. – All agreed they were satisfactory and solved the problem of residents taking a short cut through hedge.

4.10 Broken Bench – Morgan Ashurst replaced 23/07/2007

4.11 Bus Shelters – Morgan Ashurst completed 23/07/2007

4.12 Willow Way - adoption of sewers. 45 – 13 & 13 – 16 are connected to private section of main sewer pipe in road. Clerk requesting drawings from Thames water.

4.13 Cherwell Local development Plan. Bicester & Central Oxfordshire site allocations. Response letter sent to CDC & Oxford University.

4.14 CDC responded about issues with 4 Quarry End. They did not appear to consider it their problem and consequently it was not the Parishes. They offered advice on environmental issues, structural problems vandalism & pest control.

4.15 Could the Parish Council cut the playing field where the goal posts are? BVHMC responded by saying it was their responsibility. The cricket club used to cut it in return for free use of the pitch. It was suggested that perhaps the cricket pitch could be turned into a football club pitch and may be a revenue source. Clerk to mention to BVHMC.

4.16 BVHMC have suggested that a working party is formed with BPC to ensure a speeding up of the process of future projects. Clerk is liaising with John Webster and is in hand.

4.17 Village hierarchy survey results. This was discussed and the Clerk was to query the results.

5 Reports from County/District Councillor.

Not submitted in time for the meeting

6 Council Representatives. (Two representatives if possible)

6.1 A44 (Jill Durrant) – no meeting held

6.2 BVHMC (John Roff) Only one attendee so nothing to report. The Clerk had been in touch with John Webster who had outlined the future work to the Village Hall

6.3 Oxford Airport Consultative Meeting. None held. (John Roff & Jill Durrant)

7 New Business

7.2 Thames Valley Police have a Family Open Day Saturday 11th August.

7.3 ORCC would like to know where migrant workers are in the community that are finding it difficult to access support services. The Parish Council did not know of any but thought perhaps Campsfield House may be a good starting point.

7.4 OCC wrote to see if they could delegate grass cutting to BPC. This was in the form of a formalised agreement from OCC legal Dept. Clerk had checked with OCC. Mike Moores (OCC) had written to say that this would not come into force until April 2008 and so the informal agreement would remain for now. The Clerk has written to ask how the measurement of 5367m² at the rate of £0.18/m for 5 cuts was arrived at and asked for a marked up plan and schedule.

7.5 CDC Blue bin fundraising scheme. £5/bin for Parish Council. This was rejected especially as the increased costs to run scheme would balance the probable income.

7.6 WRVS Banbury have been awarded a grant and can provide a mini bus to their facilities in Banbury for social events and reasonably priced meals (£3). The Parish Council thought this was excellent. The Clerk is to publicise in the Link

and ask if trips could be organised through a committee member from Begbroke Coffee Morning.

7.7 Science Park Development Oxford Green Belt Network would like a representative on their bi-monthly Committee. The Chairman has agreed to represent Begbroke at occasional meetings.

7.8 Letter from Mr Ken Jones regarding airport Noise/air pollution & dangerous activity. Copies for Airport Liaison members. (Airport sold recently) This was discussed in detail and the information supplied was commended. The Clerk is to write to the Airport and request they stick to agreed flight paths. A copy is to be sent to Cherwell District Council Planning Dept. Clerk has replied to Ken Jones.

7.9 Annual footpath walk – A schedule of footpath walks is to be provided by Malcolm Ryder and dates will then be agreed.

7.10 Town & Parish Council Liaison Event. 13th Sept.2007 Warriner School Bloxham. No one is able to attend.

Planning

8.1 Letter from St Michaels Begbroke Parochial Church Council to say they propose to replace render/rainwater system to chancel and rainwater system to nave.

8.2 Decisions:

8.2.1 07/00847/F Mr and Mrs Griffiths

Proposal: Loft Conversion with 2 dormers to front and 2 no Velux windows to rear. Location: 2 Wolsey Court Woodstock Oxfordshire. Agreed.

8.2.1 07/01065/TCA The Priory Fell 1 No Chestnut Tree. Agreed.

8.3 Conditions of Planning:

8.3.1 None

8.4. Appeals

8.4.1 APP/C3105/A/07/2049085 Hall Farm Removal of modern farm buildings, conversion of existing listed barns and erection of 3 dwellings.

9 Correspondence

9.1 See Appendix 1 sent & Appendix 2 received).

10. Comments on last months Correspondence

10.1 Mrs Blackshaw wrote to thank the Parish Council for giving their time to the Parish. Their efforts to improve things in Begbroke are appreciated. The letter from Mrs Blackshaw also discussed dog waste and overhanging branches. A letter from Mrs Tomline was about her objections to the planned new community and her concerns about flooding and harm to wildlife. Her views were endorsed by the Council.

11. Financial Matters:

11.1 Balance as of 31/07/2007: Current A/C £1,041.87 Reserve A/C £18,878.91

11.1.1 Uncleared Cheques & Liabilities £3701.02 Transfer required £3,200

Income

11.2 Bank Interest £104.95

11.3 Outgoings

- 11.3.1 Grass Cutting NR Pricket 1st Invoice £886.26 inc. vat. CN 94 ✓
- 11.3.2 Cartwright Landscapes – Railings. £1233.75 inc. vat. CN 95 ✓
- 11.3.3 Clerks Salary £306.84 (01/07/2007 – 31/07/2007 CN: 96 ✓
- 11.3.4 Clerks Expenses. £56.08 (01/07/2007 – 31/07/2007) CN No: 97 ✓
- 11.3.5 Bench in Play Area. Bluestone inv. MB6656 £668.57 inc. vat. CN 98 ✓
- 11.3.6 Bus Stop Rep. North Bluestone Inv. MB6657 £591.02 inc. vat. CN 99 ✓

11.4 Grant Requests

- 11.4.1 Victim support – Fund raising request (CR38) £50 agreed
- 11.4.2 Proposed Youth Club – grant would only be given on formation.
- 11.4.3 Bowls Club Grant. – no reply yet to letter requesting details.
- 11.4.4 Oxfordshire association for the Blind (5 residents who are clients possibly 6) £50 grant awarded.
- 11.4.5 BVHMC – Precept request – no further information.

11.5 Other

- 11.5.1 NatWest Bank Mandates – Clerk has been to bank & telephoned yet again to complain about not being able to manage account. Letter written.

12 Health and Safety Matters

12.1 Play area – Clerk has submitted grant application. Has discussed with Sue Marchand at CDC. Clerk met Roger Davis OPFA to discuss. We would have to meet 50% of payment. (Play Area railings, move teenage shelter and further equipment. (Budgeted cost £9,788l ex vat) Parish Council discussed on site and decided to include replacement of the flat seat swings as well. Clerk to update application to CDC.

12.2 External Playground inspection was carried out on 27/07/2007

12.3 Councillors Playground inspection reports – none given to me since 30th April 2007. External inspection carried out 27th July 2007.

13 Any Other Business

13.1 Standing Orders – amendments with Adoption of Code of Conduct issued.

13.2 Sgt. Karen Gray of TVP gave a presentation to the Parish Council on Monday 6th August. She explained how Neighbourhood Policing was now being introduced in the Kidlington area. She elaborated on the structure from Inspector to PCSO's where there is a visible presence.

Posters with faces and contact telephone numbers will be introduced. There was a great demand on Police resources and she identified main areas that are being tackled and how they are dealing with it.

They thought that through engaging citizens and communicating with them through this type of Neighbourhood Policing that crime as being cut, anti-social behaviour was reducing and public confidence was improved. It was "old fashioned Policing with a modern approach" she said.

Note: Chairman allowed this item at the start of the meeting.

14. Dates of the Next Meetings:

Parish Meetings – Monday 3rd September 2007 6.30pm
Monday 1st October 2007 6.30pm

REF	DATE	FROM	SUBJECT	TYPE	ACTION
CR146	2-Aug-07	SODC	applications	Training	Corresp.
CR147	2-Aug-07	Mrs Linda Tomline	Proposed development in Begbroke/Yarnton	Planning	Corresp.
CR148	4-Aug-07	Natwest Woodstock	Parish Account - more info required	Financial	Agenda
CR149	4-Aug-07	CDC Planning Housing & Economy	07/00285/F Blackstock 12 Willow Way Amended plan	Planning	Agenda
CR150	4-Aug-07	Adams Hendry	September	Workshop	Corresp.
CR151	4-Aug-07	ORCC News	Aug-07	Newsletter	Corresp.
CR152	4-Aug-07	CDC Environment & Economy	New National concessionary travel scheme	Information	Agenda
CR153	5-Aug-07	CDC Planning Housing & Economy	Briefing on Development Control	Workshop	Corresp.
CR154	5-Aug-07	Cartwright Landscapes	Quote to cut hedge against play area	Quotation	Agenda
CR155	9-Aug-07	Oxford Green Belt Network	Information on meetings	Information	Agenda
CR156	8-Aug-07	BVHMC	Village Hall discussion items	Information	Agenda
CR157	11-Aug-07	CDC Environment & Economy	Licensing Act 2003 draft statement	Information	Agenda
CR158	11-Jun-07	OCC Environment & Economy	Oxfordshire Minerals & Waste Development	Information	Corresp.
CR159	6-Jul-07	OCC	Oxfordshire Gypsies & Travellers Stakeholders Consult.	Consultation	Agenda
CR160	1-Aug-07	Anchor staying put	Anchor staying put minor repair service	repair service	Agenda
CR161	6-Aug-07	Thames Valley Police	Neighbourhood Action Group	Consultation	Agenda
CR162	7-Aug-07	OCC Environment & Economy	Oxfordshire Minerals & Waste Development	Consultation	Corresp.
CR163	7-Aug-07	University of Oxford	Land surrounding Begbroke Science Park - reply	Planning	Agenda
CR164	14-Aug-07	Gutterfix	Quotation for rainwater goods * fascias to village hall	Quotation	Agenda
CR165	16-Aug-07	OCC Northern Area Office	Grass cutting schedule	Information	Agenda
CR166	16-Aug-07	CDC Environment & Economy	Bottlebank scheme	Information	Corresp.
CR167	15-Aug-07	Mrs Linda Tomline	Proposed development in Begbroke/Yarnton	Planning	Agenda
CR168	16-Aug-07	CDC Leisure Services	Film & TV Locations	Consultation	Agenda
CR169	17-Aug-07	CDC Customer Service & Resources	Code of Conduct register of interest form return	conduct	Agenda
CR170	17-Aug-07	CDC Chief Executives Office	Flooding in Cherwell	Consultation	Agenda
CR171	17-Aug-07	OCC Environment & Economy	Bus Service changes	Information	Notice Bd.
CR172	20-Aug-07	CDC Environment & Economy	Annual Electric Blanket testing	Service	Notice Bd.
CR173	22-Aug-07	CDC Environment & Economy	Cherwell recreation strategy	Consultation	Corresp.
CR174	24-Aug-07	BEGBROKE BOWLS CLUB	Grant request for fencing	Grant	Agenda
CR175	24-Aug-07	CDC Legal & Democratic Serv.	Legal Services for Town & Parish Councils	Information	Corresp.
CR176	24-Aug-07	OCC Northern Area Office	Stolen Road Signs	Information	Agenda
CR177	28-Aug-07	Government Office for the South East	Report of the panel	Information	Corresp.

REF	DATE	TO	SUBJECT	TYPE
CS.46	8-May-07	Hilary Hastings	Replacement cheque for expenses	Finance
CS.47	9-May-07	Cartwright landscapes Ltd	Install 11m of 1.8m metal fencing	Finance
CS.48	10-May-07	NALC	Clerks Bursary Application	TRAINING
CS.49	13-May-07	Maureen Hastings	Letter on retirement	APOLOGY
CS.50	13-May-07	NR PRICKET	Grass cutting - request to increase insurance to £10m	H&S
CS.51	13-May-07	BVHMC	Position of Climbing Wall	Jubilee day
CS.52	14-May-07	Begbroke Coffee morning	Grant provision of £100 under 137 LGA	Grant
CS.53	19-May-07	Thames Valley Police	Stakeholder Forum	Reply
CS.54	19-May-07	NR PRICKET	Insurance- letter receipt and cert reqd	INSURANCE
CS.55	23-May-07	Begbroke Coffee morning	Grant of £100	Finance
CS.56	24-Jun-07	Begbroke Bowls Club	Grant request and vanadlism	Grant
CS.57	2-Jul-07	Mr Caughey Accountant	Payment for internal Audit	Finance
CS.58	4-Jul-07	Begbroke Bowls Club	Grant request information	Finance
CS.59	8-Jul-07	PAUL WILSON	A44 Pedestrians crossing at langford Lane	H&S
CS.60	19-Jul-07	CDC	BIC & CENTRAL OXFORD SITE ALLOC PLAN BE1	PLANNING
CS.61	19-Jul-07	CDC	BIC & CENTRAL OXFORD SITE ALLOC PLAN BE2	PLANNING
CS.62	19-Jul-07	UNIVERSITY OF OXFORD	NEW COMMUNITY BEGBROKE YARNTON/KIDLINGTO	PLANNING
CS.63	19-Jul-07	Ken Jones	Airport Noise	H&S
CS.64	2-Aug-07	OCC Mike moores	Grass Cutting Grants	Grants
CS.65	5-Aug-07	Mrs Tomline	Flooding Rowell Brook & Proposed development	PLANNING
CS.66	5-Aug-07	NATWEST BANK	Complaint about poor service	Finance
CS.67	5-Aug-07	Airport Manager	Aerobatics and flight path	H&S
CS.68	14-Aug-07	NR PRICKET	Payment for grass cutting	Maintenance
CS.69	14-Aug-07	Cartwright landscapes Ltd	Paymentfor railings at play area	Maintenance
CS.70	14-Aug-07	Bluestone	Payment for Bench & Bus Stop repairs	Maintenance
CS.71	17-Aug-07	OA for the Blind	Grant Payment	Grants
CS.72	17-Aug-07	Victim Support	Grant Payment	Grants
CS.73	19-Aug-07	Mrs Tomline	Flooding and Green Belt	PLANNING

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MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON MONDAY 3rd SEPTEMBER 2007.

1 Present: Dr. J Durrant (Chairman), Jeffrey Wright (Clerk), Cllr. Malcolm Ryder, Cllr. John Roff, Cllr. David Wintersgill, Cllr Ruth Davies, 4 residents from Willow Way.

1.1 Apologies: Cllr. Millin – notified at last meeting. Cllr. Mike Gibbard - Executive Committee meeting at CDC.

2 Read and Confirm Minutes of Last Meeting.

2.1 The minutes of the meeting held on 6th August 2007 were confirmed as a true record and signed by the Chairman Dr Jill Durrant.

3. Declaration of Interests & Gifts and Hospitality

3.1 None

4. Matters Arising from the Minutes

4.1 Notice Boards – installation imminent. Cllr Ryder requested the old boards be retained for future use. Clerk to contact the suppliers.

4.2 Removal of overhanging trees at Northbound bus stop completed. Thanks from Mrs Blackshaw.

4.3. Model Code of Conduct. All register of interest forms from Councillors now received and will be delivered by Clerk to CDC.

4.4 Annual footpath walk will take place this coming weekend.

4.5 Grass cutting. Plan received from OCC but it does not match what is done. It appears that the annual grant includes patches outside resident's properties that people often cut themselves. Other areas such as parts of dual carriageway are not on the schedule. Parish Council to obtain scale plans and assess.

4.6 Clerk had queried the results of the Village Hierarchy report. CDC said this was only a summary of the discussions at the recent workshop. The results from the first questionnaire (July 2006), the 'Village Relationships' questionnaire (March 2007) and the discussions at the village policy workshop will all be used in the preparation of village policy for the Local Development Framework. There are ongoing workshops. The council requested clerk to ask

the District Councillor to again pursue a circular bus route, both clockwise and anticlockwise via Langford Lane Boulevard and Oxford.

4.7 The Clerk wrote to the Airport requesting they stick to agreed flight paths. A copy was also sent to Cherwell District Council Planning Dept. The Airport Manager replied to say that he constantly reminds pilots to stick to approved routes. He said he no control of twin rotor military helicopters. However it was noted that flight paths still get ignored. The issue was not primarily one of noise but of safety to the residents.

4.8 Willow Way - adoption of sewers. No's 45 – 13 & 13 – 16 are connected to private section of main sewer pipe in road. Clerk is requesting adoption from Thames Water.

4.9 No reply yet to letter about the difficulty crossing A44 to Rose Cottage.

4.10 John Smith from CDC is investigating if we can have proposed battery disposal point.

5 Reports from County/District Councillor.

5.1 Reproduced below.

Begbroke Parish Council, District Councillors Report, August/September 2007

"Once again I have to apologise for missing your meeting, owing to an Executive Committee at Cherwell District Council. I am also sorry that I did not get an August report to you last month.

LDF Framework

Thank you for your responses on the suggested housing sites in our area. I am reminding everybody that this will be a long and slow process, and there will be further consultation before any proposals come forward. I am currently setting up a panel of Members to sift through all the comments received to date.

I will be attending a Parish Workshop on the LDF tomorrow night at Bicester, and will be able to represent the views of Begbroke, Yarnton and Gosford.

Green Belt

The recent public inquiry into the South East Plan contained some welcome news for us, in that the inspectors specifically rejected proposals for building in 'our triangle' as there would be "...less risk of coalescence with surrounding settlements than between Kidlington, Yarnton and Begbroke..."

We however must keep our guard up, and give whatever support we can to those who do not want houses at Grenoble Road, as that will set a precedent for building in the Green Belt everywhere.

Oxford Airport

I note that both the Airport and the Training School have new owners, who will no doubt be even more commercially minded. The next liaison meeting on September 30th will be closely monitored to hear their proposals.

A44 Traffic Speeds

I have been invited to a meeting of the Woodstock Neighbourhood Action Group this month to discuss specifically driver behaviour on the A44. Again I will be able to represent the views of both Begbroke and Yarnton, and will report back.

Once again, apologies for missing your meeting. For your information, I have Executive Meetings at Cherwell on 1 October, 17 October, 5 November, 19 November, 3 December and 17 December. It rather looks as if our meetings will always clash. However I will always be happy to meet Jeffrey, the Chairman or any committee member at other times if there is a particular issue to discuss."

Michael Gibbard

5.2 The Parish Council were concerned about the lack of District Council representation at the last 4 meetings. The Clerk is to contact CDC and ask if alternative representation can be provided. This was especially relevant as Cllr Gibbard had previously said the Monday Parish meeting was more convenient to him as it did not now clash with his Gosford and Water Eaton's meetings. Since then he attends CDC Executive meetings.

6 Council Representatives. (Two representatives if possible)

6.1 A44 (Jill Durrant) – no meeting held. However the Chairman re-iterated the Parish Council's view that the speed limits needed changing to national standards with traffic lights at the roundabout. Whether the roundabout remained was another issue.

6.2 BVHMC (John Roff) No report or minutes given.

6.3 Oxford Airport Consultative Meeting. None held. (John Roff & Jill Durrant)
(The next liaison meeting is on September 30th)

7 New Business.

7.1 Briefing on Development Control by CDC – 25th September Cllr Ryder may be able to attend.

7.2 Licensing Act 2003. Comments were invited on draft policy. This is available on the CDC web site. Councillors had no specific views at the meeting.

7.3 Anchor Staying Put – Cherwell District Council have a small repairs service for a fee of £15/hour plus materials. Clerk to circulate details in the Link.

7.4 Cherwell writing to people affected by recent flooding with advice.

7.5 Screen South are looking for suitable filming locations. Contact:

www.screensouth.org/filmcommission to participate.

7.6 Damage to wheelie bins 22/08/2007. Several lids were broken. Clerk to mention to CDC.

7.7 Bus stop – replacement with new electronic stop. Cllr Ryder showed a bus stop with an aerial capable of receiving bus time information. Clerk to investigate costs.

7.8 Land ownership of 3 footpaths – cost of enquiring. Clerk to make enquiries.

7.9 Ploszajski Cherwell Green Spaces and Playing Pitch Strategies. Form returned with correction. This related to the football pitch not being full size.

7.10 Litter bins – would a universal wheelie bin be better at Play Area? Clerk has written to CDC.

8 Planning

8.1 07/00285/F Blackstock. Amended plans – en suite window & overhang/canopy to garage. No objections.

8.1.1 07/01586/F Mrs Gold – Conversion of garage and extension of existing dwelling to form additional self contained unit.

8.2 Decisions:

8.2.1 None

8.3 Conditions of Planning:

8.3.1 Clerk has written to CDC planning about the excavation in St Michael's lane that has been open for a considerable time. It appears to be a dispute between the developer - Oxford Homes and Thames Water. Planning to monitor progress.

8.4. Appeals

8.4.1 APP/C3105/A/07/2049085 Merton College – ongoing from 9th July

8.5 Withdrawals

8.5.1 07/01066/TPO The Priory Remove Limb

9 Correspondence

9.1 See Appendix 1 sent & Appendix 2 received). Note: Clerk will issue at Parish meeting to including up to date information)

10. Comments on last months Correspondence

10.1 Mrs Blackshaw wrote to thank the Parish Council for getting the branches at the bus stop cut back.

10.2 New concessionary travel scheme coming. Authorities will be writing to those eligible.

10.3 Bus timetable – minor alterations. Stagecoach Service No 50 timing alterations & X50 – re-naming to 20 similar to other weekday services.

10.4 Reply from University of Oxford on BPC's comments about new community. The land Agent said that as The University is not the Planning authority it was not appropriate to comment on the Parish Council's concerns.

10.5 Electric blanket checking service 12th Sept Banbury & 24th October Bicester.

10.6 OCC wrote about stolen road signs. Council discussed other recent thefts of metals.

11. Financial Matters:

Balances & Liabilities

11.1 Balance as of 31/08/2007: Current A/C & Reserve A/C £15,756.92

11.1.1 Uncleared Cheques & Liabilities £462 Transfer required £500

Income

11.2 None

11.3 Outgoings

11.3.1 Clerk's Salary £306.84 (01/08/2007 – 31/08/2007 CN: 102✓

11.3.2 Clerks Expenses £56.00 (01/08/2007 – 31/08/2007) CN: 103✓

11.4 Grant Requests

11.4.1 Oxfordshire Association for the Blind £50. Section 137 LGA grant CN:100 ✓

11.4.2 Victim Support £50 Section 137 LGA grant CN:101✓

11.4.3 Bowls Club Grant – need to replace fence between Village hall and Green. Lowest option is for adaption of metal uprights with wooden rails £800. It was decided that the Clerk investigate other funding opportunities for replacement fencing or railing around the entire Bowling Green.

11.4.4 BVHMC – Precept request - Clerk met with John Webster. Clerk has obtained a quote for replacement gutters, soffits & fascias. Additional costs as soffits contain asbestos. Other option is to enclose asbestos and save removal cost. Clerk to obtain further quotations. BVHMC requested hedge adjoining Begbroke Lane to be cut from the precept money. Police advice is to do this. Quote obtained from Cartwright Landscapes £180 + VAT/cut twice per year and Clerk has instructed them to proceed.

11.5.5 NatWest Bank Mandates – Clerk has written to bank again and received no answer from local branch. Has complained to Customer Services and this complaint is progressing.

12 Health and Safety Matters

12.1 Play area – Clerk has submitted grant application of £12,283. Has discussed with Sue Marchand at CDC – outcome should be known by end of September. Clerk met Roger Davis OPFA to discuss. We would have to meet 50% of payment. (Install play Area railings, move teenage shelter, remove 2.4m swings and replace with new next to others with safety barriers, install basket ball pole and surfacing.

12.2 Councillors Playground inspection reports – required from 30th April 2007 – 30th July

12.3 Playground sign – Clerk and Cllr Ryder to find and fit.

13 Any Other Business

13.1 Four residents of Willow Way attended to complain about the condition of this road and its footpaths. The carriageway undulates, has holes forming in it as well as drainage problems. Clerk had already sent a photograph to Paul Wilson at Oxfordshire Highways, about the dangerous hole which had appeared, Paul was arranging an inspection. The Clerk had also mentioned that the road gradients were incorrect and did not permit water to drain. The Chairman also mentioned a similar problem in St Michael's Lane and a resident said about a pot holes by the South Bound entrance to the A44. It was decided that the Clerk should request a discussion meeting between the residents, the Clerk and Paul Wilson.

13.2 Councillors were concerned because it appeared that unlicensed vehicles were being parked in the service road opposite Solo Italia. It had been noted that a car that which was for sale on the forecourt had later appeared in the lay by without a sale price. The situation is to be monitored in case this is a breach of the licensing arrangements with the owners of the car sales company.

13.3 Cllr Wintersgill, who is a retired Policeman, has agreed to sit on the Police Neighbourhood Liaison Committee.

14. Dates of the Next Meetings:

Parish Meetings – Monday 1st October 2007 6.30pm

Monday 5th November 2007 6.30pm



01.10.07

Begbroke Parish Council

Clerk to the Council: Jeffrey Wright

27 Willow Way
Begbroke
Kidlington
Oxfordshire, OX5 1SD

e-mail at: clerkbpc@btinternet.com

<http://www.cherwell-local.org.uk/site/BEGBROKE-PARISH-COUNCIL/index.htm>

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN THE VILLAGE HALL ON MONDAY 1st OCTOBER 2007.

1 Present: Dr. J Durrant (Chairman), Jeffrey Wright (Clerk), Cllr. Malcolm Ryder, Cllr. John Roff, Cllr. David Wintersgill, Cllr Ruth Davies, Cllr. Lester Millin, Cllr. Mike Gibbard (from item 8 onwards)

1.1 Apologies: None. Mike Gibbard had previously sent apologies due to other commitments but managed to attend as above which was appreciated)

2 Read and Confirm Minutes of Last Meeting.

2.1 The minutes of the meeting held on 3rd September 2007 were confirmed as a true record and signed by the Chairman Dr Jill Durrant.

3. Declaration of Interests & Gifts and Hospitality

3.1 None

4. Matters Arising from the Minutes.

4.1 Installation of replacement notice Boards has been completed. Keys for the Village Hall board are with BVHMC members; Bob Perkin at the Post Office and John Webster. Old boards have been removed.

4.2 The hedge adjacent to Begbroke Lane has been cut by the Parish council for BVHMC using part of the precept money (£180 plus vat). There will be a 2nd cut.

4.3. Land ownership of footpaths, bridleways and rights of way were discussed along with other issues such as gates, signs and fences on Rights of Way on no's 1, 4 & 5. The council decided to prepare a report after annual footpath walk.

4.4 Annual footpath walk. Cllr Ryder to organise.

4.5 Grass cutting. The grant money from OCC covers different areas to what is actually cut. Originally this was part of the A44 dual carriageway and verges on village roads. Additional cutting was carried out on the carriage way for the white gates which was not included on the original grant. Over the years residents have been cutting many of the verges between footpaths and boundaries in Fernhill Road, Sandhill Road and Begbroke Lane. It was decided to look at all areas in the near future and measure up. It may be worth asking the views of residents who cut grass. (The above excludes play areas)

4.6 Litter bins – Wheelie bin will not be provided at Play Area by CDC. Only for occupied premises. Mr Gough from CDC is checking when Community bins are being emptied. Said they would empty them on 13th September.

4.7 Damage to wheelie bins 22/08/2007 – noted to CDC.

4.8 Willow Way - adoption of sewers. 45 – 13 & 13 – 16 are connected to private section of main sewer pipe in road. Clerk has written to Thames water.

4.9 No reply yet to letter about the difficulty crossing A44 to Rose Cottage.

4.10 Proposed battery disposal point. CDC replied to say that 30 were installed with Defra funding. No more money at present but we are now on a special interest list which will probably be financed in future by CDC. A discussion again took place about bottle banks. No viable locations.

4.11 Willow Way road repairs. Paul Wilson from OCC met residents. Emergency repairs carried out. Paul plans re-construction of road near No 15 in the near future. He also proposes to take core samples to see what is happening below the surface.

4.12 Model Code of Conduct. All register of interest forms returned by CDC

4.13 District Councillor meeting attendance. Davis Best from CDC reported that District Councillor attendances at Parish Meetings are voluntary.

5 Reports from County/District Councillor.

5.1 Report

A44 Traffic Speeds

I attended a meeting of Woodstock Neighbourhood Action Group last month to discuss specifically driver behaviour on the A44. Other guests were representatives of Bladon Parish Council and Thames Valley Police. Ian Hudspeth, OCC Cabinet Member for Transport Implementation, and Maureen Hastings were also present.

It was a useful forum, and we came away with a resolve to press for a 20mph zone on the A44 in Woodstock, supplemented by signal controlled pedestrian crossings in Begbroke and Yarnton. A 20mph zone on the A4095 through Bladon is also to be considered, to discourage the A4095 and A44 being used as an A40 bypass.

Electoral Boundaries

With Gordon Brown apparently considering an early election, I have been asking the question again about the new constituency boundaries. I now have confirmation that all of Begbroke (KA1 and KA2) will go into Oxford West and Abingdon, but not until the election is called and canvassing starts.

Springhill Road Footpath

Not entirely satisfactory, but I have now asked Paul Wilson to backfill the excavation with Type 1 stone and remove all the barriers. Hopefully this will spur Thames Water into some action when they see their apparatus disappear from view.

Circular Bus Route

There is growing support for a bus route via Langford Lane and Oxford, not least from Kidlington Parish Council. I am in discussion with the bus companies to pursue the service which would benefit many parishioners in Kidlington, Begbroke and Yarnton.

I note the parish council's concern about my inability to attend all your meetings. However I will reiterate that I will always be happy to meet Jeffrey, the Chairman or any committee member at other times if there is a particular issue to discuss.

Michael Gibbard

6 Council Representatives. (Two representatives if possible)

6.1 A44 (Jill Durrant) Cllr. Millin said he was also willing to attend meetings. The Chairman indicated to him that he would have to represent the views of the committee but he thought he could also give his own views. The Chairman said she would make further enquiries.

6.2 BVHMC (John Roff)

6.2.1 New windows have been installed at the Village Hall. The cost was £3,010 which was partly funded by a grant of £2,328.

6.2.2 No Chairman has been elected yet although there were suggestions.

6.2.3 Trevor Holcroft has resigned because he is moving to Benson.

6.3 Oxford Airport Consultative Meeting. (John Roff & Jill Durrant)

6.3.1 The sale had not been notified to attendees at previous meeting as the Stock exchange had to be told first.

6.3.2 The airport manager has re-iterated to all pilots about the need to stay on designated flight paths. It was noted that helicopters still fly over the village.

6.3.3 OAT has been sold to Morton Estates

6.3.4 Fixed wing flights have reduced by 36%. There will be no twin engine training as this will all be done in simulators.

6.3.5 There were 49 complaints last quarter – mainly from Woodstock and Thrupp.

New Business

7.1 No volunteers for Electoral Canvas Audit

7.2 A "Questions from the Public" item on the agenda was proposed by Cllr Millin. During the discussion it was thought that sufficient notice was given in minutes and the Link magazine for agenda proposals. There was also the AGM where residents could ask questions. Cllr Millin gave examples of the issues raised in another other council by members of the public. The proposal was discussed and rejected by majority vote of 5 to 1 with Cllr. Millin voting for the proposal.

7.3 Information on the CDC Draft Planning Enforcement Policy was given.

7.4 No-one can attend the Annual CDC Parish Liaison Meeting on 7th Nov.

7.5. Bus stop. Electronic timetable information was discussed. It appears that buses with suitable equipment will roll out in 2008. The Parish would require

an information bus stop rather than a shelter. Timetable information can be obtained by texting as below.

To get departure times texted to your mobile, you need to:

1. Find the number of the stop you want. They are publicised on the stops themselves, but you can find them on the Oxontime website by searching by service number.
2. Text the code to TIMES (84637) and within a few seconds you receive a message containing real time bus arrival information, or scheduled times where real time information is unavailable.

Outward texts are charged at Standard Network Rate, and the return text will cost you a maximum of 12p. *This only applies to stops displaying a notice that this information is available.*

7.6 Clerk will be on leave from 14th to 26th October.

7.7 Dealing with Freedom of Information Act (PM) and Risk assessment for Local Councils. (AM) Tuesday 13th November Stratfield Brake Kidlington. £20/head. Clerk to attend the Freedom of Information session.

8 Planning

8.1 07/01776/TPO Reduce overall size of Chestnut by 20% and reduce limb by one third. The Priory Spring Hill Road.

8.1.1 07/01736/F 5 Fernhill Road. Single and two storey rear ext. and raised roof.

8.1.2 07/01586/F 9 Sandhill Road. Conversion of garage and extension alteration of existing to form 1 additional unit

8.1.3 07/01917/OBL Richard & Nigel Wallbridge. Yarnton Nurseries, Yarnton Lane Yarnton. Modification of Section 106 CHS198/92 to allow continued use of garden centre including use by others.

8.2 Decisions:

8.2.1 07/00655/F Mr & Mrs Bates 60 Fernhill Road – amended plans granted.

8.3 Conditions of Planning:

8.3.1 Chopping Partnership. Clerk has had discussion with a Thames Water inspector and his office. A dispute exists which is being resolved. According to TW, originally there was only an embankment into which TW installed water meters. According to TW, Chopping then said there was to be a retaining wall, which if known earlier would have changed Thames Water's quotation. They would have installed pipe work deeper as it would have had to go under this wall. A footpath was then constructed which Chopping apparently then excavated. Clerk cannot discover if there is an opening notice or if it is adopted. TW are now quoting Chopping for the alterations. This should have been done in April and then hopefully things can proceed. Paul Wilson has reported that the excavation may be temporarily filled in.

8.4. Appeals

8.4.1 APP/C3105/A/07/2049085 Merton College – ongoing from 9th July.

8.5 Withdrawals

8.5.1 07/01066/TPO The Priory Remove Limb

9 Correspondence

9.1 See Appendix 1 sent & Appendix 2 received.

10. Comments on last months Correspondence

10.1 Thanks from Victim support for £50 donation.

10.2 Thanks from Oxfordshire Association for the Blind for £50 donation.

10.3 Issue of OCC Casualty report information.

10.4 Letter of apology from NatWest was read and discussed.

11. Financial Matters

Balances and Liabilities

11.1 Balance as of 31/09/2007: Current A/C & Reserve A/C £26,636.98

11.1.1 Uncleared Cheques & Liabilities £2345 Transfer required £2200

11.1.2 Six month report. Income £22,239.44 – Expenses £9,268.04

Income

11.2 CDC Precept £10,046.00 (2nd payment)

11.2.1 OCC Grass Cutting Grant £966.06

Expenditure

11.3 Clerks Salary £306.84 (01/09/2007 – 31/09/2007 CN: 106✓

11.3.1 Clerks Expenses: £54.00 (01/09/2007 – 31/09/2007) CN: 107✓

11.3.2 RoSPA Inspection fee: £81.08 Inc VAT CN: 105 ✓

11.3.3 NR Pricket Grass cutting: £590.83 Inc VAT CN: 104 ✓

11.3.4 Cartwright Land: Inv C22114 Clearance work £117.50 CN: 108✓

11.3.5 Cartwright Land: Inv C22115 Hedge cut for BVHMC £211.50 CN: 109 ✓

11.3.6 BDO Stoy Hayward Audit of Annual return £158.63 CN 110 ✓

Grant Requests

11.4. Bowls Club Grant – Clerk is obtaining fencing quotations and sourcing grant money. CDC allocate on 25% Cherwell 75% (Parish Council) basis.

11.4.1 BVHMC – Precept Replacement gutters, soffits & fascias. Quotations obtained by clerk. Gutter-fix £3,195, Morgan Ashurst £4,542 & Lewis Property Renovations Ltd £7,688. Clerk to select quote with John Webster and proceed on behalf of BVHMC.

Other Financial Issues

11.5 NatWest Bank Mandates – Clerk has had an apology from bank but will have to complete a further mandate. The Parish Council will receive compensation from the bank to be determined.

11.5.1 BDO Stoy Hayward Audit. The audit was approved and accepted by the council. (only finding was section 1 of return did not add up by £1.00) Recommendation by auditor is that rounding errors are eliminated in future years. The audit only requires for whole figures to be entered. Clerk has requested an earlier external audit in 2008 as we should not be still dealing with 2006-07 issues in October. Audit statutory notice is to be displayed on notice board.

12 Health and Safety Matters

12.1 Play area – Clerk Grant application of £12,283. Has discussed with Sue Marchand at CDC – outcome should be known by end of September.

12.2 Councillors Playground inspection reports –most now received. Clerk is to print some forms and distribute.

12.3 Greater visibility to play area with reduced hedge height. Councillors thought this a great improvement. This also assists police inspection of area.

12.3 Playground sign – found a playground /overflow car park sign.

12.4 Discussed recent RoSPA report on Play area. Most of the recommendations have either been implemented or are in the process of being actioned in the play area grant and clerk is getting quotes for fencing.

12.5 OCC's Casualty Report 2006 and Road safety Strategy was briefly discussed. The figures are similar to last year despite the investment of a considerable amount of money.

13 Any Other Business

13.1 Comments on new street lighting on A44 were received. Some residents were pleased with the reduction of light in windows. It was perceived that the light was more directional but this was due to the lanterns and lamps used. No-on had seen the effects of half night in action. (Switching off around midnight)

13.2 Cllr. Millin was very concerned about parked cars on the 1st bend when coming into Fernhill Road. A resident recently had a near miss there as have many others. The clerk is to write to Paul Wilson to see if any measures can be taken.

13.3 Cllr. Ryder asked if grass at one football goal could cut be cut as there were many students in the village who wanted to play. Clerk to arrange for Mr Pricket to cut.

13.4 The Chairman noted an invitation for her to attend a meeting of the green belt Network but could not go on this occasion due to her holiday

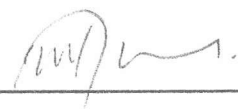
14. Dates of the Next Meetings:

Parish Meetings –

Monday 5th November 2007 6.30pm

Monday 3rd December 2007 6.30pm

Signed: _____



Dr Jill Durrant -Chairman.

05.11.07.

REF	DATE	FROM	SUBJECT	TYPE	ACTION
CR208	26-Sep-07	Lewis Property Renovations Ltd	Quotation for soffits & Fascias Village hall	Financial	Agenda
CR209	26-Sep-07	OCC Environment & Economy	Road Closure Notice Spring Hill 15th - 17th October	Highways	Corresp
CR210	28-Sep-07	THE STANDARDS BOARD FOR ENGLAND	Newsletter N0 1 on Standards.	Newsletter	Corresp
CR211	28-Sep-07	ORCC	Newsletter - parish plan workshop, Village shop of the year comp.	Newsletter	Corresp
CR212	28-Sep-07	BVHMC	Village Hall hire bill	Financial	Agenda
CR213	29-Sep-07	CDC Planning Housing & Economy	Cherwell Local plan saved policies	Planning	Corresp
CR214	29-Sep-07	Natwest Customer relations	Answer to complaint	Financial	agenda
CR215	29-Sep-07	Natwest	Bank statements	Financial	Filed
CR216	3-Oct-07	CDC Planning Housing & Economy	Afforddable Housing	Consultation	Corresp
CR217	13-Oct-07	CDC Planning Housing & Economy	07/01991/F 3 Quarry End Mr & Mrs Platt	Planning	Agenda
CR218	13-Oct-07	Keepthe hortongeneral campaign	Requesting support for campaign	Consultation	Agenda
CR219	13-Oct-07	ORCC	Affordable Housing - would like to vist council and discuss	Consultation	Agenda
CR220	13-Oct-07	The Playing Fiel d magazine	Magazine	Information	Corres
CR221	13-Oct-07	CDC Environment & Economy	Grant offer letter of £6,352	Financial	Agenda
CR222	12-Oct-07	Gutterfix	Health & Safety Documents	H&S	Corresp
CR223	12-Oct-07	CDC Planning Housing & Economy	Consultation on draft planning enforcement policy	Planning	Agenda
CR224	12-Oct-07	CDC Planning Housing & Economy	Drop in event for Catalyst Housing Group	Consultation	Corresp
CR225	17-Oct-07	S&C Slatter Sports & Play Surfaces	Play surface replacement	H&S	Corresp
CR226	18-Oct-07	Begbroke Village Hall Management Com.	request for £6k precept 2008-2009	Financial	Agenda
CR227	19-Oct-07	CDC Planning Housing & Economy	Local Development Framework Bi-Monthly Consult.	Consultation	Agenda
CR228	19-Oct-07	CDC Environment & Community	Parish Liaison meeting 07/11/2007	Consultation	Agenda
CR229	23-Oct-07	CDC Planning Housing & Economy	07/02076/F Humphris 48 Fernhill Road two storey rear extension	Planning	Agenda
CR230	25-Oct-07	CDC Planning Housing & Economy	07/02167/TCA Skinner Fell 1 No Cypress Tree	Planning	Agenda
CR231	26-Oct-07	CDC Planning Housing & Economy	07/01586/F Mrs S Gold 9 Sandhill Road Conversion -refusal	Planning	Agenda
CR232	26-Oct-07	THE STANDARDS BOARD FOR ENGLAND	Adopting Code of Conduct for members	Standards	Corresp
CR233	26-Oct-07	OAofLC	Winter General Meeting 26th November	Consultation	Corresp
CR234	28-Oct-07	CDC Planning Housing & Economy	07/01776/TPO Reduce Chestnut by 20% The Priory	Planning	Agenda
CR235	28-Oct-07	Gutterfix	Invoice for work to village hall	precept	Agenda

Begbroke Parish Council

Clerk to the Council: Jeffrey Wright

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Begbroke
Kidlington
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e-mail at: clerkbpc@btinternet.com

<http://www.cherwell-local.org.uk/site/BEGBROKE-PARISH-COUNCIL/index.htm>

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN BEGBROKE VILLAGE HALL ON MONDAY 5th NOVEMBER 2007.

- 1 Present:** Dr.J Durrant (Chairman), Jeffrey Wright (Clerk), Cllr. Malcolm Ryder, Cllr. John Roff, Cllr. David Wintersgill, Cllr Ruth Davies, Cllr. Lester Millin.
1.1 Apologies: Mike Gibbard - CDC Executive meeting.
- 2 Read and Confirm Minutes of Last Meeting.**
2.1 The minutes of the meeting held on 1st October 2007 were confirmed as a true record and signed by the Chairman Dr Jill Durrant.
- 3 Declaration of Interest & Gifts or Hospitality.**
3.1 None
- 4. Matters Arising from the Minutes.**
 - 4.1** Land ownership of footpaths was discussed with items 4.2 & 7.4. It was decided for Cllr. Ryder and the clerk to meet. They will notify the footpaths officer of errors in the definitive rights of way schedule, notify him of defects arising from the walks and consider completing forms in an attempt to get additional rights of way in the field beyond Rowel Drive.
 - 4.2** Annual footpath walk – see 4.1 above
 - 4.3.** Lester Millin – The Chairman updated Cllr Millin on his request to attend the A44 Committee. She re-iterated that he would have to represent the views of the Parish Council and not his own views. Cllr's Ryder and Davis reported that at a recent training course on planning applications, the lecturer said that councils could produce a local structure plan and might be a democratic way of including all views in an agreed policy. The Clerk is to find out more information.
 - 4.4** Willow Way - adoption of sewers. 45 – 13 & 13 – 16 are connected to private sections of main sewer pipe in road. Clerk has written to Thames water. No reply yet.
 - 4.5** Grass cutting in village. Clerk has written to OCC for additional grant. He elaborated that since the dual carriageway gates were installed some years back, the council appeared to have taken responsibility for cutting grass that was probably OCC's. Accordingly the measured area had not been increased and consequently, nor had the grant. Mike Moore's of OCC's Northern Area Office has responded to say he will look into a re-evaluation.
 - 4.6** Willow Way road repairs. Paul Wilson from OCC met residents. Emergency repairs carried out. He will arrange to re-construct road near No 15 in the near future. No action yet.

nor had the grant. Mike Moore's of OCC's Northern Area Office has responded to say he will look into a re-evaluation.

4.6 Willow Way road repairs. Paul Wilson from OCC met residents. Emergency repairs carried out. He will arrange to re-construct road near No 15 in the near future. No action yet.

4.7 No reply yet to letter about the difficulty crossing A44 to Rose Cottage

4.8 Paul Wilson has been asked to investigate traffic problems on first bend of Fernhill Road as there have been near misses reported. He has also been requested to look at the slippery section of road entering Begbroke Crescent. No reply yet as he is in holiday) Clerk is to write again.

4.9. Clerk will be attending a Freedom of Information session on 13th Nov.

5 Reports from County/District Councillor.

5.1

Wolvercote Viaduct

I attended a further presentation by the Highways Agency last week. Everything is on course to commence construction in summer 2008 (or autumn 2008 if there is a public enquiry relating to the compulsory purchase orders) with completion in 2010.

It is still the intention to maintain two lanes of traffic in each direction, albeit with a 40 or 50mph temporary speed limit (policed by average speed cameras) throughout construction, and with all slip roads at Peartree remaining open. The only closure will be on the A40 for one night, when the section of new viaduct crossing it is jacked into place.

Parish Liaison Meeting

I hope some of your members will be able to attend the annual Cherwell Parish Liaison Meeting this Thursday. Not only does the agenda include the Rural Strategy, Post Office Closures, LDF Site Allocations and the Concessionary Travel Scheme, but it is also an opportunity to quiz officers and portfolio holders in a set of Surgeries set up for the evening.

Local Development Framework

If you are unable to attend the liaison meeting, I can tell you that work on the LDF is progressing, and I have set up a panel of selected members and officers to sift through the hundreds of responses to the Issues and Options consultation paper.

Extra Care Housing

I recently attended a presentation on Extra Care Housing, an excellent example being Isis Court in Oxford. Although residential nursing care is available on site, it is only used for up to 10 hours per week, otherwise residents and live as normal in a flat that they rent or own outright. With the population living longer, it is anticipated that over 9000 people will require this service by 2025. Cherwell are actively looking for suitable sites in the District

Michael Gibbard

4 November 2007

6 Council Representatives. (Two representatives if possible)

6.1 A44 (Jill Durrant) No meeting.

6.2 BVHMC (John Roff)

Cllr Roff said the new youth club got off to a good start. Run by professional youth workers with adult volunteers, it is open to 13 -18 year olds and held every Thursday (except the third in a month) from 7.30pm to 9.30 pm.

6.2.1 The treasurer reported that the accounts projected a surplus of £4k

6.2.2 Recent damage to the village hall front door cost over £220 to repair.

6.2.3 Susan Ganter has written to Parish Council to request a precept of £6k in 2008-9 for the Village Hall.

6.2.4 The committee were considering replacing a further 3 windows, possibly toilets and storeroom as well as the wooden doors.

6.2.5 A fundraising fete and Strawberry tea could be held at the Priory this year.

6.2.6 Harvest supper raised £195 for the Church and £195 for the Hall.

The meeting was joined by Bob Perkin, Chairman of BVHMC.

6.2.7 After some introductory information, the Council Chairman asked Bob for the future spending plans of the Village Hall committee. This was because the rate payers and the committee would like to know how the precept money would be spent. Bob Perkin said they had produced something previously but he would try doing so again so with some budgets. A lively discussion took place about procurement of work including specifications. It was also discussed how larger projects could be funded and whether precept money could be rolled over to next financial year. The expense of completing certain jobs such as car park repairs would probably not be completely funded by precept and grant in one year.

6.2.8 The playing field has not been properly used since the cricket club ceased playing. The Parish Council has had some grass cut, previously arranged by the cricket team. There are about 15 youngsters who wish to play football. Other games might be a possibility and rugby was one sport mentioned. Other bodies may be interested in using the field and this could raise income. Bob also reported back that the youth club appeared a success and so it was decided to ask the youth club to run football and make enquiries about other potential users. Cllr. Ryder to pass on the information. OCC to funding of the club is for one year.

6.2.9 Clerk to give grant contact details to Bob Perkin.

6.2.10 Clerk to get a budget cost for car park repairs.

6.3 Oxford Airport Consultative Meeting. (John Roff & Jill Durrant) Information was reported back in previous minutes.

6.4 Oxford green Belt Network (Jill Durrant) No meeting yet.

7 New Business

7.1 Keep the Horton General, campaign – Parish Council unanimously voted to support the campaign. Clerk to submit views to the organisation.

7.2 Affordable Housing. The request by Rural Housing enabler to visit council was approved. Clerk to write.

7.3 Use of Playing Field by other organisations was discussed with representative of BVHMC. Suggestions included cricket and football. (See 6.2 above)

7.4 Field beyond Rowel Drive – rights of way? Spraying of field with chemicals. (See 4.1 above)

7.5 Local Development framework – bi-monthly meeting 27th November – no delegates

7.6 Parish liaison meeting 7th November – No delegates.

7.7 OALC Winter meeting 26th November - No delegates.

7.8 Citizenship awareness for School students. Cllr Millin elaborated to say this formed part of the Stage 3 curriculum at Marlborough School. Pupils could be invited to attend a Parish meeting. Councillors thought that the whole process should be followed in a similar way to the organisation of the council in that agenda items should be submitted in time and followed through with perhaps a joint project with BVHMC. Whilst this could be time consuming for all concerned, the council thought the idea worthwhile pursuing and so Cllr Millin is to find out more and report back.

8 Planning

8.1 07/01991/F 3 Quarry End Single storey side/rear extension Mr & Mrs A Platt. Resident concerned about side access but not thought to be a problem.

8.1.1 07/02076/F 48 Fernhill Rd – rear two storey ext. Mr & Mrs Humphris. To be considered.

8.1.2 07/02167/TCA School House, 4 Spring Hill Fell 1 no Cypress. Mr. S Skinner. To be considered.

8.2 Decisions:

8.2.1. 07/01586/F 9 Sandhill Rd. 1 additional unit. Mrs Gold – Refused.

8.2.2 97/01776/TPO The Priory. Reduce Horse Chestnut. Consent given

8.3 Conditions of Planning:

8.3.1 Chopping Partnership/Thames Water – Pipes buried and footpath repaired. More works to be done.

8.4. Appeals

8.4.1 APP/C3105/A/07/2049085 Merton College – ongoing from 9th July. No update.

8.5 Withdrawals

8.5.1 None

9 Correspondence

9.1 See Appendix 1 sent & Appendix 2 received.

10. Comments on last months Correspondence

10.1 The Standards Board Code of Conduct- requested information was returned.

10.2 The Neighbourhood news from Sgt Karen Gray was discussed. Jayne McLauchlan is the new PCSO for the South which includes Begbroke. Research into groups of youths loitering is a priority action.

11. Financial Matters

Balances and Liabilities

11.1 Balance as of 31/10/2007: Current A/C & Reserve A/C £20,969.61

11.1.1 Uncleared Cheques & Liabilities £4,153.88 Transfer required £3,800

Income

11.2 Bank interest: £120.39

Expenditure

11.3 Clerks Salary £306.84 (01/10/2007 – 31/10/2007 CN: 113 ✓

11.3.1 Clerks Expenses £69.42 (01/10/2007 – 31/10/2007) CN: 114 ✓

11.3.2 SODC Freedom of Information Course for Clerk £23.50 CN: 112 ✓

11.3.3 Gutter-Fix – repairs to village hall. (Add. Precept) £3,754.12 CN: 115 ✓

Grant Requests

11.4. Bowls Club Grant – Clerk is obtaining fencing quotations and sourcing grant money. CDC allocate on 25% (Cherwell) 75% (Parish Council) basis.

11.4.1 Gutter-Fix has completed village hall fascias, soffits and rainwater goods. BVMH are satisfied with work and is a big improvement.

Other Financial Issues

11.5 NatWest Bank Mandates – Clerk has returned mandate & Malcom Ryders information to bank. Statements now arrive addressed to Jeffrey Wright.

11.5.1 BVHMC have again requested £6k to be added to 2008-2009 precept. Was discussed in item 6.2.5 above. More detail required from BVHMH.

12 Health and Safety Matters

12.1 Play area grant - £6,352.00 approved by CDC – The project was discussed and it was decided to include a 7m wide 2m high goal end. This will incorporate a basket ball ring as well as cricket stumps. It was unanimously agreed to proceed with the scheme. It will cost the parish £7,907. CDC will fund £6,277 of the total sum of £14,133.00. Clerk to arrange an order with Safe and Sound Playgrounds.

12.2 Playground inspection reports – submit regularly to clerk for recording. Suggest they are brought to parish meeting. Cllr Wintersgill provided his.

12.3 Playground sign – still to be found.

12.4 Spiro Whirl – trapped rope? Wicksteed quoted £150 to repair. Clerk to arrange Wicksteed to repair. Another instance of stupid vandalism that has caused equipment to be unusable.

13 Training

13.1 A RoSPA certificate of training was presented by the Chairman to Cllr Ryder. Cllr Davies and Cllr Ryder had also attended training on Planning Applications. This demonstrated the commitment councillors are making in order to adopt a professional approach when dealing with parish matters.

13.2 Clerk has produced a register of training courses attended by councillors

14 Any Other Business

14.1 Cllr Wintersgill is to attend the next Police Liaison meeting.

14.2 The Chairman pointed out that a brown bin at the top of Spring Hill Road was full of rubbish and did not get emptied. It was probably because ramblers were using it for general rubbish which meant CDC ignored it. Clerk is to write to CDC about this. We were unsure which resident owns the bin.

14.3 It was also noticed that there were 3 green bins un-emptied at Rose Cottage as well as about 6 black bags on the highway. The clerk is to write to the resident about this as well as CDC.

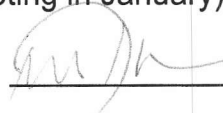
14.4 The clerk mentioned the new website he has set up on Cherwell-Local.com. Lots of information such as Councillor details, agendas, minutes, Link Magazine reports and Accounts are featured. If village organisations contact him, he will put their details on as well. Netball Club and Begbroke Coffee Morning are already "Live"

15. Dates of the Next Meetings:

Monday 3rd December 2007 6.30pm

Monday 4th February 2007 6.30pm

(No meeting in January)

Signed:  Dr Jill Durrant - Chairman.

Date: 03.12.07

Begbroke Parish Council

Clerk to the Council: Jeffrey Wright

27 Willow Way
Begbroke
Kidlington
Oxfordshire, OX5 1SD

e-mail at: clerkbpc@btinternet.com

<http://www.cherwell-local.org.uk/site/BEGBROKE-PARISH-COUNCIL/index.htm>

MINUTES OF A MEETING OF BEGBROKE PARISH COUNCIL HELD IN BEGBROKE VILLAGE HALL ON MONDAY 3rd DECEMBER 2007.

- 1 Present:** Dr.J Durrant (Chairman), Jeffrey Wright (Clerk), Cllr. Malcolm Ryder, Cllr. John Roff, Cllr. Lester Millin, Cllr Mike Gibbard (from planning discussion), Mr Tim Del Nevo – Oxford University Land Agent, Mr Tom Ashley, Turnberry Consulting – both for item 7.6 only)

1.1 Apologies

Cllr Mike Gibbard due to Executive meeting at CDC (arrived later see above)
Cllr Ruth Davies due to work commitments
Cllr David Wintersgill due to pre-arranged holiday.

2. Read and Confirm Minutes of Last Meeting.

2.1 The minutes of the meeting held on 4th November 2007 were confirmed as a true record and signed by the Chairman Dr Jill Durrant.

3. Declaration of Interest & Gifts or Hospitality.

None declared

4. Matters Arising from the Minutes.

4.1 Footpaths & Annual footpath walk – Cllr Ryder to produce a report by February.

4.2 Thames water – Willow Way adoption no reply yet. Clerk has written again to Thames Water. Very poor customer services.

4.3 No reply yet to letter about the difficulty crossing A44 to Rose Cottage.

4.4 Paul Wilson has been asked to investigate traffic problems on first bend of Fernhill Road. There have been near misses reported due to parked vehicles. He has also been requested to look at a slippery section of road when entering Begbroke Crescent. Ref: 150752.

4.5 Citizenship awareness for School students Cllr. Millin said he had discussed with Gordon Lloyd but nothing further to report.

4.6 Use of Playing Field – it was reported that an amicable agreement to play football on the pitch had been reached. A cricket team from a local village were interested in playing on the pitch. The hall facilities were discussed such as changing facilities. It was decided that there needed to be a strategic long term plan that represented and co-ordinated the views of people in the village. The Parish Council are to consider a grant application for a village plan and a function next year.

4.7 Meeting with Safe & Sound Playgrounds Ltd planned for Monday 17th December at 3.0pm Begbroke Village Hall. Clerk to confirm.

5 Reports from County/District Councillor.

5.1 Report

3 December 2007

Horton Hospital

Cherwell's campaign to save the Horton Hospital is maintaining its momentum. Health Secretary, Alan Johnson, has referred the Oxford Radcliffe Trust's proposals to an independent review panel for investigation.

Although any such closure will not affect us in Yarnton and Begbroke to any great extent, I am extremely worried about the effect on our local ambulance service if they are running up to the north of the county and back: a round trip of 50 miles or more.

The campaign managers urge you to write to: Independent Reconfiguration Panel, Kierran Cross, First Floor, 11 The Strand, London. WC2 5HR, or e-mail irpreview@southcentral.nhs.uk and tell them why we need to keep ALL the services at the Horton General Hospital

Planning Enforcement Service

I am working to improve the planning enforcement service at Cherwell. As a planning authority, our decisions whether to take enforcement action must always be well founded. Whether it is expedient for an authority to initiate formal enforcement action, to remedy or stop an alleged breach of planning control requires a clear statement of Enforcement Policy to provide a decision making framework. Not only are we producing this Policy, but also I am looking to increase staffing to provide both enforcement inspectors and managers to deliver this service.

Begbroke Science Park Access

I believe you will have had an invitation from Oxford University to view their proposals for an alternative access. Yarnton Parish Council will be meeting them on Wednesday night. As I have stated before, our concerns will be that such a route will cut across Green Belt land, and may open up opportunities for large scale housing on the Green Belt. Cherwell District Council will continue to vigorously defend the Green Belt.

Michael Gibbard

6 Council Representatives. (Two representatives if possible)

6.1 A44 (Jill Durrant) No meeting held.

6.2 BVHMC (John Roff) Reported AGM was on 12th December.

6.3 Oxford Airport Consultative Meeting. (John Roff & Jill Durrant) No meeting.

6.4 Oxford Green Belt Network (Jill Durrant) The meeting was held at Toot Baldon and attended by about 200 people. The Grenoble Road proposals were discussed. Part of this plan was to close the sewage works possibly allowing Magadalen College to expand and the development could impinge on Toot Baldon.

6.5 Police Liaison Meeting (David Wintersgill) No report due to his holiday.

7 New Business

7.1 A44. Trees owned by BPC, need some attention. Lorraine Douglas, Assistant Tree Officer from OCC has written to the Clerk who is asking Nicholson Nurseries for estimate to carry out the works.

7.2 Strategic Housing Land Availability – no-one could think of any notifiable sites for CDC. In any event, complex information was required.

7.3 E consultation event for electronic notification and consultation service planning at Bodicote. No one able to attend

7.4 Parish Plan application to OALC. Clerk to contact ORCC. (See 4.6)

7.5 Possible pollution in Rowell Brook. Dead fish were found by Cllr. Ryder in Rowell Brook by the Royal Sun. He carried out some investigation and passed his findings to the Clerk who contacted the Environment agency. There was a similar incident recently in Yarnton. Rosie Menzies-Sacher is investigating. Residents are encouraged to report incidents to: **0800 80 70 60**

7.6 University of Oxford Access Road proposals. This item was allowed by the Chairman to be discussed at the commencement of the meeting. In August 2005, planning permission was granted for a new access due west from the science park to the A44. Access and egress would have similar difficulties to those presently experienced by drivers coming in and out of Begbroke. The University have undertaken analysis and now consider a better solution for them, would be a road extending from the existing entrance in Sandy Lane Yarnton in a Southerly direction, coming out on the A44 at a point North of the petrol filling station. At this access point there would be a T-Junction controlled by traffic lights including pedestrian crossing. This road would be adopted by the highway authority, would have street lighting. It would cross green belt land. They proposed a cross roads junction in Sandy Lane with the science park traffic having priority.

The University considered some of the benefits would:

- Create a more direct link to the science park from the south.
- Be a greater deterrent against vehicular use in Sandy Lane
- Improve highway safety by calming traffic speeds in Yarnton.
- Provide improved linkage for bicycles and walkers
- Improve pedestrian connectivity and social cohesion between sandy Lane resident and the main community.
- Provide an alternative route for residents of Sandy Lane to Oxford.
- To permit the growth of the science park.

Questions were asked through the chair:

- Twice as many people were proposed to be on the science park site
- Traffic may increase by up to 6.8% in peak times.
- Most of the land is owned by Oxford University, the executors of Pat Sherman and Merton College.
- That the proposed road is in the green belt
- That Sandy lane is not a "rat run" but a main route for us to Kidlington
- That the University assumed they would be asked to withdraw their current application for the western route as a condition of approval.
- Kidlington or Begbroke Parish Council had no major objections in principle (save other objections such as green belt etc)
- It would improve the service road access for pedestrians in Yarnton when getting to their Post Office and shop.

- This could be part of a plan to infill with large housing development within green belt. The University had made representations to the draft South East plan as had the Parish Council.
- That the road was no advantage to Begbroke in trying to get lights at our roundabout – in fact the opposite and road speeds may increase as a result.
- Residents in Begbroke have difficulty crossing the A44 and some are not allowed to cross over.

The Chairman and Councillors thanked the University representatives for their presentation who after leaving copies of their proposals, left the meeting.

A general discussion took place about traffic speed, visibility of traffic and general dangers of the A44. It was decided that the clerk should apply to OCC and CDC to get them to consider roundabout proposals for our own benefit. When Mike Gibbard arrived later the councillors asked him if he could draft up a plan on how lights might look. This he agreed to do.

7.7 Old Notice boards – Lester Millin. Requested if one of the old ones could be erected adjacent to the hedge in Rowell Drive. Clerk reported that we now had new boards that were easier to read and he was going to collect and dispose of the old ones. No decision was made and issue left.

7.8 A grant of 50% -75% of £10k may be available for resurfacing the village hall car park. Clerk will write to CDC with letter of intent to apply with the intention of carrying out this project for the Village management committee. The Parish council discussed the two quotations the clerk had received. (See 11.5.2 & 11.5.3) He awaits a 3rd one.

7.9 Freedom of information Act – was discussed briefly. This is now an agenda item.

7.10 OCC Archive store Cowley. Parish records could be archived there. Clerk brought an original minute book to the meeting. This dated back to December 4th 1894 which showed the first meeting at what was then called the Sun Inn. The committee considered scanning past records and saving them electronically. Clerk to investigate.

8 Planning

8.1 07/02076/F 48 Fernhill Rd– rear two storey ext. Mr & Mrs Humphris.

Dorma window upstairs appears to overlook the bedrooms of No 46.

Proposed air conditioner fan site will be visible and extract to No 46

No objections if these were re-sited.

8.1.1 07/02076/F 48 Fernhill Road rear two storey ext. Mr & Mrs Humphris amended. Dorma window now a Velux window. No objection to window change.

8.1.2 07/02167/TCA Skinner. Fell 1 No Cypress Tree No objections. The branches had already been cut off.

8.1.3 07/02501/F Mrs Gold Sandhill Road – Council thought this was excessive development on what was already an overdeveloped site.

8.2 Decisions:

8.2.1. 07/02167/TCA Skinner. Fell 1 No Cypress Tree – Consent given.

8.2.2 07/01991/F 3 Quarry End Single storey side/rear extension Mr. & Mrs A Platt. Consent given

8.2.3 07/01736/F 5 Fernhill Road. Single and two storey rear ext. and raised roof. Refused. New plan received showing roof heights in original application, new application and what had been constructed.

8.3 Conditions of Planning:

8.3.1 Chopping Partnership/Thames Water – still a mess.

8.4. Appeals

8.4.1 APP/C3105/A/07/2049085 Merton College – ongoing from 9th July

8.5 Withdrawals

8.5.1 None

During the planning discussion the lights failed when the table tennis players plugged a kettle in. No key could be found for the electrical switch room despite visits to Bob Perkin and John Webster who was not at home. The meeting had to continue under the emergency lighting in the hall. Clerk to write to Booking clerk about this and the fact that some emergency lights, such as those in the bar, did not work.

9 Correspondence

9.1 See Appendix 1 sent & Appendix 2 received.

10. Comments on last months Correspondence

10.1 Letter from Bob Perkin regarding precept.

10.2 Annual Parish Liaison meeting update.

10.3 CR268 – from 6th April 2008 a new national planning system will be introduced.

11. Financial Matters

Balances and Liabilities

11.1 Balance as of 30/11/2007: Current A/C & Reserve A/C £18,972.09

11.1.1 Uncleared Cheques & Liabilities £2,021.02 Transfer required £1,400.00

Income

11.2 Bank interest: £0.00

Expenditure

11.3 Clerks Salary £371.35 (01/11/2007 – 30/11/2007 CN: 118✓

There are revised pay scales for clerk Hourly rate on SCP22 has risen from £9.589 to £9.827/hr. (£0.238/hr increase) from 1st April 2007. Back pay of 239 hrs @ £0.238/hr = £56.89. Included in above account.

11.3.1 Clerks Expenses £60.08 (01/11/2007 – 30/11/2007) CN: 119✓

11.3.2 Risk Assessment course for Cllr Ryder £23.50 CN: 116 (Cheque held as he was unable to attend)

11.3.3 Morgan Ashurst – Notice Boards £775.50 CN: 117✓

11.3.4 NR Pricket – Grass cutting football pitch twice. £199.75 CN: 120✓

11.3.5 NR Pricket – Grass cutting Village & Play Area. £590.84 CN: 121✓

Grant Requests

11.4. Grant under Section of 137 LGA of £250.00 was approved for Begbroke Coffee Morning.

Other Financial Issues

11.5 NatWest Bank Mandates – Bank have again sent mandate back asking for information for K Davies, M Ryder and D Wintersgill. Complaint made by Clerk.

11.5.1 BVHMC requested £6k to be added to 2008-2009 precept. A discussion took place about the process and it was re-iterated that the form that was circulated with the questionnaire was for 2007-8 and not in perpetuity. The Parish Council has statutory powers to set whatever it feels is necessary but worked within a budget. The Committee agreed to include this year but they will require a proper schedule of works from BVHMC.

11.5.2 Quotation received from Enterprise Accord of £13,600 + VAT for Village Hall Car park surfacing work. (passed to VHMC for comment)

11.5.3. Quotation from Southern Construction & Surfacing Ltd of £8,206.00 ex vat for Village Hall Car park surfacing work. (passed to VHMC for comment) The specification received in this quotation was different from that submitted for pricing.

11.5.4 VAT reclaim of £1,417.14 made to HM Customs & Excise.

11.5.5 Quotation from Mr NR Pricket for grass cutting 2008-9 £1,821.47 ex vat for 14 x play area and 7x village cuts. (CR260) Council unanimously decided to accept. However the quantity of cuts may be reduced.

11.5.6 Precept for 2008-2009. The clerk produced a draft precept showing an increase of around 3.8% to including £6k for village hall projects. Notification to CDC is reqd by 8th Feb. Clerk is to ratify salary details and report back.

11.5.7 Quotation from Morgan Ashurst for internal notice boards for bus shelters. £85 + vat. Cllr Ryder has a sample of material and is to liaise with clerk.

12 Health and Safety Matters

12.1 Councillor's Playground insp. reports. – received earlier from Ruth Davies.

12.2 Playground sign – needs locating so it can be installed.

12.3 Spiro Whirl – trapped rope? Order – placed with Wicksteed.

12.4 Pothole 57 Fernhill Road. Northern office. (Ref: 151102) Cllr Millin thought it had now been repaired.

13 Training

13.1 Clerk attended a Freedom of Information Course.

14 Freedom of information requests.

14.1 None

15 Any Other Business

15.1 The Chairman suggested a Christmas tree would be nice at the Village Hall.

15.2 Hooligans continue to cause problems within the village. They seem to have moved from Play Area to the Churchyard, depositing their empty beer cans and rubbish in the graveyard and residents gardens. The police have made a visit.

15.3 Cllr Roff enquired if anyone was living in the old telephone building near Wolsey court. Cllr Gibbard is to make enquiries.

16. Dates of the Next Meetings:

16.1 Parish Meetings –

Monday 4th February 2007 6.30pm (no meeting in January)

Signed: 

Dr Jill Durrant - Chairman.

Date: 04.07.08

Appendix 1- Correspondence sent

REF	DATE	TO	SUBJECT	TYPE
CS.75	3-Oct-07	Gutterfix	acceptance of quote	Maintenance
CS.76			draft letter to contractors	
CS.77	8-Nov-07	Safe & Sound Playgrounds	Acceptance of quotation for play area.	Play area
CS.78	17-Nov-07	BVHMC Susan Ganter	Precept for 2008-9	Finance
CS.79	23-Nov-07	Bob Perkin	Reply to "Council's procrastinating about precept"	Precept

REF	DATE	FROM	SUBJECT	TYPE	ACTION
CR235	28-Oct-07	Gutterfix	Invoice for work to village hall	precept	Agenda
CR236	18-Oct-07	CDC Environment & Community	Banbury Bicetser and Kidlington Seniors Forum	Consultation	Corresp
CR237	30-Oct-07	CDC Environment & Community	Youth Spotlight Newsletter	Information	Corresp
CR238	31-Oct-07	CDC Environment & Community	Parish Council Meeting 7 November	Consultation	Agenda
CR239	31-Oct-07	ORCC	Changes to Post Office Network in Oxfordshire	Information	Agenda AOB
CR240	31-Oct-07	ORCC	Review of the Provision of Primary Education in Oxfordshire	Information	Corresp
CR241	31-Oct-07	Karen Grey Thames Valley Police	Neighbourhood News	Information	Corresp
CR242	6-Nov-07	Begbroke Coffee Morning	Grant request of £250	Finance	Agenda
CR243	6-Nov-07	Natwest Bank	Letter to say mandate cannot be actioned	Finance	Agenda
CR244	6-Nov-07	CDC Planning & Housing & Economy	07/01736/F 5 Fernhill Road. Rear ext. & raised roof - refusal	Planning	Agenda
CR245	9-Nov-07	CDC Planning Housing & Economy	Strategic Housing Land Availability	Consultation	Agenda
CR246	13-Nov-07	OCC Fire & Rescue	Integrated Risk Assessment Plan - consultation	Consultation	Corresp.
CR247	14-Nov-07	CDC Planning Housing & Economy	e Consultaion event regarding planning 4th Dec 6pm	Consultation	Agenda
CR248	14-Nov-07	CDC	Standards Committee meeting 22/11/2007 Bodicote	Consultation	Corresp
CR249	14-Nov-07	ORCC	November Newsletter	Newsletter	Corresp
CR250	15-Nov-07	University of Oxford	Begbroke Science Park proposed access road	Consultation	Agenda
CR251	15-Nov-07	OCC Northern Area Office	Work specifications for young trees on A44	Information	Agenda
CR252	18-Nov-07	Bob Perkin	Parish precept - query	Information	Agenda
CR253	20-Nov-07	Enterprise Accord	Quotation for Village Hall Car Park	Financial	Agenda
CR254	22-Nov-07	CDC Environment & Economy	Annual Parish Liasion meeting	Information	Corresp
CR255	23-Nov-07	CDC Customer Service & Resources	Annual Parish Precept Notification	Financial	Agenda
CR256	24-Nov-07	Oxfordshire community Land Trusts	Land Trusts	Information	Corresp
CR257	24-Nov-07	OALC	County Circular	Information	Agenda
CR258	24-Nov-07	Thames Valley Police	Christmas Crime Menu	Information	Notice Board
CR259	22-Nov-07	CDC Planning Housing & Economy	07/02076/F Humphris 48 Fernhill Road two storey rear extension- amended	Planning	Agenda
CR260	27-Nov-07	NR PRICKET	Quotation for Grass Cutting 2008-2008	Finance	Agenda
CR261	27-Nov-07	NR PRICKET	Invoice for Cutting sports field	Finance	Agenda
CR262	27-Nov-07	NR PRICKET	Invoice for Village grass cutting	Finance	Agenda
CR263	27-Nov-07	Southern Construction & Surfacing Ltd	Quoation for Village hall car Park	Finance	Agenda
CR264	1-Dec-07	CDC Planning & Housing & Economy	07/01736/F 5 Fernhill Road Roof higher than permission -	Planning	Agenda
CR265	1-Dec-07	CDC Planning Housing & Economy	07/02501/F Mrs S Gold 9 Sandhill Road Conversion -	Planning	Agenda
CR266	1-Dec-07	CDC Planning Housing & Economy	07/01991/F 3 Quarry End Mr & Mrs Platt - consent	Planning	Agenda
CR267	1-Dec-07	CDC Planning Housing & Economy	07/02167/TCA Skinner Fell 1 No Cypress Tree consent	Planning	Agenda
CR268	1-Dec-07	CDC Planning Housing & Economy	New set of National Planning Applications S327A of T&CP	Planning	Agenda
CR269	1-Dec-07	HM Revenue & Customs	Form returned for A/C No Clarification	Finance	Corres
CR270	28-Nov-07	Enterprise Accord	Quotation for Pedestrian Access to playing field.	Financial	Agenda
CR271	1-Nov-07	Wicksteed Leisure	Order acknowledgement for Spirowhirl repair	H&S	Corres