

Begbroke Parish Council

Website: <https://www.begbrokepc.org.uk>

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MINUTES

OF THE MEETING OF BEGBROKE PARISH COUNCIL HELD IN BEGBROKE VILLAGE HALL ON MONDAY 3RD FEBRUARY 2020 AT 6.30 PM

1 Present:

1.1 Cllr Malcolm Ryder (Chair); Cllr David Wintersgill (Vice Chair); Cllr Beverly Napier; Cllr Leslie Allen; Jeffrey Wright - Clerk; Cllr Nigel Simpson (Gosford & Water Eaton PC) Mr Hockings; Mr Wardrope and Mr Gavagan (residents)

Apologies:

1.2 Cllr Lindsay Gregory; Cllr Darron Rudkins; Cllr Maurice Billington OCC CDC,

2 Read and Confirm Minutes of Last Meeting

2.1 The minutes of the meeting Monday 6th January 2020 were confirmed as a true record.

3 Declaration of Disclosable Pecuniary Interests, Gifts or Hospitality

3.1 None

4 Matters Arising

4.1 Regular Village Asset inspection – a snow guard has been fixed to the bus shelter fascia to catch any loose roofing materials and a plan discussed with Baylee construction for repairs which are imminent.

4.2 No other matters arising

5 A44 and Begbroke Science Park

5.1 Petition for a pedestrian crossing is now available with over 383 signatures to date.

5.2 No other A44 matters.

6 Reports from County/District Councillors/Other contributors

6.1 County Councillor – No report – no attendance.

6.2 Cherwell District Councillor – No report – no attendance

6.3 Other contributors. Cllr Simpson joined in with conversations of the meeting and assisting with information as appropriate.

7 Council Representatives.

7.1 BVHMC Report - clerk reported that he had given documents to the Village hall Secretary regarding the sale of the field from The Duke of Marlborough and various minute books and related correspondence.

7.1.1 Cllr Allen requested his details were given to Sue Blackshaw to discuss possible attendance as parish council representative on BVHMC.

7.2 No London Oxford Airport Consultative Meeting.

8 New Business

8.1. Warning sign in Begbroke lane (west bound) to advise of a play area (Diag. 545) Mike Wasley (OCC) is to get something actioned after this was initially raised in 2017.

8.2 Reviewed Financial Management and Administration Risk Assessment

8.3. Reviewed new Internal Auditor for independence, competence, relationship with clerk and councillors, audit planning, audit scope planning and audit reporting.

8.4. Reviewed Fidelity Guarantee insurance currently £50k - to cover the amount of precept

8.5 Reviewed Begbroke parish Council Standing orders

8.6. Reviewed Freedom of information Act information

8.7 Reviewed Parish Assets

8.8 Clerks duties – Reviewed

8.9 Health & Safety Policy – review needed.

8.10 Late callers at doors – apology and information from British Heart Foundation.

8.11 Request for volunteer bus drivers for OurBus Bartons – no offers. It was noted that buses may increase to two per week.

9 Planning

9.1 Enforcement Reference Number: 19/00395/ENF) Unauthorised shed erected at the front of the dwelling house at 50 Begbroke Crescent in Begbroke. CDC action to be taken unless removed pending appeal.

9.2 20/00102/OUT Mr Jim Jennings Demolition of existing house and erection of two houses seven flats parking and associated works. 12 Sandhill Road Begbroke. The committee after discussion with residents decided to object on many grounds including gross overdevelopment, parking and traffic issues.

10 Correspondence (see register for full details of postal correspondence)

10.1 Letter of thanks for grant from Begbroke WI

10.2 E mail of thanks from OurBus Bartons for grant

11 Financial Matters

11.1. Grant Information/Grant Applications/receipts

11.1.1 None

11.2 Balances and Liabilities and Income

11.2.1 Balance £6,400.90 (Money) Bank Statements 28/01/2020: Current £6,306.28 Reserve £1905.23

11.2.2 Liabilities £2k approx. Transfer of funds: £0.00; Income Bank interest £0.33

11.3 Expenditure

11.3.1 Jeffrey Wright – Salary: Jan Feb Mar 2020 £1,655.69 CN: 826

11.3.2 Citizens Advice – grant £100 CN: 825

11.3.3 Community First Oxfordshire – Membership £55 CN 827

11.3.5 Jeffrey Wright refundable expenses – printer toner £129.33

11.3.4 Cllr Ryder - hall telephone and internet charges – to be further discussed with BVHMC Secretary and Treasurer.

11.4 Quotations/Tenders

11.4.1 None

11.5 Bank Matters

11.5.1 None

11.6 Other Financial Matters

11.6.1 Re-declaration of compliance to the Pension Regulator has been made.

12 Health and Safety Matters

12.1 No playground inspection reports received

12.2 Play area issues – gate springs require tensioning and the access gate from car park requires part of the bank digging away to allow it to open fully.

12.3 Play Area repairs – complete.

13 Training

13.1 Training requests - none

14 Freedom of information requests/receipts

14.1 Request to Thames Valley Police re Traffic enforcement statistics on the A44. Ref: FOI-490-20-4300-000

15 Footpaths, Bridleways and Restricted Byway (RUPP)

15.1.1 No Footpath amendments, anomalies and additions.

15.1.2 Begbroke Lane – poor condition – response from Footpaths Officer is that she agrees it has deteriorated and that she is contacting the original contractor to see what improvements he can suggest restoring to original state.

15.1.3 No other footpath issues

16 Website

16.1 Website reviewed

17 Proposed dates of the Next Meeting (s):

17.1 March 2nd, 2020; April 6th

Signed Chairman/Vice Chairman

March 2nd 2020

