

# Begbroke Parish Council

Website: <https://www.begbrokepc.org.uk>

Clerk to the Council: Jeffrey Wright, 27 Willow Way, Begbroke, Kidlington, Oxon. OX5 1SD.

e-mail at: [clerk@begbrokepc.org.uk](mailto:clerk@begbrokepc.org.uk)

## MINUTES OF

### REMOTE MEETING OF BEGBROKE PARISH COUNCIL HELD BY ZOOM

Meeting ID: 854 2336 1700 Passcode: 776632 ON MONDAY 1st FEBRUARY 2021 AT 6.00 PM

#### 1 Present:

1.1 Cllr Malcolm Ryder (Chair); Cllr David Wintersgill (Vice Chair); Cllr Leslie Allen; Jeffrey Wright – Clerk; Cllr Nigel Simpson (Gosford & Water Eaton PC); Cllr Billington (OCC)

#### Apologies:

1.2 Cllr Rudkins; Cllr Gregory; Cllr Beverly Napier.

#### 2 Read and Confirm minutes of last meeting.

2.1 The minutes of the meeting Monday 7<sup>th</sup> December 2021 were confirmed as a true record.

#### 3 Declaration of Disclosable Pecuniary Interests, Gifts or Hospitality

3.1 None

#### 4 Matters Arising

4.1 Gravel Lorries vehicles – see 9.1.

4.2 Cycle Lanes Langford Lane – developer is to provide as next stage of works. Funding for buses/Crossing. Unanimously agreed letter to be sent to Ian Hudspeth asking for bus subsidy monies to be spent on a crossing at Begbroke.

4.3 New speeding taskforce group – clerk has responded with information. Yarnton are trying to form a group to share information on speeding. The firm that makes hand-held speed detectors for the police is insolvent and training on use is not being carried out at present.

4.4 Network Rail Proposals for Sandy Lane and Yarnton Lane. The point was made that NR said the reason for closing was cost of a road bridge. However, their proposals involve the cost of an access road. Clerk wrote to OCC several times about why it is not a diversion route if A44 is closed – response was weight limit. Also requested what their official views are on closing road – nothing further and which Local Authority (OCC or CDC) has the authority to close the road.

4.5 Begbroke lane Hedge – ongoing. OCC may take enforcement action. (Hedge could be cut on their behalf and resident billed)

4.6 No other matters arose.

#### 5 A44 and Begbroke Science Park

5.1 Signage (sharp deviation to the left chevrons) repaired on roundabout and many years of trying.

5.2 A44/Begbroke Science Park matters. It was noted that the A44 eastern carriage way was flooded making pedestrian passage difficult without wellingtons. Similar problems in Yarnton. Cllr Billington to meet highways staff and discuss.

#### 6 Reports from County/District Councillors/Other contributors

6.1 County Councillor – reported on 2.9% increase in Council Tax.

6.2 Cherwell District Councillor – No report.

6.3 Other contributors joined in discussions. Cllr Simpson reported that discussion was taking place about surplus pupil capacity – several hundred places - at Gosford Hill School and that rebuilding to several stories somewhere on the current site would be an alternative to a new school at Begbroke. However, section 106 monies could not be re-allocated to other similar projects.

#### 7 Council Representatives.

7.1 BVHMC Report. Cllr Allen. Reported on H&S policy in progress, Low financial turnover, flooding on the playing field, and complaints about children playing cricket on the field. Clerk had written to him about provision of televisions at the hall so meetings could be conducted using a laptop and presentations could be shown on a screen. He thought the bins were again not being emptied – clerk to investigate.

7.1.1 Memorandum of Agreement with village hall – review delayed.

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7.2 No London Oxford Airport Consultative Meeting.

## 8 New Business

8.1 Licencing Consultation – no comments

8.2 An Annual review of Asset Register; Standing Orders, Financial Risk Management and Freedom of Information was completed and approved unanimously.

8.3 Bus stop maintenance – it was unanimously agreed that now the volunteer no longer sweeps out the shelters and maintains the internal paintwork – to get a contractor to carry out the work. Clerk to organise.

## 9 Planning

9.1 Enforcement Notice by OCC 31/07/2020 EN: 0003/20 against Shipton Ltd for apparent breach of Planning Control. Shipton Ltd are appealing. Lorries continue out of hours movements on A44.

9.2 PR9 Planning Application - 20/02575/SCOP – parish comments submitted to CDC.

9.3 Other applications.

**20/03494/TPO** LVS School St Philips Priory Spring Hill Road Begbroke OX5 1RX Fell T625 - (Sycamore) previously topped now decayed at base. Colonised by armillaria mellea/potentially unstable. Fell T626 - (Horse Chestnut) previously topped now decayed at base. Colonised by armillaria mellea/potentially unstable. Trees subject to TPO 2/198607/12/2020 **Under Consultation**

**20/02935/F** Land Adjacent To 12 Sandhill Road Begbroke OX5 1RS Erection of 2 semi-detached houses with parking and associated works 19/10/2020 **Under Consultation**

**20/02880/DISC** 12 Sandhill Road Begbroke OX5 1RS Discharge of Conditions 3 (render colouring scheme), 4 (tile sample), 5 (doors & windows), 6 (cycle parking facilities), 7 (bin storage), 9 (boundary enclosures) and 10 (landscaping scheme) of 20/01420/F14/10/2020 **Under Consultation**

**20/02283/F** 27 Fernhill Road Begbroke OX5 1RP New single storey mono-pitched outbuilding to serve as home office (with WC) 13/10/2020 **Application Permitted.**

**20/02270/TCA 5** LVS School St Philips Priory Spring Hill Road Begbroke OX5 1RX FIVE DAY NOTICE T1 x Horse chestnut has shed a significant limb contributing 1/3 to the overall crown structure. Failure has revealed significant decayed wood and cavities within the main fork union suggesting remaining 2 stems are of a similar condition. Evidence of fungal brackets has also been submitted, along with unoccluded wounds on remaining stems. In its current condition the tree poses an unacceptable hazard to the school, as such is inappropriate for further retention. 19/08/2020 **Under Consultation.**

**20/02066/F** Solid State Logic 25 Spring Hill Road Begbroke Kidlington OX5 1RX Removal of bank of domed roof lights and replacement with mono-pitch glazed lantern 30/07/2020 **Under Consultation**

**20/01945/ADV** Begbroke Veterinary Surgery 40 Woodstock Road East Begbroke Kidlington OX5 1RG RETROSPECTIVE - V shaped non-illuminated sign above wall at entrance – amendment to 19/00524/ADV 21/07/2020 **Application Permitted.**

**20/01420/F** 12 Sandhill Road Begbroke OX5 1RS Demolition of existing house and erection of 2 semi-detached houses with parking and associated works 01/06/2020 **Application Permitted.**

**20/01229/DISC** The Old Rectory 4 St Michaels Lane Begbroke OX5 1RT Discharge of condition 3 (door and windows) of 19/02004/LB11/05/2020 **Application Permitted.**

**20/01000/F** 47 Begbroke Crescent Begbroke Kidlington OX5 1RW Demolition of existing single storey flat roof side extension. Erection of two storey pitched roof side extension to form altered kitchen / diner and provision of GF WC and altered access into the dwelling. Form extended bedrooms 1 & 2, form enlargement to FF bath / WC to accommodate spa bath. 14/04/2020 **Application Permitted.**

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**20/03668/E** Rose Cottage Woodstock Ed – rear domestic extension – **Under consultation**

## **10 Correspondence (see register for full details of postal correspondence)**

**10.1** Letter of thanks for grant from Begbroke WI

**10.2** Flooding: From a resident in Fernhill Road. “It is not just a case of a flooded garden. At the East end of the road our drains stop working. I am not sure how many households are affected but ours were out of operation for about 16 hours. This means no drainage from sinks and not being able to flush the toilet. I am not expecting anything to be done about this as it is something that is a consequence of living in a flood area but would like it to put on record that this is what happens”.

**10.3** Fernhill Rd flooding contact group has been set up to discuss issues with Merton.

## **11 Financial Matters**

### **11.1. Grant Information/Grant Applications/receipts**

**11.1.1** None

### **11.2 Balances and Liabilities and Income**

**11.2.1** Balance £3,356 (Money including liabilities) Bank Statements : Current £8,702 Reserve £1,906.91

**11.2.2** Transfer of funds: £0.00; Income: Bank interest – Dec £0.02

### **11.3 Expenditure**

**11.3.1** Jeffrey Wright – clerks’ refundable expenses – Laser Printer and Toner £428.39 CN: 88

**11.3.2** Function28 Annual SSL Certificate & Annual Hosting Fee for website £203.99 CN: 885

**11.3.3** Begbroke WI – Grant – section 137 LGA £145.00 CN:886

**11.3.4** Connolly Accountants – Payroll Paya/Ni Submissions £342.00 CN: 887

**11.3.5** HMR&C Paye/NI Liabilities to April 22nd £379.40 CN: 888

**11.3.6** Jeffrey Wright Clerks Salary to March 31st 2021 (inc pay rise & back pay) £1805.29 CN: 889

**11.3.7** Wicksteed – See-Saw installation Inv 811649 CN: 890 £6,384.00

The above transactions were unanimously approved.

### **11.4 Quotations/Tenders**

**11.4.1** Non-Bump See-Saw – installed.

### **11.5 Bank Matters**

**11.5.1** None

### **11.6 Other Financial Matters**

**11.6.1** Precept request to CDC for 2021-22: 3% increase to £29,026

**11.6.2** Unanimously approved budget for 2021-2

## **12 Health and Safety Matters**

**12.1** Playground inspection reports – new rota issued.

**12.2** Reviewed Inspection sheet – see-saw added but requires further refinement.

**12.3** Play area can remain open during current lockdown.

**12.4** Parish council H&S policy – draft submitted for further review.

**12.5** Councillor Activities – it was agreed that activities that councillors are engaged on are listed and task competency and Risk Assessment should be carried out. Required for insurance purposes.

## **13 Training**

**13.1** Play area inspection training – non available. Cllr Rudkins training is still outstanding.

## **14 Freedom of information requests/receipts**

**14.1** None

## **15 Footpaths, Bridleways and Restricted Byway (RUPP)**

**15.1.1** FP 5 – DMMO Application pack received for FP 5 – requires completion. Two user evidence statements obtained – more required.

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**15.1.2** Begbroke Lane – non-committal reply received from OCC. Clerk to pursue.

**15.1.3** Dalton Lane – Clerk and Malcom met with Mr Gloag from Merton College and Alexander Maddan CE from Agrivert on Thursday, 10<sup>th</sup> December at 9.30 a.m. Ditches require cleaning but undergrowth will need to be removed in the spring. Temporary bridge now built across lane where water flows to ditch near Foresters Lodge.

**15.1.4** Area to be cleared and post erected on boundary of Merton's Land and that where FP 10 crosses. PC to fit way-markers. OCC still to install signpost near A44 entrance.

**15.1.5** Clerk to confirm to Merton that FP 9 should go through the brambles and a compound be opposite Hall Farm and not Hall Farm Paddocks. Current alignment is permissive and not in accordance with definitive map.

**15.1.6** FP 124/3 to 420/15. New bridge constructed across ditch and correct definitive map alignment is now in place.

**15.1.7** 420/17 Dalton Lane to 124/2 Spring Hill – permissive path. Cllr Ryder updated committee with current discussions with Merton.

## **16 Village – Natural Environmental Matters**

**16.1** BBONT are to conduct a nature feasibility study in February (Planned but may have to be cancelled)

## **17 Website**

**17.1** Website was reviewed.

**17.2** Website has been audited and corrected to the Accessibility Regulations requirements.

## **18 Proposed dates of the Next Meeting (s):**

**18.1** to be advised.

**Signed Chairman/Vice Chairman 2020 Date: 8<sup>th</sup> March 2021.**