



Our ref: 979/905349

17 August 2021

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Dear Jeffrey

**Annual Governance and Accountability Return for the Year ended 31 March 2021**

Please find enclosed the signed External Audit Report to accompany your Annual Governance and Accountability Return for the year ended 31 March 2021.

We also enclose a note of our charges based on the fixed rate audit fee as set by the Smaller Authorities' Audit Appointments Ltd.

**Authorities who have not claimed exemption**

Regulation 13 of the Accounts and Audit Regulations 2015 stipulate that Authorities, who are not inactive Authorities, must publish the following (including on the Authority's website):

- (a) The Statement of Accounts and Annual Governance Statement
- (b) The auditor's certificate and opinion
- (c) Any public interest report or other recommendation of the auditor.
- (d) A form of Notice of Conclusion of Annual Audit

We draw your attention to the following points. The Internal Auditor ticked 'Yes' to box L on the Annual Internal Audit Report which relates to whether the Council publishes up to date information on a website in accordance with the Transparency Code for smaller authorities. It is not clear if the Internal Auditor undertook specific work to conclude this and there for may have responded The assertion should have been answered 'Not covered'.

A Notice of Conclusion of Audit form is available, if required, on our website using the link here <http://bit.ly/SmallerAuthorities>.

The notice must also state that an elector may inspect those documents at all reasonable times and without payment. The address and times when this inspection may be carried out must also be given.

Yours sincerely

**Moore**

Encs.