

Begbroke Parish Council

Website: <https://www.begbrokepc.org.uk>

Clerk to the Council: Jeffrey Wright, 27 Willow Way, Begbroke, Kidlington, Oxon. OX5 1SD.

e-mail at: clerk@begbrokepc.org.uk

MINUTES OF

MEETING OF BEGBROKE PARISH COUNCIL ON MONDAY 13TH SEPTEMBER 2021 @ 06:00 PM.

1 Present:

1.1 Cllr Malcolm Ryder (Chair); Cllr David Wintersgill (Vice Chair); Cllr Lindsay Gregory; Cllr Leslie Allen; Jeffrey Wright – Clerk;

Apologies:

1.2 Cllr Beverly Napier; Cllr Ian Middleton. The continued absence of Darron Rudkins was discussed. Clerk to make enquiries although it appeared that a six month period of non-attendance had passed and a new councillor may need to be recruited.

2 2.1 Minutes

The minutes of the meeting held on Monday 2nd August 2021 were confirmed as a true record.

3 Declaration of Disclosable Pecuniary Interests, Gifts or Hospitality

3.1 None

4 Matters Arising

4.1 Cherwell - full district review of all parishes, towns, wards – CDC confirmed Begbroke PC's request to be included. This could have implications such as alteration of parish boundaries, creation of new parish councils, abolishing a parish council or changing electoral arrangements. Committee suggested a larger parish council of seven members. See item 8.4

4.2 No feedback received on draft Annual parish meeting minutes.

4.3 The Royal Sun – State of the building and grounds. Adjacent to conservation area. Star Pubs (Heineken) reply received to say they are trying to recruit a tenant.

4.4 Other matters arising

5 A44 and Begbroke Science Park and London Oxford Airport

5.1 A44/Begbroke Science Park matters.

5.2 The councillors were not convinced by the reply to the letter to Yvonne Rees re proposed pedestrian crossing. It did not confirm a crossing would be provided. Clerk has forwarded correspondence to Layla Moran. Committee to write again.

5.3 No other matters related to item 5 were discussed.

6 Reports from County/District Councillors/Other contributors

6.1 County Councillor – reported: [that his workload is horrendous now though and I'm juggling attending PC meetings as best I can, even the PCs that I'm also a member of! I do want to get to some of your meetings though.

About the crossing, I've just had a meeting with Tim Bearder, and he's given me some pointers on who to contact about it. The real problem is there is just no money and the Tories have left a huge potential hole in the budget in future years that we need to try to navigate. There are also a lot of areas that want crossings, although I did point out that you have been trying to get one for years now.

I think the best bet for the Begbroke crossing is going to be to grab some of the S106 money from the PR9 site. As you know there was nothing in the development brief about it so I will challenge that initially and then try to get some of the OCC/CDC officers on side about it. I'll keep you updated]

6.2 Cherwell District Councillor – No report.

6.3 Other contributors - none

7 Council Representatives

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7.1 BVHMC. Cllr Allen reported on the Annual General Meeting of the Committee.

7.1.1 No further responses to offers to paint goal post/purchase a net & Televisions in hall and lounge. To be raised again.

7.1.2 Legionella risk assessment still needs to take place at the hall and external facilities.

7.1.3 A form "44" Village Green application had been completed by BVHMC but there were implications about lawful pursuits. [Common land and village greens - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

7.1.4 The provision of a fire exit route and ramps was still being discussed.

7.1.5 He said that a 2 year and 5 year costed project plan for the hall was necessary in order for the parish council to plan any financial assistance.

7.1.6 BVHMC responded to PR9 and copied to clerk.

7.2 Oxford Airport Consultative Committee Meeting. Cllr Gregory said he would be willing, subject to work constraints, to attend meetings and Cllr Allen agreed to be a locum representative.

8 New Business

8.1 Bus improvement plan – consultation reply - sent. The electronic priority list and written comments including details of e mails with bus companies.

8.2 Begbroke Lane Hedge – overgrowing. E mail received from OCC requesting parish council write to owner. Clerk had replied that he did not know who the owner was and doubted if any notice would be taken of the parish council especially if previous enforcement threats made by OCC had little effect until the 11th hour.

8.3 Clerk reported Civil Parking Enforcement is coming to Cherwell, South and Vale.

8.4 Full district review of all parishes, towns, and wards. Committee suggested a larger parish council of seven members to reflect more houses in the parish and that there was a greater assurance of a greater meeting attendance by councillors.

8.5 The committee unanimously approved purchase of two planters and a picnic bench– see quotes 11.4.1.

8.6 Ideas for projects in village - bench suggested on FP 7 near pumping station.

9 Planning

9.1. Parish Council comments on PR7a and PR9 issues were unanimously agreed and clerk to forward to CDC. The main requirement was lack of a village signalised pedestrian crossing in the proposals.

9.2 Begbroke Science Park, Begbroke Hill, Begbroke, Kidlington: New Research Facility Buildings 18/00803/OUT

9.3 Ox-Cam Arc Unit at Arc Leadership Groups about the Government's consultation on creating a vision for the Arc Spatial Framework – consultation. Too complex to discuss satisfactorily.

9.4 Oxford 2050 Plan – no comments.

9.5 21/01244/F - 12 Sandhill Road Begbroke OX5 1RS – consent for altered roof angle.

9.6 No other planning applications or issues

10 Correspondence (see register for full details of postal correspondence)

10.1 See 11.6.2

11 Financial Matters

11.2 Balances and Liabilities and Income

11.2.1 Balance £8,099.68 (Money) Bank Statements : Current £7,796.53 Reserve £1,907.03

11.2.2 Transfer: £0.00; Income: Bank interest – £0.02 Liabilities £1,604.67

11.3 Expenditure

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11.3.1 Play Safety Ltd – Annual Play Area Inspection Invoice 57660 £94.80 CN: 925

11.3.2 Moore – external audit. Invoice 307273 £240 CN: 926

11.3.3 Jeffrey Wright – clerks salary August £564.23 CN: 927

11.3.4 HMR&C PAYE/NI Liability to 22 July 2021 £117.00 CN:928

11.3.5 Jeffrey Wright – clerks’ refundable expenses to 20 May 2021 £26.04 CN:929

11.3.6 N R Prickett Village Hall Playing Areas & Field & Village Grass. Inv 1517 £666.00 CN: 930

11.3.7 Dovey Accountancy Services – Payroll Services for quarter to Sept 2021 £114.00 CN 931

11.3.8 HMR&C PAYE/NI Liability to 22 October 2021 £117.00 CN:932

11.3.9 Jeffrey Wright – clerks salary August £564.43 CN: 933

The committee unanimously approved the above transactions.

11.4 Quotations/Tenders

11.4.1 Marmax Products Ltd – planters £993.60 inc. vat (for two) Picnic bench £478.00 inc. vat.

11.5 Bank Matters

11.5.1 None

11.6 Other Financial Matters

11.6.1 Employment allowance for 2021/22 tax year approved by HMR&C

11.6.2 Annual Governance and accountability return for 2020-21 has been received with one comment regarding whether internal auditor had undertaken specific work relating to up-to-date information on the website regarding transparency code when ticking box 10. The committee unanimously accepted the report.

12 Health and Safety Matters

12.1 Playground inspection reports had been received up to 12th September.

12.2 Play area inspection risk assessment completed and was unanimously approved and signed. Clerk has filed with minutes.

12.3 Parish council H&S policy – was unanimously approved and signed. Clerk has filed with minutes.

12.4 Councillor Activities list of activities and decisions. Insurance requirement that risk-assessments are held for activities and those of volunteers. Activity list still not agreed

12.5. Annual Playground inspection report by RoSPA – completed. Actions were discussed on site with Baylee, Cllr Ryder and Clerk.

12.6 Wicksteed See-Saw issues. Clerk has been in touch with representative and Wicksteed Head Office. A replacement body is being manufactured and will be fitted in due course.

13 Training

13.1 Play area inspection training – still awaiting suitable courses.

13.2 Cllr Ryder to attend a Workshop for Path Wardens on Friday September 24th at Eynsham village Hall.

14 Freedom of information requests/receipts

14.1. None

15 Footpaths, Bridleways and Restricted Byway (RUPP)

15.1 FP 5 new photo showing road to Orchard House around 1939

15.2 No other FP issues.

16 Village – Natural Environmental Matters

16.1 No issues raised.

17 Website

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17.1 Website was reviewed

18 Proposed dates of the Next Meeting (s):

18.1 Monday 11th October 2021

Signed Chairman/Vice Chairman 11th October 2021.