

Begbroke Parish Council

Clerk to the Council: Jeffrey Wright, 27 Willow Way, Begbroke, Kidlington, Oxfordshire.
OX5 1SD.

e-mail at: clerk@begbrokepc.org.uk

Website: <https://www.begbrokepc.org.uk/>

AGENDA

I hereby give notice that a meeting of Begbroke Parish Council will be held on **Monday December 6th 2021 at 6.00pm**. All members of the Council are hereby summoned to attend to consider and resolve upon the business to be transacted at the meeting as set out hereunder.

1 Present:

1.1

Apologies:

1.2

2 2.1 Minutes

The minutes of the meeting Monday 11th October 2021 to be confirmed as a true record.

3 Declaration of Disclosable Pecuniary Interests, Gifts or Hospitality

3.1

4 Matters Arising

4.1 Feedback on draft Annual parish meeting minutes

4.2 The Royal Sun – now open

4.3 Other matters arising

5 A44 and Begbroke Science Park

5.1 A44/Begbroke Science Park matters.

5.2 Further Response to letter to Yvonne Rees re proposed pedestrian crossing.

5.3 Other matters related to item 5

6 Reports from County/District Councillors/Other contributors

6.1 County Councillor – report.

6.2 Cherwell District Councillor – report.

6.3 Other contributors

7 Council Representatives

7.1 BVHMC Report. Cllr Allen.

7.1.1 Annexe roof re-felting – request for funding around £9-£10k

7.1.2 Brown Bins – village Hall

7.2 London Oxford Airport – representatives report

8 New Business

8.1 Electoral Roll request submitted to CDC

8.2 Co-option of a new councillor – no progress

8.3 Community Governance Review ongoing (additional councillor) - update

8.4 Sandy Lane Crossing survey from Yarnton PC and Involvement of BYG – update.

8.5 Oxford University Development (OUD) meeting with parish council 24th November. contact Tom Clarke. Kevin Murray Associates (KMA) has recently been appointed by Oxford University Development (OUDW are keen to meet local groups and organisations, to help develop the community engagement plan, including the format and timing of any events and suitable/appropriate venues, as well as to begin to understand what issues and/or ideas you would like explored.

8.5 Operation London Bridge

8.6 Ideas for projects in village.

8.7 Complaint about A44 dog bin

8.8 Clerks retirement planning.

9 Planning

9.1

[21/03702/F](#)

28 Spring Hill Road Begbroke OX5 1RX Extension and alterations to dwelling

03/11/2021

Under Consultation

[21/03659/TCA](#)

St Philips Priory Spring Hill Road Begbroke OX5 1RX

27/10/2021

Case Officer Assigned

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<u>21/03707/TPO</u>	St Philips Priory Spring Hill Road Begbroke OX5 1RX	T61 x Cupressus, leaning specimen with extensive basal decay - Fell	27/10/2021	Under Consultation
<u>21/03574/F</u>	Priory House 25 Woodstock Road West Begbroke OX5 1RJ	Change of Use of Priory House from C3 (dwelling house) to mixed F1	25/10/2021	Under Consultation
<u>21/03445/F</u>	41 Fernhill Road Begbroke OX5 1RR	Extension and subdivision into two houses	19/10/2021	Under Consultation
<u>21/03449/F</u>	3 Rowel Drive Begbroke OX5 1SE	Install conservatory to the rear of the property	18/10/2021	Under Consultation
<u>21/03522/OUT</u>	Os Parcel 3673 Adjoining and West Of 161 Rutten Lane Yarnton OX5 1LT Cross Parish Boundary Application: Begbroke and Yarnton Parish Councils	The erection of up to 540 dwellings (Class C3), up to 9,000sqm GEA of elderly/	14/10/2021	Under Consultation
<u>21/03195/F</u>	Begbroke Science Park Begbroke Hill Begbroke OX5 1PF	Formation of surface car park and service building (including substation,	17/09/2021	Under Consultation
<u>21/03150/REM</u>	Begbroke Science Park Begbroke Hill Begbroke OX5 1PF	Reserved Matters application for 18/00803/OUT - the design, layout, external appearance, and landscaping	13/09/2021	Under Consultation
<u>21/03146/NMA</u>	Begbroke Science Park Begbroke Hill Begbroke OX5 1PF	Change to the wording of condition 18 (car parking spaces))	13/09/2021	Under Consultation

9.2 Planning Appeal Decision - 20/00789/CLUE - Belmont, 8 Foxglove Road, Begbroke, OX5 1SB

9.3 Other planning issues

10 Correspondence (see register for full details of postal correspondence)

10.1 None

11 Financial Matters

11.1 Balances/Liabilities: Balance £18,643 (Money) Bank Statements : Current £TBA Reserve £1,907.0

Transfer: £0.00; Liabilities £TBA

11.2 Income: Precept: £14,513.00 Bank interest – £0.02

11.3 Expenditure

11.3.1 HMRC PAYE/NI Liability to 22/11/2021 £117.20 CN: 936

11.3.2 Jeffrey Wright – clerks salary Oct 2021 £564.33 CN:937

11.3.3 NR Prickett Grass/Hedge Cutting Inv 1539 £870.00 CN 938

11.3.4 Jeffrey Wright – refundable expenses – printer toner & software £789.69 CN: 939

11.3.5 HMRC PAYE/NI Liability to 22/12/2021 £117.00 CN: 940

11.3.6 Jeffrey Wright – clerks salary Nov 2021 £564.43 CN:941

11.3.7 Other invoices

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11.4 Quotations/Tenders

11.4.1 Hall annexe roof quotes x 3 to BVHMC

11.5 Bank Matters

11.5.1

11.6 Other Financial Matters

11.6.1

12 Health and Safety Matters

12.1 Playground inspection reports.

12.2 Wicksteed See-Saw issues – repairs completed.

12.3 Councillor Activities list of activities and decisions. Insurance requirement that risk-assessments are held for activities and those of volunteers. Activity list still not agreed

13 Training

13.1 Play area inspection training – still awaiting suitable courses.

13.2 Training updates

13.3 Requests

14 Freedom of information requests/receipts

14.1.

15 Footpaths, Bridleways and Restricted Byway (RUPP)

15.1

15.2 Other FP issues – definitive map errors

16 Village – Natural Environmental Matters

16.1 Planters – still in manufacture.

17 Website

17.1 Website review

18 Proposed dates of the Next Meeting (s):

18.1 10th January; 7th February 2022

Signed _____ Jeffrey Wright Clerk to Begbroke Parish Council.

Accounts PTO

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Between 01/04/2021 and 31/03/2022

Category	Total
Income Categories	
BANK INTEREST NATWEST	0.11
GRANT COMF	1268
PRECEPT	29026
Total Income Categories	30294.11
Expense Categories	
ANNUAL SUB TO ORGANISATION (vat)	162.1
ANNUAL SUB TO ORGANISATION (non-VAT)	70
AUDIT - EXTERNAL	240
AUDIT - INTERNAL	200
BUS SHELTER MAINTENANCE	1525
CLERKS SALARY	564.43
DOG WASTE BIN EMPTYING	420.91
GRANTS SECT 137 LGA	100
GRANTS SECT142 LGA	1000
GRASS CUTTING PLAY AREA & FOOTBALL PITCH	2688
GRASS CUTTING VILLAGE VAT	990
HEDGE CUTTING VILLAGE HALL VAT	210
INSURANCE - COUNCIL	1307.28
PLAY AREA REPAIRS non vat	140
PRINTER CONSUMABLES	79.99
REFUNDABLE EXPENSES	56.8
SAFETY INSPECTION	94.8
SOFTWARE LICENCE	709.7
STAFF COSTS	4886.81
STAFF COSTS VAT	258
TRAINING	228
VILLAGE NEW WORK VAT	478.8
VILLAGE ASSET INSPECTION NON-VAT	110
VILLAGE GARDENING NON-VAT	72.5
VILLAGE WORK NON-VAT	109
WEBSITE CHARGE vat	288
Total Expense Categories	16990.12
Grand Total	13303.99

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