

Begbroke Parish Council

Website: <https://www.begbrokepc.org.uk>

Clerk to the Council: Jeffrey Wright, 27 Willow Way, Begbroke, Kidlington, Oxon. OX5 1SD.

e-mail at: clerk@begbrokepc.org.uk

MINUTES OF

MEETING OF BEGBROKE PARISH COUNCIL ON MONDAY 7th FEBRUARY 2022 @ 06:00 PM.

1 Present:

1.1 Cllr Malcolm Ryder (Chair); Cllr David Wintersgill (Vice Chair); Cllr Leslie Allen; Cllr Lindsay Gregory; Jeffrey Wright – Clerk; Jas Atwal and Kevin from Kevin Murray Associates

Apologies:

1.2 Cllr Beverly Napier; Cllr Ian Middleton.

2 2.1 Minutes

The minutes of the meeting held on Monday 6th December were confirmed as a true record.

3 Declaration of Disclosable Pecuniary Interests, Gifts or Hospitality

3.1 None

4 Matters Arising

4.1 Co-option of a new councillor – no progress

4.2 New planters at bus stops installed and planted.

4.3 No other matters arising

5 A44, Highways & Begbroke Science Park

5.1 A44/Begbroke Science Park matters.

5.2 A40 Smart Corridor – no comments.

5.3 Sandy Lane Crossing – awaiting copy of Network Rail report to CDC and OCC

5.4 Petition for a pedestrian crossing – OCC have said a crossing is proposed subject to funding either by direct delivery by one of the developers or through Section 106 monies.

5.5 No Other matters related to item 5

6 Reports from County/District Councillors/Other contributors

6.1 County Councillor – report - appended

6.2 Cherwell District Councillor – No report.

6.3 Other contributors - none

7 Council Representatives

7.1 BVHMC Report. Cllr Allen reported that the sound system was defective; the roof had been insulated; playgroup had 5 staff; Burns Night was successful and raised funds; Queens Jubilee celebrations were being planned.

7.1.1 Annexe roof re-felting – clerk had written to the Chairman to highlight the additional load on the roof by not removing previous layers. A committee member remarked that a similar situation could occur in the future – would yet another layer be put on top of the old? The clerk also referred BVHMC to Building Control as the rules state that if 25% of a roof is being replaced, they must be consulted, and insulation may be necessary.

7.1.2 Brown Bins – village Hall – there was an ongoing issue regarding bins and who was responsible. The clerk said the parish council were not as they did not manage or indeed own the land producing grass cuttings.

7.2 London Oxford Airport – No representatives report as meeting was cancelled.

8 New Business

8.1 PR8. Jas Atwal and Kevin from Kevin Murray Associates attended. An excellent open discussion was held with the representatives. The main points amongst many raised were Section 106 monies for a signalised crossing; proposals to close Sandy Lane; qty of houses in each parish; Limit of Science Park development; sewage – existing system cannot cope at present evident by discharges to River Thames; lack of retail as villages have to shop elsewhere; huge increases in traffic and population with other nearby developments contributing to a situation barely able to cope now; Clinical Commissioning group commented on PR9 that there is insufficient medical facilities; access to shopping and service such as chemists, opticians, lack of decent bus services, unable to easily connect to Kidlington with Park and Ride to hospitals and Oxford Parkway; that Oxford residents will have first call on affordable housing and not locals; Generally, there is absolutely nothing for Begbroke in the proposals – only negative aspects for the residents. The clerk sent the

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parish councils PowerPoint submission on Cherwell's partial review on Oxford's "unmet Housing need" and objection to PR9 to Jas.

8.2 Merton representatives – awaiting a response from Yarnton PC regarding joint meetings.

8.3 Operation London Bridge procedure was described

8.5 Queens Jubilee – was briefly discussed.

8.6 Reviewed Financial Management and Administration Risk Assessment

8.7. Reviewed current Internal Auditor (Mr McCaughey) for independence, competence, relationship with clerk and councillors, audit planning, audit scope planning and audit reporting.

8.8. Reviewed Fidelity Guarantee insurance currently £50k - to cover the amount of precept

8.9 Reviewed Begbroke parish Council Standing orders

8.10 Reviewed Freedom of information Act information

8.11 Reviewed Parish Assets

8.12 Clerks duties – Reviewed.

8.13 Reviewed – Standing Orders

9 Planning

9.1

<u>21/04232/F</u>	LVS School St Philips Priory Spring Hill Road Begbroke OX5 1RX	Creation of new access to Spring Hill Road to create in and out access arrangements, new pick up/drop off zone and parking	04/01/2022	Under Consultation
<u>21/04206/F</u>	The Old Rectory 4 St Michaels Lane Begbroke OX5 1RT	Internal refurbishments, alterations, and reconfigurations - refurbishment of existing windows;	20/12/2021	Under Consultation
<u>21/04207/LB</u>	The Old Rectory 4 St Michaels Lane Begbroke OX5 1RT		20/12/2021	Under Consultation
<u>21/04244/F</u>	8 Foxglove Road Begbroke Kidlington OX5 1SB	Demolition of existing conservatory and erection of new single storey extension to side & rear, with new conservatory to the rear	17/12/2021	Under Consultation
<u>21/03983/F</u>	St Philips Priory, LVS School Spring Hill Road Begbroke OX5 1RX	New footpath to link the main school campus and Priory House.	29/11/2021	Under Consultation
<u>21/03702/F</u>	28 Spring Hill Road Begbroke OX5 1RX	Extension and alterations to dwelling	03/11/2021	Under Consultation
<u>21/03707/TPO</u>	St Philips Priory Spring Hill Road Begbroke OX5 1RX	T61 x Cupressus which is a suppressed, leaning specimen with extensive basal decay -	27/10/2021	Under Consultation

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21/03574/F

Priory House 25
Woodstock Road

Change of Use of Priory
House from C3

25/10/2021 Permitted

9.2 Forthcoming Planning Policy Consultation

Consultation on three draft development briefs for Local Plan Partial Review sites PR6a: Land east of Oxford Road, PR6b: Land west of Oxford Road and PR7a: Land southeast of Kidlington will commence on Wednesday 26 January 2022. In the coming months the council will be working on the development brief for PR8.

9.3 Guide to planning applications was sent to councillors

9.4 Complaint to CDC regarding inconsistent spelling of Begbroke

9.5 The committee supported the proposed new access to LVS. 49 Taxis per day drop off and pick up and drivers have been queued back to the A44 at times.

9.6 The committee objected to 21/04187/SCOP. Blenheim Strategic Partners intends to apply to Cherwell District Council (CDC) for outline planning permission to develop either up to 500 dwellings or up to 450 dwellings and a primary school at Land East of Park View, Woodstock.

Local Plan Partial Review examination and initial Inspector findings

1.3 Following submission of the Local Plan Part Partial Review in March 2018 and the completion of the Main Hearing Sessions in February 2019 the Inspector published an Advice Note setting out preliminary conclusions on 10th July 2019.

1.4 The Inspector found 'that the 4,400 figures provided a sound basis for the Plan' and referred to the spatial strategy for accommodating this growth within the Plan period as 'appropriate'. The Inspector refers to 'the various allocations and the process by which they have been arrived at, as sound, in principle' with one exception: the allocation proposed in Policy PR10 – Land Southeast of Woodstock. Allocation Policy PR10 is considered unsound by the Inspector due to the impact it would have on the countryside and setting of Woodstock, as well as the Blenheim Palace World Heritage Site and its travel distance to Oxford. This gives rise to a necessity to make provision for 410 dwellings, 50% of which are to be affordable housing, elsewhere. The Inspector referred to the possibility for the 410 dwellings to be reallocated amongst the remaining allocations. (PR9 and PR8)

10 Correspondence (see register for full details of postal correspondence)

10.1 CDC – Dog bin emptying will increase from £1.75 - £1.85 as from April 2022.

11 Financial Matters

11.1 Balances/Liabilities: Bank Statements : Current £13,512.61 Reserve £1,907.11 Transfer: £0.00; Liabilities £below

11.2 Income: Bank interest – £0.02

11.3 Expenditure

11.3.1 Begbroke WI Grant £250 CN: 942

11.3.2 Marmax Products Ltd Planters INV040139 £993.60 CN: 943

11.3.3 Fenland Leisure Products Ltd Parts for Horse Inv SIN44458 £446.40 CN: 944

11.3.4 Jeffrey Wright – clerks salary Dec 2021 £564.33 CN: 945

11.3.5 HMRC PAYE/NI Liability to 22/01/2022 £117.00 CN:947

11.3.6 Dovey Accountancy Services Payroll – Inv 2021/12/21 £114.00 CN: 948

11.3.7 Jeffrey Wright – refundable expenses – paper, plants compost £55.80 CN: 949

11.3.8 Community First Oxfordshire – membership £55.00 CN: 950

11.3.9 Jeffrey Wright Clerks salary January 2022 £564.23 CN: 951

11.3.10 HMRC PAYE/NI Liability to 22/02/2022 £117.00 CN:952

11.4 Quotations/Tenders

11.4.1 None

11.5 Bank Matters

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11.5.1 None

11.6 Other Financial Matters

11.6.1 None

12 Health and Safety Matters

12.1 Playground inspection reports.

12.2 Wicksteed See-Saw issues – update following complaint.

12.3 Playground repairs and maintenance – clerk has met Baylee to discuss.

13 Training

13.1 Play area inspection training – still awaiting suitable courses.

13.2 No training updates

13.3 No requests

14 Freedom of information requests/receipts

14.1. None

15 Footpaths, Bridleways and Restricted Byway (RUPP)

15.1 None

15.2 Other FP issues – definitive map errors

16 Village – Natural Environmental Matters

16.1 Additional dog bin by FP 7/A44 cycle path junction was unanimously agreed.

17 Website

17.1 Website was reviewed

18 Proposed dates of the Next Meeting (s):

18.1 March 7th, April 11th, 2022

Signed _____ Jeffrey Wright Clerk to Begbroke Parish Council.

Income and Spending

Between 01/04/2021 and 31/03/2022

Category	Total
Income Categories	
BANK INTEREST NATWEST	£0.15
GRANT COMF	£1,268.00
PRECEPT	£29,026.00
Total Income Categories	£30,294.15

Expense Categories

ANNUAL SUB TO ORGANISATION (vat)	£162.10
ANNUAL SUB TO ORGANISATION (non-VAT)	£125.00
AUDIT - EXTERNAL	£240.00
AUDIT - INTERNAL	£200.00
BUS SHELTER MAINTENANCE	£1,525.00
DOG WASTE BIN EMPTYING	£420.91
GRANTS SECT 137 LGA	£350.00
GRANTS SECT142 LGA	£1,000.00
GRASS CUTTING PLAY AREA & FOOTBALL PITCH	£2,688.00

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GRASS CUTTING VILLAGE VAT	£990.00
HEDGE CUTTING VILLAGE HALL VAT	£210.00
INSURANCE - COUNCIL	£1,307.28
PLAY AREA REPAIRS non vat	£140.00
PLAY AREA REPAIRS VAT	£446.40
PRINTER CONSUMABLES	£709.70
REFUNDABLE EXPENSES	£112.60
SAFETY INSPECTION	£94.80
SOFTWARE LICENCE	£79.99
STAFF COSTS	£6,814.10
STAFF COSTS VAT	£372.00
TRAINING	£228.00
VILLAGE NEW WORK VAT	£1,472.40
VILLAGE ASSET INSPECTION NON-VAT	£110.00
VILLAGE GARDENING NON-VAT	£72.50
VILLAGE WORK NON-VAT	£109.00
WEBSITE CHARGE vat	£288.00
Total Expense Categories	£20,267.78

Grand Total £10,026.37

Ian Middleton – Councillor report

At the last full council meeting of OCC on the 14th of December, a number of motions were passed. Of note to the local area was the motion seeking to improve the handling of HGVs in local villages and a motion supporting the COP26 moves to tackle climate change.

I also brought a successful motion calling for better education on food choices and supporting local food producers. It also included a commitment from the council to only provide plant-based food at official events to set an example on tackling climate change.

The full details of the meeting and all motions questions and discussions can be found on the OCC website [Agenda for County Council on Tuesday, 14 December 2021, 10.30 am \(oxfordshire.gov.uk\)](https://www.oxfordshire.gov.uk/agenda)

OCC are currently preparing the budget for the next year there is a consultation ongoing at the moment along with a number of other consultations on subjects including Special Educational Needs and local transport planning You can respond to these on the [Let's Talk Oxfordshire](https://www.lets-talk-oxfordshire.co.uk) website.

Flooding

In Yarnton I recently attended a site visit with the Yarnton Flood Defence Group along with other councillors and a civil engineer representing Merton College who want to develop the site on Spring Hill (PR9). We trudged around in the mud for several hours and pointed out the issues that should concern any future development. We are currently awaiting a response

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A44 Layby Yarnton

The A44 Layby that was causing problems with HGV parking has been temporarily closed after complaints from residents. There are now reports that HGVs are turning down The Garth and causing problems there. I will pass this information back to community officers.

Airport

I had previously had discussions with the airport management about holding a public meeting to discuss concerns and to allow local residents to have their say. They initially seemed keen to take this onboard, but just before Christmas said that they no longer wanted to hold the meeting. I have tested out the idea about having a public meeting anyway which would be organised by one of the parish councils with an invitation to the airport management to attend. There has been a good response on social media expressing an interest in having such a meeting. I will now be investigating the best way to achieve this.

Stratfield Brake and OUFC Stadium

You will no doubt have seen the recent press coverage on these proposals.

I'm having a lot of meetings and discussions about this at the moment as you might expect.

I had meetings with the cabinet member responsible and made the case that the county should be consulting local people rather than just leaving it up to the CDC. This resulted in a deferral of the decision that would have been taken at the Cabinet meeting on the 18th of January and will now be looked at in March after a period of local engagement. You can respond to this via the Let's Talk Oxfordshire website at <https://letstalk.oxfordshire.gov.uk/stratfield-brake-land-use-proposal-2022>

OCC/CDC separation

It's been decided that the joint working arrangements between OCC and CDC will be dissolved as of the 9th of February. This was after an internal review concluded that the arrangements were not in the best interest of either authority.

Yvonne Rees will cease to be the OCC CEO on the 8th of Feb and will revert to being solely the CEO of CDC. There then follows a period of at least 6 months while the shared arrangements are unpicked which will involve a fair amount of work. At the moment it's unclear what the financial implications of this will be for either authority, but there is currently no expectation that it will significantly impact the budget for 2022/23 but may do so next year.

Oxfordshire 2050

The Regulation 18 consultation report on these proposals have now been collated and a report is currently being considered by all the various scrutiny committees of the local authorities across the county. Concerns have been raised by a number of local campaigning groups that the summary of responses does not properly reflect the responses themselves.

Scrutiny committees (including CDC's) have again been given inadequate time to consider the reports and the last meeting had to be delayed enabling the Future Oxfordshire Partnership to complete it. This is a 297-page report that scrutiny members had around a week to digest.

I will be raising concerns at the scrutiny meeting around greenbelt, housing density, and housing needs assessments.

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Kidlington LCWIP

This was adopted at the OCC cabinet meeting on the 18th of Jan. I raised some concerns that some comments made by local councillors (myself included) hadn't been properly reflected in the document itself (although some were included in an appendix). I have asked for further discussions to take place and for these points to be added where required. I was particularly concerned to ensure that proposals for a segregated cycle path on the Bicester Road that will go past the Edward Field school should move forward. I was assured that the LCWIP is 'live' document so can be added to as required.

HIF projects – A40 Smart Corridor

Internal discussions are still ongoing to try to add more and better active travel elements to this project. Unfortunately, though, many of the current car focussed design aspects of the project were baked in by the previous administration and are proving difficult to alter. We are doing our best to add improvements where possible in line with our core aims on climate change. The impact of the A40 changes and the Oxford North project on the local area should not be underestimated, especially when taking into account the other developments already planned and the possible inclusion of a football stadium at Stratfield Brake.

I think that brings everything up to date, but as always feel free to contact me if you need any further info or want me to raise anything at County or District level (dependent on which parts of your parish I represent).

All the best and a belated Happy New Year!

Ian Middleton