

Begbroke Parish Council

Clerk to the Council: Jeffrey Wright, 27 Willow Way, Begbroke, Kidlington, Oxfordshire.
OX5 1SD.

e-mail at: clerk@begbrokepc.org.uk

Website: <https://www.begbrokepc.org.uk/>

AGENDA

I hereby give notice that a meeting of Begbroke Parish Council will be held on **Monday March 7th 2nd 2022 at 6.00pm**. All members of the Council are hereby summoned to attend to consider and resolve upon the business to be transacted at the meeting as set out hereunder.

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AGENDA

I hereby give notice that a remote Zoom Annual Council meeting of Begbroke Parish Council will be held on

<https://us02web.zoom.us/j/81969791727?pwd=RVo1SWlZNUZwNWZZVloxNDJrbU9ldz09>

Meeting ID: 819 6979 1727 Passcode: 029528

All members of the Council are hereby summoned to attend to consider and resolving upon the business to be transacted at the meeting as set out hereunder:

1 Present:

1.1

Apologies:

1.2

2 2.1 Minutes

2.1.1 The minutes of the meeting Monday February 7th, 2022, 6.0pm **Monday 19th April** to be confirmed as a true record.

3 Declaration of Disclosable Pecuniary Interests, Gifts or Hospitality

3.1

4 Matters Arising

4.1 Bus stop has been coated with Anti-Vandal solution. 4.1 Co-option of a new councillor – no progress

4.2

4.3

4.4

4.2 5 Other matters arising

5 A44, Highways & and Begbroke Science Park and London Oxford Airport

5.1.1 A44/Begbroke Science Park matters.

5.2 Sandy Lane Crossing - update

5.2

5.3 Airport matters - several monitoring website links circulated.

5.3 Other matters related to item 5

6 Reports from County/District Councillors/Other contributors

6.1 County Councillor – report.

6.2 Cherwell District Councillor – report.

6.3 Other contributors

7 Council Representatives and External

7.1 BVHMC Report. Cllr Allen.

7.1.1 Annexe roof re-felting – update

7.1.2 Brown Bins – village Hall - update

7.2 London Oxford Airport – representatives report

7.1.1 Proposed replacement door and ramp at Village hall - £9372. Alternative proposals.

7.1.2 Annual Report to BVHMC as agreed in Memorandum of Agreement.

8 New Business

8.1 Dog bins – additional one at Spring Hill as well as FP 7? Fernhill Road at Eastern end are having problems with drains blocked again. This started yesterday after the thunderstorm. It did gradually drain away but not completely and this morning it is blocked again. I have contacted Thames Water and reported the fault but would be grateful if you could again note this in the Parish records as I think this could be leading up to a problem for the whole village. The system doesn't seem to be able to cope with the volume entering the pipes.

Last time they blamed it on the amount of rain we had so it will be interesting to see what they say this time. Thames Water have now been and sorted out the problem. This time it wasn't too much rain water getting in the system. There was a blockage somewhere and they had to check all the gardens with sewer inspection points along Fernhill Road until they found the problem. It was a huge accumulation of fat and wipes which they have dispersed and the system is working again now.

8.2.8.2 Merton representatives – joint meetings with Yarnton PC - update?

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8.3

8.4 8.3 Queens Jubilee – request for assistance from BVHMC

8.5

8.6.

8.7 OCC Highways staff Structure circulated.

8.8 Vandalism – update.

9 Planning

9.1.1

22/00217/DISC	Begbroke Science Park	Discharge of Conditions 15 (lighting strategy), 16 (surface water drainage scheme) and 17 (permissive pedestrian and cycle route)	21/01/2022	Under Consultation
	LVS School St Philips Priory Spring Hill Road Begbroke OX5 1RX	Creation of new access to Spring Hill Road to create in and out access arrangements,	04/01/2022	consent
21/04206/F	The Old Rectory 4 St Michaels Lane Begbroke OX5 1RT	Internal refurbishments, alterations, and reconfigurations -;	20/12/2021	Under Consultation
21/04207/LB	The Old Rectory		20/12/2021	Under Consultation
21/04244/F	8 Foxglove Road	New single storey extension to side & rear, with new conservatory to	17/12/2021	Consent
21/03983/F	St Philips Priory, LVS School Spring Hill Road Begbroke OX5 1RX	New footpath to link the main school campus	29/11/2021	Consent
21/03702/F	28 Spring Hill Road Begbroke OX5 1RX	Extension and alterations to dwelling	03/11/2021	Under Consultation
21/03707/TPO	St Philips Priory Spring Hill Road Begbroke OX5 1RX	T61 x Cupressus which is a suppressed, leaning	27/10/2021	Consent
21/03574/F	Priory House 25 Woodstock Road	Change of Use of Priory House	25/10/2021	Permitted

9.2 Other planning applications or issues

21/00752/F22 Spring Hill Road Begbroke OX5 1RX Variation of condition 2 (plans) of 16/02145/F - 1) Install rooflights to front and rear roof slopes of extension. 2) Re-use window removed from dining to side wall of extension (east elevation). The wider window (1770mm) would allow for additional natural light into the extension. 03/03/2021 Application Permitted
9.2 Four Parishes Infrastructures Meeting Monday 14th March or Wednesday 16th March

9.3 Other planning issues

20/02575/SCOP - OS Parcel 3673 Adjoining land West Of 161 Rutten Lane Yarnton

21/00759/F – Rose Cottage - Proposed domestic rear double storey extension.

10 Correspondence (see register for full details of postal correspondence)

10.1 10.1

11 Financial Matters

11.12 Balances/Liabilities and: Liabilities and Income

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11.2.1 Balance £13,86018,812 (Money) Bank Statements : Current £TBA3,864 Reserve £1,907.0

11.2.2 Transfer: £0.00; Liabilities £below

11.2 Income: precept 1st payment £14,513 Bank interest – £0.023 £1,268 COMF Grant for Link (£1k, Zoom £268) Liabilities £432–

11.3 3 Expenditure

11.3.1 Jeffrey Wright – clerks salary Feb 2022 £564.43 CN: 954

11.3.2 HMRC PAYE/NI Liability to 22/03/2022 £117.00 CN:955

11.3.3 Jeffrey Wright – refundable expenses – Stationary, Stamps £31.21CN: 957

11.3.41 Begbroke Village hall - - hire Invoice BPC £75.00 CN: 953CDC Dog bin emptying £180.76 CN: 902

11.3.5 Baylee Construction – invoices Replace planters, Bus stop maintenance, Village Asset Inspection, play area works pressure washing and miscellaneous work Invoices B112-5 £718.00 CN:956

11.3.2 Function28 Zoom Licence £288.00 CN: 903

11.3.3 The Link COMF Grant £1000.00 CN: 906 (904 voided)

11.3.4 Jeffrey Wright – Clerks Salary April 2021 £564.43 CN:905

11.3.5 HMR&C PAYE/NI Liability £117.00 CN:907

11.3.6 NR Prickett Village Hall Hedge Playing Areas & Field £588.00 Inv 1403 £198.00 CN: 908

11.3.7 NR Prickett Village Grass Cutting Inv 1404 £198.00 CN:909

11.3.8 Baylee Construction – Play area and Bus Shelter Maintenance £210.00 CN:910

11.4 Quotations/Tenders

11.4.1 NoneSee 7.1.1

11.5 Bank Matters

11.5.1 None None

11.6 Other Financial Matters

11.6.1 National Pay award for ClerkReverted to Dovey Accountancy Services from Connolly Accountants for payroll and PAYE/NI

11.6.2 Councillors Allowances

11.6.3

12 Health and Safety Matters

12.1 Playground inspection reports.

12.2 Wicksteed See-Saw issues – update following complaint.Inspection sheet – new one issued by clerk for review.

12.3 Small world Inspections – via smartphone for play area and village assets – updated fees

12.3 Playground repairs and maintenance – Pressure washing of moss and surfaces, Sadolin and fixing picnic bench completed. Tile gaps to

do.4 Parish council H&S policy – update.

12.5 Councillor Activities list of activities and decisions. Insurance requirement that risk-assessments are held for activities and those of volunteers. Activity list still not agreed.

13 Training

13.1 Play area inspection training – still awaiting suitable courses.– non available at present. However, Yarnton would be willing to attend a joint training session when available.

13.2 Training updates

13.3 Requests

14 Freedom of information requests/receipts

14.1 . NoneNone

15 Footpaths, Bridleways and Restricted Byway (RUPP)

15.11. FP 5 – DMMO Application pack received for FP 5 – requires completion. Two user evidence statements obtained – more required.

15.21. Other FP issues **2** Begbroke Lane – OCC remedial work disastrous with surface damaged and uneven – images sent to OCC but no reply.

15.1.3 FP 10 - A44 entrance – hedge and path obstructions not cleared by landowner - images sent to OCC but no reply.

16 Village – Natural Environmental Matters

16.1

17 Website

17.1 Website review

18 Proposed dates of the Next Meeting (s):

18.1 April 11th, 2022; APM Tuesday 24th May 2022to be advised.

Signed _____ Jeffrey Wright Clerk to Begbroke Parish Council.

Income Categories

BANK INTEREST NATWEST

£0.17

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GRANT COMF	£1,268.00
PRECEPT	£29,026.00
Total Income Categories	£30,294.17
Expense Categories	
ANNUAL SUB TO ORGANISATION (vat)	£162.10
ANNUAL SUB TO ORGANISATION (non vat)	£125.00
AUDIT - EXTERNAL	£240.00
AUDIT - INTERNAL	£200.00
BUS SHELTER MAINTENANCE	£1,595.00
DOG WASTE BIN EMPTYING	£420.91
GRANTS SECT 137 LGA	£350.00
GRANTS SECT142 LGA	£1,000.00
GRASS CUTTING PLAY AREA & FOOTBALL PITCH	£2,688.00
GRASS CUTTING VILLAGE VAT	£990.00
HALL HIRE	£75.00
HEDGE CUTTING VILLAGE HALL VAT	£210.00
INSURANCE - COUNCIL	£1,307.28
PLAY AREA MAINTENANCE	£349.00
PLAY AREA REPAIRS non vat	£140.00
PLAY AREA REPAIRS VAT	£446.40
PRINTER CONSUMABLES	£709.70
REFUNDABLE EXPENSES	£143.81
SAFETY INSPECTION	£94.80
SOFTWARE LICENCE	£79.99
STAFF COSTS	£7,495.53
STAFF COSTS VAT	£372.00
TRAINING	£228.00
VILLAGE NEW WORK VAT	£1,472.40
VILLAGE ASSET INSPECTION NON VAT	£220.00
VILLAGE GARDENING NON VAT	£72.50
VILLAGE MAINTENANCE	£189.00
VILLAGE WORK NON VAT	£109.00
WEBSITE CHARGE vat	£288.00
Total Expense Categories	£21,773.42
Grand Total	£8,520.75

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