

Begbroke Parish Council

Website: <https://www.begbrokepc.org.uk>

Clerk to the Council: Jeffrey Wright, 27 Willow Way, Begbroke, Kidlington, Oxon. OX5 1SD.

e-mail at: clerk@begbrokepc.org.uk

MINUTES OF

MEETING OF BEGBROKE PARISH COUNCIL ON MONDAY 7th MARCH 2022 @ 06:00 PM.

1 Present:

1.1 Cllr Malcolm Ryder (Chair); Cllr David Wintersgill (Vice Chair); Cllr Leslie Allen; Cllr Beverly Napier; Cllr Ian Middleton.; Jeffrey Wright – Clerk;

Apologies:

1.2 Cllr Lindsay Gregory

2 2.1 Minutes

The minutes of the meeting held on Monday 7th February were confirmed as a true record.

3 Declaration of Disclosable Pecuniary Interests, Gifts or Hospitality

3.1 None

4 Matters Arising

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4.1 Co-option of a new councillor – no progress

4.2 No other matters arose.

5 A44, Highways & Begbroke Science Park

5.1 A44/Begbroke Science Park matters. Cllr Allen attended the recent PR8 exhibition of designers competing for the design brief.

5.2 Sandy Lane Crossing – awaiting sight of report by Network Rail to OCC and CDC

5.3 No other matters related to item 5

6 Reports from County/District Councillors/Other contributors

6.1 County Councillor – report from Cllr Ian Middleton. Meeting with Dave Thornhill re: Site PR9 flooding issues; Thames water is unhappy about potential sewage arising from additional housing; met with Kevin Murray Associates; London Oxford Airport – manager tended to be intransigent when issues were raised such as overflying. There was no public engagement despite Cllr Middleton's efforts; Stratfield Brake – huge support for Oxford United Stadium but not from Kidlington residents; consultation on the A44 – bus gates at pinch point on canal bridge but not at railway bridge. Bus gates were on the briefing but not included on the consultation; Begbroke Crossing – no change in reply from Joy White about using bus funding from Technology Park for crossing but more positive from Bill Cotton who said it would be provided with housing; the graffiti artist has been caught and is now in an approved facility in Scotland; there is a budget cut of £2.6 million at CDC. Unable to see figures for the Quay shopping centre where CDC has a mixed political Advisory group all based in Banbury although all CDC residents are paying. There was a suggestion that Bob Price wanted a feasibility study for railway stations in Oxfordshire – costing £60 million.

6.2 Cherwell District Councillor – No report.

6.3 No other contributors

7 Council Representatives

7.1 BVHMC Report. Cllr Allen. Brian Habberfield had retired as treasurer due to ill health and was now in Sobell House. Jude Skipp has taken on that role but there is no-one conducting the other work and jobs he was doing. The sound system has now been rectified by change of frequency; the re-roofing has been postponed for now due to the committee having to employ a building surveyor (circa £600) and have full plans approval by CDC. This was because if more than 25% of a roof is being re-covered, then building control (£200) would insist on higher levels of insulation. The cost was likely to be higher in the future. He thought one contractor considered there was another five years use in the roof. He said that it required someone to draw up a specification for the roof. There were dates missed on Fire Risk Assessment; Asbestos Survey; and H&S Risk Assessment; the committee were arranging Queens Jubilee events and posters had been put up, but few were seen and there was little response.

7.1.1 Brown Bins – village Hall – all brown bins must be paid for although there was an allocation of green and blue.

7.2 London Oxford Airport – No representatives report

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8 New Business

8.1 Dog bins – additional one at Spring Hill as well as FP 7 was unanimously agreed. Purchase next budget year.

8.2 Merton representatives – joint meetings with Yarnton PC – awaiting further information.

8.3 Queens Jubilee – request for assistance from BVHMC. It was unanimously decided to award a grant of £100 to BVHMC towards events/gifts.

9 Planning

9.1

<u>22/00217/DISC</u>	Begbroke Science Park	Discharge of Conditions 15 (lighting strategy), 16 (surface water drainage scheme) and 17 (permissive pedestrian and cycle route)	21/01/2022	Under Consultation
	LVS School St Philips Priory Spring Hill Road Begbroke OX5 1RX	Creation of new access to Spring Hill Road to create in and out access arrangements,	04/01/2022	consent
<u>21/04206/F</u>	The Old Rectory 4 St Michaels Lane Begbroke	Internal refurbishments, alterations, and reconfigurations	20/12/2021	Under Consultation
<u>21/04207/LB</u>	The Old Rectory		20/12/2021	Under Consultation
<u>21/04244/F</u>	8 Foxglove Road	New single storey extension to side & rear, with new conservatory to	17/12/2021	Consent
<u>21/03983/F</u>	St Philips Priory, LVS School Spring Hill Road Begbroke OX5 1RX	New footpath to link the main school campus	29/11/2021	Consent
<u>21/03702/F</u>	28 Spring Hill Road Begbroke OX5 1RX	Extension and alterations to dwelling	03/11/2021	Under Consultation
<u>21/03707/TPO</u>	St Philips Priory Spring Hill Road Begbroke OX5 1RX	T61 x Cupressus which is a suppressed, leaning	27/10/2021	Consent
<u>21/03574/F</u>	Priory House 25 Woodstock Road	Change of Use of Priory House	25/10/2021	Permitted

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9.2 Four Parishes Infrastructures Meeting Monday 14th March 6.0pm. Malcolm Ryder to attend.

9.3 Other planning issues

10 Correspondence (see register for full details of postal correspondence)

10.1 None

11 Financial Matters

11.1 Balances/Liabilities: Balance £13,860 (Money) Bank Statements : Current £12,818.18 Reserve £1,907.0 Transfer: £0.00; Liabilities below

11.2 Income: Bank interest – £0.03

11.3 Expenditure

11.3.1 Jeffrey Wright – clerks salary Feb 2022 £564.43 CN: 954

11.3.2 HMRC PAYE/NI Liability to 22/03/2022 £117.00 CN:955

11.3.3 Jeffrey Wright – refundable expenses – Stationary, Stamps £31.21CN: 957

11.3.4 Begbroke Village hall - - hire Invoice BPC £75.00 CN: 953

11.3.5 Baylee Construction – invoices Replace planters, Bus stop maintenance, Village Asset Inspection, play area works pressure washing and miscellaneous work Invoices B112-5 £718.00 CN:956

11.4 Quotations/Tenders

11.4.1 None

11.5 Bank Matters

11.5.1 None

11.6 Other Financial Matters

11.6.1 National Pay award/increment for Clerk was unanimously agreed

11.6.2 Councillors Allowances – not taken up but usual expenses for travel, meals and so on, would be paid.

12 Health and Safety Matters

12.1 Playground inspection reports.

12.2 Wicksteed See-Saw issues – new parts being manufactured prior to fitting during March.

12.3 Playground repairs and maintenance – Pressure washing of moss and surfaces, Sadolin and fixing picnic bench comp. Tile gaps to do.

13 Training

13.1 Play area inspection training – still awaiting suitable courses.

13.2 Training updates - none

13.3 Requests - none

14 Freedom of information requests/receipts

14.1. None

15 Footpaths, Bridleways and Restricted Byway (RUPP)

15.1 Other FP issues

16 Village – Natural Environmental Matters

16.1 None

17 Website

17.1 Website review

18 Proposed dates of the Next Meeting (s):

18.1 April 11th, 2022; APM Tuesday 24th May 2022

Signed April 11th, 2022, Chairman _____

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Income and Spending

Between 01/04/2021 and 31/03/2022

Category	Total
Income Categories	
BANK INTEREST NATWEST	£0.15
GRANT COMF	£1,268.00
PRECEPT	£29,026.00
Total Income Categories	£30,294.15
Expense Categories	
ANNUAL SUB TO ORGANISATION (vat)	£162.10
ANNUAL SUB TO ORGANISATION (non-VAT)	£125.00
AUDIT - EXTERNAL	£240.00
AUDIT - INTERNAL	£200.00
BUS SHELTER MAINTENANCE	£1,525.00
DOG WASTE BIN EMPTYING	£420.91
GRANTS SECT 137 LGA	£350.00
GRANTS SECT142 LGA	£1,000.00
GRASS CUTTING PLAY AREA & FOOTBALL PITCH	£2,688.00
GRASS CUTTING VILLAGE VAT	£990.00
HEDGE CUTTING VILLAGE HALL VAT	£210.00
INSURANCE - COUNCIL	£1,307.28
PLAY AREA REPAIRS non vat	£140.00
PLAY AREA REPAIRS VAT	£446.40
PRINTER CONSUMABLES	£709.70
REFUNDABLE EXPENSES	£112.60
SAFETY INSPECTION	£94.80
SOFTWARE LICENCE	£79.99
STAFF COSTS	£6,814.10
STAFF COSTS VAT	£372.00
TRAINING	£228.00
VILLAGE NEW WORK VAT	£1,472.40
VILLAGE ASSET INSPECTION NON-VAT	£110.00
VILLAGE GARDENING NON-VAT	£72.50
VILLAGE WORK NON-VAT	£109.00
WEBSITE CHARGE vat	£288.00
Total Expense Categories	£20,267.78
Grand Total	£10,026.37