

Begbroke Parish Council

Website: <https://www.begbrokepc.org.uk>

Clerk to the Council: Jeffrey Wright, 27 Willow Way, Begbroke, Kidlington, Oxon. OX5 1SD.

e-mail at: clerk@begbrokepc.org.uk

MINUTES OF MEETING OF BEGBROKE PARISH COUNCIL ON MONDAY 5th SEPTEMBER 2022 @ 06:00 PM.

1 Present:

1.1 Cllr Malcolm Ryder (Chair); Cllr David Wintersgill (Vice Chair); Cllr Beverly Appleton; Cllr Leslie Allen; Cllr Lindsay Gregory; Cllr Peter Finbow; Jeffrey Wright – Clerk;

Apologies:

1.2 Cllr Ian Middleton (OCC);

2 Minutes

2.1 The minutes of the meeting Monday 1st August were unanimously confirmed as a true record.

3 Declaration of Disclosable Pecuniary Interests, Gifts or Hospitality

3.1 None declared.

4 Matters Arising

4.1 Co-option of a new councillor – Peter Finbow Begbroke Crescent was unanimously approved as a co-opted member. Clerk issued register of interests and acceptance of office paperwork which was signed by the Chairman. Clerk to send to CDC for countersigning.

4.2 Beverly Napier showed clerk Deed poll changing name to Beverly Appleton. Clerk to send to CDC and amend website and documents. E mail to remain.

5 A44, Highways & Begbroke Science Park

5.1 A44/Begbroke Science Park matters - none

5.2 North Oxford Corridor Improvements Cassington Rd to Peartree Interchange – work continues.

5.3 Pedestrian Crossing – clerk has written to Jacqui Cox for update on meeting.

5.4 No Other matters

6 Reports from County/District Councillors/Other contributors

6.1 County Councillor – No report.

6.2 Cherwell District Councillor – No report.

6.3 OALC Report was browsed through on the monitor. Items were discussed such as litter and training.

7 Council Representatives

7.1 BVHMC Report. Cllr Allen Cllr Ryder and Cllr Finbow attended the village hall AGM on 1st September. They were unable to discuss agenda items or to add items to agenda for discussion; £10k spent on roof insulation and hearing loop; Parish council report on play area was presented; social club give money twice a year; Covid grants awarded were to

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restart and run premises during and after pandemic, chairman mentioned roof re-covering to annexe was not done because it was large project to manage for their committee. Fire assessment needed review; asbestos assessments need updating Some large unidentified expenditure was coming up. How much financial and technical support from PC may be appropriate in the future? Les resigned from the committee in terms of H&S liabilities but will continue as parish council liaison. The committee said there appeared to be no means to get items on to a village hall agenda or receive applications for new organisations to join the committee or to suggest any schemes for the hall or field. No decision had been made on a monitor for the main hall. Clerk to progress.

7.2 London Oxford Airport – representatives report. No meeting. Lindsay said that while he was recuperating from an operation, he monitored many aircraft not utilising radar.

8 New Business

8.1 Four parishes meeting is 26th September on Zoom.

8.2 OCC Cllr Priority Fund – ideas - cricket nets, potholes in Begbroke Crescent and service road east, golf driving nets. Clerk to ask Cllr Middleton what funds were available

8.3 Oxford Traffic Filters – a consultation is imminent on plans to place restrictions on private vehicles on key city roads, forcing drivers to use an already congested ring road.

9 Planning

9.1 [Search Results - Planning register | Planning register | Cherwell District Council](#)

The clerk demonstrated to committee members how to access planning applications on-line and to view the documents.

10 Correspondence (None) (See register for full details of postal correspondence)

11 Financial Matters

11.1 Balances/Liabilities: £14,428.64 Bank Statements : Current £14,428.64 Reserve £1,907.48 (as at 28th July) Transfer: £0.00; Liabilities (below)

11.2 Income: Bank interest – £0.16

11.3 Expenditure

11.3.1 Moore External Audit invoice 312241 £240 CN: 994

11.3.2 NR Prickett – grass cutting various Invoice 1728 £531.60 CN:995

11.3.3 Wrist Elect. Circuits and investigation of hall ring circuit. Invoice 2122-677 £897.60 CN:996

11.3.4 Music and Sounds quote BEGVH003 50% balance £705.00 CN:997

11.3.5 PlaySafety Ltd Inv 65419 Play area annual Inspection £100.80.CN: 998

11.3.6 Jeffrey Wright – expenses – TV bracket and electrical parts £88.08 CN: 999

11.3.7 Jeffrey Wright Clerks salary August £582.13 CN: 1000

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11.3.8 HMRC PAYE/NI Liability to 22/09/2022 £121.40 CN: 1001

11.3.9 N R Prickett Village Hall Hedge Cutting Inv.1740 £72.00 CN: 1001

The above transactions were unanimously approved

11.4 Quotations/Tenders

11.4.1 65" Signage display in hall – Music and Sounds BEGVH005 £2,225 with two AV junction boxes and cabling. Unanimously approved.

11.4.3 Baylee will quote to extend basketball area after a site meeting with clerk.

11.5 Bank Matters

11.5.1 None

11.6 Other Financial Matters

11.6.1 Grant request - Jubilee Tree for The Link Committee – Cllr Ryder - in progress. Committee objected to proposed position to the west of the goal post as it would prevent future use.

11.6.2 Bowls Club – request for grant to repair mower and pay for top dressing for green. The committee were not against funding the mower blades from a local firm such as Meedham's but are not willing to pay for green dressing and thought the members should contribute. In respect of the blades, they suggested that they are usually sharpened against the lower sheer edge blade rather than on its own, ensuring a parallel cut and this could not be done buying from a distant supplier. Clerk telephoned Meedham's to discuss and was told the original situation with staff shortages has now improved and requested the bowls club telephone them again. Clerk also attached a spreadsheet of the considerable expenditure related to bowls over the years. The committee considered that we should fund some other activities on the recreation field such as cricket nets and golf driving nets

12 Health and Safety Matters

12.1 Playground inspection reports - up to date – clerk to add new recycled plastic picnic bench to inspection list.

12.2 Playground repairs and maintenance - update – Mostly complete by Baylee apart from gaps in tiles due to no stocks by supplier. All equipment has been pressure washed. The securing pegs and pins were being removed from the goals. The clerk showed some screw type anchors and it was unanimously approved to try some.

12.3 Annual RoSPA inspection for July/August – completed.

12.4 Graffiti cleaned off by clerk in play area

12.5 Inspection risk assessment review was carried out by Cllr Allen and unanimously approved.

12.6 The football goals provided by the parish council were proving to be a great success with players often seen on the pitch by various people.

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13 Training

13.1 Play Area inspection training – OPFA may arrange. Les to instruct Peter in inspection process.

13.2 No other requests

14 Freedom of information requests/receipts

14.1. None

15 Footpaths, Bridleways and Restricted Byway (RUPP)

15.1 FP 10 is low priority with OCC, and they will not mark the position it joins FP unless there is – for example, a planning application on the land.

16 Village – Natural Environmental Matters

16.1 Cllr Finbow gave details of a Webinar on how to approach planning applications arranged by CPRE on October 7th.

17 Website & Information

17.1 Website was reviewed and found to be satisfactory.

17.2 Additional scanned and other documents placed in village hall – catalogue demonstrated by clerk.

18 Proposed dates of the Next Meeting (s):

18.1 7th November 2022; 5th December 2022; 6th February 2023; 6th March 2023

Note: The meeting was held by using the new 50” visual display unit in the lounge. It proved to an excellent aid as the clerk was able to show the committee agenda items and supporting information such as graphics, minutes, spreadsheets, accounts, and planning information without printing the documents.

Signed _____ Chairman Begbroke Parish Council 3rd October 2022