

Begbroke Parish Council

Website: <https://www.begbrokepc.org.uk>

Clerk to the Council: Jeffrey Wright, 27 Willow Way, Begbroke, Kidlington, Oxon. OX5 1SD.

e-mail at: clerk@begbrokepc.org.uk

MINUTES OF

MEETING OF BEGBROKE PARISH COUNCIL ON MONDAY 3RD OCTOBER 2022 @ 06:00 PM.

1 Present:

1.1 Cllr Malcolm Ryder (Chair); Cllr David Wintersgill (Vice Chair); Cllr Leslie Allen; Cllr Lindsay Gregory; Cllr Peter Finbow; Jeffrey Wright – Clerk;

Apologies:

1.2 Cllr Ian Middleton (OCC); Cllr Beverly Appleton;

2 Minutes

2.1 The minutes of the meeting Monday 5th September were unanimously confirmed as a true record.

3 Declaration of Disclosable Pecuniary Interests, Gifts or Hospitality

3.1 None declared.

4 Matters Arising

4.1 None

5 A44, Highways & Begbroke Science Park

5.1 A44/Begbroke Science Park matters.

5.1.1 Councillors are invited to participate in the latest Begbroke Innovation District Stakeholder Workshop at Begbroke Science Park on 20th October. Links in circulated e mail.

5.2 North Oxford Corridor Improvements Cassington Rd to Peartree Interchange – continues. It was noted that a new pedestrian crossing is being constructed near Rose Cottage north of the Cassington Road Roundabout.

5.3 Pedestrian Crossing – committee was updated by Jacqui Cox to say they have an allocation from OCC's Road Safety and Accessibility funding in this financial year to design and deliver a pedestrian crossing for Begbroke. She reported that their engineer has carried out an initial visit to gather his thoughts and will be in touch to arrange a further site visit with parish representatives and our local county councillors. If the works cannot be completed in this financial year, they may need to extend into Spring 2023.

5.4 Repairs to kerbs and street- light following accidents – roundabout have still not been repaired despite original damage having occurred in April. The committee considered that Students from LVS and D'Overbroecks School could be at risk as they await coaches at the accident spot. Clerk to write to Principal of School.

5.5 No other matters

6 Reports from County/District Councillors/Other contributors

6.1 County Councillor – report below

Ian Middleton Councillor Report October 2022

As always, this report covers my county division and most of my district ward so not all of it is relevant to all parishes. But it is still worth knowing what is going on in the area.

Airport

There has been an application to vary the airport's S106 agreement with respect to some areas of the site that can be used for aircraft movements. It seems a little unclear what they are asking for now, but I am looking into it.

A44 Corridor

These works are now ongoing and are likely to be complete towards the latter part of next year.

Kidlington Roundabout

The suggestions proposed during recent meetings following concerns about tree losses and cycling and walking infrastructure around the roundabout have now been incorporated into a new proposal that will be going out to consultation soon. The cycling and walking stakeholder groups that were involved in the recent discussions will also be advised separately. I also have a question tabled to the relevant OCC cabinet member for the next full council meeting on the 7th of October asking for clarification of what is being proposed.

Frieze Way

Begbroke Parish Council

Website: <https://www.begbrokepc.org.uk>

Clerk to the Council: Jeffrey Wright, 27 Willow Way, Begbroke, Kidlington, Oxon. OX5 1SD.

e-mail at: clerk@begbrokepc.org.uk

It has been noted that this road is now extremely undulating which may be the result of the recent very hot weather leading to a drying out of the substrate that the road was built on. Unfortunately, OCC does not have the budget to look at remedial works to this road at this point, but I have asked for additional 'uneven surface' signs to be placed along the length of the road. I am also asking for the speed limit to be reduced to either 50 mph or, more sensibly 40 mph as this will dovetail with the speeds at either end of the road. There was also a bad accident on this road recently so it seems likely that a speed reduction will be actioned soon.

Cost of living crisis

Cherwell District Council have announced a raft of measures to address this crisis although most of them refer to government funded initiatives which are nothing to do with the council other than they are responsible for administering them. They have announced a separate fund of up to £250K which will provide two £50 food vouchers to up to 2500 residents. Full details of this scheme will be announced soon.

Kidlington Adult Education Service

The removal of adult education facilities is still an ongoing issue although it seems likely that there is not much that can be done from a council perspective as the college themselves have agreed to the changes. I am still in consultation with officers and some of the staff about this.

Police Cover

Local councillors were advised by Kidlington's community officer that there would be no regular police cover in the area for 5 weeks as he was being seconded to a task force in Bicester. The only cover in the area would be provided by 2 PCSOs. I wrote to the Police and Crime Commissioner Matthew Barber expressing concern about this and asking for reassurances that this would not be allowed to happen again. He responded denying that the situation was as I described it, so I referred him to the text of the email from the community officer. He has not responded further. This is a serious issue given the upsurge of petty crime in the area and I am monitoring the situation closely.

Rising Bollard in Kidlington

I am still trying to get clarity from OCC Highways about if this could be changed to an ANPR system.

Planning and parking in Kidlington

I am trying to get something done about the epidemic of house and bungalow conversions in the area (on the Bicester Road and the Oxford Road now but they may expand further). These small-scale developments do not attract S106 funding but put an increased strain on local infrastructure, not least in terms of on-street and verge parking. This is down to OCC's guidance on the provision of parking spaces on new developments. These are aimed at reducing car use, which I support, but they are having unintended consequences in the area as overspill parking from the developments ends up in local streets and on grass verges.

A revised parking policy is due to be considered by OCC cabinet in the next few weeks which I do not think considers these problems. I will be speaking in this issue via the scrutiny committee and the cabinet meeting. They may also be a public consultation on the changes.

Tree works

There have been a number of tree works carried out by OCC and CDC in recent weeks that I was not made aware of either as the county or district member. I am trying to get to the bottom of this with the County tree officer as I feel that local residents should be forewarned as some of these works are quite disruptive and extensive.

As always, if you have any issues or problems, you need me to deal with feel free to contact me through the County or District council website. **Ian Middleton**

6.2 Cherwell District Councillor – No report.

6.3 OALC Report was shown but

7 Council Representatives

7.1 BVHMC Les Allen (notes)

Begbroke Parish Council

Website: <https://www.begbrokepc.org.uk>

Clerk to the Council: Jeffrey Wright, 27 Willow Way, Begbroke, Kidlington, Oxon. OX5 1SD.

e-mail at: clerk@begbrokepc.org.uk

1. £26.7 K in Bank Income £320 expenditure £ 904 note this includes a bill from use for £600.
2. Electric tariff fixed until Oct 23.
3. Booking showing signs of increase - digital photography coming in for 11 weeks. (*Clerk has made arrangements to give instruction*) Tackley drama group for one event in January, New Year's Eve party planned.
4. AV monitor approved - Phil Skip to send confirmation e-mail.
5. Problems with connectivity to existing monitor - does not like apple kit - adaptor leads e.g., USB to HDMI would be useful. (*Clerk has supplied*)
6. £2.5 K contribution from social club due end of the month.
7. Spend priority on essential maintenance rather than large projects.
8. Commemorative bench - B Habberfield - being sourced from Marmax probably be located orchard end.
9. Jubilee tree - PS said they were waiting response from Malcolm regarding funding - they will go ahead anyway and locate it on the field regardless of response.
10. Fire RA review due in October 22.
11. Pool table being used by social club for young families. There is also a table football game in the garage.
12. Golf net and cricket cage mentioned - golf net not considered a good idea due to temptation to then drive golf balls up the field. It is rumoured that there is already portable cricket net in the garage.
13. Following a general discussion about the lack of facilities for older children, Chairman said there was a demand for exercise equipment based on the last survey. I suggest that anyone in the village requesting additional facilities write to the BVHMC and copies the PC into correspondence.
14. Poor attendance at AGM was mentioned - mentioned the observation about lack of appropriate advertising – and no agenda displayed.
15. Sub metering of playgroup electricity to cost £300. I pointed out that other costs needed to be considered - this is to be an agenda item at the next meeting.
16. One Play group in Yarnton has closed.
17. A44 lamppost was hit by a car.
18. I could no longer offer H&S support – BVHMC are going to review their current RA's.
19. BVH Treasurer had not seen many people using the new goals - Malcolm and a few others said they had observed quite a lot of use. She was surprised that the goals had not moved or been damaged.
20. Apparently there have been enquiries for the Hall by the developers for another range of drop-in sessions W/C 7 November - believed to also include some form of presentation.
21. I met briefly with the new secretary after the meeting and suggested that she look at the guidance in the Charity commission web site as to what is expected of the various officers, she is also going to have a look at the historical documents.
22. Next meeting 3 November 22.
23. Clerk said information regarding monitors need putting on website – not just that there is a projector screen, and more promotion.

7.2 London Oxford Airport – No meeting representatives report.

8 New Business

8.1 Four parishes meeting on 26th September on Zoom – a PowerPoint presentation of slides shown at meeting was displayed. Some of the main points were a new service road at the science park running from existing A44 road out of the old entrance to a point near the shell garage on the A44, and a proposed bus route to science park and Yarnton from Parkway that does not include Begbroke.

8.2 OCC Cllr Priority Fund –Clerk has provided a draft request for approx. £2k to Cllr Middleton towards village hall digital display. Awaiting response.

Begbroke Parish Council

Website: <https://www.begbrokepc.org.uk>

Clerk to the Council: Jeffrey Wright, 27 Willow Way, Begbroke, Kidlington, Oxon. OX5 1SD.

e-mail at: clerk@begbrokepc.org.uk

8.3 Oxford Traffic Filters – were considered unnecessary and will cause problems with excess traffic causing more congestion on Oxforde Ring Road.

9 Planning

9.1 Search Results - Planning register | [Planning register](#) | [Cherwell District Council](#)

9.2 Applications on website were considered but no comments to be forwarded.

10 Correspondence

10.1 Letter of thanks from Bowls Club for mower parts (See register for full details of postal correspondence)

11 Financial Matters

11.1 Balances/Liabilities: £25,754.00 (PC accounts) Bank Statements : Current £24,188.46 Reserve £1,907.96 Liabilities (listed below and outstanding cheques)

11.2 Income: Bank interest – £0.16, Precept 2nd payment £14,948.50

11.3 Expenditure

11.3.1 Jeffrey Wright – refundable expenses – bracket; anchors; leads; ties £88.08 CN: 1003

11.3.2 Jeffrey Wright Clerks salary September £582.13 CN: 1004

11.3.3 HMRC PAYE/NI Liability to 22/10/2022 £121.60 CN: 1005

11.3.4 Dovey Accountancy Services Inv 2022/09/20 £120.00 1006

11.3.5 Fenland Leisure products safety surface repairs Inv SIN048642 £220.8 CN: 1007

11.4.6 85" Signage display in hall – Music and Sounds BEGVH005 £2,225 with two AV junction boxes and cabling 50% deposit £1,987.50 CN 1009

11.4.7 Garfitt's International Bowls mower parts to repair INV0051738 £343.17 CN: 1008

11.3.8 Music and Sounds quote BEGVH002 50% balance £1987.50 CN:1010

11.3.9 Jeffrey Wright, refundable expenses, add. anchors; leads; straps, paper £88.08 CN: 1011

11.3.10 CDC Dog waste bins Inv 20007860 £298.32 CN 1012

The above transactions were unanimously approved.

11.4 Quotations/Tenders

11.4.1 Baylee will quote to extend basketball area.

11.4.2 Marmax Products – memorial seat for Brian Habberfield £548.40. It was unanimously agreed that the parish council could not pay, accept a donation from the village hall and reclaim vat.

11.5 Bank Matters

11.5.1 None

11.6 Other Financial Matters

11.6.1 Grant request - Jubilee Tree for The Link Committee – Cllr Ryder had had discussions. However, despite unanimous approval for the funds, an article in the Link Magazine said the parish council were no longer supporting the venture due to proposed siting of the tree. This was partly correct, but the clerk is to write to the magazine and clarify a couple of points. The parish council wanted to repaint and fit new netting to the remaining goal at the end of the field. The tree committee wanted the tree planted to the west thereby preventing the goal's future use, rather than the parish council's preference to the east of the goal. The parish council understood that village hall committee wanted to remove the goal completely. Cllr Ryder had also offered for free, an oak he had grown from a local old growth tree which was considered more appropriate than purchasing a tree. This offer was declined and public subscription is now being sought by the tree committee.

11.6.2 The Pensions Regulator Re-enrolment and re-declaration. Legal Duties notification as an employer. Dovey Accountancy are dealing with in January 2023.

11.6.3 The committee decided to award a £100 grant under the LGA 1972 to Begbroke Village Hall to assist with equipment or other purchases.

12 Health and Safety Matters

12.1 Additional Ground anchors fitted to goals (five) with removable web straps with buckle.

Begbroke Parish Council

Website: <https://www.begbrokepc.org.uk>

Clerk to the Council: Jeffrey Wright, 27 Willow Way, Begbroke, Kidlington, Oxon. OX5 1SD.

e-mail at: clerk@begbrokepc.org.uk

12.2 Playground inspection reports - up to date - picnic bench and ground anchors to goals added.

12.3 Playground repairs and maintenance – up to date but some surfacing is becoming difficult to repair especially the wet pour which has lost its bond to the sub-surface. Black silicone sealant has been trialled as a gap filler between tiles. Cllr Allen to investigate alternatives such as rubberised wood chippings.

12.4 Other matters

13 Training

13.1 Play Area inspection training – ongoing.

13.2 Requests

14 Freedom of information requests/receipts

14.1. None

15 Footpaths, Bridleways and Restricted Byway (RUPP)

15.1 Footpath to Parkers Farm was discussed and displayed on the screen. Clerk to contact The Ramblers association (David Godfrey) to see if they could help with finding out why it not appeared on later ordnance survey maps or the definitive map. No paperwork agreeing cessation of the route could be found by OCC.

15.2 Parish Footpath Walk - still to be arranged

16 Village – Natural Environmental Matters

16.1 Malcolm Ryder has been cleaning rubbish and debris from Rowel Brook. He especially thanked the wood cutters (name not known) Kassim, Candida, Osher, Katrin, Annabel and Zed SS who helped clear six bags of rubbish out of Rowel Brock

16.2 It was unanimously agreed to purchase a Stihl FH-km 145 Scrub cutter head for the sum of £327.60p

17 Website & Information

17.1 Website was reviewed

18 Proposed dates of the Next Meeting (s):

18.1 7th November 2022; 5th December 2022; 6th February 2023; 6th March 2023(note 2nd January cancelled - bank holiday)

Signed _____ Cllr Malcolm Ryder Chairman Begbroke Parish Council.