

Begbroke Parish Council

Clerk to the Council: Jeffrey Wright, 27 Willow Way, Begbroke, Oxfordshire. OX5 1SD.

e-mail at: clerk@begbrokepc.org.uk Website: <https://www.begbrokepc.org.uk/>

AGENDA

I hereby give notice that The Annual Council meeting of Begbroke Parish Council will be held on
at 6.00 pm on Tuesday May 16th 2023

All members of the Council are hereby summoned to attend to consider and resolving upon the business to be transacted at the meeting as set out hereunder:

- 1 Present:**
 - 1.1 Apologies:**
 - 1.2**
- 2 Election of Chairman and Vice Chairman, Acceptance of Office Forms, Co-option of members, , Register of Interests and Election expenses returns**
 - 2.1** Chairman – Proposer; Second
 - 2.2** Vice Chairman – Proposer; Second
 - 2.3** Acceptance of Office forms
 - 2.4** Co-option of members
 - 2.5** Register of Interest forms
 - 2.6** Election Expenses forms
- 3 Confirm minutes of previous meeting**
 - 3.1** The minutes of the meeting Monday 11th April 2023 to be confirmed as a true record.
 - 3.2** The minutes of the Annual Parish meeting Tuesday 24th May 2022 to be confirmed as a true record.
- 4 Declaration of Disclosable Pecuniary Interests, Gifts or Hospitality**
 - 4.1**
- 5 Matters Arising**
 - 5.1.**
- 6 Reports from County/District Councillors/Other contributors**
 - 6.1** County Councillor – report.
 - 6.2** Cherwell District Councillor – report.
 - 6.3** Other contributors
 - 6.4** OALC Report
- 7 Council Representatives and External**
 - 7.1** BVHMC Report. Cllr Allen.
 - 7.1.1** Annual Play Area report given to BVHMC
 - 7.1.2** Concern about the CDC's consultant's findings regarding Begbroke recreation.
 - 7.2** London Oxford Airport meeting
- 5 A44 and Begbroke Science Park and**
 - 6.1** A44/Begbroke Science Park matters.
 - 6.2** Pedestrian Crossing
- 7 New Business**
 - 7.1** Good Neighbour schemes
- 8 Planning**
 - 8.1** [Planning application search - Planning register | Planning register | Cherwell District Council](#)
- 9 Correspondence (See register for full details of postal correspondence)**
 - 9.1**
- 10 Financial Matters**
 - 10.1**
 - 10.2 Balances and Liabilities and Income**

Balance (£27,729) Bank Statements : Current £TBA Reserve £TBA
Transfer: £0.00; Income: Bank interest TBA Income: Precept 1st payment £14,948.50

10.3 Expenditure

10.3.1 Jeffrey Wright - expenses Gate buffers, bolts, Travel. £52.02 CN:1044

10.3.2 M Caughey – internal audit £200.00 CN 1045

10.3.3 BVHMC Hall Hire invoice BPC002 £337.50 CN:1046

10.3.4 Zurich Municipal – Parish Council Insurance £1,218.22 CN: 1047

10.3.5 Jeffrey Wright – clerks Salary April £616.87 CN: 1048

10.3.6 HMRC PAYE/NI/Liability to 22 May 2023 £130.00 CN: 1049

10.3.7 Marmax– bench for village hall INV046236 £632.64 CN: 1050

10.3.8 NR Prickett – grass cutting field and play area Invoice 1907 £504.00 CN: 1051

10.3.9 OALC Play Area inspection training Inv W-2517 £432.00 CN:1052

10.3.10 OALC Play Area inspection training Inv W-2519 £144.00 CN:1053

10.3.11 Jeffrey Wright Clerks salary May £616.87 CN:

10.3.12 HMRC PAYE/NI/Liability to 22 June 2023 £130.00 CN:

10.4 Quotations/Tenders

10.4.1

10.5 Bank Matters

10.5.1

10.6 Other Financial Matters

10.6.1 Parish council insurance has been renewed with a reduction for trees being handed over to OCC.

11 Health and Safety Matters

11.1 Receive playground inspection reports.

11.2 Agree approved tasks for parish councillors and staff – risk assessments and training if appropriate.

12 Training

12.1 Play Area inspection training – four places booked.

13 Freedom of information requests/receipts

13.1

14 Footpaths, Bridleways and Restricted Byway (RUPP)

14.1.

15 Village – Natural Environmental Matters

15.1

16 Website

16.1 Website review

17 Proposed dates of the Next Meeting (s):

Month/Year	Day	Time	Subject of Meeting
2023			
April	11 th	6.00pm Tuesday	Governance and Accounting statements.
May	16 th	6.00 & 7.00pm Tues	ACM and AGM
June	5 th	6.00 pm	Only if necessary
July	3 rd	6.00 pm	
August	7 th	6.00 pm	
September	4 th	6.00 pm	
October	2 nd	6.00 pm	
November	6 th	6.00 pm	
December	4 th	6.00 pm	Budget meeting
2024			
January			No meeting
February	5 th	6.00 pm	Document reviews
March	4 th	6.00 pm	
April	8 th	6.00 pm	Agree Governance & Accounting Statements
May	7 th	7.00 pm & 7.30pm	Annual Council meeting and Annual Parish Meeting

Jeffrey Wright - Clerk