

# Begbroke Parish Council

Clerk to the Council: Jeffrey Wright, 27 Willow Way, Begbroke, Kidlington, Oxfordshire. OX5 1SD.

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## AGENDA

I hereby give notice that a meeting of Begbroke Parish Council will be held on **at 6.00pm on Monday 2nd October 2023**  
All members of the Council are hereby summoned to attend consider and resolving upon the business to be transacted at the meeting as set out hereunder:

### 1 Present:

#### 1.1

#### Apologies:

#### 1.2

### 2 Minutes

2.1 The minutes of the Parish Council on meeting Monday 4<sup>th</sup> September 2023 to be confirmed as a true record.

### 3 Declaration of Disclosable Pecuniary Interests, Gifts or Hospitality

#### 3.1

### 4 Matters Arising

4.1 Vacancy for a parish councillor – update.

### 5 A44, Highways & Begbroke Science Park

5.1 North Oxford Corridor Improvements Cassington Rd to Peartree Interchange – updates.

5.2 Pedestrian Crossing – updates from Mike Wasley.

5.3. Sandy Lane on the CDC Executive Agenda for 2<sup>nd</sup> October

5.4 Bus issues.

5.5 Stuart Kocan-Payne Technical Lead on Bus Infrastructure developing the Council's ambitious programme of bus infrastructure, Bus Stops, Shelters, Bus Hubs etc, and real time information improvements, by working with the Public Transport Team Leader.

5.5 Other matters

### 6 Reports from County/District Councillors/Other contributors

6.1 County Councillor – report.

6.2 Cherwell District Councillor – report (Meeting attendance rota below.)

6.3 OALC Report

### 7 Council Representatives

7.1 BVHMC Report.

7.2 Oxford Airport Consultative Committee

### 8 New Business

8.1 Dog Bin removal by Canal & River Trust. Requested Kidlington PC to provide a replacement.

8.2 Town and Parish Council Charter Summit on 26<sup>th</sup> October at 6:30pm – 8:30pm, County Hall, OX1 1LT. Need to register if attending.

8.3 Clerk has taken delivery of new seat for A44/FP7 and given to Baylee for installation together with Underground service plans.

### 9 Planning

9.1 [Search Results - Planning register | Planning register | Cherwell District Council](#)

9.2 OUD Planning application 23/02098/OUT

9.3 Special consult letter – trees at the Old Rectory

9.4 Application No.: 23/02404/ADV Oxford University Development Proposal: 5 No temporary, moveable installations that provide canvasses for artistic and cultural works. Consent is sought for a maximum of 5 years Location: Begbroke Science Park.

9.5 Cherwell Local Plan Review. Public consultation will commence on Friday 22 September 2023 for a period of 6 weeks. The consultation will close on 3 November 2023.

### 10 Correspondence (See register for full details of postal correspondence)

#### 10.1

### 11 Financial Matters

11.1 Balances/Liabilities: £24,692 Money. Bank Statements : Current £TBA Reserve £TBA  
Transfer: £0.00 from reserve to current. Liabilities (listed below and outstanding cheques)

11.2 Income: Bank interest – TBA; Precept 2nd payment £15,396.96

#### 11.3 Expenditure

11.3.1 Baylee Construction. Invoices BPC 10002. 10003 - £1225.00 CN: 1079 & 1081

- 11.3.2 Marmax products – seat INV048106 £410.40 CN: 1080
- 11.3.3 Malcolm Ryder – travel expenses OCC Open day Drayton £16.65 CN 1082
- 11.3.4 Jeffrey Wright Clerks salary 2023 £616.47 CN: 1083
- 11.3.5 Dovey Accountancy Services Ltd. Inv 2023/09/19 £126.00 CN: 1084
- 11.3.6 HMRC PAYE/NI Liability to 22/10/2023 £130.20 CN:1085
- 11.3.7 Other transactions

#### 11.4 Quotations/Tenders/Grants

##### 11.4.1

#### 11.5 Bank Matters

##### 11.5.1 None

#### 11.6 Other Financial Matters

##### 11.6.1

### 12 Health and Safety Matters

#### 12.1 Playground inspection reports.

12.2 Playground repairs and maintenance – Mark Richardson has moved litter bin, cemented edges around roundabout, replaced double gate bolt and done some gap filling following RoSPA inspection.

#### 12.3 Rota: September Malcolm - October David

12.4 MH Goals – service visit carried out to replace faulty height adjusters.

12.5 Village asset inspection carried out 11/09/2023. Rotten post on southbound white gates.

#### 12.6 Other Matters

### 13 Training

#### 13.1 Requests

### 14 Freedom of information requests/receipts

#### 14.1.

### 15 Footpaths, Bridleways and Restricted Byway (RUPP)

#### 15.1 Parker Farm - update

### 16 Village – Natural Environmental Matters

16.1 Woodland Trust – recording of ancient trees. [Ancient Tree Inventory - Woodland Trust](#)

16.2 Trees at junction of Begbroke Lane/Sandhill Rd – four loads of branches removed and disposed of.

16.3 Hedge at corner of Begbroke Lane – cutting in progress.

16.4 Bus stops swept out, floors bleached and marks removed from walls.

### 17 Website & Information

#### 17.1 Website review

### 18 Proposed dates of the Next Meeting (s):

#### 18.1 November 6<sup>th</sup> 2023

Signed \_\_\_\_\_ Jeffrey Wright Clerk to Begbroke Parish Council.

#### Proposed meeting timetable for 2023-24

| Month/Year  | Day | Time             | Subject of Meeting                               |
|-------------|-----|------------------|--------------------------------------------------|
| <b>2023</b> |     |                  |                                                  |
| November    | 6th | 6.00 pm          |                                                  |
| December    | 4th | 6.00 pm          | Budget meeting                                   |
| <b>2024</b> |     |                  |                                                  |
| January     |     |                  | No meeting                                       |
| February    | 5th | 6.00 pm          | Document reviews                                 |
| March       | 4th | 6.00 pm          |                                                  |
| April       | 8th | 6.00 pm          | Agree Governance & Accounting Statements         |
| May         | 7th | 7.00 pm & 7.30pm | Annual Council meeting and Annual Parish Meeting |

#### District Councillor Attendance rota

Begbroke

02/10/2023

6.00pm

Lesley

