

Begbroke Parish Council

Clerk to the Council: Jeffrey Wright, 27 Willow Way, Begbroke, Kidlington, Oxfordshire. OX5 1SD.
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AGENDA

I hereby give notice that a meeting of Begbroke Parish Council will be held on **Monday 5th February 2024 at 6.00pm on 2023** All members of the Council are hereby summoned to attend consider and resolving upon the business to be transacted at the meeting as set out hereunder:

1 Present:

1.1

Apologies:

1.2

2 Minutes

2.1 The minutes of the Parish Council on meeting Monday 4th December 2023 to be confirmed as a true record.

3 Declaration of Disclosable Pecuniary Interests, Gifts or Hospitality

3.1

4 Matters Arising

4.1 Vacancy for a parish councillor – update.

4.2 Tree Fernhill Road obstructing footpath - update

5 A44, Highways & Begbroke Science Park

5.1 North Oxford Corridor Improvements Cassington Rd to Peartree Interchange – updates. Kerbs fences lines bus lane barrier lanes crash barrier low.

5.2 Pedestrian Crossing –Updates from Mike Wasley.

5.3. Sandy Lane - update

5.4 Bus issues.

5.6 Temporary Speed Limit Restriction at Begbroke, A44 up to 09 February 2024 - update

5.7 20mph consultation

5.8 Willow Way repairs - update

5.9 Service Road potholes

5.10 Rowel Brook weed infestation

5.11 Other matters

6 Reports from County/District Councillors/Other contributors

6.1 County Councillor – report.

6.2 Cherwell District Councillor – report (Meeting attendance rota below.)

6.3 OALC Report

7 Council Representatives

7.1 BVHMC Report.

7.2 Oxford Airport Consultative Committee Tuesday 30th January 6.00 pm.

7.3 Four parishes meeting - update

8 New Business

8.1 Solar Farm - The second phase of consultation launched on 30 November 2023. It will last for 10 weeks until 8 February 2024.

8.2 Complaint regarding light pollution at Science Park – resolved

8.3 Review documents: FOI, Asset register, Financial Risk Assessment and Standing orders.

8.4 Meeting Timetable for 2024-25 – attached.

8.5 Gigaclear Ltd - update.

9 Planning

9.1 [Search Results - Planning register | Planning register | Cherwell District Council](#)

9.2 Draft development brief for Local Plan Partial Review site PR8 – Land East of the A44

will. APP/C3105/W/23/3329587 & - 21/03522/OUT – comments submitted to GeraldEve LLP for Planning Inspector inquiry 10.00am Tuesday 13th February 2024. CDC have requested Inspector to accept them.

- 9.3 23/02098/OUT – submitted to CDC.
- 10 Correspondence** (See register for full details of postal correspondence)
- 10.1 WI Grant - thanked the parish council for grant.
- 11 Financial Matters**
- 11.1 Balances/Liabilities: £17,702 (Money) Bank Statements : Current £TBA Reserve £TBA
Transfer: £0.00 from reserve to current. Liabilities (listed below and outstanding cheques)
- 11.2 **Income:** Bank interest – TBA;
- 11.3 **Expenditure**
- 11.3.1 Jeffrey Wright Clerks salary December 2023 £661.19 CN: 1102
- 11.3.2 Dovey Accountancy Services Ltd Payroll services Inv 2023/12/8 £126 CN: 1103
- 11.3.3 HMRC PAYE/NI Liability to 22/01/2024 £141.20 CN:1104
- 11.3.4 Function 28 Ltd Website hosting invoices 12222; 14184; 10264 £617.97 CN: 1105
- 11.3.5 Function 28 Ltd Website hosting invoice 7336 £288.00 CN: 1106
- 11.3.6 Jeffrey Wright Clerks salary January 2024 £661.19 CN: 1107
- 11.3.7 HMRC PAYE/NI Liability to 22/02/2024 £141.40 CN: 1108
- 11.3.8 Other transactions
- Note:** The function 28 invoices had been sent to an incorrect e-mail address so never received.
- 11.4 **Quotations/Tenders/Grants**
- 11.4.1
- 11.5 **Bank Matters**
- 11.5.1 None
- 11.6 **Other Financial Matters**
- 11.6.1 Precept of £31,717.74 submitted to CDC
- 11.6.2 New VAT reference XEV126000103767 for claims.
- 12 Health and Safety Matters**
- 12.1 Playground inspection reports.
- 12.2 Rota: February-Les, March-Malcolm
- 12.3 Other Matters
- 13 Training**
- 13.1 Requests
- 14 Freedom of information requests/receipts**
- 14.1. None
- 15 Footpaths, Bridleways and Restricted Byway (RUPP)**
- 15.1 Parkers Farm - update
- 16 Village – Natural Environmental Matters**
- 16.1 Woodland Trust – recording of ancient trees. [Ancient Tree Inventory - Woodland Trust](#)
- 16.2 OCC's tree service will shortly be undertaking programmed parish works in the parish of Begbroke.
: <https://uk.pg-cloud.com/main/server/workOrderPrint.php?app=OxfordshireCC&reference=printed-record-659e810b608ed294281186>
- 17 Website & Information**
- 17.1 Website review
- 18 Proposed dates of the Next Meeting (s):**
- 18.1 March 4th 2024

Signed _____ Jeffrey Wright Clerk to Begbroke Parish Council.

Proposed meeting timetable for 2024-25

Month/Year	Day	Time	Subject of Meeting
2024			
February	5th	6.00pm	Document reviews
March	4th	6.00pm	
April	8th	6.00pm	Agree Governance & Accounting Statements
May	7th	6.00pm & 6.30pm	Annual Council meeting and Annual Parish Meeting (Tuesday)
June	3rd	6.00pm	
July	8th	6.00pm	
August	5th	6.00pm	
September	2nd	6.00pm	
October	7th	6.00pm	
November	4th	6.00pm	
December	2nd	6.00pm	Budget Meeting
2025			
January			No meeting
February	3rd	6.00pm	Document reviews
March	3rd	6.00pm	

District Councillor Attendance rota

Begbroke

6.00pm

Lesley

Play Area Rota

Feb Leslie; March Malcom; April David.