

Begbroke Parish Council

Website: <https://www.begbrokepc.org.uk>

Clerk to the Council: Jeffrey Wright, 27 Willow Way, Begbroke, Kidlington, Oxon. OX5 1SD.

e-mail at: clerk@begbrokepc.org.uk

MINUTES OF

MEETING OF BEGBROKE PARISH COUNCIL ON MONDAY APRIL 8TH 2024 @ 06:00 PM.

1 Present:

1.1 Cllr Malcolm Ryder (Chair); Cllr David Wintersgill (Vice Chair); Cllr Lindsay Gregory; Cllr Leslie Allen; Cllr Peter Finbow; Jeffrey Wright – Clerk.

Apologies:

1.2 Cllr Beverly Appleton; Cllr Ian Middleton (OCC) Cllr Lesley McClean (CDC)

2 Minutes

2.1 The minutes of the parish council meeting on Monday March 4th 2024 were unanimously confirmed as a true record.

3 Declaration of Disclosable Pecuniary Interests, Gifts or Hospitality

3.1 None

4 Matters Arising

4.1 Vacancy for a parish councillor – no applicants.

4.2 Trees Fernhill Road obstructing footpath – no updates.

4.3 Rowel Brook weed infestation/potential blockage – reported to Star Inns who said discuss with tenants. Decided not to progress as there is a dividing fence from the highway and so stream appears to be on their property

4.4 Vandalism to Football Goal nets - net replaced but holes in the other. Target net obtained - to be fitted later.

4.5 Gigaclear Ltd – to attend before AGM @ 6.30pm

5 A44, Highways & Begbroke Science Park

5.1 Pedestrian Crossing – updates from Chris Webb received during meeting. (Mike Wasley has left OCC). However, the programme is behind schedule and not ready to hand to a contractor. Basic items such as applying for an electricity supply have not been carried out. Committee decided unanimously to complain about lack of progress especially when two other local crossings have been delivered since our site meeting in December 2022

5.2 20mph consultation – no update.

5.3 Willow Way repairs – no update.

5.4 Cycle paths/footpath clearance on A44. Work has been carried out on norther and eastern bypasses to clear footpaths and cycle paths. Clerk to write to Cllr Gant to ask for it to be carried out here.

5.5 Fix My Street reporting – very poor responses with works not action. For example, a duct cover which has not been moved back in position, adjacent to hedgerow on A44 has been reported three times since 23rd March without action. (still not fixed on 10th April 2024)

5.6 It was noted that a fantastic job has been made of clearing the parallel footpaths and cycle paths on the Northern and Eastern By-Passes around Oxford. Clerk to write to OCC to ask when can we expect similar work here?

6 Reports from County/District Councillors/Other contributors

6.1 County Councillor – report – similar to March with no further updates

6.2 Cherwell District Councillor – no report

6.3 OALC Report/ CDC report – e mailed for attention.

7 Council Representatives

7.1 BVHMC Report – Les Allen

- Caroline has decided to leave committee -new Safeguarding Rep therefore required.
- WhatsApp group to be set up to speed communications between committee members.
- Heater controls in lounge now on timer - 30 minutes

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- Problem with HDMI input main hall - now believed to be resolved.
- Purchase of table tennis table suggested - cost circa £400 -PC to be approached for 50% grant.
- £28.7K in Bank - concern over electric costs (£750 in Jan, £500 in Feb) - these plus other costs to be monitored - may result in a hire rate increase later in year.
- Bookings healthy, complaint received re cleaning - solution being developed.
- New microwave installed.
- Exterior doors adjusted -all appears to be satisfactory at the moment.
- Over door heater failed - repair to be considered before winter.
- Bowls sessions start April.
- WI AGM - committee re-elected.
- Social club - considering earlier opening times.
- Committee advised that goal nets damaged.
- Gigaclear attending annual parish meeting in May.
- S 106 funds - costs need to be developed for carpark extn, field drainage, changing rooms, adult gym equipment - BVHMC do not appear to have contacts to help develop costs.
- Patio and channels of communication to PC - to be via PC Clerk. Subject of Patio requires re visit.
- A44 crossing - contact within council has changed - may affect updates.
- 20 mph - awaiting update.
- Advised of consultation request referring to development associated with Yarnton Garden Centre.

7.2 Oxford Airport - Oxford Aviation Services Limited is the owner of London Oxford Airport and have commenced an Airspace Change Proposal (ACP) - ACP-2023-033. No meeting.

7.3 Four parishes meeting - no update. Minutes are not taken

8 New Business

8.1 Peter Finbow – report on OCC Open Day County Hall was shown to committee. It demonstrated structures withing different OCC departments such as Highways. He thought the day was very informative.

9 Planning

9.1 [Search Results - Planning register | Planning register | Cherwell District Council](#)

10 Correspondence (See register for full details of postal correspondence)

10.1 Letter from Mr Calder 2 Sandhill Road regarding white lining and dropped kerb. Reply sent with details on how to apply for lines with OCC and also how to report incidents to the police. No further response received.

11 Financial Matters

11.1 Balances/Liabilities: £16,227 (Money) Bank Statements : Current £14,893.20 Reserve £4,001.19

Transfer: £0.00 from reserve to current. Liabilities (listed below and outstanding cheques)

11.2 Income: Bank interest – £9.07 (February and March) Precept remittance advice received. (£15,858.87)

11.3 Expenditure

11.3.1 Jeffrey Wright Clerks salary March 2024 £661.19 CN: 1113

11.3.2 HMRC PAYE/NI Liability to 22/04/2024 £141.20 CN:1115

11.3.3 Meadowmania - plants and bulbs Invoice 100000109571 £266.98 CN: 1111

11.3.4 Dovey Accountancy – payroll Invoice 2024/03/4 £186 CN: 1114

11.3.5 OALC Membership in B00007/2024/1 £168.00 CN: 1116

11.3.6 Community First Membership £55.00 CN: 1117

11.3.7 OPFA Membership £59.00 CN: 1119

11.3.8 MH Goals New net and target £347.58 CN: 1120

11.3.9 N R Prickett Grass Cutting play area invoice 2174 £134.40 CN:1121

11.9.10 Zurich Municipal Invoice 53236031 Parish Insurance £1,237.57 CN:1122

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11.9.11 M A Caughey – internal audit £200 CN: 1123

11.9.12 CDC Dog Bin emptying Invoice 20015035 £334.62 CN:1124

11.3.13 No other transactions

11.4 Quotations/Tenders/Grants

11.4.1 None

11.5 Bank Matters

11.5.1 None

11.6.1 Other Financial Matters

11.6.1 The Annual Internal Audit report was received and unanimously accepted

11.6.2 Annual governance Statement 2023-24 was unanimously approved.

11.6.3 Annual Accounting Statements 2023-24 was unanimously approved.

11.6.4 Retirement of Dovey Accountancy - Modus Accountants with effect from 1st April 2024. Unanimously approved. Clerk to complete agreement.

12 Health and Safety Matters

12.1 Playground inspection reports - still some for March to be submitted to clerk. The grounds are very wet.

12.2 Repairs such as additional gravel at gate and signage have been carried out by Baylee.

12.3 Rota: April – David; May Beverly

13 Training

13.1 No requests

14 Freedom of information requests/receipts

14.1. None

15 Footpaths, Bridleways and Restricted Byway (RUPP)

15.1 Parkers Farm – need to reply to OCC. It was unanimously agreed to seek legal opinion.

15.2 Footpath from Begbroke Lane to Science Park - meeting to discuss Wed 24th April, 11am meet Roundham Crossing Kidlington. Clerk showed images and comments prepared for meeting.

16 Village – Natural Environmental Matters

16.1 Purchased snowdrops, cowslips, daffodils and primroses for Begbroke Lane. However, some were not in good condition. Malcolm to look after the plants for now and plant the daffodils and snowdrops

16.2 Paths FP9 way-marker post signs are incorrect and problems with a ditch crossing.

17 Website & Information

17.1 Website was reviewed.

18 Proposed dates of the Next Meeting (s):

18.1 May 7th 6.00pm ACM & 7.00 pm APM 2024 (Gigaclear at 6.30pm)

Signed _____ Malcolm Ryder – Chairman Begbroke parish council 7th May 2024