

Begbroke Parish Council

Clerk to the Council: Louise Wright, 21 Park Avenue, Kidlington, OX5 2AS.
e-mail at: clerk@begbrokepc.org.uk Website: <https://www.begbrokepc.org.uk/>

AGENDA

I hereby give notice that an Annual council meeting of Begbroke Parish Council will be held on **at 6.00pm on Monday 7th April 2024** All members of the Council are hereby summoned to attend consider and resolving upon the business to be transacted at the meeting as set out hereunder:

1 Present:

1.1

Apologies:

1.2

2 Election of Chairman and Vice Chairman, Acceptance of Office Forms,

2.1 Chair – Proposer; Second

2.2 Vice Chair – Proposer; Second

2.3 Resignations

3 Minutes

3.1 The minutes of the meeting Monday 3 March 2025 to be confirmed as a true record.

4 Declaration of Disclosable Pecuniary Interests, Gifts or Hospitality

4.1

5 Matters Arising

5.1

6 A44, Highways & Begbroke Science Park

6.1

7 Reports from County/District Councillors/Other contributors

7.1 County Councillor – report.

7.2 Cherwell District Councillor – report.

7.3 OALC Report

7.4 Cherwell Parish Bulletin

8 Council Representatives

8.1 BVHMC Report.

8.2 Oxford Airport Consultative Committee

9 New Business

9.1 Meetings for 2025-26– see bottom of agenda-Once dates agreed Clerk to book village hall.

10 Planning

10.1 [Search Results - Planning register](#) | [Planning register](#) | [Cherwell District Council](#)

11 Correspondence (See register for full details of postal correspondence)

11.1

12 Financial Matters

12.1 Balances/Liabilities: Unity Trust Bank **£20,565.32**

Liabilities (listed below 11.3)

12.2 Income: VAT Refund £2,006.75

12.3 Expenditure

Voucher

No	Date	Total	Description	Supplier
124	29/03/2025 00:00	6	BANKING FEE	UNITY TRUST BANK
120	20/03/2025 00:00	146.4	STAFF COSTS	HMRC

121	20/03/2025 00:00	234.65	STAFF COSTS	BEGBROKE PARISH COUNCIL
122	20/03/2025 00:00	646.03	STAFF COSTS	BEGBROKE PARISH COUNCIL
123	20/03/2025 00:00	8.1	REFUNDABLE EXPENSES	BEGBROKE PARISH COUNCIL
119	11/03/2025 00:00	37.2	REFUNDABLE EXPENSES	ASSISTANT CLERK
118	06/03/2025 00:00	500	Grant Application	Begbroke Bowls club
117	28/02/2025 00:00	6	BANKING FEE	UNITY TRUST BANK
116	25/02/2025 00:00	200	Grant Application	Link Magazine
113	20/02/2025 00:00	646.03	STAFF COSTS	CLERK
114	20/02/2025 00:00	234.85	STAFF COSTS	ASSISTANT CLERK
115	20/02/2025 00:00	146.2	STAFF COSTS	HMRC
111	13/02/2025 00:00	55	MEMBERSHIP OF ORGANISATION	COMMUNITY FIRST
112	13/02/2025 00:00	384	Councillor Allowances	BEGBROKE PARISH COUNCIL
109	10/02/2025 00:00	390	VILLAGE NEW WORK	BAYLEE CONSTRUCTION
110	10/02/2025 00:00	125	VILLAGE NEW WORK	BAYLEE CONSTRUCTION

12.4 Quotations/Tenders/Grants

12.4.1 Quote for roundabout repairs Wicksteed WLLQ16344

12.4.2 Light for western bus stop ordered.

12.5 Bank Matters

12.5.1 None

12.6 Other Financial Matters

12.6.1 Agree Section 1 of AGAR return – Annual Governance Statement 2022/23

12.6.2 Agree Section 2 of AGAR return Accounting Statements 2022/23

13 Health and Safety Matters

13.1 Playground inspection reports.

13.2 Review of Begbroke Parish Council Play Area Inspection Risk Assessment 14/03/2025

14 Training

14.1 Requests

15 Freedom of information requests/receipts

15.1. None

16 Footpaths, Bridleways and Restricted Byway (RUPP)

16.1

17 Village – Natural Environmental Matters

17.1

18 Website & Information

18.1 Website review

19 Proposed dates of the Next Meeting (s): 12th May or 2nd June

19.1

Signed _____ Louise Wright Clerk to Begbroke Parish Council.

Proposed meeting timetable for 2025-2026

Month/Year	Day	Time	Subject of Meeting
2025			
April	7th	6.00 & 7 pm	ACM and AGM
May	12th	6.00 pm	
June	2nd	6.00 pm	
July	7th	6.00 pm	
August	11th	6.00 pm	
September	1st	6.00 pm	
October	6th	6.00 pm	
November	3rd	6.00 pm	
December	1st	6.00 pm	
2026			
January	5th		
February	2nd	6.00 pm	
March	2nd	6.00 pm	
April	13th	6.00 pm	
May	11th	7.00 pm & 7.30pm	

Bank holidays

Date	Day of the week	Bank holiday
18 April	Friday	Good Friday
21 April	Monday	Easter Monday
5 May	Monday	Early May Bank Holiday
26 May	Monday	Spring bank holiday
25 August	Monday	Summer bank holiday
25 December	Thursday	Christmas Day
26 December	Friday	Boxing Day

Upcoming bank holidays in England and Wales 2026

Date	Day of the week	Bank holiday
1 January	Thursday	New Year's Day
3 April	Friday	Good Friday
6 April	Monday	Easter Monday
4 May	Monday	Early May Bank Holiday

Date	Day of the week	Bank holiday
25 May	Monday	Spring bank holiday
31 August	Monday	Summer bank holiday
25 December	Friday	Christmas Day
28 December	Monday	Boxing Day (substitute day)