

Begbroke Parish Council

Clerk to the Council: Louise Wright, 21 Park Avenue, Kidlington, OX5 2AS.
e-mail at: clerk@begbrokepc.org.uk [Website: https://www.begbrokepc.org.uk/](https://www.begbrokepc.org.uk/)

Minutes of the parish council meeting 11th August 2025

1. **Attendance** Malcolm Ryder (Chair), Les Allen (Deputy Chair), Peter Finbow, Lindsay Gregory, David Wintersgill, Louise Wright (Clerk), Cllr. Lesley McLean

Apologies: Dionne Wright, Beverley Appleton.

2. **Minutes of previous meeting of Monday 7th July 2025**

Unanimously approved.

3. **Declaration of Disclosable Pecuniary Interests, Gifts or Hospitality**

4.

Nothing to declare.

5. **A44, Highways and Begbroke Science Park**

- 4.1 Toucan crossing – flooding on western side – is this complete?

Cllr. McLean will follow up to see if this is all complete.

6. **Reports from County/District Councillors/Other contributors**

- 5.1 County Councillor-Will now be bi-monthly.

Cllr. McLean gave an update on what she is aware of concerning the level crossing closing.

- Lesley has asked for Begbroke Parish council's opinion of the possible closure of Roundham Crossing, forward to Jacqui Cox. There will be a meeting at the end of the week.
- Clerk to contact Canal and River for their opinion
- Clerk to also contact those who live on the canal for their thoughts

Lesley is still chasing up regarding gully clearing.

- 5.2 Cherwell District Councillor-

- 5.3 OALC report- July Newsletter

- 5.4 Cherwell Parish Bulletin-Council Representatives

- 5.5 BVHMC report from PC by clerk. Clerk has forwarded for the AGM.

- 5.6 Parish Council report for BVHMC-update from Les Allen.

- Keypad has been installed on the front door
- CCTV signs have been added but will need changing so they are more visible
- Fire alarm system is due to be installed
- Legionella assessment will be done on 18th August
- An agreement for the Yarnton blues football club has been drafted with solid state logic for parking
- The playgroup has received a "poor" Ofsted report
- Orchard will invite David Elvidge to attend the next meeting to discuss
- PAT testing due
- AGM 25th September

- Lesley will be providing some contacts to Les for contacts to do some quotes for checking the ground regarding flooding

5.7 Oxford Airport report-No updates

5.8 Five parishes meeting - next meeting will be in September

- Stratfield Brake is being handed back to Kidlington Parish Council
- Further updates will follow.

7. New Business

6.1 Logging on regularly to check e mails and banking.

- Clerk to remind via email for those not attending the meeting today.

6.2 Thames Water Sewage - urgent issue with blockages in Fernhill Road.

Lindsay have given an update on sewerage flooding in a neighbours garden in Fernhill Road, which has happened twice in one week and 4 times in the past few months.

It was suggested that behind Fernhill Road needs to be cleared out, which will mean all residents will need to consent to this and a person present in each properly when the work takes place. There was a suggestion to apply more pressure to Thames Water via the Clerk.

Lesley will see what she can do about helping with this. The previous flooding incidents will have been logged. There are currently 6 outstanding issues with Thames Water that Lesley is aware of. Lindsay will also try and find a name of a contact and give to Lesley.

Lesley will chase up with Callum Miller MP regarding this. A flood meeting will next take place in Yarnton in October.

6.3 Tree Planting – requests

Lesley has asked that we note in an email where we would like trees and how many we think should be planted.

Planning

7.1 [Search Results - Planning register | Planning register | Cherwell District Council](#)

8 Correspondence (see register for full details of postal correspondence)

9 Financial matters

a. Balances/Liabilities/attachment

Balance: Current Account - £20,310.05

Income: None

Financial information attached – Summary of R & P and Transactions to date.

b. Expenditure & Income

Transaction report attached.

c. Quotations/Tenders/Grants

Play Area – Wicksteed – Lubricate bearings £200 plus vat. - unanimously agreed to accept quote.

d. Online banking update (LW)-No card has been ordered. We can think about this later.

Banking approvals – reviewed

e. National Pay Award for staff

3.2% - unanimously approve. There will be some backpay to April.

f. Pension Regulator

Need to inform Pension Regulator that certain staff must be put back into a Pension Scheme. Taking advice for MODUS.

- Clerk has updated that Clerk and Assistant clerk are below the earning threshold to be in the pension scheme.

g. Begbroke Village Hall

Re-discuss. Pay for pool table recovering. This is not a grant application but request to pay directly.

- OALC can give advice regarding claiming back VAT regarding grant applications
- Clerk to contact OALC
- Agreed that as the pool table belongs to Village Hall this would come under general repairs, and the decision is still to not grant this.

h. External Audit

Now concluded and notices published on website and notice board.

10 Health and Safety

10.1 Playground inspection reports RoSPA and Councillors. Reports are missing from April to May.

- Clerk to email those whose reports are missing along with dates.

10.2 Discussed RoSPA report. (Mark being arranged for woodwork repairs and other issues) Also see **c** above re Wicksteed quotation

10.3 Rota - August Lesley; September; Malcolm; October – Dionne

Training - no requests.

- Clerk to email round the training spreadsheet

11 Freedom of information requests/receipts/FixMystreet reports

12 Footpaths, Bridleways and Restricted Byway (RUPP)

- Roundham crossing proposed closure-Lesley has asked for comments to enable objections

14. Village and Environmental Matters

- The Chair has written to the county council regarding the drains and clearing as he is now unable to log on to check which reports have been made
- The gully by the Royal Sun pub is still blocked
- Lesley will try and get hold of a map with gully numbering so we can state which ones we are reporting

15. Website and Information - No updates. Or issues.

16 Proposed dates of next meeting – 1st September 2025.

Signed: Chair _____ Date _____

