

Begbroke Parish Council

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MINUTES OF PARISH COUNCIL MEETING MONDAY 2ND JULY 6.00PM

- 1. Attendance:** Malcolm Ryder (Chair), Leslie Allen (Deputy Chair) Beverley Appleton, Peter Finbow, Lindsay Gregory, David Wintersgill, Dionne Wright, Louise Wright (Clerk); Lesley McLean (OCC)

Apologies: None.

- 2. Minutes of previous meeting of 2nd June 2025.** The minutes were unanimously approved.
- 3. Declaration of Disclosable Pecuniary Interests, Gifts or Hospitality.** Nothing to declare.
- 4. A44, Highways and Begbroke Science Park**

4.1 Speed sensor update.

Following on from previous discussions regarding the speed sensors at either end of the newly installed crossing. The clerk contacted the County Council regarding adjusting the sensor so that it only activates if a driver is going over the speed limit. They were unable to help, it was suggested that we contact the company who installed the system, Robolec and this has been done. Lesley McLean suggested that the council should be able to help with this and has asked that correspondence be sent over to her to see if she can assist.

Several of us have done a test of the sensors, and one of the councillors has re-tested at well below the speed limit of 20 mph with no other vehicles and the sign activated.

A point was brought up regarding if a dash camera were being used in the event of an accident, it would appear on footage that the driver was exceeding the limit due to the sensor activating.

It was also suggested my Councillor McLean that it is reported on to fix my street, the Chair will do this.

5. Reports from County/District Councillors/Other contributors

5.1 County Councillor report

5.2 Cherwell District Councillor report-forwarded to councillors

5.3 OALC report-forwarded to councillors

5.4 Cherwell Parish Bulletin - no July update.

6. Council Representatives

6.1 BVHMC report

Action Points for BVHMC – 12.06.2025

1. Karen to update safeguarding doc with her as the contact person.
2. Mike to work with David on radiators.
3. George to get mower serviced and looking into roller for the back.
4. Mike to do Health & Safety Training in winter 2025.
5. Mike and George to sit down to determine what we do now and what needs to be done for Legionella assessment. It is due August 2025.
 - Mike to schedule Lionella exam; due August 2025.
6. Paddy to investigate savings accounts further.
 - Update: Paddy has not pursued savings accounts as we have big expenses producing the ramp.
7. Mike and Paddy to move forward with CCTV installation project with David.
 - Update: Being done next Wednesday or Thursday.
8. Paddy to add to these docs that it is clear 'Bowling Green is not part of hiring agreement' to the Information for Hirers/Terms and Conditions doc.
 - Need signs on the Bowling Green fence so it is clear people cannot go on it.
9. Marco to email Yarnton Blues Football Club, explaining they need to organize parking and create a plan for the field, then we can move forward.
 - Update: They are talking with Solid State Logic about the parking.
10. George to add risk assessment to the website.
11. Mike to get quote for different locking system (more industrial) for front door.
 - Update: Will be put in the week of 20 July.
12. Marco to screw the gate shut so it can never be opened again.
13. George to post GDPR and CCTV and Smart Lock Policy on the website.
14. Mike to get quotes for finger protection on door hinges and hopefully it will be done in the summer.
15. Mike to update Health & Safety Policy and share it with the correct people to sign.
16. Mike to get quote from James Dunn Roofing and others for playgroup roof and insulation.
17. Marco to investigate commercial tables and chairs to replace those in the lounge.
18. Mike to get quotes for ramps.
19. Bruce and Kate to create flyer to gather village approval about car park, playground, and any other suggestions. Options are to have people fill out flyer and put it in BVH mail slot, put it in the Link, could put a QR code on it. Put it on the bus stop as well.
20. Charlotte to let The Link know that the booking section email address needs to be bookings@begbrokevillagehall and advertisement should include online booking. The AGM will be 25 September at 7:00 pm and the bar will be open.

Next meeting will be 24th July.

Lesley confirmed that funds could be available to make improvements to the football pitch, and it can then be opened to other villages to practice on.

6.2 Oxford Airport report-no updates.

6.3 Five parishes meeting-updates from Lesley

There is funding available for the green spaces review to do some works in Begbroke regarding improving drainage behind the village hall. Discussions will need to be had about where the excess water will drain to.

7. **New Business** – none.

8. **Planning-all forwarded to councillors previously.**

8.1 Planning Application 24/00539/F-Oxford United Football Stadium-If anyone would like to speak at the consultation you will need to register.

8.2 Planning application 25/01587/F-14 Begbroke Lane

8.3 Planning application 25/01559/F-Campsfield House

8.4 Planning application 25/01553/F-5 Willow Way

8.5 Planning application 25/01495/F-Begbroke Science Park

No comments or objections for any of the applications.

9. **Correspondence (see register for full details of postal correspondence)**

10. **Financial matters**

a. Balances/Liabilities-attachment

Balance: see attachment.

Financial information attached – Summary of R & P and Transactions to date and all unanimously approved

b. Expenditure

c. Quotations/Tenders/Grants

Begbroke Village Hall Committee - £450 + VAT

The grant application is for maintenance rather than new equipment.

It was agreed that the grant would not be paid - we are unable to commit due to limited yearly budget for grants. Consider other applications that may come through in the financial year.

Leslie asked what the regulations say about giving grants. What can we and for what cannot we legitimately give grants. It was suggested the parish council have a policy for grants so that we do not end up paying for everything within the village.

Councillor McLean will send over the Kidlington Parish Council policy for grants.

Combination tool

The Chair would like to purchase a tool to trim around the benches around the village and will be doing the work on behalf of the parish council.

Lindsay suggested that permission may need to be sought from the council to do the cutting.

Lindsay to contact and get back to the Chair with the names of who to contact. Once the permissions are through then we will discuss again.

Lesley commented that the risk assessment done by the assistant clerk was more of a SOP and this should be re done.

Clerk to check if the Chair has up to date training for the brush cutter etc.

d. Online banking update (LW)

No updates.

11. Health and Safety

11.1 Playground inspection reports-Updates from Lindsay-Climbing frame surface is loose, the straps on the goals are loose and a few holes, screws on the gate have been installed.

11.2 Rota -July Lindsay, August Leslie, September Malcolm

12. Training - No training requests

13. Freedom of information requests/receipts/FixMystreet Reports - Nothing to report.

14. Footpaths, Bridleways and Restricted Byway (RUPP)

If anyone has any complaints regarding Gigaclear the number to call is: 01865 591131.

Begbroke lane is slightly overgrown, this should be cut at the end of August.

15. Village and Environmental Matters

Oxfordshire are currently having their gullies cleared, Begbroke, Yarnton and other villages are not on the list to be cleared until February 2026. Lesley suggested having a walk around and taking pictures of the gullies and forwarding to her to chase up.

16. Website and Information - No updates.

17. Proposed dates of next meeting

11 August 2025

Louise Wright Clerk/RFO